

**RACL Executive Committee (RACL)**  
**Meeting Minutes**  
August 25, 2023

**RACL Exec Attendees:**

Angiah Davis	Leslie Sharp
David Edens	Jeff Steely
Sonya Gaither	Ru Story-Huffman
P. Toby Graham	Brad Warren
Alan Karass (Vice Chair)	Melissa Whitesell (Chair)
LaVerne L. McLaughlin	

**GALILEO/USG Staff:**

Nakita Afaha	Sean C Purcell
Brad Baxter	Barry K Robinson
Sean Boyle	John Stephens
Lucy Harrison	Joy Woodson
Russell Palmer	

**Agenda and Minutes:**

Chair Melissa Whitesell called the meeting to order. Lucy Harrison took roll. Sonya Gaither moved to approve the agenda, Jeff Steely seconded, and the agenda was approved. Toby Graham moved to approve the minutes from the June meeting, LaVerne McLaughlin seconded, and the minutes were approved.

**Additional GALILEO Updates:**

Lucy shared that Inclusive Access work is continuing, but that the agreements were not ready to put in place for fall semester (though in some cases publishers are already providing preferred pricing to USG schools). We hope to finalize the agreements and preferred pricing with the initial publishers within the next couple of weeks. We will update the ALG site and send out an announcement once it's in place.

Lucy noted that while the system office is funding an additional year of the full PowerNotes subscription for USG (for FY24), uptake and usage is still really, really low. There are already similar citation/research management tools in place at many institutions that may be limiting uptake. EBSCO is also poised to release a search plug in, and we are also about to roll out Bibliograph for USG which will surface catalog holdings on the web. At this point it is looking like PowerNotes will probably not be renewed centrally for FY25, though we can still manage an opt-in subscription if needed.

**Additional Member Updates:**

Sonya Gaither (Clayton State) had previously requested that members reach out to her offline about how instructional liaison programs are being handled, so that she can present some ideas to their new Provost. She thanked RACL Exec for providing her with that feedback. Clayton has met their enrollment goals for the semester, and they also have a new president in place as of February 1, who has hired an entire new cabinet. They're also in a strategic planning process (3-

year strategic plan) and are also going through SACS reaffirmation and QP. Their site visit will be the first week of April. Sonya is also working on a library reorganization, as well as dealing with some building renovation/water issues that have caused them to move some microfilm and remove access to some study rooms.

Leslie Sharp shared that Georgia Tech has a new temporary exhibit on the Fulton Bag and Cotton Mill in Cabbagetown. Leslie [invites](#) everyone to stop by and see the exhibit in person.

Ru Story-Huffman (Georgia Southwestern) shared that their library was given \$5 million by the legislature to do renovations starting next semester. Ru also shared that she will be retiring in May 2024, as will her husband, and they will be moving to Gulf Shores, AL. She will continue to serve on RACL Exec and GALSTEER until that time.

David Edens (ABAC) had previously updated the group on a relocation for about 2/3 of their main collection into a remote (but on-campus) storage site; that move was completed over the summer. This move has opened up a large portion of floor space for student use. The library's desk is open till 9:00 PM on weekdays, but this space is open for 24/7 access for students.

Chair Melissa Whitesell (Dalton State) reiterated the GALSTEER update about their \$5 million capital project which will allow some renovations to the library including a new entrance. They're also working on a partnership with the public library -- several of their librarians are teaching information literacy workshops on various topics at the public library, and they're also hosting several book talks in partnership with them as well.

### **GIL/Alma Updates:**

Sean Boyle's provided the following highlights from GIL Committee work:

- **Acquisitions:** Developing migration task list cleanup reports
- **Analytics:** Discussing ACRL/IPEDs dashboard development
- **Cataloging:** Developing catalog migration clean up list
- **Fulfillment:** Approved/activated "accrued fines" feature in My Library card (Primo)
- **GALILEO Portfolio Analysis:** Began review of overlap between aggregators across platforms EBSCO/ProQuest/Gale
- **GKR:** Soliciting membership from non-GKR member USG institutions.
- **OPAC:** Enabled patron initiated session extension in Primo
- **RACL Library Impact & Value:** Continued discussion about how best to begin correlating OpenAthens data and student success
- **Special Collections:** Developed Charge statement:

*This committee's charge is to analyze current or incoming USG library services platforms to develop strategies and workflows that best use their capabilities to propel and amplify the discovery of USG institutions' archival collections. Furthermore, the committee is tasked with disseminating this acquired knowledge to ensure that the collective expertise gained from this committee contributes to the advancement of discovery practices for archival collections across the USG institutions as a whole.*

Lucy will send out the new charge for the Special Collections committee for a vote by email after the meeting.

The full GIL/Alma updates report is available [here](#).

Sean shared the list of proposed Vice Chairs for the GIL Committees, which requires RACL Exec approval:

- Vice-chair Nominees/Vacancies
- Acquisitions/ERM - Christin Collins (Kennesaw) - New
- Analytics – Lamonica Sanford (GCSU) - New
- Cataloging – Terrance Mannion (GSU)
- Fulfillment – Rosemary Humphrey (Kennesaw) - New
- GALILEO Portfolio Analysis – Skye Hardesty (GSU)
- Georgia Knowledge Repository – Vacant
- OPAC – Jeff Mortimore (GA Southern) - New
- RACL Library Impact and Value - Manda Sexton (Kennesaw) - New
- Special Collections – Tamika Strong (GA Archives) - New

There is still one vacant VC position, for GKR, so we will keep working on that. Sonya Gaither moved to approve the full slate of nominees. Leslie Sharp seconded. The slate was approved unanimously.

Sean then shared the proposed GIL Committee Goals for FY24, which also require RACL Exec approval:

### **Acquisitions/ERM**

- Create a dedicated page for migration related projects including tips, clean-up project ideas, and other relevant information
- Develop a Problems/Solutions page for OpenAthens (carry over from FY23)
- Update and add more information to the COUNTER/SUSHI section of the site (carry over from FY23)

### **Analytics**

- Provide support to GIL and EBSCO for implementation of Panorama.
- Recommend best practices for the use of out-of-the-box ACRL/IPEDS dashboards.
- Provide feedback on the Alma release notes.

### **Cataloging**

- Goal 1. Develop a transition and migration plan that includes identifying institutional and consortial-level database cleanup projects. Additionally, identify data quality projects that will improve discoverability of library resources and/or prepare for linked data and BIBFRAME initiatives.
- Goal 2. Collect and distribute information about FOLIO so that USG library staff can inform themselves about the system and prepare for migration and implementation.

- Goal 3. Continue to work with the OPAC team and GIL staff to advise about and evaluate products that will be put into effect before migration, such as Panorama and Bibliograph, in areas where these products cross over with cataloging work.

### **Fulfillment**

- Expand communication about fulfillment committee activities to fulfillment library staff at all USG institutions, sharing committee decisions and information about EBSCO FOLIO in preparation for the upcoming migration.
- Gather feedback from fulfillment library staff about their migration concerns and questions
- Identify fulfillment-related projects in preparation for the FOLIO migration

### **GALILEO Portfolio Analysis**

- Identify resources that are of systemwide benefit
- Conduct a systemwide review of license costs (where could our individual spend lead to a shared savings)

### **Georgia Knowledge Repository**

- Increase promotion of the GKR
- Share and support open access initiatives facilitated by GKR member institutions
- Solicit membership from non-member institutions throughout Georgia

### **OPAC/Discovery**

- Monitor feature releases for Primo VE
- Investigate and test the new EDS UI, Locate, and/or other tools relevant to OPAC/Discovery
- Prepare for and support transition to FOLIO

### **RACL Library Impact and Value**

- Establishing a standardized baseline of data collection and assessment across all University System of Georgia institutions based on the first recommendation from the 2021 Working Group Report.
- Create a best practices document for libraries to correlate usage with student success.

### **Special Collections**

- Develop a committee charge statement
- Investigate and test possible FOLIO workflows and/or integrations
- Adhere to and/or adopt SCA Metadata Best Practices regarding FOLIO workflows and/integrations

Lucy will send out these proposed goals for a vote by email after the meeting.

John Stephens asked the committee to appoint (or reappoint) the USG representative to the Need to confirm (or decide) USG representative to the GALILEO Portfolio Analysis group. Tim Daniels (UNG) has been playing that role, and is happy to continue serving if RACL Exec

wishes. Leslie moved to reappoint Tim Daniels to that role, Sonya seconded, and the motion was approved.

### **FOLIO and OpenRS Update:**

Sean Boyle, FOLIO Implementation Project Lead, provided a detailed FOLIO update. The contract has been fully executed, and we are now having weekly meetings with the EBSCO team (including a variety of folks representing FOLIO, Panorama, Bibliograph, and OpenRS). We have reviewed the proposed FOLIO Implementation Team with RACL Liaisons Sonya Gaither and Jeff Steely and they have approved it:

- Project Lead – Sean Boyle, Barry Robinson (back-up)
- Project Sponsor – Lucy Harrison, Barry Robinson (back-up)
- RACL Liaisons – Sonya Gaither, Jeff Steely
- GALILEO resources – Russell Palmer, Ken Henslee, Mike White, Kevin Cottrell, Sean Purcell, Phil Fitzpatrick
- GIL resources – Chris Fishburn, Cynthia Ragin
- 2-3 librarians for each functional area: Acquisitions, E-Resources, Fulfillment, ILL, Resource Mgmt, Discovery, Public Services
- EBSCO Project Owners/Managers/Data Experts

Institutional Leads will also be an integral part of this process.

We are still awaiting confirmation from a few of the librarians representing functional areas, and will send out the complete list of names to RACL once it has been finalized. We appreciate everyone's flexibility and willingness to commit staff time to this effort over the next two years.

Going back to the FOLIO/OpenRS timeline, we are currently waiting on EBSCO to set up EBSCO Connect (ticketing system). Step 1 (in progress) involves EBSCO building out our consortia account with existing USG EBSCO Connect Accounts. Step 2 will involve getting new accounts set up. More instructions will follow soon. Key dates coming up include:

- September 15 - GALILEO Strategic Planning Day
- September 20 - Official project kickoff with Implementation Team (see above)
- Fall 2023 - Training and data cleanup activities. Finalizing details and instructions (more information soon).
- Early October - GIL/GALILEO meet with EBSCO to discuss OpenAthens authentication attributes currently used by USG libraries

Looking further out, in Spring 2024 we will have GUGM in person, and FOLIO member tenant implementation begins (including data extracts and iterative, ongoing testing, etc.) leading into acceptance testing beginning in late 2024/early 2025. In March 2025 we will have a "Dress Rehearsal" – full extraction of all data required. EBSCO does a full load, integrates all 3rd party integrations, tests strategies for day of go-live, etc. (this will be a 2-week process). In April 2025 we will have pre-go-live training by EBSCO trainers and/or GIL Staff (for practitioners). We want this to be as close to go-live as possible, so that it is done on the most current version of FOLIO and with all our data and policies in place. Go-live is planned for June 2025.

### **Bibliograph Update:**

In advance of the FOLIO migration, USG schools will have access to the Bibliograph linked data service. From June to October 2023, we will work with the University of Georgia and Georgia Gwinnett College to implement, test, and report back to USG on Bibliograph. This includes:

- August – transform UGA/GGC data to Bibframe/linked-data (in progress)
- September – Set up implementation dashboard in Monday.com
- September 20th – Share at kickoff that we are in progress with BiblioGraph for UGA/GGC, but separate kickoff call
- September – UGA/GGC show up in Google knowledge panel, followed by statistics (4 weeks later)

In November 2023 we will debrief with the FOLIO implementation team, have UGA/GGC share lessons learned, and schedule the migration for the other USG schools.

### **Panorama Update:**

USG schools will also have access to the Panorama analytics platform before the end of this fiscal year. The planned Panorama timeline is:

- August 2023 - GIL and Analytics/ RACL LIV Committees identify “core” data sources
- Proposed data sources - ILS, EDS, ILL Springshare (LibCal, Libguides, etc.)
- September 13, 2023 – GIL meet with Panorama team and EBSCO Alma analyst to do technical deep dive for Panorama ILS data source
- October 2023 - Establish recurring meetings, identify first cohort to move through implementation process
- Nov 2023 - March 2024 - Panorama training/guided tours, EBSCO set-up the "core" Panorama data sources for USG libraries
- Spring 2024 - libraries validate Panorama data sources as they go live. Process is iterative and data sources can be reloaded if necessary
- June 2024 - USG libraries sign off on Panorama setup

This timeline allows all USG libraries to start FY25 with the data they need to have a full year of Panorama analytics before we go live on FOLIO. Panorama will serve as the source for historical Alma data, post go-live.

### **WOLFCon Debrief:**

Lucy and Sean attended the World Open Library Foundation Conference (WOLFCon) this week, which was held in person in Chicago (through there was also a robust virtual attendance option which we will likely take advantage of next year when the conference is held overseas). OpenRS was formally introduced as an OLF project (see [press release](#)) and Lucy, Donna Bacon (MOBIUS) and Caitlyn Stewart (Library of Congress) were part of a panel on “scaling up” FOLIO and OpenRS (which will eventually be posted [here](#)). It was especially interesting to hear LOC and MOBIUS provide an update on their development needs and timeline – MOBIUS said that EBSCO has met all their development milestones so far. WOLFCon was a blend of technical sessions and big ideas (e.g., AI), and there was lots of discussions/questions/ideas with our EBSCO reps and our peers.

**RACL Strategic Planning:**

While RACL will participate in GALILEO-wide planning for GALILEO things, there will also be some RACL-specific planning needed – though we are assuming that will mostly be dependent on FOLIO, OpenRS, Panorama, and Bibliograph. We are building out a LibGuide for the project(s): <https://libguides.galileo.usg.edu/c.php?g=1312618>

RACL has already validated the guiding principles for this implementation (on the LibGuide linked above), and we expect that we will be able to better understand opportunities by Spring 2024 and determine some long-term strategies by Fall 2024.

Once we are live on FOLIO and OpenRS (Summer 2025), we can then begin exploring those longer-term opportunities, which might include expanded resource sharing beyond GIL, or looking at shared cataloging programs, or shared print, or CDL, or AI, or others.

**Upcoming Full RACL Meetings:**

Chair Melissa Whitesell proposed dates of either November 3 or 17 for the Fall 2023 Full RACL meeting (which will be virtual). After discussion, November 3 appears to be the best date. Melissa will send out a save the date to RACL. Potential topics include:

- FOLIO initial plans and guiding principles
- Panorama and Bibliograph updates/plans
- Debrief from GALILEO staff strategic planning meeting
- Initial RACL input into general GALILEO strategic plan

The Spring 2024 Full RACL meeting will hopefully be in person. Melissa proposed April 5 or 12, but after some discussion we may look to May instead, since that avoids conflicts with spring breaks. The date for GUGM may also drive the RACL date – perhaps we want to meet either right before or right after that. Lucy will work with the GUGM coordinating committee to identify date(s) for that event and then work with Melissa to identify some options for RACL. Several schools volunteered to host, depending on the date (UGA, GaTech, and Augusta).

Toby Graham moved to adjourn the meeting. Sonya Gaither seconded.

**Meeting Adjourned**