

**RACL Fall 2016 Meeting Minutes
Gordon State College, Barnesville, GA
November 10-11, 2016**

Day One, November 10, 2016

Attendees:

USG and BOR--Kelly Ansley, Gordon Baker, Sandra Bandy,Michelle Barsom, Alan Bernstein, Pat Borck,Mary Jo Fayoyin, Lorene Flanders,Mark Flynn, Ann Fuller, Sonya Gaither, Toby Graham, Jin Guo, Lucy Harrison, Tamatha Lambert, Frank Mahitab, Bede Mitchell, Joe Mocnik,Catherine Murray-Rust, Deborah Prosser, Gene Ruffin, Katie Shepard, Jeff Steely,Ru Story-Huffman, Jacqueline Vickers,Mary Washington, Melissa Whitesell

Carl Vinson Institute of Government--Malik Wilson, Stacy Jones

Welcome: Library Director Sonya Gaither introduced Gordon State College Provost Richard Baskin. Both welcomed RACL. Baskin shared about his participation in library renovations at Gordon State, and how that helped him to better understand the challenges librarians face.

Introduction to Facilitated Discussions: GALILEO Executive Director Lucy Harrison introduced discussion facilitators Malik Watkins and Stacy Jones who work at the Carl Vinson Institute of Government at the University of Georgia to review, discuss and begin to plan a new vision for GALILEO with the RACL group. Vinson Institute staff Malik Wilson and Stacy Jones were introduced.

There will be up to seven listening sessions involving USG, TCSG, GPLS, K-12, AMPALS, GPALS, GISA, and the GALILEO staff. There will also be a visioning session, strategic planning session, and operational planning session. At GUGM a plan will be presented to the full GALILEO committee.

Harrison and the Carl Vinson facilitators then set the stage for a year of visioning which kicked off at this RACL meeting with the following visioning framework:

Vision Framework:

- Core Ideology
 - Purpose/Mission
 - Values
 - Things we can do really well
 - Things we are passionate about and things we can get money for
 - Envisioned Future
 - 10-25 years – BHAG – Big Hairy Audacious Goals
 - Vivid Description
 - Exciting, clear, compelling, and easy to grasp
 - All supporting

GALILEO was started with that vision (as can be seen on the GALILEO homepage). There is talk about collaboration, resource sharing, and increased access. It speaks of values and what the vision has been. This is from 1994 when GALILEO was first created and that goals have been largely accomplished.

What will happen in the next 20-25 years? What are the next BHAG goals? There were examples used from Cleveland Public Library and Harvard University Library.

The end goal is to develop a new strategic plan with goals to guide GALILEO into the next generation that it can serve.

- If was requested that participants in the group activity:
 - Participate fully
 - Be honest
 - Disagree respectfully
 - Think big, think differently, think statewide

The remainder of the day was dedicated to a facilitated discussion with the Carl Vinson Institute of Government, who will be providing a complete report on all feedback received at this and other strategic planning sessions.

The first project at each table (five groups) was to answer two questions:

- 1. What does GALILEO do?**
- 2. Why does GALILEO exist?**

The RAEL groups worked to define GALILEO. GALILEO provides authoritative, scholarly, and primary digital content to the citizens of Georgia, and really levels the information playing field for all. It was noted that GALILEO was founded upon collaboration, and that individual institutions would not have the resources to provide the depth and breadth of resources that GALILEO provides on their own.

Next, the groups were asked to consider the Strategic Planning Process: What do you expect from the strategic planning process for GALILEO?

We are in a different place, different time with different players. This is not an easy process. We do not know where we will be in 20-25 years.

Our purpose, our values, our mission: Where GALILEO is right now?

- What is the historical core purpose? Automate USG and provide shared services.
 - What needs to be updated?
- What are the current values?
 - What needs to be updated?
- What is the current mission?
 - What needs to be updated?

The RACL groups indicated that GALILEO needed to continue with its core mission of providing information to the citizens of Georgia. Recommended improvements included a more comprehensive discovery tool, greater ease of use, and outsourcing some backend operations to cloud based services. It is time to “reinvent and reimagine.”

The next assignment for the discussion group was to consider: Who are the additional stakeholders?

The RACL groups identified other stakeholders. Examples included: distance learning faculty, staff, and students, disability services, OIIT staff at USG, the Board of Regents, library faculty and staff, students, Student Government groups.

- Next Steps: RACL Kick-Off
 - Focus on beginning of the planning process
 - Identify the strategic planning process
- Listening Sessions
 - The Institute of Government will have listening sessions to identify the forces acting on GALILEO
 - Identify who we should hear from
- Visionary and Strategic Plan
 - Visionary – preferred future of GALILEO
 - Strategic – planning gap between the vision and where we are currently
- Operational Plan and Users Group
 - Operational Plan – capacity and skills inventory
 - GUGM – a summarized document will be provided
- Next Steps
 - Written summary
 - Schedule listening sessions

Lucy Harrison – Closing thoughts – she turned the meeting over to Mark Flynn for dinner plans and the meeting was adjourned.

Day 2, November 11, 2016

Attendees:

USG and BOR-- Kelly Ansley, Gordon Baker, Sandra Bandy, Michelle Barsom, Alan Bernstein, Pat Borck, Mary Jo Fayoyin, Lorene Flanders, Mark Flynn, Ann Fuller, Sonya Gaither, Toby Graham, Jin Guo, Lucy Harrison, Tamatha Lambert, Frank Mahitab, Bede Mitchell, Joe Mocnik, Catherine Murray-Rust, Deborah Prosser, Gene Ruffin, Katie Shepard, Jeff Steely, Ru Story-Huffman, Jacqueline Vickers, Mary Washington, Melissa Whitesell, Russell Palmer, Barry Robinson,

Guest: Michael Crafton-Interim Vice Chancellor for Academic Affairs

Q&A: Day One: Mark Flynn started the day asking if there were any additional thoughts from the day one discussion. Bede Mitchell mentioned an issue yesterday that we are still mixing RACL and GALILEO initiatives and we may need a more RACL focused strategic plan first.

Executive Director's Report, GALILEO Activities Report: Lucy Harrison and Russell Palmer (Assistant Director for GALILEO Support Services) then presented the GALILEO Executive Director's report and the GALILEO activities report was distributed.

Harrison:

- Listening and learning
 - Touring libraries
 - GALILEO annual survey – closes on the 13th
 - User Group Meeting
 - 124 attendees
 - Very positive feedback
 - Save and date 6/15/17, followed by GUGM on 6/16/17
 - Beginning a GALILEO newsletter – directed on the strategic planning process, please provide feedback
- E-resource licensing
 - OVID, ACS, Atmire (Biomed) invoices sent out
 - FY18 process will begin in the spring
 - New tools and processes
 - She has put in for a new e-resources person (?) because she believes the position requires someone who is full-time and dedicated
- GALILEO operations
 - Budget
 - Working with BOR budget experts
 - GIL/Alma costs are moving forward
 - The strategic plan will provide input moving forward
 - She is meeting with GIL and GALILEO staff regularly to ensure that needs are being met
 - There have been changes at the BOR in both staff and technology

Palmer:

- New Content: EBSCO ebooks, Gale legalforms
- Gale legalforms – GPLS, available for public libraries via GALILEO
 - Legal forms, tax forms, Georgia specific legislative documents and forms
- Tumblebooks and ebrary
 - Tumblebooks – GPLS, available for public libraries via GALILEO
- More ebrary content
 - Academic Complete
 - College Complete
 - Public Library Complete
- Support activities – LMS integration
 - Questions? Mike.white@usg.edu
- Improving access to usage data
 - GALILEO usage statistics listserv
 - Email ken.henslee@usg.edu

- **GALILEO Support Services** continues to work with GIL staff to coordinate Alma implementation efforts

- **Outreach and communication**
- GALILEO continues to be heavily involved with statewide conferences and meetings, including the GAETC meeting, COMO, the Georgia Social Studies Conference, and more.
- Training – GALILEO training continues both online (vendor led training sessions) and face-to-face, with Russell Palmer and Karen Minton going on site to multiple locations
- **GALILEO open learning material – current collection**
 - 22 USG open textbooks
 - 57 Grants collections
 - 26 ancillary material/material sets
 - oer.galileo.usg.edu
- **Digital Library of Georgia**
 - Now 11th largest contributor of metadata to the Digital Library of America – dpla
 - Piloted and now working to update newspaper collection to the ChronAm (Chronicling America) delivery system

GALILEO e-book Report, Mark Flynn: Mark Flynn shared a variety of different statistical analyses of GALILEO ebook usage, with a focus on the major ProQuest (ebrary) and EBSCO ebooks collections. Mark was working from four COUNTER compliant reports, some data is parsed to let one know when a title is accessed, other data shows data for chapter requests, views, or downloads. It can be assumed at present that a lot more exposure is given to the EBSCO materials because of their exposure in discovery. It seems that those in public libraries and K12 libraries may be favoring the comfort of the native interface (EBSCO) and foregoing discovery to access EBSCO ebooks titles more often. Short of surveying

users, it was indicated that assessing ebook impact in terms of ease of use and as a means to improve learning outcomes might be considered. The RACL ebook Task Force has now added members from K12, GPLS, AMPAS, GPALS and others, and they will meet and review this data in December and report additional feedback. A special thanks was offered to Ken Henslee from GALILEO Support Services for pulling the data for this report.

Special Recognition, Chancellor Huckaby: After the e-book report, it was noted by Toby Graham that the Chancellor is retiring and he was an important champion of GALILEO, supporter for Alma implementation and ALG, which was a hallmark of his time as chancellor. It was suggested that the RACL group send him a formal thank you and best wishes on his retirement.

Barry Robinson, Next Generation Library System Project Director, gave an Alma implementation update:

- Agenda:
- Project overview
- Appreciation/accomplishments
 - Vanguard
 - Project teams
 - Notable items/issues
- Period in advance
 - Test period
 - Institutional test dates
- Q&A

Primo will be available on November 29 so complete the data validation by November 18.

Notable Items/Issues:

- Albany/Darton consolidation will occur in May 2017 in Alma
- Fulfillment network (Alma for GIL Express) specific aspects will not function as it currently does in Voyager
- Network Zone multi-matches – two issues due to the Ex Libris process
- NZ has duplicate records due to aged/multiple identification numbers
- 101,801 records total in IZ due to multi-match
- Catalog team and Ex Libris are working on this process to correct it
- Electronic Resource migration is complex
- The Acquisitions team and GALILEO have crafted some good resources
- There are multiple options/scenarios
- A thorough study by institutional leads can reduce – not eliminate – issues
- Alma printing
- This is different and may possibly involve the IT staff at your institution
- External authentication
- This is different and can involve the IT staff at your institution
- Period in advance
- Currently – February 2017:

- A large amount of testing
- 11/29 – receive Primo test environment
- January 2017 – the project is to provide a full set of team recommendations to RACL Executive Committee
- February 14-16, 2017 – institutional leads will attend a workflow workshop in Athens, GA

Lucy Harrison then introduced Michael Crafton, Interim Vice Chancellor for Academic Affairs, who discussed what our libraries can expect from the new chancellor:

The new chancellor will probably place emphasis on ALG and Complete College Georgia.

LEAP (Liberal Education and America's Promise) is a national project organized by the American Association of Colleges and Universities interested in understanding educational reform. Outcomes are measured across the degree. This is important for centers of Teaching and Learning and Libraries as they are working to redesign undergraduate education. For example, in an upcoming program UGA will require all incoming freshmen to complete an experiential learning requirement. LEAP includes regional educational collaboratives where they take a region and bring together leaders of all the educational institutions in that region to discuss shared interests in student success following their life in secondary education.

On a side-note Crafton shared that the USG will be moving from ADP to PeopleSoft which will be implemented next year.

It was asked if anyone had further questions, hearing none, the meeting was adjourned.