



## Announcement

**TO:** PeopleSoft Financials Users

POSTED: May 31, 2016

SUBJECT: FY2016 Transparency in Government Act (TIGA) Reporting Information

Please see the note below and two attachments from DOAA regarding TIGA information and submittals for FY2016 reporting.

- 1. The collection for salaries and travel data will begin July 11, 2016 and the deadline to submit is August 15, 2016.
- 2. The collection for payments and obligations data will open August 31, 2016 and the deadline to submit is October 14, 2016.

ITS has updated both of the TIGA User Guides and they are available on the GeorgiaFIRST Financials website at http://www.usg.edu/gafirst-fin/documentation/category/doaa\_reporting:

TIGA Reporting User's Guide

Salary Data for TIGA Reporting

Year-end close reminder: Georgia*FIRST* institutions are reminded that you should reconcile Salary and Travel to the general ledger prior to closing June in the event any FY2016 corrections/adjustments are required.

From: NoReply\_TIGAHELP [mailto:NoReply\_TIGAHELP@audits.ga.gov] Sent: Wednesday, May 18, 2016 10:03 AM To: NoReply\_TIGAHELP <<u>NoReply\_TIGAHELP@audits.ga.gov</u>> Subject: TRANSPARENCY IN GOVERNMENT ACT (TIGA)

Attached you will find a letter from the State Auditor, and other help and login information regarding the Transparency in Government Act (TIGA). Submission due dates are included in the letter.

This year you will continue to submit a Salaries/Travel file and a Payments file.

You should also review and make any necessary changes to the contact information for yourself and your manager when you login to the DOAA website.





If you have questions, please email <u>tigahelp@audits.ga.gov</u> Thanks for your cooperation

**BUSINESS IMPACT EMERGENCY ISSUES CONTACT ITS HELPDESK IMMEDIATELY** 706-583-2001, or 1-888-875-3697 (toll free within Georgia)

ALL OTHER NON-URGENT ISSUES contact ITS Helpdesk via Self-service support website

<u>http://www.usg.edu/customer\_services</u> (requires a User ID and password, email <u>helpdesk@usg.edu</u> to obtain credentials)E-mail: <u>helpdesk@usg.edu</u>

ADDITIONAL RESOURCES ITS Maintenance Schedule and Service Level Guidelines: <u>http://www.usg.edu/customer\_services/service\_level\_guidelines/</u>

