

Budget Issues Committee

March 22, 2021

Via Teams

Members Present: Amanda Funches (MGA), Josefina Endere (GCSU), Donna King (ABAC), Melanie White (CSU), Shana Yorkey (VSU), Donell Nixon (GGC), Antrameka Knight (KSU), Denise Floyd (GSU), Scott Mussak (GT), Marion Ryant (ASU), Jason Matt (USO), Benjamin Scott (ITS)

Members Absent: Traci Williams (FVSU)

Guests: Zach Rigole, Omar Esparza, Susan McCullough, Haley Henderson, Lorraine Moyer, Shane Allen

1. Welcome and Approval of Minutes

Amanda Funches called the meeting to order at 3:01pm.

A motion was made by Melanie White to approve the minutes, seconded by Shana Yorkey and in a vote the minutes were unanimously approved.

2. Vote For Vice-Chair

Donell Nixon was elected to Vice-Chair. Nixon was nominated by Funches, Yorkey and White via email.

3. Discussion of Bylaws

Melanie White volunteered to record BIC meeting minutes going forward and elected secretary.

Bylaws previously voted on were discussed and updated for ex-officio members and term limits for past committee members.

4. System Budget Office Updates

Jason introduced new office member Haley Henderson and discussed senate updates including the funding formula and reduction of MRR request from \$70M to \$55M. Carryforward legislation is still pending. April 13, 2021 board meeting is on track to occur as scheduled. A change in mandatory fees is a continuing discussion but as of now, the structure will remain unchanged.

5. Potential Revisions to M&O Requests

Jason gave an overview of the current square footage template and presented two options for revisions to the M&O templates. The two options were demonstrated by Omar Esparza and Jason which was discussed by the committee. Option (A) is a modification of the current template. Option (B) would collect all information on one sheet which many members offered was similar to internal documents used when preparing square foot submissions. Adding adjustment type to option (B) was suggested which Jason agreed would be a good addition.

6. Questions, Concerns & Other New Agenda Items

The opportunity was provided to ask questions, make suggestions and/or express concerns which led to a discussion of encumbrances. The Alight insurance deduction error is still occurring. Benjamin offered what he knew of the process and that it was not reliable. Current encumbrances are including an extra pay period for health insurance which is not expected to be corrected. Several members expressed their lack of trust in encumbrances for year-end. Encumbrances are scheduled to be zeroed for the year on June 27 per Benjamin however ad hoc zeroing of encumbrances is possible. Jason requested an encumbrance EOY guide be sent out to institutions.

The next BIC was scheduled for June 14th via Teams. With no further business the meeting was adjourned.