

RACL Executive Committee (RACL)

Meeting Minutes

October 20, 2023

RACL Exec Attendees:

Angiah Davis

David Edens

Julius Fleschner

Karen Glover (for Leslie Sharp)

P. Toby Graham

Feechi Hall (for Sonya Gaither)

LaVerne L. McLaughlin

Jeff Steely

Ru Story-Huffman

Brad Warren

Melissa Whitesell (Chair)

GALILEO/USG Staff:

Brad Baxter

Sean Boyle

Lucy Harrison

Seamus Narron

Russell Palmer

Sean C Purcell

Barry K Robinson

John Stephens

Josh Walker Wier

Mike White

Joy Woodson

Agenda:

Chair Melissa Whitesell called the meeting to order. Lucy Harrison took roll. LaVerne McLaughlin moved to approve the agenda, Brad Warren seconded, and the agenda was approved.

USG-Specific Updates:

Lucy shared that low-cost pricing (\$40 or under) has been negotiated for **inclusive access** textbooks from Pearson and McGraw-Hill. The contracts are being signed this week for this preferred pricing, but schools will still need to have their own contracts in place with the publishers. Bookstores should automatically be getting these discounts starting in the Spring for any courses that already use these materials. More information is available on the [ALG website](#) and an awareness campaign will be coming soon.

Lucy and Brad Warren updated the group that a GIL team has been formed to participate in the **Courier RFP**. The courier contract is managed by GPLS, who has a far higher volume of transactions than the USG schools. The RFP requirements will be updated to address replacement costs for lost as well as damaged items. The RFP should allow for non-courier solutions such as FedEx or UPS to be considered. The team hopes to have a kickoff meeting soon.

Additional Member Updates:

David Edens (ABAC) shared that they've had some staff turnover, with instructional librarian Sarah Shelton taking a position at Dougherty County Public Library. Provost Mike Kiefer is also leaving. They hope to post the instructional librarian opening soon.

Brad Warren (Augusta) shared that the WellStar transition details are being worked out. Initially they were not interested in continuing arrangements with the medical library, but discussions are now underway to identify ways to partner with the university in different ways. Brad hopes to revisit that initial decision. Medical College of Georgia (MCG) is expanding to the Armstrong Campus of Georgia Southern. Starting with 40 students but will eventually serve 160. This is the same model as with UGA's medical campus. Brad is advocating for a full-time librarian, and trying to right-size the funding commitments to serve that location. Eventually MCG also plans to expand to Atlanta and Albany.

Melissa Whitesell (Dalton State) shared that Dr. John Fuchko has been named the President of the college, and the library has decided on an architectural firm for a capital project starting summer 2024.

Minutes Approval: LaVerne McLaughlin moved to approve the minutes from the August meeting, David Edens seconded, and the minutes were approved.

GIL/Alma Updates:

Sean Boyle's provided the following highlights from GIL Committee work:

- Acquisitions
 - Working through migration task list / cleanup reports
 - Will provide guidance and recommendations to Inst Leads
- Analytics
 - Discussing ACRL/IPEDs dashboard development
- Cataloging
 - Subcommittee working on migration task list / cleanup reports
 - Will provide guidance and recommendations to Inst Leads
- Fulfillment
 - Working through migration task list / cleanup reports
 - Will provide guidance and recommendations to Inst Leads
- GALILEO Portfolio Analysis
 - Begin review of overlap between aggregators across platforms EBSCO/ProQuest/Gale
- GKR
 - Working on Newsletter and OpenAccess Conference (10/23-10/26)
- OPAC
 - Discuss new EDS subgroup's plan to review/test EDS New UI
- RACL Library Impact and Value
 - Provide updates on progress made with OpenAthens attributes and consider alternative assessment measures
- Special Collections
 - Continue discussion of existing workflows and review Q&A from Sept mtg

The full GIL/Alma updates report is available [here](#).

There is still a vacant Vice Chair position for GKR, and a new vacancy for the Vice Chair for Acq/ERM. Sean will send out an announcement for nominees prior to the full RACL meeting on November 3, and we hope to get those filled at the meeting.

FOLIO and OpenRS Planning and Implementation:

Sean Boyle, FOLIO Implementation Project Lead, provided a detailed FOLIO update. On Sept 20th we held the FOLIO Implementation Project Team Kickoff. We have created a LibGuide page for meeting slides and slides here: <https://libguides.galileo.usg.edu/GIL-FOLIO/meetings>

The **Implementation Team Roster** has been finalized with functional and data expertise in each area:

- Acquisitions:
 - Functional Expert(s): Braegan Abernethy (GSU) – Acquisitions Chair; Ken Smith (Valdosta) – Analytics Chair

- Data Expert(s): Chris Stotelmyer (Clayton)
- E-Resources:
 - Functional Expert(s): Jessica Lee (Valdosta)
 - Data Expert(s): Marie Day (Kennesaw); Jay Forrest (Tech) – Portfolio Analysis Chair
- Fulfillment:
 - Functional Expert(s): Mary Poland (UGA) – Fulfillment Chair;
 - Data Expert(s): Kara Mullen (GSU); Rod Bustos (Augusta)
- Interlibrary Loan:
 - Functional Expert(s): Rosemary Humphrey (Kennesaw); Angela Mehaffey (West GA)
 - Data Expert(s): N/A
- Resource Management
 - Functional Expert(s): Julie Darken (UGA) – Cataloging Chair; Rebecca Hunnicutt (GA Southern)
 - Data Expert(s): Miriam Nauenburg (West GA); Guy Frost (Valdosta) – Digital Representative
- Discovery:
 - Functional Expert(s): N/A
 - Data Expert(s): Jeff Mortimore (GA Southern) – OPAC Chair; Martin Patrick (Tech)
- Digital: See Resource Management
- Public Services Staff: Ann Williams (MGA), Viki Timian (UGA), Betsy Fleming (Highlands)

In addition to the institutional staff above, GIL/GALILEO Team Members will be:

- Project Lead – Sean Boyle, Barry Robinson (back-up)
- Project Sponsor – Lucy Harrison, Barry Robinson (back-up)
- RACL Liaisons – Sonya Gaither, Jeff Steely
- GALILEO resources – Russell Palmer, Ken Henslee, Mike White, Kevin Cottrell, Sean Purcell, Phil Fitzpatrick
- GIL resources – Chris Fishburn, Cynthia Ragin

The project team will use a suite of tools to complete their work, including the project LibGuide, Monday.com, EBSCO Connect, MS Teams and Jira.

The FOLIO Implementation Team will meet monthly throughout Fall 2023, then shift to bi-weekly or weekly meetings in 2024, as will the Institutional Leads. The GIL Coordinating Committee will meet monthly through Fall 2023, and then reevaluate meeting scheduling in 2024. In addition, the GIL/GALILEO team members will meet regularly with EBSCO as needed during Fall 2023 and beyond.

The FOLIO project LibGuide (<https://libguides.galileo.usg.edu/GIL-FOLIO>) will be the knowledge base for the project, providing high level information and pointing to additional sources. It will include project documentation, space for committee work (workflows, minutes, policy decisions, etc.), timelines, etc.

Institutions have been asked to begin some general data cleanup analysis/evaluation, using reports to evaluate usage/organization of item policies, location codes, material types, and suppressed items. General data cleanup is institution specific (not one size fits all). This is an opportunity to reassess usage/organization of these components of Alma, but it is not mandatory. Cataloging, Fulfillment, and Acq/ERM committees are also leading area-specific data cleanup efforts. Reports/sets have been created in NZ or IZ for all of USG, and these committees will either carry out cleanup efforts (NZ resources) OR provide guidance/instructions to Institutional Leads.

The current migration timeline for FOLIO/OpenRS is:

- Fall 2023 - Training and data cleanup activities.
 - General cleanup reports/instructions on LibGuide
 - Committees handling area specific (Cataloging, Fulfillment, etc.) cleanup instructions and guidance
- October 2023
 - GIL/GALILEO gather OA attributes currently utilized by USG
 - GIL/GALILEO meet with EBSCO to discuss collected OpenAthens authentication attributes currently used by USG libraries
 - GIL/GALILEO met with EBSCO to discuss pre-implementation test environments
- January 2024 – EBSCO begin building out pre-implementation test environments
 - GIL and GALILEO test patron load and authentication processes
 - GIL work with EBSCO to load library test data (configurations, locations, etc.)
- Jan 2024 – May 2024
 - GIL/GALILEO work in test environments. Test integrations, configurations, etc. This testing will be on the Poppy release.
- May 2024 - Spring 2025
 - GUGM
 - FOLIO member tenant implementation begins including data extracts, iterations, ongoing acceptance testing, etc. leading into Dress Rehearsal
- March 2025 – Dress Rehearsal – Full extraction of all data required (EBSCO does a full load, integrate all 3rd party integrations, test strategies for day of go-live, etc. (2-week process))
- April 2025 – Pre-live training by EBSCO trainers or GIL Staff (for practitioners), we want this to be as close to go-live as possible, so that it is with the most current version, decisions, etc.
- June 2025 - Go Live

Sean then provided an update on the timeline for the **Bibliograph project**:

- June 2023 - January 2024
 - Pilot Bibliograph linked data product. Work with University of Georgia and Georgia Gwinnett College to implement, test, and report back to USG on Bibliograph.
- September/October 2023
 - Transform UGA/GGC data to Bibframe (Bibliograph) (in progress)
 - No issues with the data – should be live by end of October
 - Once data is live allow a few weeks for Google crawlers to ingest and data become available in Google Knowledge Panels (on the right hand side of Google search results).
 - Bibliograph are working with Google on a new feed – and we are dependent on their work.
 - Bibliograph load UGA/GGC data to new Bibliograph interface (data viewer)
 - Example of library data graph/dashboard - <https://rpi.library.link/>
- November/December 2023
 - GA/GGC show up in Google knowledge panel, followed by statistics (4 weeks later)
 - Mid-November (Date TBD) - Pilot Institution "Kick-off"
 - Bibliograph will walk through the domain, features, and tools for using the data
- January 2024
 - Debrief with Implementation team, have UGA/GGC share lessons learned.
 - Future goals
 - Bring all libraries live by June 2024
 - Decide if libraries follow cohort model or go all together

Lucy noted that the knowledge panel integration with Bibliograph overlaps with similar functionality from OCLC, for those schools who have independently subscribed to WorldCat/FirstSearch. Those schools may wish to consider whether they want to continue with that OCLC subscription long-term. Barry noted that “lessons learned” will be shared in early February with all institutions. Sean noted that for now, Bibliograph will point back to Primo for detailed information about the materials that are surfaced.

Sean then provided an update on the **Panorama project** which is also in progress:

- August 2023 - GIL and Analytics/ RACL LIV Committees identified “core” data sources
 - Proposed data sources – ILS (Alma), EDS, ILL, Springshare (LibCal, Libguides, etc.)
- September 13, 2023
 - GIL met with Panorama team and EBSCO Alma analyst to do technical deep dive for Panorama ILS data source
- October 2023
 - October 9th : Panorama 1st Cohort Kick off
 - 1st Cohort : Clayton State, Georgia State, Kennesaw State, Middle Georgia State, Valdosta State
 - Meetings : Established weekly Technical check-in (Panorama and GIL), will shift to every three weeks
 - GIL working with libraries to load SpringShare and ILL Data (SFTP uploads)
 - Panorama working on Alma and EDS data loads (OAI publishing and APIs)
- November 2023 – Jan 2024
 - Complete the 1st cohort data loads
 - EBSCO provide institutions with training/guided tours
 - Reminder each institution gets two license – Explorer (edit, create, save, distribute dashboards) and Viewer (view and interact with dashboards)
 - Dashboards can be download and shared outside of Panorama (for those without a license)
 - Licenses are transferable, additional licenses can be purchased
 - Debrief with Implementation Team, 1st cohort share lessons learned
- January 2024 – April 2024
 - 2nd cohort, 12 institutions
- April 2024 – June 2024
 - 3rd cohort, 11 institutions
- June 2024 - USG libraries sign off on Panorama set-up

After the first cohort is complete, we will share lessons learned before moving forward with the remaining libraries. Institutions that will be able to add a fifth data source of their choosing at no additional cost, and can purchase additional data streams if necessary.

Core Curriculum/IMPACT:

Chair Melissa Whitesell provided an update. On September 29th, Melissa and Lucy attended the Regents Advisory Committee Chair Information session. During that session, Dr. Ashwani Monga, Executive Vice Chancellor and Chief Academic Officer, and Dr. Dana Nichols, Vice Chancellor, Academic Affairs and Student Success, briefly gave an overview of the new core curriculum/IMPACT initiative for the University System of Georgia. Lucy sent the relevant documentation and policies to RACL, and institutions have probably received them from other channels as well. This effort is intended to ensure that all students receive foundational knowledge across courses; increases transferability across campuses; provides better

nomenclature for areas A through F; ensures students understand why classes are relevant to them; and helps students to progress faster towards graduation by allowing prerequisites and upper level courses within a field of study to be included in the core.

Faculty should be including the orienting questions, learning outcomes and career ready competencies statements within their syllabi. For Area F, or the field of study, there will be committees formed on campus as well as at the system office that will be responsible for guidelines for those areas. On the USG website under the Academic Committee Resources web page, there is already documentation around field of study learning outcomes; Dr. Monga encourages faculty to go back and review those to see if there's any changes that are necessary.

After a brief discussion, it was decided to add this as a topic to the November 3 full RACL meeting, especially since library or information literacy courses that have been available in Area B are likely to be impacted. Michelle and Julius will lead that discussion.

Strategic Planning:

RACL-specific strategic planning will mostly be dependent on FOLIO, OpenRS, Panorama, and Bibliograph. RACL has already validated the guiding principles for this implementation, and we expect that we will be able to better understand opportunities by Spring 2024 and determine some long-term strategies by Fall 2024. Longer-term opportunities might include expanded resource sharing beyond GIL, or looking at shared cataloging programs, or shared print, or CDL, or AI, or others.

More immediately, RACL also needs to provide input into general GALILEO strategic planning. Lucy provided an overview of the planning that has been done so far, the input that has been received from various stakeholders and conference attendees, and the ideas that are rising to the top of the list. After some discussion, it was decided to review the work done so far with RACL in two weeks and then send out a survey of some kind. Once we have that input we will flesh out the action items and put them into the planning and development timeline.

Agenda for November 3 Full RACL Meeting:

Lucy reviewed the draft agenda for the meeting in two weeks. An update on Inclusive Access was added to the agenda. Melissa will send out a call for additional agenda items on Monday.

Spring 2024 Full RACL meeting:

Will be at GSU on Friday, April 12, 2024. Thank you to Jeff Steely for hosting. A “save-the-date” has been sent out to RACL members. We plan to start no earlier than 8:30 and finish no later than 4:00. Registration is expected to be \$20 - \$25 per person (breakfast and lunch). We will not reserve a hotel block, but suggestions have been provided by Jeff. We will formally invite Dr. Monga to that meeting. Melissa will formally call for agenda topics in early March.

Jeff Steely moved to adjourn the meeting. David Edens seconded.

Meeting Adjourned