

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Monday	Tuesday
	8/27/2018	8/28/2018	8/29/2018	8/30/2018	8/31/2018	9/1/2018	9/2/2018	9/3/2018	9/4/2018
Holidays/System Down/Other									
Payroll Confirmed	88M1	88B3							89X1
Institution Tasks:									
Review wire, Notify USO Bus. Svc. if issue noted	88M1	88B3							89X1
Ensure funding available for wire	88M1	88B3							89X1
Work Pre Dist Audit & Data Integrity Queries for:	88M1 until noon 88B3	88B3 until 12:00 PM							
Work Invalid Funding for:			89B1:89M1	89B1:89M1	89B1:89M1				89B1:89M1
JGEN/Post Retros Processed on: PAYROLL_RD HCMPAYDEFN PAYROLL_RD HCMENCDEFN	8/24/2018	8/27/2018	8/28/2018	8/29/2018	8/30/2018				8/31/2018
JGEN/Post GL Payroll JE PAYROLL_EX HCMPAYDEFN PAYROLL_EN HCMENCDEFN			88M1	88B3					
JGEN/Post Money Movement JE PAYROLL_MM HCMPAYDEFN			88M1	88B3					
JGEN/post Enc Calc JE created: ENC_PROJ HCMENCDEFN					8/30/2018				
Run BOR_CA_DATA_NOT_JGEN_HRA journal generate if any are outstanding					yes				
SSC Tasks:									
Create Wire for:	88M1	88B3							89X1
Process GL for:		88M1	88B3						
Process Money Movement JE for:		88M1	88B3						
Process Encumbrances:				Full					
Process Retros: after 5 pm	Yes	Yes	Yes	Yes	Yes				Yes
At institution's request:									
Process Zero Encumbrance with time for Insitution to analyze in PSFIN, followed by full encumbrance calc									
Process True-up Encumbrance									
Process Encumbrance for Specified Posn.									

	Wednesday	Thursday	Friday	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday
	9/5/2018	9/6/2018	9/7/2018	9/8/2018	9/9/2018	9/10/2018	9/11/2018	9/12/2018	9/13/2018
Holidays/System Down/Other									
Payroll Confirmed	89B1								
Institution Tasks:									
Review wire, Notify USO Bus. Svc. if issue noted						89B1			
Ensure funding available for wire						89B1			
Work Pre Dist Audit & Data Integrity Queries for:						89B1	89B1 until noon		
Work Invalid Funding for:	89B1:89M1	89B1:89M1	89B1:89M1			89M1	89M1	89M1:89B2	89M1:89B2
JGEN/Post Retros Processed on: PAYROLL_RD HCMPAYDEFN PAYROLL_RD HCMENCDEFN	9/4/2018	9/5/2018	9/6/2018			9/7/2018	9/10/2018	9/11/2018	9/12/2018
JGEN/Post GL Payroll JE PAYROLL_EX HCMPAYDEFN PAYROLL_EN HCMENCDEFN		89X1							89B1
JGEN/Post Money Movement JE PAYROLL_MM HCMPAYDEFN		89X1							89B1
JGEN/post Enc Calc JE created: ENC_PROJ HCMENCDEFN									
Run BOR_CA_DATA_NOT_JGEN_HRA journal generate if any are outstanding									
SSC Tasks:									
Create Wire for:						89B1			
Process GL for:	89X1						89B1		
Process Money Movement JE for:	89X1						89B1		
Process Encumbrances:									
Process Retros: after 5 pm	Yes	Yes	Yes			Yes	Yes	Yes	Yes
At institution's request:									
Process Zero Encumbrance with time for Insitution to analyze in PSFIN, followed by full encumbrance calc									
Process True-up Encumbrance									
Process Encumbrance for Specified Posn.									

	Friday	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	9/14/2018	9/15/2018	9/16/2018	9/17/2018	9/18/2018	9/19/2018	9/20/2018	9/21/2018	9/22/2018
Holidays/System Down/Other									
Payroll Confirmed	89X2								
Institution Tasks:									
Review wire, Notify USO Bus. Svc. if issue noted					89X2				
Ensure funding available for wire					89X2				
Work Pre Dist Audit & Data Integrity Queries for:								89M1	
Work Invalid Funding for:	89M1:89B2			89M1:89B2	89M1:89B2	89M1:89B2	89M1:89B2	89B2	
JGEN/Post Retros Processed on: PAYROLL_RD HCMPAYDEFN PAYROLL_RD HCMENCDEFN	9/13/2018			9/14/2018	9/17/2018	9/18/2018	9/19/2018	9/20/2018	
JGEN/Post GL Payroll JE PAYROLL_EX HCMPAYDEFN PAYROLL_EN HCMENCDEFN							89X2		
JGEN/Post Money Movement JE PAYROLL_MM HCMPAYDEFN							89X2		
JGEN/post Enc Calc JE created: ENC_PROJ HCMENCDEFN									
Run BOR_CA_DATA_NOT_JGEN_HRA journal generate if any are outstanding									
SSC Tasks:									
Create Wire for:					89X2				
Process GL for:						89X2			
Process Money Movement JE for:						89X2			
Process Encumbrances:									
Process Retros: after 5 pm	Yes			Yes	Yes	Yes	Yes	Yes	
At institution's request:									
Process Zero Encumbrance with time for Insitution to analyze in PSFIN, followed by full encumbrance calc									
Process True-up Encumbrance									
Process Encumbrance for Specified Posn.									

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Monday
	9/23/2018	9/24/2018	9/25/2018	9/26/2018	9/27/2018	9/28/2018	9/29/2018	9/30/2018	10/1/2018
Holidays/System Down/Other									
Payroll Confirmed	89M1		89B2						
Institution Tasks:									
Review wire, Notify USO Bus. Svc. if issue noted		89M1	89B2						
Ensure funding available for wire		89M1	89B2						
Work Pre Dist Audit & Data Integrity Queries for:		89M1 until Noon 89B2	89B2 until Noon						
Work Invalid Funding for:				8OB1	8OB1	8OB1			8OB1:8OM1
JGEN/Post Retros Processed on: PAYROLL_RD HCMPAYDEFN PAYROLL_RD HCMENCDEFN		9/21/2018	9/24/2018	9/25/2018	9/26/2018	9/27/2018			9/28/2018
JGEN/Post GL Payroll JE PAYROLL_EX HCMPAYDEFN PAYROLL_EN HCMENCDEFN				89M1	89B2				
JGEN/Post Money Movement JE PAYROLL_MM HCMPAYDEFN				89M1	89B2				
JGEN/post Enc Calc JE created: ENC_PROJ HCMENCDEFN								9/27/2018	
Run BOR_CA_DATA_NOT_JGEN_HRA journal generate if any are outstanding						yes			
SSC Tasks:									
Create Wire for:		89M1	89B2						
Process GL for:			89M1	89B2					
Process Money Movement JE for:			89M1	89B2					
Process Encumbrances:					Full				
Process Retros: after 5 pm		Yes	Yes	Yes	Yes	Yes			Yes
At institution's request:									
Process Zero Encumbrance with time for Insitution to analyze in PSFIN, followed by full encumbrance calc									
Process True-up Encumbrance									
Process Encumbrance for Specified Posn.									

	Tuesday 10/2/2018	Wednesday 10/3/2018	Thursday 10/4/2018	Friday 10/5/2018	Saturday 10/6/2018	Sunday 10/7/2018	Monday 10/8/2018	Tuesday 10/9/2018	Wednesday 10/10/2018
Holidays/System Down/Other									
Payroll Confirmed	8OX1						8OB1		
Institution Tasks:									
Review wire, Notify USO Bus. Svc. if issue noted	8OX1						8OB1		
Ensure funding available for wire	8OX1						8OB1		
Work Pre Dist Audit & Data Integrity Queries for:						8OB1	8OB1 until Noon		
Work Invalid Funding for:	8OB1:8OM1	8OB1:8OM1	8OB1:8OM1	8OB1:8OM1		8OM1	8OM1	8OM1:8OB2	
JGEN/Post Retros Processed on: PAYROLL_RD HCMPAYDEFN PAYROLL_RD HCMENCDEFN	10/1/2018	10/2/2018	10/3/2018	10/4/2018		10/5/2018	10/8/2018	10/9/2018	
JGEN/Post GL Payroll JE PAYROLL_EX HCMPAYDEFN PAYROLL_EN HCMENCDEFN			8OX1						
JGEN/Post Money Movement JE PAYROLL_MM HCMPAYDEFN			8OX1						
JGEN/post Enc Calc JE created: ENC_PROJ HCMENCDEFN									
Run BOR_CA_DATA_NOT_JGEN_HRA journal generate if any are outstanding									
SSC Tasks:									
Create Wire for:	8OX1						8OB1		
Process GL for:		8OX1						8OB1	
Process Money Movement JE for:		8OX1						8OB1	
Process Encumbrances:									
Process Retros: after 5 pm	Yes	Yes	Yes	Yes		Yes	Yes	Yes	
At institution's request:									
Process Zero Encumbrance with time for Insitution to analyze in PSFIN, followed by full encumbrance calc									
Process True-up Encumbrance									
Process Encumbrance for Specified Posn.									

	Thursday	Friday	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday
	10/11/2018	10/12/2018	10/13/2018	10/14/2018	10/15/2018	10/16/2018	10/17/2018	10/18/2018
Holidays/System Down/Other								
Payroll Confirmed	8OX2							
Institution Tasks:								
Review wire, Notify USO Bus. Svc. if issue noted					8OX2			
Ensure funding available for wire					8OX2			
Work Pre Dist Audit & Data Integrity Queries for:								
Work Invalid Funding for:	8OM1:8OB2	8OM1:8OB2		8OM1:8OB2	8OM1:8OB2	8OM1:8OB2	8OM1:8OB2	
JGEN/Post Retros Processed on: PAYROLL_RD HCMPAYDEFN PAYROLL_RD HCMENCDEFN	10/10/2018	10/11/2018		10/12/2018	10/15/2018	10/16/2018	10/17/2018	
JGEN/Post GL Payroll JE PAYROLL_EX HCMPAYDEFN PAYROLL_EN HCMENCDEFN	8OB1						8OX2	
JGEN/Post Money Movement JE PAYROLL_MM HCMPAYDEFN	8OB1						8OX2	
JGEN/post Enc Calc JE created: ENC_PROJ HCMENCDEFN								
Run BOR_CA_DATA_NOT_JGEN_HRA journal generate if any are outstanding								
SSC Tasks:								
Create Wire for:					8OX2			
Process GL for:						8OX2		
Process Money Movement JE for:						8OX2		
Process Encumbrances:								
Process Retros: after 5 pm	Yes	Yes		Yes	Yes	Yes	Yes	
At institution's request:								
Process Zero Encumbrance with time for Insitution to analyze in PSFIN, followed by full encumbrance calc								
Process True-up Encumbrance								
Process Encumbrance for Specified Posn.								

	Friday	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
	10/19/2018	10/20/2018	10/21/2018	10/22/2018	10/23/2018	10/24/2018	10/25/2018	10/26/2018
Holidays/System Down/Other								
Payroll Confirmed					8OB2		8OM1	
Institution Tasks:								
Review wire, Notify USO Bus. Svc. if issue noted				8OB2				8OM1
Ensure funding available for wire				8OB2				8OM1
Work Pre Dist Audit & Data Integrity Queries for:			8OB2	8OB2 Until Noon		8OM1	8OM1 until Noon	
Work Invalid Funding for:	8OM1:8OB2		8OM1	8OM1	8OM1:8NB1	8NB1	8NB1	
JGEN/Post Retros Processed on: PAYROLL_RD HCMPAYDEFN PAYROLL_RD HCMENCDEFN	10/18/2018		10/19/2018	10/22/2018	10/23/2018	10/24/2018	10/25/2018	
JGEN/Post GL Payroll JE PAYROLL_EX HCMPAYDEFN PAYROLL_EN HCMENCDEFN						8OB2		
JGEN/Post Money Movement JE PAYROLL_MM HCMPAYDEFN						8OB2		
JGEN/post Enc Calc JE created: ENC_PROJ HCMENCDEFN								
Run BOR_CA_DATA_NOT_JGEN_HRA journal generate if any are outstanding								
SSC Tasks:								
Create Wire for:				8OB2				8OM1
Process GL for:					8OB2			
Process Money Movement JE for:					8OB2			
Process Encumbrances:								
Process Retros: after 5 pm	Yes		Yes	Yes	Yes	Yes	Yes	
At institution's request:								
Process Zero Encumbrance with time for Insitution to analyze in PSFIN, followed by full encumbrance calc								
Process True-up Encumbrance								
Process Encumbrance for Specified Posn.								

	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
	10/27/2018	10/28/2018	10/29/2018	10/30/2018	10/31/2018	11/1/2018	11/2/2018	11/3/2018	11/4/2018
Holidays/System Down/Other									
Payroll Confirmed	8NX1								
Institution Tasks:									
Review wire, Notify USO Bus. Svc. if issue noted			8NX1						
Ensure funding available for wire			8NX1						
Work Pre Dist Audit & Data Integrity Queries for:									
Work Invalid Funding for:		8NB1	8NB1	8NB1	8NB1:8NM1	8NB1:8NM1			
JGEN/Post Retros Processed on: PAYROLL_RD HCMPAYDEFN PAYROLL_RD HCMENCDEFN		10/26/2018	10/29/2018	10/30/2018	10/31/2018	11/1/2018			
JGEN/Post GL Payroll JE PAYROLL_EX HCMPAYDEFN PAYROLL_EN HCMENCDEFN			8OM1		8NX1				
JGEN/Post Money Movement JE PAYROLL_MM HCMPAYDEFN			8OM1		8NX1				
JGEN/post Enc Calc JE created: ENC_PROJ HCMENCDEFN				10/30/2018					
Run BOR_CA_DATA_NOT_JGEN_HRA journal generate if any are outstanding				yes					
SSC Tasks:									
Create Wire for:			8NX1						
Process GL for:		8OM1		8NX1					
Process Money Movement JE for:		8OM1		8NX1					
Process Encumbrances:			Full						
Process Retros: after 5 pm		Yes	Yes	Yes	Yes	Yes			
At institution's request:									
Process Zero Encumbrance with time for Insitution to analyze in PSFIN, followed by full encumbrance calc									
Process True-up Encumbrance									
Process Encumbrance for Specified Posn.									

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Monday	Tuesday
	11/5/2018	11/6/2018	11/7/2018	11/8/2018	11/9/2018	11/10/2018	11/11/2018	11/12/2018	11/13/2018
Holidays/System Down/Other									
Payroll Confirmed	8NB1							8NX2	
Institution Tasks:									
Review wire, Notify USO Bus. Svc. if issue noted		8NB1						8NX2	
Ensure funding available for wire		8NB1					8NX2		
Work Pre Dist Audit & Data Integrity Queries for:	8NB1	8NB1 until Noon							
Work Invalid Funding for:	8NM1	8NM1	8NM1:8NB2	8NM1:8NB2	8NM1:8NB2		8NM1:8NB2	8NM1:8NB2	
JGEN/Post Retros Processed on: PAYROLL_RD HCMPAYDEFN PAYROLL_RD HCMENCDEFN	11/2/2018	11/5/2018	11/6/2018	11/7/2018	11/8/2018		11/9/2018	11/12/2018	
JGEN/Post GL Payroll JE PAYROLL_EX HCMPAYDEFN PAYROLL_EN HCMENCDEFN				8NB1					
JGEN/Post Money Movement JE PAYROLL_MM HCMPAYDEFN				8NB1					
JGEN/post Enc Calc JE created: ENC_PROJ HCMENCDEFN									
Run BOR_CA_DATA_NOT_JGEN_HRA journal generate if any are outstanding									
SSC Tasks:									
Create Wire for:		8NB1						8NX2	
Process GL for:			8NB1						
Process Money Movement JE for:			8NB1						
Process Encumbrances:									
Process Retros: after 5 pm	Yes	Yes	Yes	Yes	Yes		Yes	Yes	
At institution's request:									
Process Zero Encumbrance with time for Insitution to analyze in PSFIN, followed by full encumbrance calc									
Process True-up Encumbrance									
Process Encumbrance for Specified Posn.									

	Wednesday	Thursday	Friday	Saturday	Sunday	Monday	Tuesday	Wednesday
	11/14/2018	11/15/2018	11/16/2018	11/17/2018	11/18/2018	11/19/2018	11/20/2018	11/21/2018
Holidays/System Down/Other								
Payroll Confirmed	8NB2							
Institution Tasks:								
Review wire, Notify USO Bus. Svc. if issue noted					8NB2			
Ensure funding available for wire					8NB2			
Work Pre Dist Audit & Data Integrity Queries for:			8NB2		8NB2 until Noon			
Work Invalid Funding for:	8NM1:8NB2	8NM1:8NB2	8NM1		8NM1	8NM1:8DB1	8NM1:8DB1	
JGEN/Post Retros Processed on: PAYROLL_RD HCMPAYDEFN PAYROLL_RD HCMENCDEFN	11/13/2018	11/14/2018	11/15/2018		11/16/2018	11/19/2018	11/20/2018	
JGEN/Post GL Payroll JE PAYROLL_EX HCMPAYDEFN PAYROLL_EN HCMENCDEFN		8NX2					8NB2	
JGEN/Post Money Movement JE PAYROLL_MM HCMPAYDEFN		8NX2					8NB2	
JGEN/post Enc Calc JE created: ENC_PROJ HCMENCDEFN								
Run BOR_CA_DATA_NOT_JGEN_HRA journal generate if any are outstanding								
SSC Tasks:								
Create Wire for:					8NB2			
Process GL for:	8NX2					8NB2		
Process Money Movement JE for:	8NX2					8NB2		
Process Encumbrances:								
Process Retros: after 5 pm	Yes	Yes	Yes		Yes	Yes	Yes	
At institution's request:								
Process Zero Encumbrance with time for Insitution to analyze in PSFIN, followed by full encumbrance calc								
Process True-up Encumbrance								
Process Encumbrance for Specified Posn.								

	Thursday	Friday	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday
	11/22/2018	11/23/2018	11/24/2018	11/25/2018	11/26/2018	11/27/2018	11/28/2018	11/29/2018
Holidays/System Down/Other								
Payroll Confirmed	8NM1:8NX3							
Institution Tasks:								
Review wire, Notify USO Bus. Svc. if issue noted						8NM1:8NX3		
Ensure funding available for wire						8NM1:8NX3		
Work Pre Dist Audit & Data Integrity Queries for:					8NM1	8NM1 until Noon		
Work Invalid Funding for:					8DB1	8DB1	8DB1	8DB1
JGEN/Post Retros Processed on: PAYROLL_RD HCMPAYDEFN PAYROLL_RD HCMENCDEFN					11/21/2018	11/26/2018	11/27/2018	11/28/2018
JGEN/Post GL Payroll JE PAYROLL_EX HCMPAYDEFN PAYROLL_EN HCMENCDEFN								8NM1:8NX3
JGEN/Post Money Movement JE PAYROLL_MM HCMPAYDEFN								8NM1:8NX3
JGEN/post Enc Calc JE created: ENC_PROJ HCMENCDEFN								
Run BOR_CA_DATA_NOT_JGEN_HRA journal generate if any are outstanding								
SSC Tasks:								
Create Wire for:						8NM1:8NX3		
Process GL for:							8NM1:8NX3	
Process Money Movement JE for:							8NM1:8NX3	
Process Encumbrances:								Full
Process Retros: after 5 pm					Yes	Yes	Yes	Yes
At institution's request:								
Process Zero Encumbrance with time for Insitution to analyze in PSFIN, followed by full encumbrance calc								
Process True-up Encumbrance								
Process Encumbrance for Specified Posn.								

	Friday	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	11/30/2018	12/1/2018	12/2/2018	12/3/2018	12/4/2018	12/5/2018	12/6/2018	12/7/2018	12/8/2018
Holidays/System Down/Other									
Payroll Confirmed					8DB1				
Institution Tasks:									
Review wire, Notify USO Bus. Svc. if issue noted				8DB1					
Ensure funding available for wire				8DB1					
Work Pre Dist Audit & Data Integrity Queries for:			8DB1	8DB1 until Noon					
Work Invalid Funding for:	8DB1		8DM1	8DM1	8DM1:8DB2	8DM1:8DB2	8DM1:8DB2		
JGEN/Post Retros Processed on: PAYROLL_RD HCMPAYDEFN PAYROLL_RD HCMENCDEFN	11/29/2018		11/30/2018	12/3/2018	12/4/2018	12/5/2018	12/6/2018		
JGEN/Post GL Payroll JE PAYROLL_EX HCMPAYDEFN PAYROLL_EN HCMENCDEFN						8DB1			
JGEN/Post Money Movement JE PAYROLL_MM HCMPAYDEFN						8DB1			
JGEN/post Enc Calc JE created: ENC_PROJ HCMENCDEFN	11/29/2018								
Run BOR_CA_DATA_NOT_JGEN_HRA journal generate if any are outstanding	yes								
SSC Tasks:									
Create Wire for:				8DB1					
Process GL for:					8DB1				
Process Money Movement JE for:					8DB1				
Process Encumbrances:									
Process Retros: after 5 pm	Yes		Yes	Yes	Yes	Yes	Yes		
At institution's request:									
Process Zero Encumbrance with time for Insitution to analyze in PSFIN, followed by full encumbrance calc									
Process True-up Encumbrance									
Process Encumbrance for Specified Posn.									

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
	12/9/2018	12/10/2018	12/11/2018	12/12/2018	12/13/2018	12/14/2018	12/15/2018	12/16/2018
Holidays/System Down/Other								
Payroll Confirmed	8DX1							
Institution Tasks:								
Review wire, Notify USO Bus. Svc. if issue noted			8DX1					
Ensure funding available for wire			8DX1					
Work Pre Dist Audit & Data Integrity Queries for:								
Work Invalid Funding for:		8DM1:8DB2	8DM1:8DB2	8DM1:8DB2	8DM1:8DB2	8DM1:8DB2		
JGEN/Post Retros Processed on: PAYROLL_RD HCMPAYDEFN PAYROLL_RD HCMENCDEFN		12/7/2018	12/10/2018	12/11/2018	12/12/2018	12/13/2018		
JGEN/Post GL Payroll JE PAYROLL_EX HCMPAYDEFN PAYROLL_EN HCMENCDEFN					8DX1			
JGEN/Post Money Movement JE PAYROLL_MM HCMPAYDEFN					8DX1			
JGEN/post Enc Calc JE created: ENC_PROJ HCMENCDEFN								
Run BOR_CA_DATA_NOT_JGEN_HRA journal generate if any are outstanding								
SSC Tasks:								
Create Wire for:			8DX1					
Process GL for:				8DX1				
Process Money Movement JE for:				8DX1				
Process Encumbrances:								
Process Retros: after 5 pm		Yes	Yes	Yes	Yes	Yes		
At institution's request:								
Process Zero Encumbrance with time for Insitution to analyze in PSFIN, followed by full encumbrance calc								
Process True-up Encumbrance								
Process Encumbrance for Specified Posn.								

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Monday
	12/17/2018	12/18/2018	12/19/2018	12/20/2018	12/21/2018	12/22/2018	12/23/2018	12/24/2018
Holidays/System Down/Other								
Payroll Confirmed	8DB2						8DX2?	
Institution Tasks:								
Review wire, Notify USO Bus. Svc. if issue noted		8DB2						8DX2?
Ensure funding available for wire		8DB2						8DX2?
Work Pre Dist Audit & Data Integrity Queries for:	8DB2	8DB2 until Noon			8DM1			
Work Invalid Funding for:	8DM1	8DM1	8DM1:91B1	8DM1:91B1	91B1			
JGEN/Post Retros Processed on: PAYROLL_RD HCMPAYDEFN PAYROLL_RD HCMENCDEFN	12/14/2018	12/17/2018	12/18/2018	12/19/2018	12/20/2018			
JGEN/Post GL Payroll JE PAYROLL_EX HCMPAYDEFN PAYROLL_EN HCMENCDEFN				8DB2				
JGEN/Post Money Movement JE PAYROLL_MM HCMPAYDEFN				8DB2				
JGEN/post Enc Calc JE created: ENC_PROJ HCMENCDEFN								
Run BOR_CA_DATA_NOT_JGEN_HRA journal generate if any are outstanding								
SSC Tasks:								
Create Wire for:		8DB2						8DX2?
Process GL for:			8DB2					
Process Money Movement JE for:			8DB2					
Process Encumbrances:								
Process Retros: after 5 pm	Yes	Yes	Yes	Yes	Yes			
At institution's request:								
Process Zero Encumbrance with time for Insitution to analyze in PSFIN, followed by full encumbrance calc								
Process True-up Encumbrance								
Process Encumbrance for Specified Posn.								

	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Monday	Tuesday
	12/25/2018	12/26/2018	12/27/2018	12/28/2018	12/29/2018	12/30/2018	12/31/2018	1/1/2019
Holidays/System Down/Other								
Payroll Confirmed	8DM1						91B1?	
Institution Tasks:								
Review wire, Notify USO Bus. Svc. if issue noted		8DM1						
Ensure funding available for wire		8DM1						
Work Pre Dist Audit & Data Integrity Queries for:		8DM1 until Noon		91B1		91B1 until noon		
Work Invalid Funding for:		91B1	91B1					
JGEN/Post Retros Processed on: PAYROLL_RD HCMPAYDEFN PAYROLL_RD HCMENCDEFN		12/21/2018	12/26/2018	12/27/2018		12/28/2018		
JGEN/Post GL Payroll JE PAYROLL_EX HCMPAYDEFN PAYROLL_EN HCMENCDEFN			8DX2?	8DM1				
JGEN/Post Money Movement JE PAYROLL_MM HCMPAYDEFN			8DX2?	8DM1				
JGEN/post Enc Calc JE created: ENC_PROJ HCMENCDEFN						12/28/2018		
Run BOR_CA_DATA_NOT_JGEN_HRA journal generate if any are outstanding								yes
SSC Tasks:								
Create Wire for:		8DM1						
Process GL for:		8DX2	8DM1					
Process Money Movement JE for:		8DX2	8DM1					
Process Encumbrances:				Full				
Process Retros: after 5 pm		Yes	Yes	Yes		Yes		
At institution's request:								
Process Zero Encumbrance with time for Insitution to analyze in PSFIN, followed by full encumbrance calc								
Process True-up Encumbrance								
Process Encumbrance for Specified Posn.								

	Wednesday	Thursday	Friday
	1/2/2019	1/3/2019	1/4/2019
Holidays/System Down/Other			
Payroll Confirmed			
Institution Tasks:			
Review wire, Notify USO Bus. Svc. if issue noted			
Ensure funding available for wire			
Work Pre Dist Audit & Data Integrity Queries for:			
Work Invalid Funding for:	91B2:91M1	91B2:91M1	91B2:91M1
JGEN/Post Retros Processed on: PAYROLL_RD HCMPAYDEFN PAYROLL_RD HCMENCDEFN	12/31/2018	1/2/2019	1/3/2019
JGEN/Post GL Payroll JE PAYROLL_EX HCMPAYDEFN PAYROLL_EN HCMENCDEFN			
JGEN/Post Money Movement JE PAYROLL_MM HCMPAYDEFN			
JGEN/post Enc Calc JE created: ENC_PROJ HCMENCDEFN			
Run BOR_CA_DATA_NOT_JGEN_HRA journal generate if any are outstanding			
SSC Tasks:			
Create Wire for:			
Process GL for:			
Process Money Movement JE for:			
Process Encumbrances:			
Process Retros: after 5 pm	Yes	Yes	Yes
At institution's request:			
Process Zero Encumbrance with time for Insitution to analyze in PSFIN, followed by full encumbrance calc			
Process True-up Encumbrance			
Process Encumbrance for Specified Posn.			