

2020 Fall Regents Academic Committee on Libraries Exec.

Meeting minutes

October 16, 2020

Via Microsoft Teams

Attendees:

RACL - Regents Academic Committee on Libraries Exec.

Robert Quarles, Atlanta Metropolitan State College
Kathy Davies, Augusta University
Barb Mann, Georgia Gwinnett College
Dr. Leslie Sharp, Georgia Institute of Technology
Dr. Lisandra Carmichael, Georgia Southern University
Ru Story-Huffman, Georgia Southwestern State University
Jeff Steely, Georgia State University
Tamatha Lambert, Middle Georgia State University
Dr. Toby Graham, University of Georgia
Joy Bolt, University of North Georgia
Andrea Stanfield, University of West Georgia
Dr. Alan Bernstein, Valdosta State University

University System of Georgia/ GALILEO/ GIL:

Lucy Harrison, Russell Palmer, John Stephens, Barry Robinson, Sean Boyle, Sean Purcell

Guests:

Jason Battles, University of Georgia

Meeting Called to Order:

Chair Tamatha Lambert called the meeting to order at 10:30 AM.
Tamatha Lambert made a call to approve the Agenda. Dr. Leslie Sharp made a motion to approve the minutes. Dr. Toby Graham seconded the motion. Tamatha Lambert made a call to approve the minutes of the RACL Executive Committee meeting June 20, 2020. Lucy Harrison noted a correction to be made in the minutes: Barbara should be changed to Barb throughout. Correction noted. Dr. Leslie Sharp made a motion to approve the minutes with noted correction, and Barb Mann seconded the motion. All in favor, motion passed.

GIL/Alma Update, Barry Robinson

The full report can be accessed at:

<https://docs.google.com/document/d/1zZGzRAT3jllcuFFidbrRfn-XKyMlf1BlzNTtc4LhQUQ/edit?usp=sharing>

- **Syndetics**
 - Have been set up in the Sandboxes
 - OPAC team discussing these
 - OPAC Team is creating a survey to gather community wide feedback
- **AutoFulfilment Network (AFN)**
 - USG configuration finished. Georgia Tech configuration finished.
 - Testing should begin next and continue through the end of October.
- **HathiTrust**
 - ETAS records have been removed since everyone has opened back up.
 - Submitted on everyone's behalf an updated holdings file (including GA Tech)
 - There is a link in the report under HathiTrust Record Counts (2020)
- **ExLibris Training Schedule (draft)**
 - These will be in depth trainings offered to those in our community. For a list of training sessions please see the full report. These will be sent out to staff and faculty as they get scheduled.
- **Fulfillment Team**
 - Tentative plan for Institutional Billing:
This has been delayed to allow patrons to find and return their books since returning from remote learning. The current plan is to have billing information exchanged between institutions before graduation to allow time for blocks to be placed in early 2021. Payment between institutions will take place in early 2021. Institutions do not need to wait for institutional billing to block students who are graduating. Those students should be blocked already because books have been moved to lost status.
- **Special Collections**
 - Vice-chair needed. Looking for candidates for this committee. If no one on this committee responds by Monday to volunteer then a message will be sent out to full RACL asking them to please identify someone who could fill this role.
- **Courier**
 - There are still some issues with the courier not scanning items. We are working on this issues, however if you encounter a problem please put in a ticket so that we can work with the courier to get these issues resolved.

RACL Committee Updates

- **Information Literacy (Julius)**
 - They have not been very active due to dealing with the COVID-19 outbreak.
 - If you using the AACU Information Literacy VALUE Rubric please reach out to Jolene at jolene.cole@gcsu.edu
 - If anyone has any ideas for information literacy webinars please email Julius or Catherine at jfleschn@highlands.edu or csbowers@valdosta.edu .
 - Gen Ed redesign is officially on hold until a return to a more normal schedule is achieved. At this time it has been pushed out to 2023.

- **Assessment Team (Sonya)**
 - Conducted assessment survey and face to face interviews
 - Compiling results to draft recommendations to present at the fall RACL meeting.

Initial Planning for ILS

- Need input from RACL on the following:
 - Developing a high-level timeline to start next fiscal year
 - Determining procurement options
 - Deciding on a process
 - Investigating alternatives
 - Developing requirements

Lucy Harrison explained the following table:

FISCAL YEAR	STATUS	Notes
2019-20	Final year of original contract	Negotiated to renew terms. Some concessions.
2020-21	First year of renewed terms	Planning for RFP. Decision in process.
2021-22	2 nd year of renewed terms	RFP released (six-month process – mid FY)
2022-23	3 rd year of renewed terms	Decision on system for 2025 onwards (early FY) Robust plan for moving to new system (if necessary - late FY)
2023-24	4 th year of renewed terms	Moving to new system (if necessary)
2024-25	Final year of renewed terms	Moving to new system (if necessary)

Because of the timeline, the process to change systems must be started the fiscal year of 21 – 22. However, there are some items which needs input from all in RACL coming up this fiscal year. These items are as follows:

Near-Term Work

- **RFP/ Procurement Training**
 - Lucy is training on the RFP process at the BOR
- **Reviewing Existing requirements**
 - No need to reinvent wheel. Lucy shared the requirements developed by GIL in 2014, and Florida and South Carolina more recently. These requirements are listed as follows:
Most generally asked about:
 - ✓ Reliability
 - ✓ Scalability and Performance
 - ✓ Manageability
 - ✓ Security
 - ✓ Identity Management
 - ✓ Integration Flexibility

- ✓ Extensibility
- ✓ Reporting
- ✓ Migration Feasibility
- ✓ Comprehensive Support

Some sites also asked about specific areas that we may or may not need to include, such as:

- ✓ Accessibility - South Carolina (PASCAL) had a whole section asking about UWC3. accessibility for disabled patrons, etc. GIL was very limited. Possible need to looking at expanding this.
- ✓ Data Ownership – GIL did not ask at all.
- ✓ Collaborative Tech SVCS
- ✓ Digital Resource Management – GIL did not ask at all and did not license that portion of Alma.
- ✓ Discovery – GIL only asked about this from an integration perspective.
- ✓ Joint Use Facilities – Only Florida asked.

We have a robust set of very detailed requirements. Lucy will need assistance from persons much more familiar with each functional area (e.g., the GIL Functional Committees, or new teams) to indicate which items are critical, which would be nice to have, and which are not needed.

Lucy asked for thoughts and suggestions on how to proceed.

Dr. Toby Graham stated that there is a need for alternatives to ExLibris and considering open source options would be beneficial. Maybe there could be a way to put together some minimum requirements as another tier or expectation for other vendors to be considered vs. the open source solution. The pathway to consider open source makes sense. What makes him pause is considering what the expectations, commitments and tradeoffs would be. This would however demonstrate that we are serious about exploring alternatives.

Lucy agreed and explained that open source would not be totally free. There would be a need for a server and a time commitment in order to implement it. FOLIO is modular which allows us to pick areas of interest to begin to work with.

Leslie stated that Georgia Tech is willing to assist with the exploration of open source. They could help develop small pilots to see if and how it works. EBSCO has support for open source and is willing to be a resource in implementing FOLIO independent of them.

Jeff Steely suggested having a conversation with those who are already implementing this and finding out how FOLIO meets and does not meet our needs. It would be helpful to have an understanding of what the development path would look like. Lucy would like to plan to discuss this at the full RACL fall meeting by asking what the next steps would be if it is decided to go with FOLIO. Would FOLIO meet our needs? If this path is taken the GIL Team would need

others to join them and help decide if this would meet our needs. If it is decided not to take this path then it would not be hard to do a full RFP.

Tamatha Lambert asked if it a brief or white page would be needed to be distributed before the meeting in order to have a more robust discussion. Dr. Lisa Carmichael stated it would be helpful to include in the brief what the driver is for considering this path. It would also be helpful to include what the advantages are of open source over a traditional vendor. This would help in addressing any concerns and charges with faculty and staff at our libraries. Lucy stated that the driver for doing an RFP is mostly financial and trying to get some accountability from ExLibris. Right now, we are paying much more for Alma than we should. There is no motive for them to lower the price. Open source might end up serving us well in the long run.

Barb Mann asked who is going to be doing the work. This will impact mostly the GIL team. However, they will need people from some of the institutions to assist in design the requirements. Georgia Tech will also be assisting.

Lucy will put together a document on FOLIO before the full RACL fall meeting to help structure the conversation better.

USG Specific Discussion of ICOLC OCLC Recommendation

Lucy Harrison revisited a few areas of the OCLC ICOLC Task Force report, earlier reviewed with GALSTEER, that may be of special interest to RACL and GIL.

- **Potential alternatives to OCLC?**
 - **ExLibris**
 - ✓ Community Zone
 - ✓ Sky River
 - ✓ Federated Alternative – ex. Harvard’s catalog
 - ✓ ILL – Rapido
 - **Open Source Solutions**
 - ✓ FOLIO
 - ✓ Project Reshare – ILL

In presenting the OCLC taskforce report at the full RACL Fall meeting this would begin a conversation on how reliant we are on OCLC and to discuss way to find alternatives to that reliance. Open source could bring about a significant saving over OCLC. Hopefully Lucy will be able to share the full report at the fall meeting.

Retiree Access

- **Policy was approved at the fall 2019 RACL meeting.**
 - Retiree Access (non-emeritus status)
 - ✓ Check out materials

- ✓ In-person access to e-resources and reference assistance
 - Emeritus Access
 - ✓ Full services as provided to current faculty
- **New Requests**
 - Add it to the GALILEO Policies Page (Pending RACL Exec approval)
Dr. Leslie Sharp made the motion to approve adding to the GALILEO policies page. Dr. Alan Bernstein seconded the motion. Motion passed.
 - Add to library local pages
 - ✓ After some discussion it was decided that a much deeper discussion on this needed at the fall RACL meeting.
- **HathiTrust Update**
 - HathiTrust has joined OpenAthens
 - Still developing a process for activating USG institutions in HathiTrust via OpenAthens connection
 - HathiTrust has offered sessions about the resource. These could be either system wide or campus specific
 - No longer need to pay a separate fee, access is provided through OpenAthens
- **HathiTrust: Setting up Access via OpenAthens**
 - Now in the OpenAthens resource catalogue
 - ✓ Needs to be activated in OpenAthens Admin on a per institution basis
 - ✓ Then the results of a brief test (screen capture) needs to be shared with HathiTrust
 - ✓ Once test is verified by HathiTrust access is enabled
 - ✓ Russell will send out a message to coordinate this effort with each institution
 - ✓ Currently reviewing best way to add as a central USG resource in GALILEO
- **Lost/Damaged/Brittle**
 - Data has been sent to HathiTrust for the USG
 - Titles that meet the criteria should be accessible
 - Contact GIL team with any questions
- **Access for Users with Print Disabilities**
 - You can find information on how to register staff with elevated access to provide materials to print disabled users here:
<https://www.hathitrust.org/accessible-texts-configuration>
 - Recent webinar on the service:
<https://youtu.be/GX3DQfwBEM4>

Other USG Updates

- **Member Updates**
 - Middle Georgia's provost position was vacated at the end of the 2020 spring semester. Because of the pandemic and budget worries the position was

temporarily filled with an interim person. The position has now been opened and is accepting candidates.

- Reopening the position for the Dean of University Libraries at Augusta University.

Planning for the fall RACL meeting

- **November 20, 2020** – Virtual
- **Topics**
 - ILS planning
 - OCLC concerns
 - Retiree Access
 - Others? We will poll RACL for ideas

Adjourn

Tamatha Lambert made a call for a motion to adjourn. Jeff Steely made the motion to adjourn and Dr. Leslie Sharpe seconded the motion. The meeting was adjourned on Friday, October 16, at 12:01 PM

Respectfully submitted,
Dr. Lisandra R. Carmichael, Dean of the GS University Libraries, RACL Secretary

