

## **RACL Executive Committee (RACL Exec)**

### **Meeting Minutes**

October 11, 2024

#### **RACL Exec Attendees:**

Joy Bolt (Chair)  
Angiah Davis  
Julius Fleschner  
Sonya Gaither  
Lucy Harrison  
Tamatha Lambert  
Robert Quarles

Barry Robinson (for Toby Graham)  
Leslie Sharp  
Jeff Steely  
Shaundra Walker  
Melissa Whitesell

#### **GALILEO/USG Staff:**

Sean Boyle  
Brad Baxter  
Nicole Lawrence  
Russell Palmer  
Sean C Purcell

John Stephens  
Josh Walker Weir  
Mike White  
Joy Woodson

#### **Agenda:**

Chair Joy Bolt called the meeting to order. Lucy Harrison took roll. Melissa Whitesell moved to approve the agenda, Leslie Sharp seconded, and the agenda was approved. Leslie Sharp moved to approve the minutes from the August meeting, Robert Quarles seconded. Minutes were approved.

#### **RACL Updates:**

Melissa Whitesell informed the group that Dalton State is putting out a bid for a capital project for renovations on the library. This will be about a \$3.4 million project which will include a new entry into the library, a new café, and lots of new study rooms. Renovations are expected to begin in January and will take about a year.

Sonya Gaither said that Clayton State held their president's investiture a few weeks ago, and has an open search for a permanent Provost. There have been almost 100 applicants already. Dr. Gordon Baker (previous library director at Clayton) has been teaching a systems librarian class and asked Sonya to come speak to them about the LMS RFP.

Joy Bolt gave a brief update about the informal RACL call that was held the day after hurricane Helene came through. It was great to be able to check in with colleagues. The next one will be on November 22.

#### **GIL Updates:**

Sean Boyle provided the group with the following updates on committee work in GIL and Alma:

##### **Committee Goals**

- **Acquisitions:** Discussed / reviewed HLM project – collection exports, collection review, timeline, etc.
- **Analytics:** Established mtg scheduling and communication preferences
- **Cataloging:** Discuss FOLIO implementation team's work and planning for cataloging configuration
- **Fulfillment:** Facilitated FOLIO circ policy configuration, assisted with USG FOLIO open houses

(weekly in Sept)

- **GALILEO Portfolio Analysis:** Identified tasks such as researching what other consortia are doing with electronic resource evaluation, how to develop shared values, goals, and priorities, and the need for a timeline of work.
- **OPAC:** Provided committee overview of GGC's Bibliograph set-up
- **Special Collections:** Worked to align FY25 goal with USG FOLIO migration

Sean also requested approval of Ed Sperr (UGA) as incoming Vice Chair of the OPAC committee. Leslie Sharp motioned to approve, Robert Quarles seconded, and the motion carried.

There are still Committee Officer Vacancies in the following committees, so please send along the names of any interested staff:

- Acquisitions – Vice-chair
- GKR – Vice-chair
- RACL LIV – Chair, Vice-Chair

The full GIL/Alma report is available here:

[https://docs.google.com/document/d/12PYZ19DAbMR4P4L7\\_QAN\\_iydiHApey0N\\_pPFkZbqT6s/edit?usp=sharing](https://docs.google.com/document/d/12PYZ19DAbMR4P4L7_QAN_iydiHApey0N_pPFkZbqT6s/edit?usp=sharing) Please save the date for GUGM 2025 which will take place May 12 and 13 at Middle Georgia University. We will only be 6 – 8 weeks out from our FOLIO go-live at that point, so we anticipate a meeting with filled with training, configuration, and workflow adjustments. We encourage institutions to send several attendees.

### **FOLIO and OpenRS Project Update:**

Sean Boyle then provided an update on the FOLIO project. Below is a list of deliverables that institutions should have completed by the beginning of October. This list covers tasks from the start of the project.

- Complete data cleanup activities
- Create EBSCO Connect Accounts
- Create FOLIO accounts for “core staff” at library (local project team, dept heads, etc.)
- Review Circulation training
- Complete material type mapping spreadsheet
- Complete circulation policy template
- Create FOLIO accounts for all library staff
- Circ policy component configuration
- OCLC authorization account

Currently, institutional leads are doing data load review and item and patron creation for circ rule testing.

Since RACL Exec last met in August, the following work has been going on:

- OpenRS implementation kicked off
- EBSCO loaded remaining holdings
- Three institutions – KSU, Albany, GA Tech – remaining (data load issues)
- Institutions configured FOLIO circ components
- Overdue policies, lost policies, notices, loan policies, calendars, etc
- GIL and Imp Team held weekly open houses for circ config
- Cataloging community evaluated initial bib/hldg data load
- Acquisitions Imp Team evaluated data mapping/migration of organizations (vendors, etc.)

Work in progress in October 2024 includes:

- GIL loading random samples of patrons
- GIL testing Alma Vendor API extract
- GIL working on Spine-o-matic config
- Institutions configuring/testing Circ rules
- Cataloging Imp Team working on OCLC and data import config instructions
- Acquisitions Imp Team working of organization type and categories config instructions
- Institutions create test patrons and items
- Cat/Circ Imp teams working on item field mapping

On the Panorama side, we have completed dashboard set up and acceptance testing for all “core” data sources, institutions resumed monthly data loads (for manual data sources), and GIL emailed instructions for evaluating/choosing institutional data sources. The Panorama team is rolling out institutional data sources. The Banner data source will require approval from BOR ITS and conversations with Panorama and local IT due to the complexities and data privacy needs (PII) around Banner. The OpenAthens API has been purchased, and GIL will work with local libraries and IT to make necessary attributes reportable. Other data sources are in active development by Panorama.

With Bibliograph, the pilot dashboards are done and UGA/GGC/GIL did a walkthrough of dashboards (recording here - <https://libguides.galileo.usg.edu/GIL-FOLIO/meetings> ). GIL collected library Google map info (via maps and OpenAthens) to facilitate discovery/requesting and established a timeline and implementation plan for remaining institution cohorts (posted on LibGuide). GIL is now working with Bibliograph to publish and process Cohort 1 data.

Sean also reviewed the GIL FOLIO meeting cadence.

Finally, Lucy updated the group that the Course Reserves/Course Management RFI team has completed its evaluation, and USO procurement is wrapping up final steps. Lucy reviewed the general feedback on the two responses we received. We will bring a recommendation forward to RACL for their November meeting. Lucy will work with procurement to schedule a demo with the preferred vendor for RACL and institutional staff prior to that meeting.

### **Fall RACL Meeting:**

Joy reminded the group that the full Fall RACL meeting will take place on November 8 (virtually).

Potential topics include:

- Budget Update
- Strategic Initiatives Work
- GIL/Alma Updates
- FOLIO + OpenRS
- Course Reserves/CMS – decision on next steps
- Interface Changes

Lucy will reach out to Brad Warren to see if he would like to discuss the topic of fines/fees he previously brought up to RACL Exec. Other members suggested an update on IPEDS changes and a decision on the location/date for the Spring in person meeting.

Leslie Sharp moved to adjourn the meeting, Julius Fleschner seconded and the meeting was adjourned.