

RACL Executive Committee Meeting

June 8, 2018

Meeting Minutes

Present (Live Online Via WebEx):

Alan Bernstein (Valdosta State), Sonya Gaither (Gordon State), Brenda Seago (Augusta University), Melissa Whitesell (Dalton State), Lucy Harrison (GALILEO), Jason Battles (University of Georgia), Jeff Carrico (Georgia Tech), Mary Jo Fayoyin (Savannah State), Barry Robinson (University of Georgia/GIL), Mark Flynn (Columbus State), David Evans (Kennesaw State), Tamatha Lambert (ABAC), Debbie Holmes (South Georgia State), Jeff Steely (Georgia State), Russell Palmer (GALILEO)

Call to Order:

Sonya Gaither, chair, called the meeting to order at 1:00 PM

Approval of Minutes:

The meeting minutes from January 19, 2018 were approved as written.

GIL/Alma Update:

Barry Robinson presented a GIL/Alma Update, reviewing the [GIL monthly report from May 2018](#).

GIL User's Group Meeting (GUGM) Debrief:

- For the first time, held a cataloging pre-conference with 43 attendees, thanks to Debra Skinner
- 172 registered attendees for full conference
- The presentations are archived
- Initial attendee survey results are available
- GIL Committees met, discussed committee business and discussed officers
- Newly recommended committee officers were presented to RACL for approval
- Concern: trying to avoid having multiple members from the same institution, was not avoidable this year, but we will work going forward to avoid it

GIL Achievements:

Barry Robinson presented the following GIL achievements:

- Recommendations from the HathiTrust Sub Committee on how to deploy the resource across the USG institutions,
- Participation in ELUNA--it was suggested that committee chairs definitely want to attend in the future
- Implementation for the new Primo User Interface was completed as of May 26, 2018
- Consolidated institutions will complete transitions/migrations on June 14, 2018

Approval of GIL Committee Leads:

- Barry Robinson presented the new chair/vice chair for each GIL Committee
- The GIL Knowledge Repository Committee is new this year. This committee will be responsible for overseeing the GKR
- A motion was made to accept all the chair and vice chair recommendations, and this motion was approved

Review of GIL Committee Recommendations to RACL:

- RACL has asked the committees to identify 2 new workflows/business processes to incorporate into Alma/Primo products that help us to engage more collaboratively
- Those will be presented at the end of June. Barry is completing the report, which will show the successes of the committees, and their 2 ideas for going forward.

Next Steps:

- Data sync with GIL Alma Record Holdings and OCLC Holdings
- HathiTrust Implementations ongoing
- Georgia Tech live on GIL Express--has yet to be successfully tested in the sandbox environment. The issue has been escalated, but this is delayed

Update on Courier RFP/Discussion of next steps:

- An RFP was submitted with separate requirements for the GIL and GPLS courier requirements
- Procurement at USG did not have a final answer as of this meeting
- Regardless of vendor, we will be able to provide, as of July 1, guaranteed next day delivery

Finalize date/Suggest location of Fall meeting/FY19 RACL Executive Meeting Dates

- David Evans indicated that he was still considering meeting times
- David will work with Lucy Harrison to coordinate a schedule and location for both sets of meetings
- Full RACL--traditionally, fall--hosted at an institution, and spring--at a destination (state park, etc)
- GALSTEER/RACL-typically at McDonough/Henry County Public Library

RACL Executive Secretary Duties

- The secretary is responsible for RACL Executive, GALSTEER, and fall/spring full RACL meetings
- Recommended that the secretary continue to take minutes at RACL Executive and GALSTEER, but someone from the GALILEO office will take minutes at the full RACL meetings so that the RACL Secretary (who is a member of full RACL in their own right) can focus on the meeting
- Secretary--also responsible for historical records? (Mark Flynn)

- Lucy agreed to explore the historical record to determine the status of the historical record for RACL
- A motion was made and approved to adjust the duties for the RACL secretary as moved

RACL Executive Officer/New Directors Training

Sonya presented the idea that RACL should have an officer's training meeting and possibly a new directors training option. Ru Story-Huffman and David Evans were trained by Sonya as new RACL Executive Officers after the end of the spring RACL meeting . It was suggested that training be formalized more, and Sonya will present the idea at an upcoming meeting.

Institution Updates

- Kennesaw State University will have a new president July 1
- Augusta University will have a Creative Technology Lab Open House on August 17
- Gordon State College has will have a new president on June 1
- ABAC is getting a new library, date to be determined

Final Comments/Adjournment:

Sonya Gaither offered her thanks to everyone for allowing her to serve as chair.
The meeting was adjourned at 2:00 PM