

**RACL Executive Committee
Meeting Minutes
Friday, 7 June 2019**

Present: David Evans, Jason Battles, Jeff Steely, Ru Story-Huffman, Sonya Gaither, Tamatha Lambert, Julius Fleschner, Melissa Whitesell, John Stephens, Joy Woodson, Lucy Harrison, Russell Palmer, Barry Robinson, Jeff Carrico

Call to Order:

Dr. David Evans called the meeting to order at 10:35 AM

Prior to the meeting, Lucy Harrison sent out the GALILEO Activity report, and the GALSTEER and RACL Executive committee meeting minutes via email.

Approval of Agenda: Sonya Gaither made the motion to approve. Jeff Steely seconded the motion, and the agenda was approved.

Approval of Minutes: Jeff Steely asked that the minutes be corrected to remove incorrect information about a construction project at his institution. Jeff moved to approve the minutes, pending correction. Sonya seconded the motion, and minutes were approved.

GUGM update

Joy Woodson reported that there were 180 people that attended the GUGM conference on May 16, 2019 at the Robert F. Hatcher Sr. Conference Center in Macon, Georgia. There were about 50 respondents to the post-conference survey. Among the requests for future sessions were:

- More catalog-specific sessions
- Analytics sessions
- Special Collections track
- More hands-on sessions

GIL Committee Updates

Barry Robinson gave an update on the work of the various GIL committees. He reported on the new committee officers, and a final roster will be presented in the next month. Lucy sent out an email to the RACL listserv to request nominations for committees.

- Assessment Committee – Reviewing reports for collections held, usage, and collection-related expenditures in Alma Analytics as well as reviewing e-Resources usage. They completed an Alma Analytics glossary.
- Acquisitions Committee - Completed a SUSHI setup as well as an enhancement of the user interface in Primo.
- Catalog Committee - Assisted libraries that needed assistance with local multi-match reports, distributed instructions for libraries that needed assistance with Bound-with records, and are currently working on projects to identify and merge duplicate records in the network zone and establish an ongoing authority control workflow.

- Fulfillment Committee – Completed a GIL Express patrons blocks report and are working on reports in Alma Analytics training as well as improving the user interface with My Library Account in Primo, and the display of ILL License permission for GALILEO databases.
- Georgia Repository Committee - This is a newly formed committee tasked with setting a metadata schema across GKR participants and updating of the CIP mapping vocabulary. They will market the GKR to institutions and at conferences. They will also be responsible for relaunching the GKR newsletter.
- OPAC Committee – They completed a Primo renorms as well as a new user interface implementation project this year.
- Special Collections Committee- is working on a project to contribute rare books from USG collections to the HathiTrust

Shared Cataloging Update –

The pilot libraries are ABAC, Fort Valley State, and Gordon State. Other interested libraries include Atlanta Metro, Georgia Gwinnett, and Savannah State.

Currently, the extent of the work performed by the pilot institutions includes:

- Procedure creation and revision
- Cataloging LC and non-LC items
- Resolving multi-matches
- Updating authority headings

The project is meant to catalog physical items. Physical processing (barcoding, labeling, stamping) is completed at the home institution.

For questions regarding the project, contact:

Simon Hunt – simon@uga.edu

Julie Darken – jdyles@uga.edu

Kelly Holt – kholt@uga.edu

CAR Update

GALILEO was asked to provide suggestions to:

- Improve internal business processes with GPLS
- Increase shared library services for USG
- Expand statewide services for all libraries

Lucy shared a lengthy list of ideas to address these requests.

RACL/GIL Goals

Lucy shared the goals proposed by GIL:

- Renegotiate Alma/Primo contract
- Explore new consortial options
- Leverage more NZ and CZ features
- Improve Primo
- Improve Alma
- Improve GIL support

They would also like to do the following:

- Expand central cataloging pilot
- Expand GIL Express
- Licensing of tools (ILL; Stackmaps; Archive-It)
- Shared collection development
- Central institutional repository

There was interest among the RACL exec. committee in projects relating to licensing of tools and the central institutional repository.

GIL Committees

Barry reported on the new committee officers, and a final roster will be presented in late June. Lucy sent out an email to the RACL listserv to request nominations for committee members and nominations are due back by June 11.

RACL Committee Updates

- Information Literacy – The goal is to have an IL credit course included as part of the Gen. Ed. requirements at USG institutions. The committee is drafting a letter to send to the Gen. Ed. Council and RACAA. Lucy recommended reaching out to Dr. Tristen Denley before sending anything to RACAA. The members of the Information Literacy committee are:

Jolene Cole, GCSU, chair
Catherine Bowers, VSU, vice-chair
Julius Fleschner, RACL Representative
David Minchew, GGC
Thomas Weeks, Augusta Univ.
Christina Holm, Kennesaw State
Jean Cook, UWG
Amanda Nash, UNG
Karen Doster Greenleaf, GSU
Amy Burger, Dalton State

The members will be participating in a panel discussion at the AABIG conference in Atlanta, and presenting at the GALILEO annual conference (Beginning at the End: Implementing Backward Design). They are also collecting tutorials, reviewing best practices and plan to develop in-depth workshops. Julius Fleschner is collaborating with several other librarians to study the statistics on retention at institutions where an Information Literacy course is offered.

- Assessment Committee – Sonya Gaither reported there was no new business since the last RACL meeting. The committee will be setting their next meeting date, and finalizing survey questions. The committee may possibly present on this topic at a conference as well.
- Green Glass- David Evans reported that this committee is creating a discussion group among Collection Development librarians to discuss policies, procedures, and activities that would eliminate duplications for purchases. The committee may hold an online meeting and should be ready to report back at the fall RACL meeting.

USG Retirees Survey – This will be sent out next week. The questions on the survey include:

Does your institution’s library provide in-person access and services to all of your retirees?
If yes, which services?

Does your institution currently have a defined process for Emeriti status?
Please provide the contact information and URL.

Do you currently have information on your library webpages concerning your home institution’s retiree library access policies? Please provide the URL.

Moving forward, what type of library access do you believe should be afforded to USG retirees?

RACL Executive Committee – The new committee will take office on July 1, 2019

Ru Story-Huffman, Chair
David Evans, Past chair
Tamatha Lambert, Chair elect
Shaundra Waler, Secretary
Augusta, GaTech, GaState, and UGA reps – permanent
Robert Quarles, At Large representative (term expires 6/21)
Barbara Mann, At Large representative (term expires 6/21)
Julius Fleschner, At Large representative (term expires 6/20)
Mary Jo Fayoyin, At Large (term expires 6/20)

Institutional Updates

Jason Battles (UGA) – UGA was approached by Google to participate in a scanning project. Google has identified nearly 100,000 items in the UGA collection that Google Books does not have in their collection. UGA would receive a digital copy. Would other USG institutions be interested in participating? GALILEO would send a list of USG-held titles to Google. Google would then determine if they would want to digitize any of these materials. At this time, it would be an opt-out approach. RACL listserv would receive a message, and if an individual institution is NOT willing to have records sent to Google, then the institution would need to respond to the message. The RACL executive committee agreed to this approach.

Natalie Bennett was hired for the Cataloging Coordinator position. As the implementation process with Alma has progressed, the need for this position has shifted to other areas. She has been working with Sean Purcell’s team recently.

David Evans (KSU) – He was going to resume negotiations with Elsevier, but will now wait until GALILEO has the opportunity to submit the proposal on behalf of the consortium. Lucy will be joining Claire for the meeting with Elsevier at the ALA conference.

Fall RACL meeting

Savannah was selected as a possible location. The meeting would be held on a Thursday afternoon and Friday morning. The dates selected were:

Oct. 31 and Nov. 1

Nov. 7-8

Nov. 14-15

The Armstrong Center was mentioned as a possible site for the meeting. Cost would be \$500-600 for rental. However, this was not ideal. Another option was the Georgia Coastal Center, and it is available on October 31-November 1. The cost would be \$500-\$600. The third option would be to meet at a hotel, and perhaps they would allow us to use a conference room if enough people stayed at the hotel.

Committee members asked that a poll be sent out to RACL to determine the date and offer suggestions on potential meeting places.

Having no further business, the meeting was adjourned at 12:03 PM.