



**SUBJECT:** Load ACA Hours Process (TL\_MASS\_TIME) Run One Request at a Time

In an effort to allow the Load ACA Hours process, TL\_MASS\_TIME, and other processes to run most efficiently, the production environment of OneUSG Connect has been configured to run one request of the TL\_MASS\_TIME at a time.

If an institution happens to run the TL\_MASS\_TIME process multiple times or concurrently with another institution, subsequent requests will be held in queue with a status of "Blocked" displayed in the Process Monitor. Once the first request is processed successfully and posted, each remaining TL\_MASS\_TIME request held in queue will be processed to success and posted separately.

No action is required if your TL\_MASS\_TIME request runs to a status of "Blocked." Once each request completes, the next "Blocked" request will begin processing.

**Process:** Navigator > Manager Self Service > Time Management > Report Time > Mass Time

If you have questions or concerns, please contact OneUSG Connect Support by email at [oneusgsupport@usg.edu](mailto:oneusgsupport@usg.edu) or toll free at 877-251-2644.