

## **RACL Executive Committee Meeting Minutes**

Sandra Bandy (for Brenda Seago) (Augusta University), Ru Story Huffman (Georgia Southwestern State University), Mark Flynn (Columbus State University) Jeff Carrico (Georgia Institute of Technology), Sonya Gaither (Gordon College), David Evans (Kennesaw State University) Michelle Barsom (Bainbridge College), Alan Bernstein (Valdosta State University), Toby Graham (University of Georgia), Jeff Steely (Georgia State University), Barry Robinson (University of Georgia), Lucy Harrison (GALILEO), Russell Palmer (GALILEO)

Friday, 25 August 2017

The minutes from the June 9 RACL Executive Committee meeting were reviewed, then approved as written.

### **Strategic Plan--RACL Specific Goals: Lucy Harrison**

Lucy Harrison presented the idea that RACL could make its own strategic plan, or add RACL specific goals to the GALILEO strategic plan. She suggested that the Alma Implementation Guidelines could be a starting point for values that give RACL a direction.

*RACL members offered several possibilities:*

- Looking at USG/RACL roles in student success and retention
- Shared workflows
- Take more initiative in illustrating return on investment in terms of student success
- Identifying collaboration opportunities across the GALILEO community
- A RACL response to the strategic plan, with “hooks” into the strategic plan

RACL members indicated that some USG and RACL specific goals were surfaced during the strategic planning kick off meeting and subsequent conversations. Lucy Harrison will check her notes from those meetings and report back to the group. The discussion will continue at a future RACL meeting.

### **Alma Update: Barry Robinson**

Overall, implementation was successful and things have worked, and all basic tenants of software are functioning. Ex Libris has been consistent and on schedule with monthly updates, and each update has improved the products.

Satisfaction level with Alma is adequate, with Primo more marginal but adequate, as prerequisites and dependencies on fields make changes to Primo challenging. Barry is forming a Primo Change Management Committee as an organized mechanism for changes to Primo. There is a plan in place to move to the new Primo interface by August 2018.

GIL team is doing extremely well at present, resolving a large number of support tickets as is Ex Libris, though there are occasional lapses in resolution time. The process slows when Ex Libris a request from support to development. When necessary, GIL Staff are assertively pursuing unanswered tickets with Ex Libris via a process of escalations.

- *Project and Implementation Team Highlights:*
- Working with Georgia Tech to rejoin GIL Express (Sept).
- Alma UI is changing in January.
- Project plan for testing/training prior to January will be coming.
- Primo has a new release coming. In initial version, we stayed with classic UI because of search issues.
- January, project plan implemented to get us to new Primo UI by August of 2018.
- Each new interface implementation will have a testing period and go live will be decided upon as part of that project management.
- Barry will be looking at the mergers (ABAC/Bainbridge, GSU/Armstrong) and helping to manage those projects from the Alma perspective.
- Alma Sandboxes are now available--it is a premium sandbox with 3 institutions and network zones, and a snapshot of real data
- Primo sandbox is overdue--was due at the end of July. This has been escalated. Once in place, testing with real data will proceed.
- Monthly institutional lead meetings with continue for a while, due to monthly updates to Alma.

### **GIL Committee Restructuring**

Reviewed feedback from meeting at GUGM

Barry presented a report with high level recommendations on what the committees should be. The current groups were asked to nominate new chairs and vice chairs, except for the special collections group. In that case, the chair left the system and the vice chair has stepped away so change is on hold. It was noted that chair positions could take a considerable amount of time, but that it could be a great leadership opportunity.

Committee chairs should attend monthly institutional lead meetings, be aware of monthly release notes and review them so that they can give detail out to the community, and keep aware of the opportunities on the training wiki.

Minutes should be regularly recorded and shared with the GIL community.

*Two changes were recommended to the existing proposal:*

- The ILL team will become a subcommittee under the Fulfillment Committee, with 2 members (instead of 1) from from the ILL subteam included on the Fulfillment Committee.
- The current OPAC/Discovery committee chair is departing. The current vice chair will assume the chair position once vacated.

There was a motion that the report and its recommendations be approved as amended.

The motion was approved.

Barry Robinson will revise the recommendations to include the changes and suggestions made by the RACL group.

### **GIL Governance Documentation**

Large portions of it need to be edited or removed. Lucy Harrison will submit a new version to RACL.

### **GIL Coordinating Committee**

It was recommended by Lucy Harrison that the committee resume, post implementation, with the following membership:

RACL Chair Elect

GIL Functional Committee Chairs

Lucy Harrison (USG)

Sean Purcell (UGA)

Barry Robinson (UGA)

Ken Henslee (USG)

Lucy will come up with a recommendation that combines RACL and the implementation teams and send it out to RACL for review and approval.

### **GIL Cost Models: Lucy Harrison**

Lucy was charged by RACL to review membership and participation models for similar consortial groups. It was determined that everyone approaches this in different ways.

Lucy agreed to run some additional cost models for the group, including a model with a minimum base and cap, with FTE as a variable.

The models will be discussed at the full RACL meeting in November.

### **Hathi Trust**

The agreement was signed by the University System legal department, and now waiting for the signed contract from Hathi Trust.

Institutions with Shibboleth can go ahead and submit their information to Hathi Trust once the agreement is in place, and then set up access.

USG will start paying effective Jan 1 or when every one of our InCommon institutions are set up in Hathi Trust--whichever comes first.

It was suggested that other institutions might like to be involved with the "last copy" initiative with Hathi Trust, where institutions keep and house the last copy of an item in their collection.

**Other Notes:**

- Sonya will review and send out potential dates for the full RACL fall and spring RACL meetings.
- The Textbook Affordability Conference will be held at Georgia Tech on November 10-12.
- Two new rounds of Affordable Learning Georgia grants are coming.

The meeting was adjourned.