

RACL Fall Meeting, November 13, 2008

Minutes

RACL Fall 2008 Meeting
Via Wimba

RACL Institution Representatives Attending: Nancy Anderson, Gordon College; Gordon Baker, Clayton State University; Pat Borck, Macon State College; Carol Bray, East Georgia College; Betty Childres, Kennesaw State University; Lorene Flanders, University of West Georgia; Doug Frazier, Armstrong Atlantic State University; George Gaumont, Valdosta State University; Debra Holmes, Georgia Highlands College; Lynn Kelly, Waycross College; David King, Medical College of Georgia; Lydia Knight, Dalton State College; Eva Lautemann, Georgia Perimeter College; Callie McGinnis, Columbus State University; LaVerne McLaughlin, Albany State University; Angela Megaw, Gainesville State College; Joyce Mills, Southern Polytechnic State University; Bede Mitchell, Georgia Southern University; Catherine Murray-Rust, Georgia Institute of Technology; Bill Nelson, Augusta State University; Bill Potter, University of Georgia; Robert Quarles, Atlanta Metropolitan College; Susan Ralph, Bainbridge College; Paul Robards, Middle Georgia College; Gene Ruffin, Georgia Gwinnett College; Rachel Schipper, Georgia College and State University; Nancy Seamans, Georgia State University; Shawn Tonner, North Georgia College and State University; Jacqueline Vickers, South Georgia College; Mary Washington, Darton College; Vera Weisskopf, Georgia Southwestern State University.

USG Board of Regents Attendees: Stan Gatewood, Kate Gohn, Ed Maioriello, Karen Minton, Merryll Penson.

PeachNet Bandwitch Issues

Ed Maioriello, BOR OIIT Network Support Services, gave an in-depth overview of PeachNet and its future. PeachNet provides service to most of the public libraries throughout Georgia. Ed reviewed the Georgia PeachNet map (2500 miles of fiber) and discussed one of the biggest issues PeachNet faces: rich media application traffic. He reported that they do not restrict traffic on PeachNet. Restriction policies are done locally at the campus level. He pointed out that PeachNet's demarcation point ends where the service is brought to the campus and the campus carries the responsibility from there. He noted that PeachNet peers with a number of different ISP's in different locations including SoX for Internet 2. Other topics covered were:

- Internet Peerings
- Peering Speeds
- Current Core Configuration
- Atlanta Internet Exchange
- Georgia Public Library Services
- Evergreen Connectivity
- Quality of Service
- Types of Service

USG Internet Security/Privacy

Stan Gatewood reviewed USG's Security/Privacy program and highlighted the program's mission and goals:

- Executive Leadership support
- Information Security Roadmap
- Strategic Security Planning
- Build a Risk-based Information Security Program

He announced USG's Policies and Supporting Standards for 2009:

- Strategic Security Plan
- Appropriate Use Policy
- Risk Management Policy
- Continuity of Operation's Policy

Questions regarding the security program can be addressed on their website:

http://www.usg.edu/infosec/policy_management/, or by contacting Stan: infosec@usg.edu.

Academic Affairs Update

FY10 Budget

Merryll Penson announced that the budget is still uncertain, everything is in flux. She provided links to the group for the FY10 Budget-At a Glance and Talking Points. She stated she would take any specific questions back to the appropriate people to get more information. For budget news releases go to <http://www.usg.edu/>.

Core Curriculum

Merryll informed the group that the original proposal on the core curriculum has been revised. With the arrival of Dr. Susan Herbst the proposal will take a new direction. Merryll referred to the handout proposal for Core Curriculum Revision prepared by Dr. Herbst, which assesses the central issues of concern with the current USG Core Curriculum, and proposes a new evaluation process to review the Core.

Merryll announced the new members of the Core Curriculum Committee:

- Dr. George Rainbolt, Chairman (GSU)
- Virginia Carson (SGC)
- Emmanuel Kende (Albany)
- Virginia Michelich (GPC)
- Jere Morehead (UGA)
- Thomas Mundie (GGC)
- Ralph Rascati (Kennesaw)
- Elizabeth Watts Warren (Gordon)
- Linda Noble (BOR) (Ex-officio)
- Robert Vaughan (BOR) (Ex-officio)

A new website for information regarding Core is: <http://core.usg.edu/>. To join the listserv regarding the Core Curriculum Revision visit the website COREUSG@listserv.gsu.edu

Faculty Development Workshops

Merryll announced that as of this date, the workshops will continue as planned with some support for travel.

USG Center for Health Workforce

Merryll reported on the formation of the new center in May '08. The center will be headed by Ben Robinson, under the leadership of Dr. Dan Ryan at MCG. This center will provide data to help make decisions related to needs in training and education as it relates to the health profession, and they will also be working with the technical colleges. She indicated she has informed Mr. Robinson of the opportunity for the center to apply for grants that could include some resources that might benefit our libraries.

GALILEO/GIL Update

Merryll stated that she sent out a report on GALILEO activities and to contact her should you have questions regarding any particular area. She reviewed highlights of GALILEO as follows:

- Moving forward with the upgrade.
- Seeking a graphic illustrator for the Kids Page (should have a RFP out soon, hopefully by late January.)
- WebFeat still having technical issues. They have hot linked the databases so you can go directly through the hotlink and not have to go through WebFeat until the issues can be resolved.
- The annual survey is to be completed by Nov. 10. Over 800 responses have been received. Two new questions were added this year regarding interfaces and collections. Preliminary results will be presented to GALILEO Steering Committee on Dec. 5th.

Merryll then discussed the uncertainty of the FY09 GALILEO budget and listed bad news issues:

- Cancellation of CSA
- GIL expense cuts, with more anticipated
- The uncertain future of Gil.

Good news highlighted was:

- Funding of databases and enrollment increases
- Full funding of PsycInfo
- The full cost of CSA was also to have been paid in full.

She reported that the GALILEO FY10 budget is still uncertain at this time due to the economic development and will start the FY10 year with 10% less funding than in FY09. She noted that with an increase enrollment of 11,981 FTE's it will be a challenge to cover the cost of GALILEO operation fees, Lexis Nexis and PsycInfo. Cost in FY09 for this was \$95,727.00.

Databases

Merryll pointed out that at the time discussion arose regarding the review of databases we did not realize we would have such significant budget cuts. She announced that based on feedback received, College Source would be cancelled for FY10. (FY09 cost for USC is \$108K).

She stated that RACL Exec and the E-Collection Development group may need to work in parallel. We may also need to prune our existing database to meet budget cuts and enrollment increases, and make decisions sooner rather than later. Other data bases may also need to be eliminated to cover the cost for GIL Express.

GIL

Merryll announced that she anticipates the Voyager 7 Upgrade to be working by December 17 – 31. Also, the GIL Express suspension will be midnight, December 16. She indicated that the Voyager 7 WebVoyage will be different and that some work will need to be done on the interface. Currently there are discussions in progress with GSU regarding future support of GIL and GALILEO applications and support. She announced that Dr. Carl Grant, Ex Libris President will visit in December. During his visit they will have the opportunity to talk about expectations,

issues and to share ideas. She reported that the Cataloging Committee will be meeting via Wimba next week for discussion on various issues.

VuFind Pilot

Merryll reported the Pilot project will be extended into Spring Semester due to issues with the current software. They will load the newest/best VuFind release for pilot sites, conduct pilot testing, usability test (GIL OPAC Committee) and make a final determination. From that point if all seems feasible they will run parallel interfaces of VuFind and Web Voyage. If VuFind is found not to be a practical option then they'll refine the WebVoyage 7 interface.

GIL Express

She reported that an update on the GIL Express was sent to RACL Oct. 31, 2008 and that as of this date, no funds have been identified to continue beyond Fall Semester. Questions Merryll voiced to the group were:

- For Spring Semester, would USG Libraries be open to
 - 1) Paying full costs for GIL Express?
 - 2) If the USG could find some funds – could you find the remainder?

Cost discussed was in three ranges:

- 1) Lower end – annual costs \$137,000 (\$27 per stop) 5 days a week
- 2) Higher end – annual costs \$635,904 (\$54 per stop) 5 days per week
- 3) Six months estimated costs for System = \$138,000 - \$317,000

The question arose as to the current cost of GIL Express. Merryll reported a total of \$355,000 probably increasing to \$600,000-\$700,000 by the end of the semester if we continue the current pattern. She did state that the desire is to take an alternate plan of action. A discussion arose on ways to cover the cost such as charging the patrons, cost sharing, taking funds from GALILEO to pay for GIL Express, etc. She reviewed some cost scenarios if libraries decided they could cover a portion of the cost. She posed the question to the group that if the cost can be reduced to \$4,542 per library, how many could handle this amount in their budget for the spring semester? The responses were mixed and not very favorable. It was decided she would survey RACL to determine the willingness/ability to pay full freight or contribute if USG can find some resources. She reiterated that as of this date there is no commitment to fund GIL Express beyond Dec. 16th.

Merryll closed out her presentation by announcing that a GIL Express Survey is planned for later along with a GIL User Group Meeting Survey. She also informed the group that today they would be asked to complete a survey on evaluating the use of Wimba for RACL meetings. This survey could be used as a model for other groups that are interested in using Wimba.

Introduction of New Librarians

At this time, Chairman Carol Bray, took the opportunity to introduce and welcome new librarians to the RACL Committee: Catherine Murray-Rust, Georgia Tech; Nancy Seamans, Georgia State; and David King, Medical College of Georgia.

Bids/Contracts for Library Binding

George Gaumont, reported on the bidding issue resulting from a random review of purchase orders at Valdosta State University. He stated the issued had been resolved and we do not have to bid, but DOAS has recommended that we do bid. George voiced concern that as time passes certain purchasing officers may raise this issue again and some of us would be forced, or strongly urged, to bid when others are not bidding. He requested that RACL take action to adopt a policy as to bid or not to bid, so that we will all handle this issue in the same manner. This can either be

done via survey, or the RACL Executive Committee could discuss and make a decision on the issue on Dec. 5th, following the GALILEO Steering Committee Meeting. In addition, George stated that if we make the decision not to bid, his purchasing officer has strongly suggested we be aware of other suppliers and be able to justify why we do not bid. Discussion arose regarding the bidding process, the \$5,000 limit, and contract bidding. Concern was voiced to get an initial decision or some type of policy statement in place to prevent future bidding issues. In conclusion, Chairman Bray announced that this issue would be addressed in a future meeting and RACL will come up with some type of policy statement to resolve the issue by the beginning of the next fiscal year.

eCollection Development Update

Rachel Schipper reported that this year the eCollection Development Committee is focused on making recommendations to the GALILEO Steering committee. The project is called GALILEO 2. Survey questions were on the GALILEO Survey this month and asked for input and recommendations on resources that should be considered for inclusion in GALILEO. There are over 60 librarians working in a team structure representing the broad contingency of public and K-12 libraries, public and private academic, and the technical schools.

The committee will review the core resources and will also look at other-than-the-core to check for inclusiveness for changes in offerings and the special needs of each of our constituents.

Four teams were developed. Team 1, chaired by Lydia Knight, developed a template for use in comparisons of our databases. They completed the template in October and have now joined the other teams to make recommendations about resources.

Team 2, Co-Chaired by Bob Glass, and Rachel, are taking a look at the Core and resources shared by all or most of GALILEO. The team will be meeting via phone conference to discuss vendor questions and cost efficiencies.

Teams 3 and 4 have combined to investigate other-than-the-core resources. They are co-chaired by Shawn Tonner and Kirsten Pylant. This team has met via Wimba and has been discussing what they see as subject gaps. Currently they are discussing science, health, literature, biographies, and business. They will review and compare specific databases. They have begun small group work comparing similar resources such as Lexus Nexus and West Law Campus Research.

In conclusion, Rachel stated the teams are in the midst of reviewing resources and will make a preliminary recommendation soon. They will continue to meet using their base camps and via Wimba. She thanked the project chairs for their diligent work on the project and all the librarians who have volunteered to review Galileo. She will have more to report in a month or two, with a preliminary recommendation at the GALILEO Steering Committee in December and a deadline of February 09. Any feedback should be directed to Shawn, Lydia or Rachel.

Business Meeting

The Business Meeting was called to order at 12:00 noon by Carol Bray, EGC. Minutes of the Spring RACL meeting were approved with a motion by Bill Nelson and a second from the floor.

Carol announced that the archive of the small group meetings will be decommissioned Thursday, Nov. 27th.

Group Discussion Reports:

Robert Quarles: Reported his group discussed the topics of library themes: social cataloging, web application, lib viewer, lib guide, library web pages, Gil Express and patron response, library budget concerns, data bases, Camtasia training product, and E-books.

Bede Mitchell reported his group's discussion focused on the concerns regarding the long term stability of GIL Express and the criteria for the GALILEO database review. He applauded the time line that Rachel described and reiterated the importance of the February deadline in view of the affect the review outcome will have on individual campus budget plans.

Core Curriculum Revision Project

Carol reviewed the history of the original USG new core curriculum revision project, the opposition that arose at the onset of the project, and how RACL took action to participate in the revision process. She reminded the group how RACL members prepared a document based on the ACRL Information Literacy Standards and Performance Indicators, and presented it to the original Core Curriculum task force. However, a new group has been commissioned, called the USG Core Evaluation Committee with Dr. George Rainbolt as chairman. This committee will be reporting their findings to the Chancellor by January 15th. It was noted that in earlier discussions, our group decided to edit our original document inserting words such as access, organize, evaluate and apply. Carol presented to the group a suggestion to have members of the group update the document including the terms mentioned, make it a shorter paragraph statement, have it approved by RACL Executives and resubmit the document for consideration to the committee.

It was the consensus of the group to accept Carol's suggestion for resubmitting the document with revisions. It was Carol's opinion that if we can accomplish the task with the next three to four months we can still be a part of the revision process.

Tutorial Revision Project

Carol announced that this project was to be an information literacy learning object that could be used by all librarians to teach library skills based on Gil and GALILEO websites. The committee appointed to look into this project has made a recommendation to utilize a product called Empower. Carol asked Debbie Holmes to report on the project.

The committee appointed to look into this project has recommended we utilize a product called Empower. Debbie Holmes presented the information on the Empower program from Wichita State University. The university allows anyone to download, change and use the program.

Tutorial features of the program are:

- Modular Format
- Interactive games
- Camtasia Videos
- Linking to quizzes
- Glossary

Following a presentation on each of the programs formats, Debbie requested volunteers that will help adapt the Empower program for GALILEO. She asked that the group contact her with ideas, suggestions, and volunteers at dholmes@highland.edu within two weeks to help get the program underway.

GUGM

Gordon Baker reported on the need to decide how and if we should hold a GUGM meeting. Six formats were presented for possible meeting options:

- 1) Gugm conference held at Ft. Valley, Macon, or Rock Eagle
- 2) Regional Meeting
- 3) Wimba Conference
- 4) Window Conference
- 5) Multi-day Window Conference
- 6) Cancel GUGM for this year

Following discussion on the different meeting options, Gordon informed the group that he will be conducting a survey to make a decision on a meeting location.

Georgia State Surplus

Gordon reported on a recent article in the Atlanta Journal entitled: "State to Stop Storing Their Surplus Stuff". This would involve the warehouses in Tucker, Americus, and Swainsboro. Gordon wondered about the legality of selling his surplus books. Discussion followed as to the interpretation of Code 20-5-2 regarding the disposal of books. It was decided that Bill Potter and George Gaumond will check into the matter and report back to the group at the next meeting.

Spring Meeting 2009

Carol discussed the fact that the Spring meeting originally schedule for Savannah had to be cancelled due to the travel ban, therefore, she was hoping to reschedule a Spring meeting in a central location. She polled the group for their willingness to pay their expense to attend a one day f-2-f meeting if space could be reserved at one of the following central Georgia locations: Ft. Valley State (Ft. Valley), Ga. College & State Univ. (Milledgeville) Macon State (Macon), and Middle Georgia College (Cochran). The poll results were in favor of holding a Spring meeting in one of the mentioned locations. Those who were unable to enter their vote on line were asked to do so via listserv. She will consider the survey results when planning the Spring meeting.

The question arose whether the GUGM meeting could be held in conjunction with the Spring RACL Meeting. Gordon will pursue this possibility.

Respectfully submitted,
W. Bede Mitchell, Secretary.