

**REGENTS ACADEMIC COMMITTEE ON LIBRARIES (RACL)
2019 FALL GENERAL MEETING MINUTES**

November 14-15, 2019

The Alida Hotel, Savannah, Georgia

ATTENDEES:

RACL Committee Members:

Alan Bernstein, Valdosta State University
Joy Bolt, University of North Georgia
Lisa Carmichael, Georgia Southern University
Laura Clark, Abraham Baldwin Agricultural College
Kathy Davies, Augusta University
Angiah Davis, Gordon State College
David Evans, Kennesaw State University
Julius Fleschner, Georgia Highlands College
Sonya Gaither, Clayton State University
Debbie Holmes, College of Coastal Georgia
Alan Karass, Columbus State University
Lynn Kelly, South Georgia State College
Tamatha Lambert, Middle Georgia State University
Barbara Mann, Georgia Gwinnett College
LaVerne McLaughlin, Albany State University
Catherine Murray-Rust, Georgia Tech
James Scott, Fort Valley State University
Andrea Stanfield, University of West Georgia
Jeff Steely, Georgia State University
Ru Story-Huffman, Georgia Southwestern State University
Shaundra Walker, Georgia College & State University
Melissa Whitesell, Dalton State College
Louise Wyche, Savannah State University

University System of Georgia/GALILEO/GIL:

Lucy Harrison, Russell Palmer, Deena Anderson, and Barry Robinson

The University of Georgia

Viki Timian

Guests:

Jonathan W. Hull, Director for Student Success, Office of Academic Affairs and Policy,
University System of Georgia
Jane Burke, Jessica Clemons and Sara Branch, Ex Libris

MEETING CALLED TO ORDER:

- Chair Ru Story-Huffman welcomed everyone and called the meeting to order;
- Attendees introduced themselves to the group;
- The minutes from the 2019 Spring General RACL meeting held March 29, 2019 at Middle Georgia State University, Macon, Georgia were approved with the following additions: LaVerne McLaughlin and Joy Bolt were both in attendance; and
- The agenda for the meeting was presented by Lucy Harrison.

GALILEO UPDATE:

Lucy Harrison provided the following update on each of the 6 Strategic Goals of GALILEO:

1) User Experience

- Separate updates on OpenAthens and the portal redesign will be provided later in the meeting.

2) E-Resources/Content

- ACRL Question 45 data (External Contributions from Consortia/Network(s)/System Office)
 - ACRL Question 45 was previously distributed to the group via e-mail to use or not to use; and
 - Contact either Lucy or John Stephens with any questions, concerns or clarification.
- *Syndetics* Classic
 - An option (opt-in) group licensing will be starting soon with *Syndetics*;
 - Some institutions already have *Syndetics* and are receiving reasonable pricing; and
 - *Syndetics* is an integration of cover images, table of contents, book reviews, summaries, etc., into an OPATH for a discovery tool.
- Potential Cost-Shares
 - *Syndetics Unbound*;
 - *Cabells*;
 - *HeinOnline*; and
 - *Credo*.
- *SimplyE*
 - *SimplyE* is a single unified view of the e-content that is checked out. *RB Digital*, *OneDrive* and *OverDrive* all work with *SimplyE*; and
 - The *SimplyE* project is currently underway for public libraries who will be the main users. Once *SimplyE* is posted for public libraries,

we may look at whether there is an academic use space for the universities as well.

- *OCLC*
 - There will be a large discussion about *OCLC* at the meeting tomorrow.

3) Awareness/Marketing

- Joy Woodson, Assistant Director of Marketing Communications for GALILEO, has been onboard now for over six months;
- Our goal is to raise awareness of GALILEO throughout the state of Georgia, aiming for every Georgian to understand what GALILEO is, its value and how to access it;
- Joy has been working on creating user stories and personas that we are using for the redesign;
- Joy is also looking at redesigning our departmental pages (GALILEO, GIL, Affordable Learning Georgia, etc.) accessed through the About GALILEO site. Joy is working with our web developer to consolidate the departmental pages into one place and create a landing page for information about GALILEO organization, its programming services and the research portal where the content can be found;
- 2019 GALILEO Annual Conference
 - This year's conference was held back in the summer with 193 attendees that included about 45% higher academic but only 4% K-12 which is an audience that we are trying to reach more;
 - We are holding June 18, 2020 for the 2020 GALILEO Annual Conference.
 - We are still looking for a location and a dynamic keynote speaker that will be an interest to all our GALILEO stakeholders. This year we had Nikhil Deshpande from the Digital Services Georgia under Georgia Technology Authority who did a fantastic job and was well received.
- Annual User Survey
 - Survey is currently open (November 8-22, 2019);
 - USG participation in 2018 varied widely: from 1 response from 4 colleges to more than 300 responses from Kennesaw State University; and
 - Outreach will target libraries in areas where there were few past survey respondents.
- Moving Forward
 - We are planning to do some regional workshops since it can be especially difficult for people to leave their campus and travel somewhere for training on a specific day. It is often difficult for public and university libraries as well. Therefore, we are considering offering regional workshops as opposed to training in one place in the State once a year;

- We will continue our partnerships and collaborations. We are working very closely with GPLS who is our sister organization that also reports to the Board of Regents as does the Georgia Achieves. We are looking for ways to continue to work with each other; and
- Increasing our brand awareness via social media, training and other outreach.

4) Training

- Training is mostly OpenAthens focused at this point; and
- Russell Palmer, Assistant Director, GALILEO Support Services, continues to frequently visit communities to conduct workshops.

5) Partners Goals

- Online portal with helpful tools and information for each GALILEO partner community (higher ed, public libraries, K-12) and specific services (DLG, NGE, GKR, etc.);
- Enhance knowledge of open source tools; and
- Plan for enhanced service offerings moving forward.

6) RACL-specific goals

- The RACL specific goals will be discussed later in the meeting.

Other GALILEO updates are as follows:

- The New Georgia Encyclopedia placard was added to GALILEO;
- Affordable Learning Georgia (ALG)
 - ALG continues to go well and will be one of the main goals in the upcoming University System of Georgia (USG) strategic plan;
 - According to the updated Spring 2019 data, ALG has saved \$61.9 million dollars in textbook avoidance costs across the USG since ALG's funded inception in FY 2014-2015;
 - The new ALG Data Center includes overall reports (available via Power BI or the Data Spreadsheet) and reports for each institution (i.e., Georgia Highlands College who was awarded 16 Biological Sciences grants and had over \$6 million dollars in total cumulative savings);
 - Data for the no-cost/low-cost indicators are in the system now; there is a better performance for no-cost indicators but still struggling with the low-cost indicators; as a system, one-fifth of our sections have either low-cost or free course material; and
 - There was some discussion regarding the use of a new product from EBSCO, Faculty Select, vs. developing a marketplace where everything would be at low-cost and a landing page for no-cost items.

- Digital Library of Georgia (DLG)
 - Q3 Newsletter is available at: <http://bit.ly/DLGUpdate2019Q3>
 - Received funding from NEH for Newspaper Digitization;
 - Offering open office hours for drop-in digitization assistance;
 - Portal Review Advisory Committee Membership announced;
 - Working on some educator resources for 3rd – 5th Grade U. S. History;
 - AUC Woodruff Library Awarded Grant to Improve Disaster Preparedness;
 - DLG Partner Training/Outreach Committee
 - Forum for determining DLG's training and partner outreach strategies. Activities include:
 - Providing advice on training priorities;
 - Planning in-person stakeholder training and community-building events;
 - Reviewing training and presentation proposals for DLG outreach events; and
 - Investigating training collaborations with allied professional organizations in the state and regionally.
 - Current priorities include planning for an in-person partner day, determining webinar series topics, and reviewing proposals for a DLG track at the GALILEO annual conference;
 - The full charge is available online;
 - Applications due November 22, 2019. First meeting in early December; and
 - Reminder to update DLG institutional contact information at provided link; and
 - Partnered with Georgia Humanities council and National History Day to create a National History Day explorer page.

GIL/ALMA UPDATE:

Barry Robinson provided the following GIL/ALMA update:

- 1) GIL Community Accomplishments (since Spring)
- 2) GIL Community Upcoming Efforts

The GIL Report to RACL (Full) November 2019 with detailed information is available at: <https://docs.google.com/document/d/1ytFEDnr-ARVTvmgLqTFurHi5s-LFkpJNV8ZD07vT4Fo/edit>

- 3) GIL Committee Goals for FY20

The GIL Committees Fiscal Year 2020 Goals report with detailed information is available at:

https://docs.google.com/document/d/1uAI-lbYsYPWNzGS8NAf2IBaqGPqfVhah_pVjvz-KgaU/edit

DISCUSSION OF RACL ANNUAL GOALS:

Lucy Harrison led the discussion of the following RACL Annual Goals:

1) RACL/GIL Goals

- Planned for GIL:
 - Renegotiate Alma/Primo contract;
 - Explore new consortial options;
 - Leverage more NZ and CZ features;
 - Improve Primo;
 - Improve Alma; and
 - Improve GIL support.

2) Other FY19-20 goals?

- Remember [RACL guiding principles](#):
 - Increased collaboration; and
 - Take full advantage of Alma.
- Already suggested:
 - Expand central cataloging pilot;
 - Expanding GIL Express;
 - Licensing of tools (*ILL; Stackmaps; Archive-It*)?
 - Shared collection development?
 - Central institutional repository?
 - Other ideas...?

3) Discussion

- What would it look like if we thought of our holdings as one shared collection?
- What could be the impact on:
 - Collection Development;
 - Acquisitions;
 - Cataloging;
 - Resource Sharing;
 - Print repositories;
 - Digital repositories; and
 - Others?

4) Ideas from CTS Report (2015)

- Training
 - Establish best practices;
 - CMS (LibGuides);
 - Notification service; and
 - Hire training person at system level.

- Acquisitions
 - Networking opportunities.
- Collection Development
 - Subject specialist groups;
 - Limit duplication of print titles; and
 - Consortially-owned eBooks.
- Collection Management
 - Shared print repository(ies);
 - More detailed last copy policy; and
 - Reduced delivery time for GIL Express.
- Cataloging Best Processes
 - Better cataloging documentation; and
 - Identify format, subject, and language expertise.
- Cataloging and Materials Processing
 - Shared cataloging services;
 - Assessment of cataloging capabilities;
 - Authority work (shared, decentralized); and
 - Authority control (centralized).
- E-Resources
 - Expand GALILEO cost-shares; and
 - Networking for e-resources staff.
- Partnering with Other Consortia
 - IDS (innovative resource sharing); and
 - Enhance relationships with PINES, ARCHE.
- Discussion
 - What would it look like if we thought of our holdings as one shared collection?
 - What could be the impact on:
 - Collection Development;
 - Acquisitions;
 - Cataloging;
 - Resource Sharing;
 - Print repositories;
 - Digital repositories; and
 - Others?

OVERVIEW OF GALILEO REDESIGN PLAN:

Lucy Harrison provided the following overview of the GALILEO Redesign Plan:

1) Guiding Principles

- Address stakeholder needs
 - Flexible design for multiple audiences
- Apply User-Centered Design (UCD) practices
- Utilize Agile Development components
 - Iterative process
- Put a philosophy of accessibility, open data and mobile first into practice.

2) Plan for Improving Interface

- Feedback from the strategic planning process
- GALILEO Development Advisory Group (GDAC) in place. Members are:
 - Jess Burke, Georgia Humanities
 - Alyssa Kowis, Oglethorpe University
 - Ann Williams, Middle Georgia State University
 - Kathryn Greer, Agnes Scott College
 - Michelle Colquitt, Gwinnett Technical College Library
 - John Lassiter, Georgia Northwestern Technical College
 - Allison Repzynski, Central Georgia Technical College
 - Katie Dirr, Malcom Bridge Middle School
 - Leigh Perisino, Kincaid Elementary
 - Burr Osoinach, Cobb County Public Library System
 - Maile Steimer, Jones Middle School
 - Laura Wright, Valdosta State University
 - Bob Craigmile, Columbia Theological Seminary
 - Ben Carter, Georgia Public Library Service
 - Jean Cook, University of West Georgia
 - Amy Barker, Kennesaw State University
 - Jeff Mortimore, Georgia Southern University
- GDAC/GALILEO High-Level Steps
 - Review GALILEO Annual Survey;
 - Define GALILEO typical Users;
 - Develop draft personas;
 - <https://about.galileo.usg.edu/personas>
 - Develop “user stories” from personas;
 - Provide ideas and inspiration; and
 - Develop draft requirements from all information.
- Formal accessibility testing and recommendations
- Iterative user testing
- Iterative design

3) Applications Under Redesign

- Modern code and infrastructure will update the:
 - GALILEO Admin Backend (this year); and
 - GALILEO Frontend = “The Portal”
 - Some changes this year (summer 2020)
 - Major overhaul next year (summer 2021).

4) Portal Scope: Phase 1

- Improved GALILEO Admin;
- New discovery options for databases; new journal search possible in 2021;
- Continue to link out to EDS for article discovery;
- Engage stakeholders, refine design, gather data and feedback, and plan for Phase 2; and
- **Go-Live: Summer 2020.**

5) Portal Scope: Phase 2

- Take advantage of OpenAthens;
- User-centered and iterative design;
- Implement new features identified in Phase 1;
 - Create our own interface? Or use EDS?
 - Integrate other API sources (DLG, ALG, NGE, DPLA, GHNP) into results?
 - More customization based on attributes?
 - Allow users to customize?
- **Go-Live: Summer 2021.**

6) How Can You Help?

- Send us ideas! Think big! (GSS@USG.edu);
- Check out the personas;
- Offer to host a focus group or user test; and
- Provide feedback on demos/betas.

MOMENTUM APPROACH EXERCISE:

Jonathan W. Hull, Director for Student Success, Office of Academic Affairs and Policy, University System of Georgia, presented a momentum approach exercise to the RACL committee members.

EX LIBRIS STRATEGIC UPDATE:

Jane Burke, Jessica Clemons and Sara Branch from Ex Libris provided a strategic update with focus on Libraries and Partners in Research Data Management.

The meeting adjourned for the day.

The meeting reconvened Friday, November 15, 2019, at 8:45 a.m.

EDS AND CURRICULUM BUILDER ROADMAP AND PRODUCT DIRECTION:

Eric Frierson from EBSCO provided a presentation on EDS and Curriculum Builder Roadmap and Product Direction.

GALILEO PROJECT UPDATES AND NEXT STEPS:

- OpenAthens. Russell Palmer provided the following update:
 - A quick live demo was presented that included information on access, functionality, resources, and statistics.
 - A schedule of USG institutions to go live was discussed.
 - Other GALILEO Consortia
 - TCSG
 - Wrapping up in January
 - GPALS/AMPALS/GPLs
 - Implementation work beginning in January
 - K12
 - Setting up identity connection soon
 - Testing/planning for resource allocation
 - What's Next?
 - Testing "no IP" option soon:
 - System Office;
 - Kennesaw State; and
 - Georgia State.
 - Continue work with OpenAthens as they complete managed proxy work
 - Remove resources from EZ Proxy as soon as possible.
 - Encourage vendors to use the federated option via targeted communication
 - Federated option for hosted ILLiad.
 - Ongoing Training
 - A guide to upcoming live online and self-paced OpenAthens training opportunities is available at:
<https://libguides.galileo.usg.edu/c.php?g=964141&p=7013849>
 - Clean Up/Follow Up
 - Working with institutions to clean up linking
 - LMS;
 - LibGuides; and
 - Web sites.
 - Resolving issues with any "missed" resources
 - Resources that were not listed/activated.
 - Problem Solving
 - Georgia View
 - Improving auto-authentication; and

- Identity solution for GoView students.
 - Ongoing/Future Projects
 - Portal Redesign—customization options in GALILEO portal;
 - Working with IT departments to encourage more robust attribute sharing;
 - Assessment—Using OA stats, Consortial stats; and
 - HathiTrust—OpenAthens is an approved SAML provider for HathiTrust
 - Meets the SAML requirement for USG schools to participate; and
 - Still requires institutional InCommon membership.
 - OpenAthens Adoption: Other Consortia
 - The more adoption, the more vendors will add federated access options:
 - FALSC (Florida Academic Library Services Cooperative)
 - Bringing up pilots now (UCF)
 - PASCAL (Partnership Among South Carolina Academic Libraries)
 - Starting with OpenAthens prior to Alma/Primo, will use it as the SAML option in front of Alma/Primo
 - Direct General OpenAthens questions to russell.palmer@usg.edu and Technical Questions to <https://www.galileo.usg.edu/contact/>
- E-Journal Negotiations. Lucy Harrison provided an update on E-Journal Negotiations.
 - Consortia Manager. Lucy Harrison provided the following update:
 - Consortia Manager Status
 - System is fully set up;
 - GALILEO staff training this week; and
 - Member institution training soon.
 - Basic Version Includes:
 - Records: Records management of everything related to products, agreements, publishers, members, licenses etc.;
 - Start renewals: Merging the existing subscribers into a spreadsheet and sending these to publishers, allowing them to update prices in the spreadsheet;
 - Price calculations: Allows for uploading of prices and the use of price models, product options and financial contributions;
 - Member interface: Interface where members have information presented and can renew, order or cancel their subscriptions; and
 - Plus:
 - Reminders;
 - Order placement;
 - Bulk-emailing;
 - Report module;
 - License itemization;
 - Title list itemization;
 - Custom member classification;

- Member invoice export;
 - IP module;
 - Division Keys; and
 - Custom Meta Data.
- Does Not Include:
 - Cost avoidance report;
 - Forecasting module;
 - Support Ticket Module;
 - Survey Tool; and
 - Usage Stats Module: Comprehensive Usage Stats Module enabling the consortia to collect usage via SUSHI, Upload or manual entry, and visualize data for both the consortium and each member.
- OCLC Discussion
 - Current situation;
 - OCLC's latest offer was still too high for us to consider;
 - Other states that have dropped: FL, AL, NC; and
 - ICOLC now involved.

RACL PROJECT AND COMMITTEE UPDATES:

- GreenGlass Proposal. David Evans from Kennesaw State University presented the following update:
 - Because RACL Libraries have a Statewide ILS System Recommend:
 - Creating small discussion group of Collection Development Librarians with the following task:
 - Pilot a RACL members only, coordinated approach, to assessment of our collections by:
 - A) Suggesting ways and means of using assessment data for future efforts at collection development;
 - B) Identifying titles that need to be retained regardless of location; identifying titles that are held in common but little-used; identify uniqueness in collections; identify discipline specific strengths; and
 - C) Suggest ways and means of coordinated acquisitions with the goal of creating a shared collection that would: 1) reduce unnecessary duplication; and 2) help leverage our monograph budgets.
 - Discussion Group has met and established priorities (in order) for the year:
 - USG Last Copy Policy;
 - Collaborative Collection Development/Assessment;
 - Ebook Acquisitions;
 - Evidence-Based Acquisitions;
 - Serials;
 - Demand-Driven Acquisitions Best-Practices; and
 - Shared Storage Facility.

- Central Cataloging Pilot. Viki Timian with The University of Georgia provided the following update:
 - Libraries Involved
 - Current Participants
 - ABAC;
 - Fort Valley State; and
 - Atlanta Metro.
 - Viki provided an overview of the #8 items cataloged and authority work performed for each participant.
 - Turn Around Time
 - Using the courier, the average turnaround time is 24 hours; and
 - UGA treats these items as priority and works to get them back to the home libraries as soon as possible.
 - Reminders
 - This project is currently scoped to assist with the cataloging of newly received (or backlogged) physical material for libraries with limited cataloging resources; and
 - Physical processing (barcoding, stamping, labeling, security strip/RFID application, binding) is done at partner institutions.
 - Call for Participants
 - This project is looking for additional participants. Please contact any of the following if your institution would like to discuss participation:
 - Simon Hunt, Head, Database Maintenance
simon@uga.edu
 - Julie Darken, Head, Monographs Cataloging
jdyles@uga.edu
 - Kelly Holt, Head, Cataloging Department
kholt@uga.edu

- E-Resources Committee. Barb Mann with Georgia Gwinnett College provided an update of the E-Resources Committee.

- Assessment Committee. Sonya Gaither with Clayton State University provided the following update:
 - Charge:
 - Evaluate the role of library usage and services in student success, building on the work that individual USG institutions have already done, and using new data from tools such as OpenAthens. The immediate charge will be to build a data analysis framework to evaluate the relationship between libraries and student success.
 - RACL Assessment Working Group members are as follows:
 - Michael Holt (Valdosta); LaMonica Sanford (GCSU); Laura Clark (ABAC); Vicki Parsons (GGC); Kathy Davies (Augusta); Betsey Whitley (Dalton State); Robin Grant (MGC, retired June 2019); Ken Henslee (USG); and Sonya Gaither (Clayton State).

- Tasks Completed
 - Developed work team goals;
 - Created survey questionnaire & qualitative interview questions;
 - Distributed survey & collected data;
 - Submitted IRB application & received approval; and
 - Prepare for interviews to begin in January 2020.
- How can RACL or Assessment Working Group Assist Your Assessment Efforts?
 - Gather data from OpenAthens;
 - Provide training and support;
 - Maybe stories of successful collaborations and assessment methods;
 - Gather information across USG libraries;
 - Best practices for learning analytics;
 - Data ethics for learning analytics;
 - Professional development practices/models for assessment;
 - Bring institutions together for comprehensive statewide assessments of library value;
 - Facilitate collaboration between institutions;
 - Write assessment tools that may be shared;
 - Provide guidance on how to do assessment and the various types;
 - E-mail listserv;
 - Idea exchange; and
 - Funding for LibQual Systemwide.
- Support from RACL or RACL Assessment Working Group (cont.)
 - Best practices;
 - Literature review;
 - Templates/examples from other institutions;
 - Share/Create a sample resources for Assessment Community;
 - Share Assessment Conference;
 - Ensure that any and all data that can be drawn from our statewide system (Alma) is available in an easy and accurate report format;
 - Have an assessment expert available to assist with questions and projects;
 - Standardize, to some extent, the reporting of assessment results;
 - Provide professional development;
 - Provide examples of assessment projects at various USG institutions;
 - Provide suggestions on how to create a culture of assessment within our libraries;
 - Provide suggestions on how to promote our data to various stakeholders;
 - To be honest, I did not know you existed. I am unsure of how you can help;
 - Creating standardized assessment methods for every USG institution; and
 - Major issue is staffing, so unsure.
- Next Steps....
 - Conduct Interviews
 - Questions to be asked -
 1. Describe how you measure outputs, outcomes, and impact for your library.

2. Tell us about how your library assessments were created. Who decided on the measures, and where the initiative came from?
 3. Do you have specific program outcomes for any of your library programs?
 4. Describe any barriers you may have experienced with your library assessment efforts.
 5. Who in your institution is interested in this data, and how do they use it?
 6. How do you tie student success to library assessment data, and what is your administration's view of students' success?
 7. Would you be interested in assessment tools provided by the USG for libraries?
 8. Do you currently have someone in your library, including yourself, that has training in library assessment and evaluation?
 9. Would you be interested in assessment and evaluation training for libraries?
 10. Would you be willing to share your assessments with other institutions so they could potentially implement assessment and evaluations?
 11. Other questions will point back to the survey and ask participants to describe their answer in further detail.
- Analyze ALL data. Provide final report at Spring RACL meeting with recommendations.
- Information Literacy and Gen Ed Redesign. Julius Fleschner with Georgia Highlands College provided the following updates:
 - Update 1: Professional Development Workshops
 - *Begin at the End! Implementing Backward Design* (Friday, November 22, 2019);
 - 32 reservations for streamed webinar at various institutions; and
 - Facilitator at each institution.
 - Update 2: PD Going Forward
 - Nearly 50% of instruction librarians in USG are willing to travel 1-2 hours for a group learning opportunity, based on a survey we conducted; and
 - We're planning more workshops like these, as well as webinars and an annual get together.
 - Update 3: The Committee is looking to put some by-laws in place. A draft of by-laws will be subsequently e-mailed to group for consideration.

RETIRES AND EMERITI FACULTY AND LIBRARIES:

Lucy Harrison presented the following resolution:

USGRC and RACL Resolutions on “Strengthening Library Access for University System of Georgia Retirees” (FINAL as of 10-24-19)

- Whereas retirees of the University System of Georgia are dedicated supporters of the institutions from which they retired and wish to continue that support in retirement;
- Whereas many retirees continue research, publishing, and presenting in their retirement, and their works bring value and honor to the USG community of scholarship;
- Therefore, be it resolved that three standard library services be provided to all USG retirees who come to a USG library in person. The three services are check out of library materials (not including equipment), access to electronic resources while in the library, and reference help, including the navigation of any location-specific policies or agreements affecting these and other services;
- Be it further resolved that emeritus faculty at USG institutions be provided full library access (the same as active faculty), including remote access to electronic resources; and
- Be it further resolved that, as it relates to the above resolutions, information is kept up to date, as needed, on library and campus websites.

NOTE: To this end, USG, RACL, and USGRC will develop templates to assist campuses to fulfill these recommendations.

- There was discussion among the group of their concern that some specific materials might not be circulatable to non-current students and faculty (i.e., very expensive medical books or special collections materials); therefore, the following language will be added to the Resolution: “The three services are check out of library materials (with the caveat that the library has discretion over circulating equipment or other specific classes of materials), access to electronic resources while in the library, and reference help, including the navigation of any location-specific policies or agreements affecting these and other services”.
- After discussion among the group of their concern that library staff may not be able to confirm a retiree’s identity as such, the group agreed to the policies for faculty that have retired from their own institution and contacting Human Resources or otherwise verifying a faculty’s retiree status at their own institution. The group did point out that they have no way to validate a retiree’s status outside of their own institution.

The resolution was then put to a vote for approval. The motion for resolution approval was made by Catherine Murray-Rust and the motion was seconded.

INSTITUTIONAL NEWS AND UPDATES:

Lucy Harrison led the discussion of institutional news and updates by the group.

The meeting was adjourned.