

OneUSG - Query Listing

Query Name	Description	Parameters	Module
Absence Management (ABS) Queries			
BOR_ABS_14HRS_SPCL_ACCRL	Review of Employees with 14 hours special accrual		Absence Management
BOR_ABS_ACTIVITY	Review of Employee's absence activity / requests that have been processed	•Begin Date / End Date	Absence Management
BOR_ABS_ACTIVITY_EMPLID	Review of Employee's absence activity / requests by employee id.	•Employee ID	Absence Management
BOR_ABS_ACTIVITY_OPERID	Review of Employee's absence activity / requests with user id / oper id. Data may return two rows for each request showing the user id of employee and manager		Absence Management
BOR_ABS_BAL_ADJUSTMENTS	Review of manual balance adjustments to absences for all employees		Absence Management
BOR_ABS_COMP_BALANCES	Review of eligible employees comp time balance as of a pay period end date	•Pay End Date	Absence Management
BOR_ABS_ENTERED_AUDIT	Audit of Employee's request for absences with time stamp.	•Begin Date / End Date	Absence Management
BOR_ABS_ENTITLEMENTS	Review of eligible employees absence entitlements	•Being Date / End Date	Absence Management
BOR_ABS_EXTENDED_LEAVECASES	Review of requested extended leave cases		Absence Management
BOR_ABS_EXT_LEAVECASES_EMPL	Review of requested extended leave cases by employee	•Employee ID	Absence Management
BOR_ABS_INACTIVE_TL_WITH_ABS	Review of employees with inactive status on TL with requested absences. Used to identify employees that may be in terminated status or on Leave of absence that may have requested absences beyond the effective date of term / LOA	•Calendar group ID	Absence Management
BOR_ABS_LVDN_SP	Review of shared pool transaction		Absence Management
BOR_ABS_NOT_APPROVED	Review of absence requests not approved	•Time Reporter Group • Pay Period End Date	Absence Management
BOR_ABS_NOT_PROCESSED	Review of absence requests not processed		Absence Management
BOR_ABS_NO_ABSENCES	Review of employees with no absences requests for a specific time frame	•Begin Date •End date •Time Reporter Group	Absence Management
BOR_ABS_ON_A_HOLIDAY	Review of absence requests on the same day as a holiday	•Holiday Date	Absence Management
BOR_ABS_PAYABLE_TIME_AP	Review of absence converted to payable time until absence time is loaded to payroll		Absence Management
BOR_ABS_PROCESSED_ABSENCES	Review of absences processed for the calendar period	•Calendar Group ID	Absence Management
BOR_ABS_SP_BAL	Review of shared pool balance		Absence Management
BOR_ABS_UNPAID_ABSENCES	Review of unpaid absence requests for the calendar period	•Calendar Group ID	Absence Management
BOR_ABS_VAC_MAS	Review of vacation balances over the maximum of 360 hours		Absence Management
BOR_ABS_ERS_FL	Review of forfeited leave for ERS eligible employees		Absence Management
BOR_ABS_EVENT_DATE_RANGE_BWK	To view absence events by date range for validating hours to be processed in the current cycle for Bi-Weekly.		Absence Management
BOR_ABS_EVENT_DATE_RANGE_MNTH	To view absence events by date range for validating hours to be processed in the current cycle for Monthly.		Absence Management
Benefits (BN) Queries			
BOR_BN_ACA_ELIGIBLE	Displays all rows where ACA eligibility is equal to Yes for the Primary Job with an Active HR Status.	• Company	Benefits Administration
BOR_BN_ADD_INDICATOR	Displays all rows where ADD eligibility is equal to yes for the Primary Job with an Active HR Status.	• Company	Benefits Administration
BOR_BN_BEN_PROG_PARTIC	Displays job and benefits data where the employee status is Leave of Absence, Leave With Pay, Suspended, Short Work Break or Active for the Primary Job based on the Company entered.	• Company	Benefits Administration
BOR_BN_CVRD_DEPS_NO_SSN	Displays health benefit and dependent information where coverage is elected and SSN is blank for the Company entered.	• Company	Benefits Administration
BOR_BN_DEPENDENT_SMOKER_FLAG_C	Displays all smoker, benefit and dependent data for tobacco employees.		Benefits Administration
BOR_BN_EE_ABBR	Displays job data where the employee status is Leave of Absence, Leave With Pay, Suspended, Short Work Break or Active and the employee status is regular with more than 29 hours based on the Company entered.	• Company	Benefits Administration
BOR_BN_ENROLLED_GEN_DEDS	Displays primary job and employee general deduction details for employees with a status of Leave of Absence, Leave With Pay, Suspended or Active based on the Company entered.	• Company	Benefits Administration
BOR_BN_ENROLLED_HEALTH	Displays employee health benefit election information, primary job history and personal data for employees based on the Company entered.	• Company	Benefits Administration
BOR_BN_ENROLLED_HEALTH_DEPS	Displays employee health benefit election information, primary job history, personal data and dependent data for employees based on the Company entered.	• Company	Benefits Administration
BOR_BN_ENROLLED_HSAFSA	Displays benefit enrollment, primary job and personal data for employees based on the Company entered.	• Company	Benefits Administration
BOR_BN_ENROLLED_INVEST_OPTN	Displays savings plan enrollment, primary job and personal data for employees with a status of active, leave of absence, leave with pay, suspended or short work break. The data displayed is for benefits plans ORP and ORPLMT only based on the Company entered.	• Company	Benefits Administration
BOR_BN_ENROLLED_LIFADD	Displays employee life AD/D benefit enrollment, primary job and personal data based on the Company entered.	• Company	Benefits Administration
BOR_BN_ENROLLED_LIFESTYLE	Displays simple benefit plan, primary job and personal data information for Legal Services, Lifestyle Benefits and Tobacco Surcharge based on the Company entered.	• Company	Benefits Administration

Query Name	Description	Parameters	Module
BOR_BN_ENROLLED_RETIREMENT	Displays Employee Savings Plan Enrollment and primary job information for retirement plans based on the Company entered.	• Company	Benefits Administration
BOR_BN_ENROLLED_RETIRE_ORP	Displays Employee Savings Plan Enrollment, Investment Options, Primary Job and Personal Data information for retirement plans based on Company entered.	• Company	Benefits Administration
BOR_BN_ENROLLED_RETIRE_TRS	Displays Employee Savings Plan Enrollment, Primary Job and Personal Data information for benefit plans other than ORP and ORPLMT based on Company entered.	• Company	Benefits Administration
BOR_BN_ENROLLED_RET_PLANS	Displays Employee Savings Plan Enrollment and Primary Job data for retirement plans where the payroll status is active, leave of absence leave with pay, suspended or short work break based on the Company entered.	• Company	Benefits Administration
BOR_BN_ENROLLED_SAVINGS	Displays Employee Savings Plan Enrollment, Primary Job and Personal Data information for benefit plans ORP, OPRLMNT, TRS, TRSLMT, ERS and ERSNEW based on the Company entered.	• Company	Benefits Administration
BOR_BN_ENROLLED_SIMPLE_PLAN	Displays Simple Benefit Plan, Primary Job and Personal Data information where coverage is elected for Legal Services, Lifestyle Benefits and Tobacco Surcharge based on the Company entered.	• Company	Benefits Administration
BOR_BN_ENROLLED_STDLTD	Displays Employee Disability Benefit Enrollment, Primary Job and Personal Data information based on the Company entered.	• Company	Benefits Administration
BOR_BN_ENROLLED_TOBACCO	Displays Simple Benefit Plan, Primary Job and Personal Data information where coverage is elected for Tobacco Surcharge based on the Company entered.	• Company	Benefits Administration
BOR_BN_FINALIZED_EVENTS_DTL	Displays BAS Participant and Employee Job History information where the Event Status is not voided and the BAS Process Status is Finalized based on the Status dates entered.	• Status Date	Benefits Administration
BOR_BN_FSA_TO_HSA_OE	Displays Employee FSA Benefit Enrollment and Personal data where coverage is elected for both Flex Spending – Health Care and Health Savings Account based on the Coverage begin date and Company entered.	• Coverage Begin Date • Company	Benefits Administration
BOR_BN_FULLPART_STDHR_MISMATCH	Displays Job information where Full Time is selected but Standard Hours is less than 30 or where Part Time is selected and Standard Hours is 30 or more.		Benefits Administration
BOR_BN_FUTURE_TERM	Displays Job information for Terminated employees based on the Termination Date and Company entered.	• Termination Date • Company	Benefits Administration
BOR_BN_FY_FSA_BAL	Displays Employee U.S. Deduction Balance information where plan type is Flex Spending – Health Care based on Balance Year and Company entered.	• Balance Year • Company	Benefits Administration
BOR_BN_HSA_BY_RUN_ID	Displays Pay Check and Payroll Deduction information for 01HSA and 01HSAN deduction codes based on Pay Run ID and Company entered.	• Pay Run ID • Company	Benefits Administration
BOR_BN_HSA_DEDS_ENROLLDTL	Displays Payroll Deduction, Pay Check, Job and FSA Benefits Enrollment information for the Health Savings Account plan based on the Pay Period end Date and Effective Date entered.	• PPE Start Range • PPE End Range	Benefits Administration
BOR_BN_HSA_FSA_BAL	Displays Employee General Deduction Detail and Balance information for the Company and Balance Year entered.	• Company • Balance Year	Benefits Administration
BOR_BN_HTL_DEDS_DTL	Displays Employee Health Benefit Elections where medical coverage is elected.		Benefits Administration
BOR_BN_INCOMPLETE_EVENTS_DTL	Displays BAS Participant, Personal data and Job information for Employees with a BAS process status of Finalized – Prepared None or Finalized – Enrolled.		Benefits Administration
BOR_BN_J1_VISA_CCHSA	Displays Employee Dependent Visa data, job history and Employee Health benefit election information where Permit Type is Exchange Visitors and benefit plan is CCHSA based on the Company entered.	• Company	Benefits Administration
BOR_BN_JOB_HIST_EMPLID	Displays Job data for the Emplid entered.	• Emplid	Benefits Administration
BOR_BN_MISSING_BASIC_LIFE	Displays Job data for Employees who are Active, on Leave of Absence, on Leave with Pay or Suspended with 30 or more Standard hours that do not have Basic Life and AD&D coverage based on Company entered.	• Company	Benefits Administration
BOR_BN_NO_RTRMNT_ENROLL	Displays Job data for Employees who are Active, on Leave of Absence, on Leave with Pay or Suspended who do not have a Retirement plan based on Company entered.	• Company	Benefits Administration
BOR_BN_OVRAGE_DEPS	Displays Employee Health Benefit Dependent and Beneficiary information where relationship is not equal to Spouse based on Birthdate and Effective Date entered.	• BDay Less Than • As of Date	Benefits Administration
BOR_BN_PAYGROUP_CHG	Displays Job data for Active employees where pay group has changed based on Effective dates entered.	• Eff Date From • Eff Date To	Benefits Administration
BOR_BN_REHIRED_RET_ELIG_CONFIG	Displays Job data where Elig Config Field 5 is populated.		Benefits Administration
BOR_BN_RETRMNT_VENDOR_ALLFOCTN	Displays Job and Employee Savings Plan Enrollment information for Retirement Plans based on the Company entered.	• Company	Benefits Administration
BOR_BN_SAVINGS_ENROLLMENT	Displays Employee Savings Plan Enrollment information based on the Company Entered.	• Company	Benefits Administration
BOR_BN_SAVINGS_INV_PCT_NOT_100	Displays Job and Employee Savings Plan Enrollment information based on the Pay Run ID entered.	• Pay Run ID	Benefits Administration
BOR_BN_SAVRET_MISSING_OPTNS	Displays Job and Employee Savings Plan Enrollment information where no Savings Investment Choices are missing based on Company entered.	• Company	Benefits Administration
BOR_BN_SAVRET_PCT_ALLOC	Displays Employee Savings Plan Enrollment and Investment information based on Company entered.	• Company	Benefits Administration
BOR_BN_SEL_INDICATOR	Displays Alight benefit and primary job data for Active employees who have a SEL Elig flag equal to Yes for the Company entered.	• Company	Benefits Administration
BOR_BN_SMOKER_STATS_LOC	Displays Job and Employee Health Benefit Election information where Medical plan coverage is elected for Tobacco Surcharge based on Company entered.	• Company	Benefits Administration

Query Name	Description	Parameters	Module
BOR_BN_SPENDING_CONTRIBUTION	Displays Optum Interface information based on the Pay Run ID and Company entered.	• Pay Run ID • Company	Benefits Administration
BOR_BN_SPOUSELIFE_NOSPOUSE	Displays Employee Life AD/D Benefit Enrollment information for Plan Type spouse life and relationship is not equal to Spouse.		Benefits Administration
BOR_BN_SSC_LIFESTYLE	Displays Simple Benefit Plan, Personal Data and Primary job information where coverage is elected for the LifeStyle Benefits (LifePerx) plan and Email Type is set to Business for the Company entered.	• Company	Benefits Administration
BOR_BN_TERMED_TO_RETIRED	Displays Job data for Retired Employees with a Terminated status based on Company entered.	• Company	Benefits Administration
BOR_BN_USG_SP_28_2C	Displays Job, Employee Life AD/D Benefit Enrollment, Dependent/Beneficiary and SSN information for Active employees with plan types Spouse Life or Child Life and Relationship is Spouse.		Benefits Administration
BOR_BN_XLAT_DECODS_PROMPT	Displays Translate Value Items based on the Field Name entered.	• Field Name	Benefits Administration
BOR_BN_SVG_NO_FLAT_AMT_PCT	Shows those enrolled in a savings plan without a percentage or flat amount of deduction. Pay attention to these fields when adding or updating enrollments. These fields impact employee's paycheck and the Common Remitter process.		Benefits Administration
Commitment Accounting (CA) Queries			
BOR_CA_503_PREDISTAUDIT	Query for institutions to review their 503 errors that are required to fix.	• Payrun ID	Commitment Accounting
BOR_CA_999999_REDIRECT_CORRECT	Query to validate there are no 999999's in Fringe Redirect		Commitment Accounting
BOR_CA_ACCOUNT_MAP_BY_ERNCD	Query of Account Mapping Table by Earnings Code	• ERNCD	Commitment Accounting
BOR_CA_ACCTG_LINE	Query on HR_ACCTG_LINE table	• Process Instance • APPL JRNL ID	Commitment Accounting
BOR_CA_ACCTG_LINE_219900	Query to identify Liability suspense	• Process Instance • APPL JRNL ID	Commitment Accounting
BOR_CA_ACCTG_LINE_RECON_TO_PSB	Query to reconcile HR ACCTG LINE to PERS SERV BOR IN HCM	• Accounting Date • APPL JRNL ID	Commitment Accounting
BOR_CA_ACTIVE_JOBS	Query of employees with active status		Commitment Accounting
BOR_CA_ADP_TO_HCM_POSITION_NBR	Query of crosswalk of ADP positions numbers to HCM position numbers.	• Position	Commitment Accounting
BOR_CA_AP_AUDIT_REPORT	Query of vouchers sent to AP	• Payrun ID	Commitment Accounting
BOR_CA_AP_GL_BU_NE_98000	Query of vouchers all BU except 98000	• Payrun ID	Commitment Accounting
BOR_CA_AP_STAG_TO_PYCHK_REC	Query of vouchers staged for AP	• Payrun ID	Commitment Accounting
BOR_CA_AP_VOUCH_TO_GL_COUNT	Query of AP to GL counts	• Position Instance	Commitment Accounting
BOR_CA_BALANCED_JOURNAL	Query of Balanced journal for Institution	• GL Unit • Run Date	Commitment Accounting
BOR_CA_BALANCED_JOURNAL_SSC	Query of Balanced journals for SSC	• Run Date	Commitment Accounting
BOR_CA_BENPGM_DETAILS_VENDOR	Query of Benefit Program Details by Vendor		Commitment Accounting
BOR_CA_BK_RECON_CHK_SPLIT		• Begin Check Date • End Check Date	Commitment Accounting
BOR_CA_BK_RECON_PAY015			Commitment Accounting
BOR_CA_BKRECON_CHK_ISSUED	Query of Check issued	• Begin Check Date • End Check Date	Commitment Accounting
BOR_CA_BKRECON_OSCK	Query of outstanding checks for SSC		Commitment Accounting
BOR_CA_BKRECON_OSCK_CO_DATE	Query of outstanding checks by Company and Date	• Before Chk Date • Company	Commitment Accounting
BOR_CA_BKRECON_PAY_CHK_DUE			Commitment Accounting
BOR_CA_BUD_ACTUALS_SUM_POS	Query of Budget Actuals Table for Institutions	• Company	Commitment Accounting
BOR_CA_BUD_ACTUALS_SUM_POS_SSC	Query of Budget Actuals Table for SSC		Commitment Accounting
BOR_CA_BUDGET_RETRO_TRIGGERS	Query of Budget Retro Triggers for Processing		Commitment Accounting
BOR_CA_CHK_DATA_IN_DIST_RETRO	Query to validate that Retro posted to Distribution table	• Pay Period End Date	Commitment Accounting
BOR_CA_CHK_FOR_DATA_IN_HAL	Query for Retro Data in HR_ACCTG_LINE table	• Run Date	Commitment Accounting
BOR_CA_CHK_TO_ACTUALS_RECON	Query to validate position count	• Payrun ID	Commitment Accounting
BOR_CA_DATA_FOR_RETRO	Query to provide data for input in Retros	• Payrun ID • Company	Commitment Accounting
BOR_CA_DEDCD_VS_EXP_ACCT_MAP	Query to provided deduction codes not mapped		Commitment Accounting
BOR_CA_DEPTID_INACTIVE_PYCHECK	Query for paychecks with inactive departments		Commitment Accounting
BOR_CA_DIST_LINES_ALL	Query of paycheck and how its distributed	• Position Number	Commitment Accounting
BOR_CA_DIST_LINES_CHECK	Query of paycheck and how its distributed	• Paycheck	Commitment Accounting
BOR_CA_DIST_LINES_COMBO	Query of paycheck and how its distributed	• Combo Code	Commitment Accounting
BOR_CA_DIST_LINES_PPE	Query of paycheck and how its distributed	• Pay Period End	Commitment Accounting
BOR_CA_DIST_LINES_SUSPENSE	Query of payroll items that have posted to suspense		Commitment Accounting
BOR_CA_DIST_ON_999999	Query of items that have been distributed to account 999999		Commitment Accounting
BOR_CA_DOL_SEP_NOTICE	Query for DOL separation notice	• EMPLID	Commitment Accounting
BOR_CA_ENC_FRINGE_TESTING	Query to validate encumbrance fringes		Commitment Accounting
BOR_CA_ENCUMB_CURR	Query to use in troubleshooting encumbrances	• Business Unit	Commitment Accounting
BOR_CA_ENCUMB_CURR_SSC	Query to use in troubleshooting encumbrances		Commitment Accounting
BOR_CA_ENCUMB_DIST	Query to identify encumbrance "true up's"		Commitment Accounting
BOR_CA_ENCUMB_MSG	Query to identify errors in processing encumbrances.	• SETID	Commitment Accounting

Query Name	Description	Parameters	Module
BOR_CA_ENCUMB_MSG_SSC	Query to identify errors in processing encumbrances.		Commitment Accounting
BOR_CA_ERN_MAP_BY_ERNC	Query to list Earnings codes mapped to Accounts	• Earnings Code	Commitment Accounting
BOR_CA_GL_RECON_RPT	Query to give total amount by APPL_JRNL_ID	• Business Unit • Pay End Date • Run Date	Commitment Accounting
BOR_CA_HCM_BUDGET_AND_PYGRP	Query of crosswalk between ADP positions and HCM positions		Commitment Accounting
BOR_CA_HCM_FUNDING	Query of ADP and HCM positions with Distributions and percentage of distributions.		Commitment Accounting
BOR_CA_HR_ACCTG_LINE	Query of HR_ACCTG_LINE data	• Process Instance • APPL_JRNL_ID	Commitment Accounting
BOR_CA_INACTIVE_POSITIONS	Query of Inactive Positions	• Business Unit	Commitment Accounting
BOR_CA_JOB_PAYGROUP_MISMATCH	Query to identify Job/Position paygroup mismatch		Commitment Accounting
BOR_CA_NEXT_PAY_CALENDAR	Query to list pay calendars set up by payroll		Commitment Accounting
BOR_CA_NO_ACCT_MAP_ERN	Query to identify earnings codes not mapped		Commitment Accounting
BOR_CA_NO_DEDTAX_EXP_ACCT	Query to identify deductions/taxes not mapped		Commitment Accounting
BOR_CA_NO_DOG	Query to identify positions with no Department Offset Group		Commitment Accounting
BOR_CA_OPEN_RETROS_ALL	Query to identify open Retros no processed		Commitment Accounting
BOR_CA_OPEN_RETROS_BATCH_ID	Query to identify open Retros by Batch ID	• Run Control	Commitment Accounting
BOR_CA_OPEN_RETROS_BU	Query to identify open Retros by Business Unit	• Business Unit	Commitment Accounting
BOR_CA_OPEN_RETROS_POS	Query to identify open Retros by Position	• Position Number	Commitment Accounting
BOR_CA_ORP_TSA_VALIDATE_CO	Query to validate ORP split by Company	• Company	Commitment Accounting
BOR_CA_ORP_TSA_VALIDATE_SSC	Query to validate ORP split		Commitment Accounting
BOR_CA_PAYCHECK_DATA	Query paycheck data	• Pay Period End	Commitment Accounting
BOR_CA_PAYGL02_COMBO_INVALID	Query to identify invalid Combo Codes during GL		Commitment Accounting
BOR_CA_PERS_SERV_BOR	Query PERS_SERV_BOR data	• Payrun ID • Business Unit	Commitment Accounting
BOR_CA_PSB_RECON_TO_HRA_V2	Query to reconcile PERS_SERV_BOR to HR_ACCTG_LINE	• Payrun ID • APPL_JRNL_ID • Company	Commitment Accounting
BOR_CA_PY_99999999	Query to identify accounts 999999 on paycheck		Commitment Accounting
BOR_CA_PYCHK_DATA_ENC	Query to show what will encumber on last paycheck.	• Position Number	Commitment Accounting
BOR_CA_PYGRP_OUT_OF_SYNC_POS	Query to identify paygroup out of sync between position/job.		Commitment Accounting
BOR_CA_QUERY_BY_COMBO	Query to identify if combo code is valid	• Combo Code	Commitment Accounting
BOR_CA_QUERY_BY_PAGE_LINE	Query to further identify errors on Predist Audit report	• Paygroup • Page # • Line #	Commitment Accounting
BOR_CA_RDIST_BALANCE	Query to identify variances between RDIST and PAY DIST		Commitment Accounting
BOR_CA_RDIST_DELETE	Query of Retro Run Controls that were deleted		Commitment Accounting
BOR_CA_RDIST_NOT_PROC_GL02	Query of Retros not processed by GL		Commitment Accounting
BOR_CA_RECON_BY_FUND	Query of PSB table by Fund	• Business Unit • Payrun ID	Commitment Accounting
BOR_CA_REDIRECT_EQL_ERNCMBO_CO	Query to identify if Fringe redirect equals the earnings code combo code	• Company • Fiscal Year	Commitment Accounting
BOR_CA_RETRO_DIST_COMPARE	Query of retros that did not write to RDIST table		Commitment Accounting
BOR_CA_SELECT_JOB_BY_EMPL_ID	Query of job data by EMPLID	• EMPLID	Commitment Accounting
BOR_CA_SUM_AP_DED_CUR	Query of Current Deductions	• Payrun ID	Commitment Accounting
BOR_CA_ZERO_CHECKS	Query of zero checks	• Check Begin Date	Commitment Accounting
BOR_CA_CHK_FIN_DATA_IN_HAL	Query of Counts in HR_ACCTG_LINT IN PSFIN to match "packet" from SSC	• Business Unit	Commitment Accounting
Located in GeorgiaFIRST Financials, not OneUSG Connect			
BOR_CA_RECON_FIN_TO_HCM_PAY	Query of Amounts by Fund in PSFIN to HCM to match "packet" from SSC	• Business Unit • Pay Check Date	Commitment Accounting
Located in GeorgiaFIRST Financials, not OneUSG Connect			
BOR_CA_DATA_NOT_JGEN_HRA	Query of Data not journal generated from HCM	• Business Unit	Commitment Accounting
Located in GeorgiaFIRST Financials, not OneUSG Connect			
BOR_CA_INACT_CHARTFLDS	Query of inactive chartfields and combo codes	• Business Unit	Commitment Accounting
Located in GeorgiaFIRST Financials, not OneUSG Connect			
Human Resources (HR) Queries			
BOR_HR_ACTIVES_W_INCU_DNE	Lists active employees with inactive reports-to	• POSN	Human Resources
BOR_HR_ACTIVE_EES	Lists all active employees	• EMPLID • EMPL Status	Human Resources
BOR_HR_DECEASD_WITH_TER_REASON	Lists all deceased employees with a "reason" code of "termination" instead of deceased	• EMPLID • EMPL Status • ACTION/REASON	Human Resources
BOR_HR_EMPLMT_JOB	Lists employment dates from job data	• EMPLID • JOB Data • Service dates	Human Resources
BOR_HR_GRADS_STUDENTS_ACTIVE	Lists active job data for graduate student and other student employees	• EMPL TYPE • EMPL Status	Human Resources
BOR_HR_JOB_DATA	Lists the current row of job data	• JOB data • EMPLID	Human Resources

Query Name	Description	Parameters	Module
BOR_HR_JOB_DATA_WITH_POSN_DATA	Lists current row of job data with position data	<ul style="list-style-type: none"> JOB data EMPLID POSN Data 	Human Resources
BOR_HR_JOB_ENTRY_BY_EMPLID	Lists all job data history per EMPLID	<ul style="list-style-type: none"> EMPLID JOB Data 	Human Resources
BOR_HR_PER_ORG_INST_WITH_JOB	Lists organizational instances with job data	<ul style="list-style-type: none"> EMPL TYPE JOB Data 	Human Resources
BOR_HR_POSITIONS_W_DEPT_HIST	Lists positions with department history	<ul style="list-style-type: none"> POSN DATA DEPT ID 	Human Resources
BOR_HR_POSN_OVER_ALLOCATED	Lists over allocated positions	<ul style="list-style-type: none"> POSN DATA 	Human Resources
BOR_HR_POSN_XWALK_INCUMBENTS1	Position crosswalk between ADP and OneUSG Connect. Lists positions by number, description, and incumbent name	<ul style="list-style-type: none"> POSN Data PERS DATA (name) ADP POSN 	Human Resources
BOR_HR_POS_DATA_INACTIVE_DEP	Lists positions with inactive departments	<ul style="list-style-type: none"> POSN DATA DEPT ID DEPT STATUS 	Human Resources
BOR_HR_POS_FTE_NO_MATCH_HOUR		<ul style="list-style-type: none"> POSN DATA FTE 	Human Resources
BOR_HR_POS_PYGRP_BY_POS_NBR2	Enter a position number to verify which paygroup is associated with that position	<ul style="list-style-type: none"> POSN DATA PYGRP 	Human Resources
BOR_HR_POS_UPDATE_INCUMBENTS		<ul style="list-style-type: none"> POSN DATA 	Human Resources
BOR_HR_PYGRP_OUT_OF_SYNC_POS	Lists positions where the paygroup on position does not match the paygroup on job data	<ul style="list-style-type: none"> POSN DATA PYGRP JOB DATA PYGRP 	Human Resources
 Manage Faculty Events (MFE) Queries			
BOR_MFE_ACADEMIC_FACULTY	List of active faculty in the 10-month paygroup and who have a MFE rank/tenure data record	<ul style="list-style-type: none"> EMPLID EMPL Status Pay Group Tenure Data 	Manage Faculty Events
BOR_MFE_FACULTY	Lists all active faculty with their tenure status, tenure status date, rank, rank change date, tenure track start date, and teaching CIP	<ul style="list-style-type: none"> EMPLID Tenure Data 	Manage Faculty Events
BOR_MFE_FAC_DEGREES	Lists degrees earned for all faculty	<ul style="list-style-type: none"> EMPLID Person Profile 	Manage Faculty Events
BOR_MFE_FUND_EFFORT	Lists all faculty with their funding and effort as well as the effective date of the funding and effort record.	<ul style="list-style-type: none"> EMPLID Effort Activity Effective Date 	Manage Faculty Events
BOR_MFE_JOB_DATA_WITH_PROMPT	Lists the current row of job data	<ul style="list-style-type: none"> EMPLID Job Data Tenure Data 	Manage Faculty Events
BOR_MFE_ON_TRACK_FACULTY	Lists all faculty with the tenure status Not Tenured on Track	<ul style="list-style-type: none"> EMPLID Tenure Data Service Calc Group 	Manage Faculty Events
BOR_MFE_POSN_TITLE_RANK	Compares position description and official job title against academic rank in MFE	<ul style="list-style-type: none"> Position Tenure Data 	Manage Faculty Events
BOR_MFE_PRIOR_CREDIT	Lists all faculty award prior service credit for tenure and promotion	<ul style="list-style-type: none"> EMPLID Prior Credit Tenure Data Person Name 	Manage Faculty Events
BOR_MFE_TENURE_DTA_LOA_PLA_SWB	Lists all faculty on a leave of absence, paid leave of absence, or short work break	<ul style="list-style-type: none"> EMPLID EMPL Status Tenure Data 	Manage Faculty Events
BOR_MFE_TEN_CALC_TEMP	Lists the results of annual tenure calculation when run in normal/temp mode	<ul style="list-style-type: none"> EMPLID Tenure Data 	Manage Faculty Events
BOR_MFE_TEN_SERVICE_YEARS	Tenure track years of service (total)	<ul style="list-style-type: none"> EMPLID Tenure Data 	Manage Faculty Events
BOR_MFE_TEN_SVC_HISTORY	MFE Tenure Service History (entry for each year)	<ul style="list-style-type: none"> EMPLID Tenure Data 	Manage Faculty Events
BOR_MFE_TERMINAL_YEAR	Lists the faculty members who are in their terminal year based on year entered into prompt	<ul style="list-style-type: none"> EMPLID Tenure Data Terminal Year 	Manage Faculty Events
BOR_MFE_THIRD_YR_REV	Lists the faculty members due to their third year (pre-tenure) review based on year entered into prompt	<ul style="list-style-type: none"> EMPLID Tenure Data Third Year 	Manage Faculty Events
BOR_MFE_PART_TIME_FACULTY	Query provides a list of all active part-time faculty based on SetID.		Manage Faculty Events
 Security (SEC) Queries			
BOR_SEC_USER_ROLE_PLIST_PAGE	<p>Returns the following for each user:</p> <ul style="list-style-type: none"> Roles Permission lists Authorized Actions Pages and Menu access <p>UPDATED Feb. 7, 2018: This query was missing security and was therefore displaying too much data for certain users. Security has now been added to it; It has been secured by EMPLID.</p>	<ul style="list-style-type: none"> EMPLID 	
BOR_AUDIT_JOB_CORR	Returns audit information for Job Data in Correction Mode	<ul style="list-style-type: none"> Date Company 	
BOR_AUDIT_POSITION_DT_CORR	Returns audit information for Position Data in Correction Mode	<ul style="list-style-type: none"> Date Company 	
BOR_AUDIT_RETIRE_USER_RVW_ALL	<p>Is specific to ITS and SSC. It returns retired users:</p> <ul style="list-style-type: none"> Roles Permission lists Pay Status 		

Query Name	Description	Parameters	Module
BOR_AUDIT_RETIRE_USER_REVIEW	Is specific to Institutions. It returns retired users: - Roles - Permission lists - Pay Status	• Company	
BOR_AUDIT_TERM_USER_REVIEW_ALL	Is specific to ITS and SSC. It returns terminated users: - Roles - Permission lists - Pay Status		
BOR_AUDIT_TERM_REVIEW	Is specific to Institutions. It returns terminated users: - Roles - Permission lists - Pay Status	• Company	
 Time and Labor (TL) Queries			
BOR_TL_ABS_TRCS_MAPPING	Absence Earning Codes mapped to Time Reporting Codes (TRCs) to validate configuration		Time and Labor
BOR_TL_ACA_HOURS	Review of reported ACA hours and unpaid FMLA, Jury Duty, and Military absences	•Pay End Date	Time and Labor
BOR_TL_ACTIVE_JOB_NO_TL_ENROLL	Review of employees active in job with no TL enrollment		Time and Labor
BOR_TL_ACTIVE_TRP_JOB_TERMS	Review of employees active in Maintain Time Reporter Panel but termed / inactive in job		Time and Labor
BOR_TL_APPRVR_DIRECT_REPORTS	Review of direct reports for Time and Absence Approver from Maintain Time Reporter Panel	•Time & Absence Approver ID	Time and Labor
BOR_TL_APPRVR_NO_MANAGER_ROLE	Time and Absence Approver that has no manager role		Time and Labor
BOR_TL_BCOMM_BADGE_NUM	To review badge data in B-COMM and OneUSG Connect.		Time and Labor
BOR_TL_BCOMM_BADGE_MISMATCH	To review mismatched badge data between B-COMM and OneUSG Connect.		Time and Labor
BOR_TL_TCD_STATUS	Review Time Clock Status		Time and Labor
BOR_TL_APPR_COMPLIANCE	Review of employees moved to the Approval Compliance Module by pay period end date	•Pay Period End Date	Time and Labor
BOR_TL_BADGE_WO_TCDGRP	Review of employees with badge ids but not tied to a Time Collection Device (TCD Group). Query includes Job Data status, Time reporter Status, and Badge Data Status		Time and Labor
BOR_TL_ENROLLED_APPROVER	Review of employees enrolled in TL with a Time and Absence Approver		Time and Labor
BOR_TL_ENROLLED_NO_APPROVER	Review of employees enrolled in TL without a Time and Absence Approver		Time and Labor
BOR_TL_ENROLLED_IN_TL_COMPANY	Review of employee's status in TL and Absence Management. Query reflects Time Reporter Type, Workgroup, Eligibility Group for AM, Pay group for AM, AM enrolled indicator, TL Status, REG/TEMP Status, Standard Hours, FLSA Status, HOL Schedule, and TL/AM Approver ID and Name		Time and Labor
BOR_TL_EXCEPTIONS	Review of employee's time and labor unresolved exceptions. Query reflects Exception ID and description, Report date, Severity, Exception Allowed Indicator, and Approver ID and name	•Group ID (ALLBWK or ALLMTH)	Time and Labor
BOR_TL_HOL_HRS_NOT_8FTE	Review of employees that received holiday hours not reflective of FTE. Query is intended to help identify employees with incorrect quantity of holiday hours to FTE.	•Begin Date •End Date	Time and Labor
BOR_TL_HOL_HRS_PARTTIME	Review of part-time employees that received holiday. Query reflects Holiday schedule indicator, Report Date, Time Reporting Code, HOL Hours Quantity, FTE, Standard hours	•Begin Date •End Date	Time and Labor
BOR_TL_INCOMPLETE_PUNCHTIME	Review of incomplete punches from timesheet. Query reflects Report Date, Punch Type, and Punch Time	•Begin Date •End Date •Current Date	Time and Labor
BOR_TL_INACTIVE_JOB_ACTIVE	Review of employees who are in active status on job but inactive status on Maintain Time Reporter		Time and Labor
BOR_TL_ACTIVE_JOB_INACTIVE	Review of employees who are in an inactive status on job but active on Maintain Time Reporter		Time and Labor
BOR_TL_MID_PERIOD_CHANGES_BWK	Review of mid period changes for biweekly employees. Query reflects the Effective Date of Change, Job Action, Job Reason, Date Created and Reports To ID	•Pay Period Begin Date	Time and Labor
BOR_TL_PYTM_BW	Review of payable time for a specified biweekly payroll cycle	•Begin Date •End Date	Time and Labor
BOR_TL_PYTM_MNTH	Review of payable time for a specified monthly payroll cycle	•Begin Date •End Date	Time and Labor
BOR_TL_REPORTED_TIME	Review of reported time for a specified biweekly payroll cycle	•Begin Date •End Date •Group ID (ALLBWK or ALLMTH)	Time and Labor
BOR_TL_REPORTED_TIME_BWK	Reported Time Query to view time to be processed in the current cycle for Bi-Weekly.		Time and Labor
BOR_TL_REPORTED_TIME_MNTH	Reported Time Query to view time to be processed in the current cycle for Monthly.		Time and Labor
BOR_TL_REPORTED_COMPLIANCE	Query to be run prior to the Batch Approval for Reported Time process. To view reported time showing in NA (Needs Approval) status.		Time and Labor
BOR_TL_RPTD_NO_PAYABLE_TIME	Review of employees with reported time but not processed for payable time	•Pay End Date •Time Reporter Group	Time and Labor
BOR_TL_TERM_ACTIVE_HOURS	Review of terminated employees with hours	•Begin Date •End Date	Time and Labor
BOR_TL_TR_STATUS_ECD_BWKLY	Review of employees time reporting status and earliest change date		Time and Labor
 Payroll (PY) Queries			

Query Name	Description	Parameters	Module
BOR_PY_ACTIVE_EMPLOYEE_NO_DD Active Employee w/o DD	List of all employees who do not have a direct deposit distribution in OneUSG Connect. Run this query prior to payroll processing to identify employees who may need to provide a valid exemption from direct deposit. Returns the following information: • Company, EMPL ID, EMPL Record, Name, Contact Information	•Employee Level Data	Payroll
BOR_PY_ADDL_PAY_DTA Additional Pay Set Up	List of employees with additional pay set up on the Additional Pay Page. Run this query to validate that the Additional Pay upload process successfully populated Additional Pay for employees. Returns the following information: • Company, EMPL ID, Additional Pay Details	•Employee Level Data	Payroll
BOR_PY_ARREARS_BALANCES Arrears Balances Prompt by CO	List of employees with arrear balances. Run this query prior to payroll processing to identify employees who may needs arrears adjusted. Returns the following information: • Company, EMPL ID, Name, Arrears Details	•Employee Level Data	Payroll
BOR_PY_AUDIT_ADDL_PAY SSC-Audit of Addl Pay Page	List of employees with Additional Pay setup with OPRID and Date & Time Stamp for each additional pay in OneUSG Connect. Run this query to identify the user ID and date/time action was entered for audit purposes. Returns the following information: • User ID, Date/Time, Action, EMPL ID, EMPL RCD, Name, Earn Code and other additional pay fields.	•Employee Level Data	Payroll
BOR_PY_AUDIT_CKS_AFTER_TERM SSC-Check Issued After Term Date	List of employees with a paycheck in a pay end date after the date of termination. Run this query to identify employees with payments issued after termination. Returns the following information: • EMPL ID, Name, Title, Term Date, Paycheck Data	•Employee Level Data	Payroll
BOR_PY_AUDIT_DDP SSC-Direct Deposit Audit	List of employees Direct Deposit setup to perform audit in OneUSG Connect with OPRID and Date & Time Stamp. Run this query to identify the user ID and date/time action was entered for audit purposes. Returns the following information: • User ID, Date/Time, Action, EMPL ID, Name and direct deposit details.	•Employee Level Data	Payroll
BOR_PY_AUDIT_FED_TAX SSC-Federal Tax Audit	List of employees Federal Tax set up for audit to in OneUSG Connect with ORPID and Date/Time Stamp. Run this query to identify the user ID and date/time action was entered for audit purposes. Returns the following information: • User ID, Date/Time, Action, EMPL ID, Name and federal tax details.	•Employee Level Data	Payroll
BOR_PY_AUDIT_GENL_DED SSC-Audit of EE General Deductions	List of employees' General Deductions set up for audit in OneUSG Connect with ORPID and Date/Time Stamp. Run this query to identify the user ID and date/time action was entered for audit purposes. Returns the following information: • User ID, Date/Time Stamp, EMPL ID, Company, General Deduction Data	•Employee Level Data	Payroll
BOR_PY_AUDIT_PAY_OTH_EARNS SSC-Pay Other Earnings Audit	List of employees with Other Earnings on paysheet for a pay period end date in OneUSG Connect with ORPID and Date/Time Stamp. Run this query to identify the user ID and date/time action was entered for audit purposes. Returns the following information: • User ID, Date/Time, Action, Company, Pay Group and earnings information	• Other Earnings Details on a Paysheet for a Pay End Date	Payroll
BOR_PY_AUDIT_STATE_TAX SSC-State Tax Audit	List of employees State Tax set up to perform audit in OneUSG Connect with ORPID and Date/Time Stamp. Run this query to identify the user ID and date/time action was entered for audit purposes. Returns the following information: • User ID, Date/Time, Action, EMPL ID, Name and state tax details.	•Employee Level Data	Payroll
BOR_PY_AUDIT_TAX_DISTRIB SSC - Tax Distribution Audit	List of employees Tax Distribution set up audit in OneUSG Connect with ORPID and Date/Time Stamp. Run this query to identify the user ID and date/time action was entered for audit purposes. Returns the following information: • User ID, Date/Time, Action, EMPL ID, Name and tax distribution details.	•Employee Level Data	Payroll
BOR_PY_BIWKLY_CHECK_LIMIT BW Checks over \$2,000	List of employees with checks greater than \$2,000 prompting with Pay Run ID. Run this query during payroll processing to quickly identify employees with large checks to check for reasonableness. Returns the following information: • Company, Pay Group, EMPL ID, Name, Total Gross	•Employee Paycheck Data	Payroll
BOR_PY_BIWKLY_PRECONFIRM_AUDIT EE Gross Tax Ded Net in Run ID	List of employees' paycheck data prompting with Pay Run ID. Run this query during payroll processing to quickly identify employees; gross, taxes, deductions and net check amount to review for reasonableness. Returns the following information: • Company, Pay Group, EMPL ID, Name, Total Gross, Total Tax, Total Deductions, Net Pay	•Employee Paycheck Data	Payroll

Query Name	Description	Parameters	Module
BOR_PY_BW_EARNINGS_BY_RUNID Biweekly Hrs_Earns by Run ID	List of employees' other hours by earn code with earnings amount prompting by Pay Run ID. Run this query during payroll processing to quickly identify employees hours by earn code with earnings amounts. Returns the following information: • Company, Pay Group, EMPL ID/Rcd, Name, Earn Code, Other Hours, Other Earnings	•Employee Paycheck Data	Payroll
BOR_PY_CR_NET_POSITIVE_INST TSA-Co Totals by Pay Run ID	Sum of TSA deductions by company for a Pay Run ID. Used by SSC to balance HCM totals to FIN totals for TSA Common Remitter processing. Returns the following information: • Pay Run ID, Company, TSA Totals	• Company Payroll Data	Payroll
BOR_PY_CR_NET_POS_EE_DETAIL Post-conf TSA Detail by Run ID	List of employees TSA deduction amounts prompting by Pay Run ID. Run this query after payroll confirm to get HCM Common Remitter totals for balancing to the totals in financials. Returns the following information: • EMPL ID, Name, Deduction Code and Deduction Amount	•Employee Paycheck Data	Payroll
BOR_PY_CR_OC_PAY_RUN TSA & ORP in Off-cycle Run ID	List of employees with TSA or ORP deductions prompting on Pay Run ID. Run this query after an off-cycle payroll confirms if you have employees with checks in the off-cycle Pay Run ID. If Common Remitter does not process as part of post-confirm processes these contributions will need to be added during the adjustment window for TSA/ORP. Returns the following information: • Company, Pay Group, EMPL ID, Name, Check Date, Plan, Deduction Code, Deduction Class and Deduction Amount	•Employee Paycheck Data	Payroll
BOR_PY_DDP_PAYCK_OPTION EEs Receiving a Paper Check	List of employees who will be receiving a paper check or direct deposit and paper check prompting by Pay Run ID. Run this query after payroll confirms to review employees who will not have all or a portion of their payroll directly deposited. Returns the following information: • Company, Pay Group, EMPL ID, Name, Check Option	•Employee Paycheck Data	Payroll
BOR_PY_DEDCODES_ALL Listing of general deductions	List of all OneUSG Connect General Deduction Codes. Run this query if you need to find/review all general deductions in HCM. Returns the following information: • Plan Type, Deduction Code, Description	• General Deduction Table	Payroll
BOR_PY_DEDUCTION_REGISTER Deduction Taken in a Month	List of all employee level deductions (EE/ER) for a range of dates. Run this query for monthly reconciliations. To obtain a particular range of dates select Criteria for CHECK_DT between and enter the desired begin and end dates. Returns the following information: • Pay Group, Pay End Date, Plan Type, Deduction Code, Deduction Amount	•Employee Paycheck Data	Payroll
BOR_PY_DED_BAL_MAX_SUM EE YTD Deduction Totals	List of an employee's calendar year to date deduction amounts, prompting on year and EMPL ID. Run this query to check the balances for an employee for all deductions. Returns the following information: • Year, Play Type, Plan, Deduction Code, Deduction Class, Deduction YTD	•Employee Level Data	Payroll
BOR_PY_EARNCODE_SPECIALACC Earn Code w Special Accum	List of Earnings Codes with the Special Accumulators to which they are subject. Run this query for general information. Returns the following: • Earn Code, Description, Special Accumulator	• Earnings Table Data	Payroll
BOR_PY_EARNINGS_BY_RUNID Earnings by Pay Run ID	List of employees' earnings broken out by earnings code prompting by Pay Run ID. Run this query during or after payroll processing to review employee earnings. Returns the following information: • Company, Pay Group, EMPL ID/Rcd, Name, Earn Code, Other Earnings	•Employee Paycheck Data	Payroll
BOR_PY_EARNING_CODE_TBL Active Earnings Codes in HCM	List of all Active OneUSG Connect Earnings Codes with relevant fields. Run this query to review active earnings codes in HCM. Returns the following information: • Earnings Code, Description, Earning Code Configuration Fields	• Earnings Table Data	Payroll
BOR_PY_EES_ADDL_WITHHOLDING Employees Setup Addl Withhold	List of all employees with Additional Withholding Only tax status. Run this query to identify employees set up with federal/state withholding amount \$0.00 prompting with Company. Returns the following information: • Company, EMPL ID/Rcd, Name, Payroll Status, Pay Group, Federal/State Tax Withholding Selections	•Employee Level Data	Payroll
BOR_PY_EES_WITH_PAYCARD Employees With a Paycard	List of all employees that are receiving pay by Paycard. Run this query to identify employees with a Paycard. Returns the following information: • Company, EMPL ID, Name, Deposit Type	•Employee Level Data	Payroll
BOR_PY_EMPLOYEES_WITH_ARREARS EE Arrears Details	List of all employees with Arrears Balances. Run prior to payroll processing to identify employees who may have arrears deducted from their paycheck. Returns the following information: • Company, EMPL ID, Benefit Rcd, Name, Plan Type, Deduction Code, Deduction Class, Arrears	•Employee Level Data	Payroll

Query Name	Description	Parameters	Module
BOR_PY_ERS_SUM_BY_INST ERS-Totals wDate Range	List by company of ERS deductions totals between pay end dates, usually first day and last day of the month. Criteria for pay end dates must be edited each month for correct date range. SSC runs this query to balance HCM ERS contributions to Common Remitter totals in FIN. Returns the following information: • Company, Deduction Code, Sum of Deductions, Pay Period End Date	• Company Payroll Data	Payroll
BOR_PY_GARN_DED Garn deduction	List of employees with garnishment deductions with a prompting by Pay Run ID. Run this query during and after payroll processing to identify employees with garnishment deductions. Returns the following information: • Company, Pay Group, EMPL ID, Name, Garn ID and Garnishment Deduction Amount	•Employee Paycheck Data	Payroll
BOR_PY_GARN_PAYEE Active Garnishment Payees	List of active garnishment payees. SSC runs this query to identify active garnishment payees. Returns the following information: • Vendor, Short Name, Name, Last Active Date	• Garnishment Table Data	Payroll
BOR_PY_MNTHLY_CHECK_LIMIT MO Checks Over \$12,000	List of employees with checks greater than \$12,000 prompting with Pay Run ID. Run this query during payroll processing to quickly identify employees with large checks to check for reasonableness. Returns the following information: • Company, Pay Group, EMPL ID, Name, Total Gross	•Employee Paycheck Data	Payroll
BOR_PY_MONTHLY_PRECONFRM_AUDIT EE Gross Tax Ded Net in Run ID	List of employees' paycheck data prompting with Pay Run ID. Run this query during payroll processing to quickly identify employees; gross, taxes, deductions and net check amount to review for reasonableness. Returns the following information: • Company, Pay Group, EMPL ID, Name, Total Gross, Total Tax, Total Deductions, Net Pay	•Employee Paycheck Data	Payroll
BOR_PY_MO_EARNINGS_BY_RUNID Monthly Earnings by Pay Run ID	List of employees' other hours by earn code with earnings amount prompting by Pay Run ID. Run this query during payroll processing to quickly identify employees hours by earn code with earnings amounts. Returns the following information: • Company, Pay Group, EMPL ID/Rcd, Name, Earn Code, Other Hours, Other Earnings	•Employee Paycheck Data	Payroll
BOR_PY_MO_RET_EE_DETAIL_INST TRS ERS EE Detail for Recon	List by employee of TRS, ERS, and GDCP deductions totals between pay end dates, usually first day and last day of the month. Criteria for pay end dates must be edited each month for correct date range. SSC runs this query to research when TRS or ERS contributions in HCM do not balance to FIN. Returns the following information: • Company, Pay End Date, EMPL ID, Name, Deduction Code and Deduction Amount	•Employee Paycheck Data	Payroll
BOR_PY_MULTI_JOB_PAY_ERNS EE's With Multiple Paylines	List of employees, prompting on Pay Run ID, with multiples paylines. Run this query during payroll processing to review employees with more than one payline. Returns the following information: • Company, Pay Group, Pay End Date, EMPL ID/Rcd, OK to Pay status, page, Line, Addl Pay #	•Employee Payroll Data	Payroll
BOR_PY_NEGATIVE_HRS EE's With Negative Hours	List of employees, prompting on Pay Run ID, with negative hours. Run this query during payroll processing to review employees with negative hours to review for reasonableness. Returns the following information: • Company, Pay Group, Pay End Date, EMPLID/Rcd, Page, Line, Addl Pay #, Paycheck Data	•Employee Payroll Data	Payroll
BOR_PY_NET_CK_TOTAL EE's-Paper Checks w/Net Pay	List of employees, prompting on Pay Run ID with paper checks detailing the net pay. Run this after payroll confirm to identify employees who will receive a paper check. Returns the following information: • EMPLID, Name, Company, Pay End Date, Net Pay Amount	•Employee Payroll Data	Payroll
BOR_PY_NEW_HIRE_REPORT New Hire Report	List of employees, prompting on Effective Date, with the action HIR or REH. Run this report to identify employees hired or rehired on or after a certain date. Returns the following information: • Company, Employee Last/First Name, EMPL ID, Status, Type, Action, Action Date, Reason, Hire Date, Term Date, Pay Group, Department/Description.	•Employee Job Data	Payroll
BOR_PY_NRA_EARNINGS NRA EE Tax Data & Earnings	List of employees, prompting on Pay Run ID, with earnings in a particular Pay Run ID. Run this query during payroll processing to identify employees with an NRA tax status who have earnings in a payroll. Returns the following information: • Company, EMPL ID, Name, FWT Status, County, Treaty ID, Income Code, NRA Eligibility, Total Gross, Earn Code, Other Hours, Other Earnings	•Employee Payroll Data	Payroll
BOR_PY_ORP_BY_PAYRUNID ORP by inst by Pay Run ID	List of institution's ORP total for current payroll. Run this query for SUM of ORP and ORPL totals. Returns the following information: • Company, Pay Run ID, Deduction Code, Sum Current Deduction	•Employee Level Data	Payroll

Query Name	Description	Parameters	Module
BOR_PY_ORP_EE_DETAIL_BY_INST ORP by Pay Run ID EE Detail	List of all employees who has ORP/ORPL deductions in the current payroll. Run this query for ORP and ORPL totals. Returns the following information: • Company, Pay Run ID, EMPLID, Name, Deduction Code, Current Deduction, Deduction Class	•Employee Level Data	Payroll
BOR_PY_PAYLINE_STATUS Payline Status	List of employees, prompting on Pay Run ID, payline status for a particular Pay Run ID. Run this query during or after payroll to identify employees' pay status for a particular pay run. Returns the following information: • Company, Pay Group, EMPLID, Name, Pay Period End Date, Off Cycle, Payline Status, OK to Pay, Pay Run ID	•Employee Payroll Data	Payroll
BOR_PY_PAYROLL_AUDIT Payroll Audit Report	List of employees' payroll information prompting by Pay Run ID. Run this query during or after payroll processing to quickly audit an employee's payroll information by Pay Run ID. Returns the following information: • Company, Pay Group, EMPL ID, Name, Pay Run ID, Department, Job Location Code, Pay Period End Date, Paycheck Issue Date, Paycheck Number, Total Gross, Total Taxes, Total Deductions, Net Pay, Off Cycle Status, Check Status	•Employee Payroll Data	Payroll
BOR_PY_PAYSHEET_BAL Total by Earn Code with Source	List of earn codes count, by pay group, prompting by Pay Run ID. Run this query during or after payroll to identify the earn codes and pay source, by pay group, that are paid for a Pay Run ID. Returns the following information: • Pay Group, Earn Code, Count, Sum, TL Source Flag, Sum Other Pay, PU Source	•Company Payroll Data	Payroll
BOR_PY_PAYSHEET_DETAIL EE Detail by Earn Code with Source	List of earn codes count, by employee, prompting by Pay Run ID. Run this query during or after payroll to identify the earn codes and pay source, by pay group, that are paid for a Pay Run ID. Returns the following information: • Pay Group, EMPLID, Name, Earn Code, Other Hours, TL Source Flag, Other Pay, PU Source	•Employee Payroll Data	Payroll
BOR_PY_PAY_CHECK_BY_EMPLID Pay Check Data by EMPLID	List employee's paycheck data, prompting by EMPLID and pay check date. Run this to identify the an employee's paycheck information. Returns the following information: • Company, EMPLID/Rcd Number, Name, Department, Pay Group, Pay Period End Date, Paycheck Issue Date, Total Gross, Total Deductions, Total Taxes, Net Pay, Off Cycle Status	•Employee Payroll Data	Payroll
BOR_PY_PRECONFIRM_AUDIT Gross, Tax, Deductions, Net for all EEs	List of all employees with checks prompting to Pay Run ID. Run this query during payroll processing to identify all employees being paid in Pay Run. Returns the following information: • Company, Pay Group, Name, EMPLID, Department ID, Location, Pay Period End Date, Check Date, Total Gross, Total Taxes, Total Deduction, Net pay, Pay Run ID	•Employee Paycheck Data	Payroll
BOR_PY_PYLOAD Transaction Staging Table	List of all employees with transaction submitted through Excel to CI, prompting with pay period end date. Run this query during or before payroll processing to identify all employees with transaction loaded through Excel to CI. Returns the following information: • PU Source, Date Created, Transaction Status, Company, Pay Group, Name, EMPLID, Department ID, Pay Group, Pay Period End Date, Off Cycle, Earnings Begin Date, Earnings End Date, EMPLID/Rcd, Name, Earn Code, Other Hours, Deduction Code, Amount	•Employee Payroll Data	Payroll
BOR_PY_RETRO EEs with Retro Pay	List of all employees with pay related HR entries filtered by action date. Run this query during payroll processing to identify all employees is due retro pay. Returns the following information: • Pay Group, EMPLID/Rcd/Name/ Effective Date, Sequence, Pay Status, Action, Action Date, Reason, Compensation Rate, Hourly Rate, Employee Type.	•Employee Payroll Data	Payroll
BOR_PY_RETRO_ANALYSIS Unprocessed Retro Payments	List of all employees with unprocessed retro pay. Run this query to identify employees that has unprocessed retro pay. Returns the following information: • Company, Pay Group, EMPLID/Rcd, Name, Pay Period End Date, Off Cycle, Payroll Status, Earn Code, Amount Difference, Retro Pay Process Flag, Supervisor ID, Business Unit, Department ID	•Employee Payroll Data	Payroll
BOR_PY_RET_EE_DETAIL_BY_INST TRS/ERS Recon by EE	List of all employees with TRS, ERS, or GDCP deductions for a specific period. Run this query to identify all employees with TRS, ERS, or GDCP deductions. Returns the following information: • Company, EMPLID, Name, Deduction Code, Current Deduction Amount, Deduction Class	•Employee Payroll Data	Payroll
BOR_PY_RET_EE_DETAIL_BY_INST_P TRS/ERS EE Detail by Pay Run ID	List of all employees with TRS, ERS, or GDCP deductions by Pay Run ID. Run this query to identify all employees with TRS, ERS, or GDCP deductions. Returns the following information: • Company, Pay Run ID, EMPLID, Name, Deduction Code, Deduction Class	•Employee Payroll Data	Payroll
BOR_PY_RET_SUM_BY_INST TRS/ERS Sum by Co by Pay Run ID	List of company's retirement balances by Pay Run ID. Run query to show company's TRS balances for each Pay Run ID. Returns the following information: • Company, Pay Run ID, Deduction Code, Deduction Sum	•Company Level Data	Payroll

Query Name	Description	Parameters	Module
BOR_PY_SPEC_FED_TAX_STATUS EEs with E or G Tax Status	List of employees in exempt or maintain taxable gross status. Run this query to quickly identify employees in E (Exempt) or G (Maintain Taxable Gross) statuses. Returns the following information: • Company, Pay Group, EMPLID/Rcd, Name, Federal Withholding Status	•Employee Level Data	Payroll
BOR_PY_STATE_SPEC_WH_STATUS State Tax with Special Withholding	List of employees with special state tax withholdings. Run this query to quickly identify employees that has a special state tax withholding. Returns the following information: • Pay Group, EMPLID, Name, Effective Date, State, Special State Withholding, Federal Withholding Status, State Withholding Marital Status, Withholding Allowances, Additional Allowances.	•Employee Level Data	Payroll
BOR_PY_STATE_SUI EEs with SUI = Y	List employees with SUT exempt status. Run this query to quickly identify if an employee is exempt from SUI. Returns the following information: • Pay Group, EMPLID, Name, SUT Exempt	•Employee Payroll Data	Payroll
BOR_PY_STATE_TAX EEs State Tax Data	List employee's tax data. Run this to identify an employee's state tax information. Returns the following information: • Company, Pay Group, EMPLID/Rcd Number, Name, Effective Date, Tax Location, State, Resident, Special Tax Status, SWT Marital Status, Withholding Allowances, Additional Allowances, Amount SDI Status, SUT Status, UI Jurisdiction	•Employee Payroll Data	Payroll
BOR_PY_STATE_TAX_EXEMPT14 EEs Exempt or >14 Allowances			
BOR_PY_STUDENT_WITH_SUI Students Not Exempt from SUT	List of employees not exempt from SUT. Run this query to quickly identify if an employee is not exempt from SUT. Returns the following information: • Pay Group, EMPLID/Rcd, Name, SUT Exempt, Pay Status	•Employee Level Data	Payroll
BOR_PY_TAX_BAL_COUNT_SUM Tax Balance Count by Company and Tax Class	List companies counts and sum of tax class. Run this query to get a count and SUM balance of employee's tax class for the current calendar year. Returns the following information: • Count, Company, Balance ID, Year, State, Tax Class, No Limit Gross YTD, No Limit Gross QTD, No Limit Gross MTD, Taxable Gross YTD, Taxable Gross QTD, Taxable Gross MTD, Tax YTD, Tax QTD, Tax MTD (All SUM)	•Company Level Data	Payroll
BOR_PY_TAX_BAL_MAX Max Tax Balance	List employee's max YTD state tax balance for current year. Run this query to identify an employees max YTD tax balance. Returns the following information: • Company, EMPLID, Name, Balance ID, Year, Tax Period, State, Tax Class, No Limit Gross YTD, Taxable Gross YTD, Tax YTD	•Employee Level Data	Payroll
BOR_PY_TAX_DISTRIH_HIRE_DT Effective Date <=> Job Hire Dt			
BOR_PY_TAX_DISTRIH_STATE EEs with Tax Rows not in GA	List of employees with state tax rows other than GA. Run this query to identify employees with state tax rows other than GA. Returns the following information: • Company, Pay Group, EMPLID/Rcd, Name, State, Pay Status	•Employee Level Data	Payroll
BOR_PY_TAX_DISTRIH_NOT_GA EE's Tax Distrib Stat not GA	List of employees that has a tax distribution row other than GA. Run query to identify if an employee has a tax distribution row other than GA. Returns the following information: • Company, EMPID/Rcd, Name, Effective Date, State, Locality, Distrib Percent	•Employee Level Data	Payroll
BOR_PY_TRS_FISCAL_AMOUNTS Audit Fiscal Earnings for TRS	List of employees with YTD gross earnings greater than \$150,000 for fiscal year. Run this query to identify employees that has a YTD balance greater than \$150,000 in a fiscal year. Returns the following information: • EMPLID, Name, Pay Status, Special Balance, Earn Code, Gross YTD, Gross MTD, Quarter, Period, Deduction Code, Deduction YTD	•Employee Level Data	Payroll
BOR_PY_TRS_SUM_BY_INST TRS by Pay Run ID, Company, Deduction Code	List of company's TRS balances by Pay Run ID. Run query to show company's TRS balances for each Pay Run ID. Returns the following information: • Company, Pay Run ID, Deduction Code, Deduction Sum	•Company Level Data	Payroll
BOR_PY_TSA_TOTALS_CO TSA Total by Company for Pay Run ID	List of company's TSA balances, prompt by Pay Run ID, using deduction codes 01403B, 01457B, 01403R, 01457R. Run query to show company's TSA balances for a particular Pay Run ID. Returns the following information: • Company, Pay Run ID, Sum Current Deductions.	•Company Level Data	Payroll
BOR_PY_UI_IN_2_STATES EEs Subject to UI in 2 States	List of employees that are subject to UI Jurisdiction in 2 states (including GA). Run this query to identify employees that are subject to UI jurisdiction in 2 states. Returns the following information: • EMPLID, Name, Effective Date, State (other than GA), Resident, SUT Exempt, UI	•Employee Level Data	Payroll

Query Name	Description	Parameters	Module
BOR_PY_ZERO_GROSS_NET EEs with Zero Gross and Net	<p>List of employees with 0 gross and 0 net checks prompting with Pay Run ID. Run this query during payroll processing to quickly identify employees with \$0 checks for reasonableness.</p> <p>Returns the following information:</p> <ul style="list-style-type: none"> • Pay Run ID, Pay Group, EMPL ID, Name, Total Gross, Total Taxes, Total Deductions, Net Pay, Page, Line Number, Separate Check 	•Employee Payroll Data	Payroll
BOR_PY_PRIMARY_PAYGROUP_NULL	The BOR_PY_PRIMARY_PAYGROUP_NULL query returns employees who do not have a primary paygroup on the Payroll Options page. Use this query in pre-payroll preparation prior to paysheet creation to avoid payroll error messages.		Payroll
BOR_PY_RETRO_ANALYSIS	The BOR_PY_RETRO_ANALYSIS query returns employees with unprocessed retro pay. This query can be used to review employees' retro pay process flag status.		Payroll
BOR_PY_TAX_BAL_STUDENTS	The BOR_PY_TAX_BAL_STUDENTS query returns student workers who have State Unemployment Insurance (SUI) Taxable Gross. Use this query to correct student SUI status and identify students who need SUI taxable earnings adjusted prior to filing Quarterly State Unemployment taxes.		Payroll
BOR_PY_MEDICARE_OOB	SSC and Practitioners can run this query to identify employees with a Year To Date (YTD) Medicare tax balance that does not equal 1.45% the YTD Medicare taxable gross.		Payroll
BOR_PY_WITHHOLDING_TAX_OOB	SSC and Practitioners can run this query to identify employees with a YTD federal or state tax withholding balance and YTD federal or state taxable gross equal to zero.		Payroll
BOR_PY_OASDI_OOB	SSC and Practitioners can run this query to identify employees with a YTD tax balance for Old Age Survivor and Disability Insurance (OASDI), known as Social Security, that does not equal 6.20% the YTD OASDI taxable gross.		Payroll
BOR_PY_PRIMARY_PAYGROUP_NULL	Query to identify employees with a blank Primary Pay Group field to identify employees for data clean up prior to paysheet creation.		Payroll