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| OneUSG Support requests all institutions provide approval for the First Quarter 2019 tax file by completing and submitting the following to [oneusgsupport@usg.edu](mailto:oneusgsupport@usg.edu).  **Approval is due by *5 p.m. Tuesday, April 09, 2019*** |
| At this time, **enter Institution Name & Number** is ready to submit approval of Quarterly Balancing Versions Report **enter Date & Time Stamp from Report** for our First Quarter 2019 tax filing.  Reports run by the institution from within OneUSG Connect and SmartCompliance have been reviewed and all adjustments have been completed.  We believe the information to be as correct as possible and understand that any further discrepancies found will result in an amendment for the quarter.  Approved by: **Authorized Signature**  Date: **Click here to enter a date.** |
| If you experience any problems with running the necessary reports or need additional assistance, please contact [oneusgsupport@usg.edu](mailto:oneusgsupport@usg.edu). |