The Administrative Committee on Graduate Work meeting was held on Saturday, April 17, 1999 at Jekyll Inn. Committee members or institutional representatives present: Paul Beyer, Columbus State University; Joyce Jones and Mike Searles, Augusta State University; Gary Bond, Medical College of Georgia; Ernestine Clark, Valdosta State University; John Diebolt, Georgia Southern University; Lee Formwalt, Albany State University; Jack Jenkins and Cheryl Thomas, State University of West Georgia; Ken Jones, Georgia College & State University; Maureen Kilroy, Georgia Institute of Technology; Tyrone Prather and Norma Givens, Fort Valley State University; Kirt Myers, Jeffery Waldrop and Alma Keita, Georgia Southwestern State University; Marilyn Newhoff, University of Georgia; Marilyn Newhoff, University of Georgia; C. T. Cummings, Georgia State University; Steve Ross, North Georgia College & State University; Emma Simon, Armstrong Atlantic State University; Tina Straley, Kennesaw State University; George Williams, Savannah State University; Robert Yancy, Southern Polytechnic State University.

Welcome & Introductions
Dr. Gary Bond welcomed everyone to the meeting and invited each representative in attendance to introduce themselves to the committee.

Approval of Minutes
Packets containing the agenda and the minutes from the February 26th meeting were distributed. Dr. Bond called for comments, additions, and corrections to the minutes of February 26, 1999. The minutes were approved with additions to those in attendance.

Leadership Development Seminar
The committee was given updates from several committee members pertaining to the schedule of events for the Leadership Development Seminar. There was a discussion about the move to the Jekyll Inn. At this point, the committee seemed very pleased with arrangements provided by the Jekyll Inn.

Leadership Development Seminar Composite List of Student Attendees
Dr. Bond gave an update on efforts to obtain composite list of student attendees. There was a general discussion on ways to track student attendees who had attended previous Leadership Development Seminars. It was noted that the Regents Office could provide information on these students that attended a University System of Georgia graduate program. Dr. Bond agreed to work on this.

Vision Statement
Dr. Diebolt gave an update on the Vision Statement for graduate programs in the University System. He noted the Vision Statement had been sent to the Regents’ Office, but he wasn’t sure whether it had been approved.

BOR Liaison Committee Report
Dr. Straley gave an update from the Regents' Liaison Committee. The goals of the subcommittee are to identify issues affecting graduate education to discuss with the Chancellor’s staff. There is a need for a high level permanent employee of the Regents' Office to serve as the official contact for graduate studies in the University System of Georgia. After a general discussion on this issue, Dr. Straley agreed to set up a subcommittee meeting with Dr. Muyskens to bring these issues to the Regents' Office. Additional members voluntary/assigned to this subcommittee were Jack Jenkins, Emma Simon, Dick Diebolt, and Ken Jones.

**Election of Vice Chair**
The Nomination Committee recommended Dr. Jack Jenkins as the Vice Chair for the Committee for the FY 2000. He was unanimously approved.

The meeting was adjourned.

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