



**BOARD OF REGENTS OF THE UNIVERSITY SYSTEM OF GEORGIA**  
**Georgia Southwestern State University**  
**Americus, Georgia**

**BOARD OF REGENTS MEETING AGENDA**  
**Tuesday, April 17, 2012**

<u>Approximate Times</u>	<u>Tab</u>	<u>Agenda Item</u>	<u>Presenter</u>
<b>9:00 AM</b> Student Success Center- Room <b>1235</b>	<b>1</b>	Executive & Compensation Committee Meeting	Chair Benjamin Tarbutton
<b>10:00 AM</b> Room 1100	<b>2</b>	Call to Order	Chair Benjamin Tarbutton
	<b>3</b>	Invocation/Pledge of Allegiance	Regent C. Thomas Hopkins, Jr.
	<b>4</b>	Safety Briefing	Chief Oris Bryant
	<b>5</b>	Attendance Report	Secretary Burns Newsome
	<b>6</b>	Approval of March 13/14 Minutes Approval of March 30 & April 13 Minutes	Chair Benjamin Tarbutton
	<b>7</b>	Recognition of Guests	Chair Benjamin Tarbutton
<b>10:15 AM</b>	<b>8</b>	Introduction: Executive Leadership Institute	Chancellor Henry Huckaby AVC/Professional Development, Tina Woodard
<b>10:25 AM</b>	<b>9</b>	Institutional Presidential Presentation: Georgia Southwestern State University	Chair Benjamin Tarbutton President Kendall Blanchard
	<b>10</b>	COW: Finance & Business Operations	Regent Philip Wilheit
<b>12:30 PM</b> 127 Wheatley Administration Bldg.	<b>11</b>	Lunch	
<b>1:50 PM</b> Room 1100	<b>12</b>	COW: Academic Affairs College Completion	Regent Kessel Stelling
<b>2:15 PM</b> Room 2413 Room 2413		<u>Track I Committee Meetings</u>	
	<b>13</b>	Academic Affairs	Regent Kessel Stelling
	<b>14</b>	Organization & Law	Regent Larry Ellis
<b>2:15 PM</b> Room 1100 Room 1100 Room 1100		<u>Track II Committee Meetings</u>	
	<b>15</b>	Graduate Medical Education	Regent C. Thomas Hopkins
	<b>16</b>	Internal Audit, Risk and Compliance	Regent Kenneth Bernard
	<b>17</b>	Real Estate & Facilities	Regent Larry Walker

## BOARD OF REGENTS MEETING AGENDA

### Wednesday, April 18, 2012

<u>Approximate Times</u>	<u>Tab</u>	<u>Agenda Item</u>	<u>Presenter</u>	
9:00 AM Room 1100	18	Call to Order	Chair Benjamin Tarbutton	
	19	Invocation/Pledge	Regent C. Thomas Hopkins, Jr.	
	20	Attendance Report	Secretary Burns Newsome	
9:05 AM	21	COW: Real Estate & Facilities Space Utilization	Regent Larry Walker Vice Chancellor, Linda Daniels	
	22	COW: Maintaining Affordability	Regent Rutledge Griffin Vice Chancellor, John Brown	
	23	Consolidation Update	AVC, Shelley Nickel	
	24	Chancellor's Report	Chancellor Henry Huckaby	
10:45 AM Room 1100	25	Committee Reports: A. Executive & Compensation B. Academic Affairs C. COW: Academic Affairs D. COW: Finance & Business Operations E. Graduate Medical Education F. Internal Audit, Risk and Compliance G. COW: Maintaining Affordability H. Organization & Law I. Real Estate & Facilities J. COW: Real Estate & Facilities	Chair Benjamin Tarbutton Regent Kessel Stelling Regent Kessel Stelling Regent Philip Wilheit Regent C. Thomas Hopkins, Jr. Regent Kenneth Bernard Regent Rutledge Griffin Regent Larry Ellis Regent Larry Walker Regent Larry Walker	
	26	Unfinished Business	Chair Benjamin Tarbutton	
	27	New Business	Chair Benjamin Tarbutton	
	28	Petitions and Communications	Secretary Burns Newsome	
	Room 1235	29	Executive Session	Chair Benjamin Tarbutton
		30	Adjournment	Chair Benjamin Tarbutton

**AGENDA**  
**EXECUTIVE AND COMPENSATION COMMITTEE**  
**April 17, 2012**

**Agenda Items**

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INFORMATION ITEM

1. Executive Session

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**AGENDA**  
**EXECUTIVE AND COMPENSATION COMMITTEE**  
**April 17, 2012**

**1. Executive Session**

The Committee plans to discuss personnel and compensation matters, as well as Presidential Searches. Materials will be distributed in Executive Session.

## AGENDA

### COMMITTEE OF THE WHOLE FINANCE AND BUSINESS OPERATIONS

April 17, 2012

**Agenda Item**

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#### INFORMATION ITEM

1. Budget Recap – FY 2012 Amended and FY 2013

#### APPROVAL ITEMS

2. FY 2012 Amended Budget
3. Approval of Resolution for the Continuation of Special Institutional Fee
4. Fiscal Year 2013 Tuition
5. Approval of Proposed Revision to *The Policy Manual*, 7.3.4.1 Out-of-State Tuition Waivers
6. Fiscal Year 2013 Mandatory Student Fees
7. Fiscal Year 2013 Budget Allocations

**AGENDA**

**COMMITTEE OF THE WHOLE  
FINANCE AND BUSINESS OPERATIONS**

**April 17, 2012**

**This item to be sent  
under separate cover**

## AGENDA

### COMMITTEE OF THE WHOLE: ACADEMIC AFFAIRS

April 17, 2012

#### Agenda Item

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#### INFORMATION ITEM

**1. Report on the USG/TCSG College Completion Summit**

Dr. Lynne Weisenbach and Dr. Linda Noble will report on the College Completion Summit held March 19<sup>th</sup> and 20<sup>th</sup> at the UGA Hotel and Conference Center in Athens, Georgia. Following the Governor's Complete College Georgia Launch in February and jointly sponsored by the University System of Georgia and the Technical College System of Georgia, campus teams from all USG and TCSG institutions (nearly 350 participants) attended sessions spotlighting best practices in the key components of the statewide college completion plan and worked as teams on their individual campus completion plans. The Summit featured keynote national speakers including Stan Jones from Complete College America. Designed to build campus-level knowledge, the Summit focused on "students first", data-driven decision making, performance metrics, transforming remediation, reaching the adult learner and the military, and the role of distance education in college completion. Follow up support for campuses will be presented including a demonstration of USG's Completion Lab by Art Seavey, Director of Policy and Partnership Development.

**AGENDA**  
**COMMITTEE ON ACADEMIC AFFAIRS**  
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**CONSENT ITEMS**

**I. Academic Programs**

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| 1. Establishment of a Doctor of Philosophy with a major in Environmental Health Science, University of Georgia  | 1 |
| 2. Establishment of a Bachelor of Science in Exercise Science, Georgia College & State University               | 2 |
| 3. Establishment of a Master of Education for Reading Specialist Education, Armstrong Atlantic State University | 3 |
| 4. Establishment of a Bachelor of Science with a major in Public Affairs, College of Coastal Georgia            | 4 |
| 5. Termination of Three Degree Programs, University of Georgia  | 5 |
| a. Bachelor of Science in Education with a major in Business Education  |   |
| b. Bachelor of Science in Education with a major in Technology Studies  |   |
| c. Bachelor of Science in Education with a major in Marketing Education   |   |
| 6. Termination of Five Degree Programs, Georgia College & State University                                      | 6 |
| a. Bachelor of Science with a major in Criminal Justice   |   |
| b. Bachelor of Science with a major in Public Administration  |   |
| c. Bachelor of Science with a major in Social Science   |   |
| d. Bachelor of Science with a major in Political Science  |   |
| e. Bachelor of Science with a major in Sociology  |   |
| 7. Termination of Three Degree Programs, Armstrong Atlantic State University                                    | 7 |
| a. Bachelor of Science in Education with a major in Biology Education   |   |
| b. Bachelor of Science in Education with a major in Chemistry Education   |   |
| c. Graduate Certificate in Heritage Tourism   |   |



**AGENDA**  
**COMMITTEE ON ACADEMIC AFFAIRS**  
**April 17, 2012**

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<b>III. Named/Endowed Positions</b>	
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10. Named Faculty Positions	

**1. Establishment of a Doctor of Philosophy with a major in Environmental Health Science, University of Georgia**

Recommended: That the Board approve the request of President Michael F. Adams that the University of Georgia (“UGA”) be authorized to establish a Doctor of Philosophy with a major in Environmental Health Science, effective April 18, 2012.

Abstract: The proposed program was developed to advance workforce development in ecological and conservation health service and research. Doctoral level scientists will be educated to solve issues that are critical to improving public health in Georgia, such as antibiotic resistance to bacteria, environmental exposure to chemicals and hazardous waste, occupational hazards, food and waterborne pathogens, and other environmental health issues. The program is a priority of UGA’s Department of Environmental Health Science and the College of Public Health and would complement several other existing masters’ level programs in Public Health, Environmental Engineering, Environmental Health, and Infectious Diseases along with doctoral programs in Biochemistry and Molecular Biology and Integrative Conservation and Ecology.

Need: UGA indicates that the National Environmental Health Association in conjunction with the Centers for Disease Control and Prevention state that increasing workforce capacity within environmental health sciences is a critical need for public health protection. Professionals in the discipline will be needed for the development of a nationwide health tracking system as called for by the Pew Environmental Health Commission. Research and tracking will enable researchers to have a clearer understanding of baseline levels of disease and contaminants. The Department of Environmental Health Science has been working toward developing a terminal degree in the field for the last ten years. The department’s strategic plan identified increasing graduate training in environmental health and proposed two degree programs. The first was establishment of a Master of Public Health that was implemented in 2005 and the second was development of the proposed Doctor of Philosophy in Environmental Health Science. Given the lack of similar programs in the state at the doctoral level, it is anticipated that demand will be substantial for persons interested in environmental health disciplinary research. It is projected that the program will attract an average of six students per year.

Assessment: The Office of Academic Affairs will work with the institution to measure the success and continued effectiveness of the proposed program. The program will be reviewed in concert with the institution’s programmatic schedule of comprehensive program reviews.

**2. Establishment of a Bachelor of Science in Exercise Science, Georgia College & State University**

**Recommended:** That the Board approve the request of Interim President Stas Preczewski that Georgia College & State University (“GCSU”) be authorized to establish a Bachelor of Science in Exercise Science, effective April 18, 2012.

**Abstract:** The program is designed to ensure preparation of quality exercise science professionals as well as “pre-professionals” who seek post-baccalaureate preparation in an allied health field. GCSU currently offers an exercise science concentration/emphasis under the existing undergraduate program in Health Education. Moving this concentration to a proposed stand-alone degree will enable the institution to meet increasing student demand for “Exercise Science” as a major. The proposed program will enable the Department of Kinesiology to seek external program accreditation through the Commission on Accreditation of Allied Health Education Programs. The program has been modeled after the American College of Sports Medicine’s knowledge, skills, and abilities for exercise and fitness specialists.

**Need:** The program will meet an increasing demand for highly qualified fitness specialists who have completed specialized baccalaureate education. The development of a stand-alone program was based on statistics citing the health care crisis in the country in terms of obesity, heart disease, and diabetes. Although a concentration in exercise science has met past needs, a tailored stand-alone degree enables students to receive the breadth and depth of training as required by disciplinary accrediting agencies. Based upon current interest and enrollments in the currently offered concentration, GCSU projects strong enrollments for the program growing to about 150 students by year three.

**Assessment:** The Office of Academic Affairs will work with the institution to measure the success and continued effectiveness of the proposed program. The program will be reviewed in concert with the institution’s programmatic schedule of comprehensive program reviews.

**3. Establishment of a Master of Education for Reading Specialist Education, Armstrong Atlantic State University**

Recommended: That the Board approve the request of President Linda Bleicken that Armstrong Atlantic State University (“AASU”) be authorized to establish a Master of Education for Reading Specialist Education, effective April 18, 2012.

Abstract: This program was one of the new degree program proposals that were tabled at the August 2011 Board meeting. Since that time the institution has identified the program as its top priority and addressed the need and costs associated with the program. The program is designed to develop reading specialists who have a deep understanding of literacy and best practices for improving literacy skills and to develop highly skilled reading specialists who can serve a broad spectrum of constituencies; serve the literacy skills needs of individuals within Armstrong’s service area in southeast Georgia; reduce school dropouts resulting from limited mastery of literacy skills; prevent early learning difficulties that may lead to school failure; support efforts to increase literacy skills within the area’s labor force; and support area community efforts to improve literacy skills of the citizenry. Graduates of the program will be employed in positions to address early learning difficulties and the literacy of the labor force.

Need: The master of education degree is designed to develop a reading specialist who can work to improve the literacy skills of individuals from pre-school through adulthood. In 2008, 14.3% or 307 of Georgia’s public schools failed to make appropriate yearly progress. The Georgia Department of Education cites the high school dropout rate for Chatham County as 8.1%, a figure that is higher than the overall state rate of 5.8%. Graduates of the program will be able to work collaboratively within grades pre-K through 12 in public schools as a reading teacher, literacy coach, or literacy program leader. In addition, reading specialists will be capable of working directly with community agencies that foster literacy skills development for adults through program planning and tutor training. AASU projects steady enrollments of a maximum cohort of twenty-five students per year.

Assessment: The Office of Academic Affairs will work with the institution to measure the success and continued effectiveness of the proposed program. The program will be reviewed in concert with the institution’s programmatic schedule of comprehensive program reviews.

**4. Establishment of a Bachelor of Science with a major in Public Affairs, College of Coastal Georgia**

Recommended: That the Board approve the request of President Valerie Hepburn that the College of Coastal Georgia (“CCG”) be authorized to establish a Bachelor of Science with a major in Public Affairs, effective April 18, 2012.

Abstract: The program will include concentrations in Public Management and Criminal Justice and Security. The concentration in Public Management will prepare students to manage and lead nonprofit and public organizations. Because of its alignment with business management courses, graduates of the program will be particularly equipped to address the demands of managers stemming from the complexities of managing such organizations with increased expectations and decreased resources. The Criminal Justice and Security concentration will develop skills required by individuals that manage criminal justice and security organizations and to further develop and evaluate criminal justice and security policies to include law enforcement practices and policing. The program will be housed under the institution’s School of Business and Public Affairs.

Need: CCG has developed the proposed program based on its community affiliations with the Department of Homeland Security, Federal Law Enforcement Training Center, Georgia Center for Non-Profits, and the Coastal Regional Commission. The Bureau of Labor Statistics, *Occupational Outlook Handbook 2010 – 2011*, projects that between years 2008 and 2018 employment in state and local government will increase by eight percent. These projections coupled with an aging population and projected retirements suggest that job openings in nonprofit and governmental sectors are expected to increase and provide opportunities for graduates of the program. The proposed program has been developed to address coastal Georgia needs in terms of higher education access for entry-level and mid-level management positions in local and state government and nonprofit organizations. The program also addresses programmatic demands of the College of Coastal Georgia student body. CCG anticipates that 40, 60, and 80 students will enter the program during the first three years.

Assessment: The Office of Academic Affairs will work with the institution to measure the success and continued effectiveness of the proposed program. The program will be reviewed in concert with the institution’s programmatic schedule of comprehensive program reviews.

**5. Termination of Three Degree Programs, University of Georgia**

Recommended: That the Board approve the request of President Michael F. Adams that the University of Georgia be authorized to terminate the following three degree programs, effective April 18, 2012:

- a. Bachelor of Science in Education with a major in Business Education
- b. Bachelor of Science in Education with a major in Technology Studies
- c. Bachelor of Science in Education with a major in Marketing Education

Abstract: The institution has confirmed that there are no students matriculating through these programs and there will be no adverse impact on faculty members or students by terminating these programs.

**6. Termination of Five Degree Programs, Georgia College & State University**

Recommended: That the Board approve the request of Interim President Stas Preczewski that Georgia College and State University be authorized to terminate the following five degree programs, effective April 18, 2012:

- a. Bachelor of Science with a major in Criminal Justice
- b. Bachelor of Science with a major in Public Administration
- c. Bachelor of Science with a major in Social Science
- d. Bachelor of Science with a major in Political Science
- e. Bachelor of Science with a major in Sociology

Abstract: The Registrar's Office has confirmed that there are no students matriculating through these programs. The institution will continue to offer Bachelor of Arts degrees in these disciplines and has indicated there is no adverse impact on faculty members or students associated with terminating these programs.

**7. Termination of Three Programs, Armstrong Atlantic State University**

Recommended: That the Board approve the request of President Linda Bleicken that Armstrong Atlantic State University (“AASU”) be authorized to terminate the following three degree programs, effective, April 18, 2012:

- a. Bachelor of Science in Education with a major in Biology Education
- b. Bachelor of Science in Education with a major in Chemistry Education
- c. Graduate Certificate in Heritage Tourism

Abstract: The institution has confirmed that there have been no students matriculating through these programs for the past two years. There are no students enrolled in these programs and no faculty will be impacted by the termination of these programs.



## **8. Revision of Board Policy 3.7, Regents Reading and Writing Skills Requirement**

**Recommended:** That the Board approve the revision of Policy 3.7, Regents Reading and Writing Skills Requirement, effective April 18, 2012.

**Abstract:** As of March 2012, all USG institutions had been exempted from administering the Regents' Test. Therefore, the Board Policy on the Regents' Test should be updated accordingly. The proposed policy omits any reference to the Regents' Test, but maintains policy to hold all USG institutions accountable for assessing student reading and writing skills.

### **Current Policy:**

#### **3.7 Regents' Reading and Writing Skills Requirement**

The formulation and administration of the Regents' Test and the Regents' Writing and Reading Skills requirement shall be as determined by the Chancellor and prescribed in the [Academic Affairs Handbook](#) (BoR Minutes, August, 2004).

Each USG institution shall ensure that students obtaining a degree from a USG institution possess certain minimum skills of reading and writing hereinafter called Regents' Writing and Reading Skills. The Regents' Writing and Reading Skills requirement has been developed to help attain this goal. The Regents' Writing and Reading Skills requirement will ensure students have competence, at a minimum system-wide level, in reading and writing.

Students enrolled in undergraduate degree programs leading to the baccalaureate degree will be required to complete the Regents' Writing and Reading Skills requirement as a requirement for graduation. The Regents' Writing and Reading Skills requirement is not a requirement for an associate of applied science degree or an associate of science degree in an allied health field, although institutions may choose to require it for these degrees (BoR Minutes, 1986-87, p. 371, 1987-88, pp. 129-30).

A student holding a baccalaureate or higher degree from a regionally accredited institution of higher education will not be required to complete the Regents' Writing and Reading Skills requirement in order to receive a degree from a USG institution (BoR Minutes, 1987-88, pp. 129-30).

Institutional exemptions to the Regents' Reading and Writing Skills requirement may be granted by the USG Executive Vice Chancellor and Chief Academic Officer under delegated authority of the Chancellor in consultation with the Chair of the Academic Affairs Committee of the Board of Regents. Exemption requests will be reviewed based on institutional evidence of robust and effective student learning assessment and support for under-achieving students (BoR Minutes, January 2010).

The Board of Regents may also allow waivers for individual students of the Regents' Skills Requirement in very rare circumstances (estimated at no more than 1-2 a year, system-wide)

when, after enrollment, students develop documentable medical conditions that make all testing methods inapplicable. Guidelines for implementing this waiver will be issued by the Chancellor (BoR Minutes, March, 2007; January 2010). There shall be two system-mandated courses in writing and in reading that represent a vehicle for meeting the Regents' Writing and Reading Skills requirement.

There will be system-wide tests administered in reading and in writing. These tests will be referred to collectively as the Regents' Test. The Regents' Test is designed to provide an additional method for satisfying the Regents' Writing and Reading Skills requirement.

### **Proposed Policy:**

#### **3.7 Regents'-Reading and Writing Skills Requirement**

The formulation and administration of the Regents' Test and the Regents' Writing and Reading Skills requirement shall be as determined by the Chancellor and prescribed in the [Academic Affairs Handbook](#) (BoR Minutes, August, 2004).

Each USG institution shall ensure that students obtaining **an associate or baccalaureate** degree from a USG institution possess certain minimum skills of reading and writing, hereinafter called Regents' Writing and Reading Skills. The Regents' Writing and Reading Skills requirement has been developed to help attain this goal. The Regents' Writing and Reading Skills requirement will ensure students have competence, at a minimum system-wide level, in reading and writing.

Students enrolled in undergraduate degree programs leading to the baccalaureate degree will be required to complete the Regents' Writing and Reading Skills requirement as a requirement for graduation. The Regents' Writing and Reading Skills requirement is not a requirement for an associate of applied science degree or an associate of science degree in an allied health field, although institutions may choose to require it for these degrees (BoR Minutes, 1986-87, p. 371; 1987-88, pp. 129-30).

A student holding a baccalaureate or higher degree from a regionally accredited institution of higher education will not be required to complete the Regents' Writing and Reading Skills requirement in order to receive a degree from a USG institution (BoR Minutes, 1987-88, pp. 129-30).

Institutional exemptions to the Regents' Reading and Writing Skills requirement may be granted by the USG Executive Vice Chancellor and Chief Academic Officer under delegated authority of the Chancellor in consultation with the Chair of the Academic Affairs Committee of the Board of Regents. Exemption requests will be reviewed based on institutional evidence of robust and effective student learning assessment and support for under-achieving students (BoR Minutes, January 2010).

The Board of Regents may also allow waivers for individual students of the Regents' Skills Requirement in very rare circumstances (estimated at no more than 1-2 a year, system-wide) when, after enrollment, students develop documentable medical conditions that make all testing

~~methods inapplicable. Guidelines for implementing this waiver will be issued by the Chancellor (BoR Minutes, March, 2007; January 2010). There shall be two system-mandated courses in writing and in reading that represent a vehicle for meeting the Regents' Writing and Reading Skills requirement.~~

~~There will be system-wide tests administered in reading and in writing. These tests will be referred to collectively as the Regents' Test. The Regents' Test is designed to provide an additional method for satisfying the Regents' Writing and Reading Skills requirement.~~

**Consistent with the Southern Association of Colleges and Schools requirements for accreditation, the Board of Regents expects all institutions to assess reading and writing skills and to use those assessments for continuous improvement. All USG institutions should be prepared to demonstrate the following to the Board:**

- a) assessment policies and procedures used to measure student reading and writing competency;**
- b) how the assessment of reading and writing has been used for continuous improvement;**
- c) data to show how students are performing in terms of reading and writing skills.**

**9. Establishment of the Georgia Athletic Association Professorship in Pharmacy, University of Georgia**

Recommended: That the Board approve the request of President Michael F. Adams that the University of Georgia be authorized to establish the Georgia Athletic Association Professorship in Pharmacy, effective April 18, 2012.

Abstract: UGA seeks approval to establish the Georgia Athletic Association Professorship in Pharmacy to be located in the College of Pharmacy. The professorship is supported by funding from The Athletic Association for \$250,000 and has been established to support teaching and research. The fund is intended to provide supplemental salary support and requisite fringe benefits and research or teaching assistance needed, but not otherwise available, to support the professorship; and, to cover professional travel expenses, membership and other expenses that enhance the effectiveness of the professorship beyond those ordinarily provided by the University. The professorship shall pay for any expenditure in connection with the mission of the endowed position, including any costs related to outreach or service programs.

The holder of the Georgia Athletic Association Professorship in Pharmacy shall have an outstanding national reputation and be a full professor. The professorship is significant to the College of Pharmacy, as it will allow the College to attract a nationally recognized senior faculty member.

**10. Named Faculty Positions**

Institutional requests to appoint faculty with the appropriate qualifications into named faculty positions are found in the supplemental agenda.

**AGENDA**

**GRADUATE MEDICAL EDUCATION COMMITTEE**

**April 17, 2012**

**Agenda Item** **Page No.**

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**Approval Items**

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| 1. | Review of GME funding | 1 |
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**Information Items**

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| 2. | Review GREAT Deliberations | 2 |
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## **AGENDA**

### **GRADUATE MEDICAL EDUCATION COMMITTEE**

**April 17, 2012**

**1. Information Item: Review of GME Funding**

Funding for GME expansion requested by the BOR was approved by the legislature last month. This provides the USG with important resources to help expand the number of GME positions available to meet Georgia's growing need for physicians. Mr. Ben Robinson, Director of the USG Center for Health Workforce Planning and Analysis will update the committee on this funding.

1. **Information Item:** Review GREAT Deliberations

Since January, the evaluation team established by the GME committee (the GREAT) has met several times to discuss the process needed to distribute GME funds to interested hospitals in Georgia. The conversations at these meetings have covered a range of topics, including the process to be utilized in this endeavor, eligibility criteria, and basic information needs that the GREAT committee will utilize to determine its recommendations to the GME committee. Dr. Shelley Nuss, Campus Associate Dean of Graduate Medical Education at the GHSU/UGA partnership campus in Athens will update the committee on proceedings of the GREAT to the committee.



**AGENDA**  
**COMMITTEE ON ORGANIZATION & LAW**

**April 17, 2012**

<b>Agenda Item</b>	<b>Page No.</b>
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2. Policy Change: Honorary Degrees	2
3. Honorary Degrees: Georgia Institute of Technology, University of West Georgia	3
4. Resolution: University of Georgia	4
5. Applications for Review	5

**1. Information Item: Nepotism Policy (Employment of Relatives)**

Staff will discuss the University System's overall policy regarding employment of relatives, colloquially known as the nepotism policy, Section 8.2.3 of the policy manual, which currently states:

For the purpose of this policy, relatives are defined as husbands and wives, parents and children, brothers, sisters, and any in-laws of any of the foregoing (BoR Minutes, February 14, 1973, p. 312).

The basic criteria for the appointment and promotion of USG employees shall be appropriate qualifications and performance as set forth in the policies of the Board of Regents. Relationship by a family or marriage shall constitute neither an advantage nor a disadvantage.

No individual shall be employed in a department or unit that will result in the existence of a subordinate-superior relationship between such individual and any relative of such individual through any line of authority. As used herein, "line of authority" shall mean authority extending vertically through one or more organizational levels of supervision or management (BoR Minutes, 1989-90, p. 250).

This standard does not apply to the temporary or part-time employment of children under age 25, nor to any individual employed as of February 14, 1990, at any institution where a relative of such individual then holds a superior position at least one level of supervision removed from such individual in any line of authority. Exceptions may be approved by the Board of Regents upon recommendation of the Chancellor as being clearly in the best interest of the institution and the USG.

## **2. Policy Change: Honorary Degrees**

**Recommended:** That the Board revise Policy 3.8.4 (“Honorary Degrees”) regarding the limitations on the number of honorary degrees a recipient may receive from University System institutions.

**Background:** At its March, 2012, meeting, the Committee on Organization and Law requested that staff bring forward a proposed policy change which would remove the prohibition on an individual receiving more than one honorary degree from the University System but maintain the prohibition on any person receiving more than one honorary degree from any single University System institution. The following language is proposed for revision of the Policy Manual.

### 3.8.4 Honorary Degrees

Honorary degrees are subject to approval by the Board of Regents. Honorary degrees may be conferred by USG research, regional, or state universities and state colleges to persons of notable achievement in an academic field, the arts and letters, the professions, or public service. An institutionally approved process for advancing candidates for consideration in a timely fashion shall include recommendations by a faculty committee and selection by the president of a candidate to be communicated to the Chancellor. Honorary degrees may be conferred upon candidates recommended by the Chancellor and approved by the Board of Regents.

Current elected or appointed national office holders or officials of the State of Georgia to whom the USG institutions are directly or indirectly answerable, as well as persons who are announced candidates for national or state elective offices are ineligible for honorary degrees. Current Regents and all current USG employees are also ineligible.

Relatively few awards should be given. No individual shall receive more than one (1) honorary degree from a USG institution ~~or institutions~~. The recipient must be present to receive the degree (BoR Minutes, June 1995, p. 34; September 1998, p. 92; April 2012, p. \_\_\_).

**3. Honorary Degrees: Georgia Institute of Technology, University of West Georgia**

Presidents G.P. Peterson of the Georgia Institute of Technology and Behruz Sethna of the University of West Georgia seek the Board's approval of their requests to award honorary doctoral degrees to Dr. Santiago Calatrava and Mr. Paul A. Cadenhead, respectively.

4. **Resolution: University of Georgia**

Recommended: That the Board authorize the University of Georgia to apply for transportation funding through the United States Department of Transportation. The Committee and Board approved a similar resolution during the Board's February 2010 meeting. This agreement updates language found in that prior version.

**5. Applications for Review**

Applications for review are appeals made to the Board of Regents pursuant to Article VIII of the Bylaws. They are typically personnel matters and issues of academic status, which are discussed in executive session.

**AGENDA**

**COMMITTEE ON INTERNAL AUDIT, RISK, AND COMPLIANCE**

**April 17, 2012**

**Agenda Item**

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**INFORMATION ITEMS**

1. Policy Addition: 7.16 Compliance Policy

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## AGENDA

### COMMITTEE ON INTERNAL AUDIT, RISK, AND COMPLIANCE

April 17, 2012

#### 1. Policy Addition: 7.16 Compliance Policy

Recommended: That the Board approve the proposed addition to the *Policy Manual*, 7.15 Risk Management Policy. This policy is in draft form and is being presented for informational purposes only at the April 2012 Board meeting. It is anticipated that a final draft will be presented for approval at the August 2012 Board meeting.

Background: Ensuring compliance with laws, rules, and regulations is a key responsibility of the University System of Georgia (USG). Over the past several years, several initiatives have been implemented to ensure that the USG compliance and ethics program is consistent with best practices and external standards. Implementation of the USG Ethics Policy and utilization of a compliance and ethics hotline are examples of steps taken by the USG to enhance its compliance program. The addition of an overarching Compliance Policy for the USG will further strengthen our compliance program. The draft Compliance Policy will be shared with multiple constituencies within the USG for feedback prior to submitting a proposed final policy at a future Board meeting.

The Compliance Policy will:

1. Implement a formal Compliance and Ethics Program for the University System of Georgia;
2. Require institutions and the USG to identify applicable laws, rules, and regulations;
3. Mandate that responsible employees are appointed to ensure compliance with applicable laws, rules, and regulations;
4. Require institutions to provide the USG a list of appointed compliance employees; and,
5. Obligate Compliance Officers to report on progress made in implementing compliance requirements.

At this meeting, Chief Audit Officer and Associate Vice Chancellor John Fuchko and Executive Director of Compliance and Enterprise Risk Scott Woodison will present this item for discussion.

#### ***Proposed Policy Addition***

7.16 Compliance Policy

7.16.1 Compliance



**1. Policy Addition: 7.16 Compliance Policy (Continued)**

It is the policy of the University System of Georgia (USG) to encourage ethical conduct as detailed in the USG Ethics Policy (see Board Policy 8.2.20 University System of Georgia Ethics Policy) and to require compliance with applicable laws, rules, and regulations. The USG Compliance and Ethics Program (Program) refers to the USG policies and procedures designed to ensure ethical conduct and compliance with legal requirements. Effectively implementing the Program will ensure that USG institutions are equipped with the information needed to effectively follow the law while also reducing potential fines and penalties should a USG institution inadvertently not adhere to a legal or regulatory requirement.

**7.16.2 Objectives**

Program objectives are to:

1. Identify applicable laws, regulations, policies, and contractual requirements which pertain to each institution and to the USG;
2. Ensure that responsibility for ensuring compliance has been properly assigned to responsible personnel;
3. Monitor compliance with applicable requirements; and,
4. Provide training and expertise to assist institutions and the USG in meeting its compliance requirements.

**7.16.3 Framework**

An effective Program is designed to meet the following elements and ensure that:

1. Standards have been adopted that require compliance with the law;
2. High-level personnel have been assigned the authority and responsibility to implement the Program and that the Board of Regents is periodically updated on the status of the Program;
3. Individuals with substantial discretionary authority and/or charged with implementing the Program have not engaged in illegal activities or other conduct inconsistent with an effective compliance program;
4. Program requirements and ethical standards are periodically communicated to all employees through effective training and regular communication;
5. Effective monitoring is implemented to detect misconduct, evaluate Program effectiveness, and provide a reporting system whereby employees can report misconduct without fear of retribution;
6. Program standards are enforced through appropriate incentives and sanctions; and,

**1. Policy Addition: 7.16 Compliance Policy (Continued)**

7. Responses to misconduct are appropriate and that reasonable steps are taken to prevent further offenses to include modifying the Program to prevent and detect violations of the law.

7.16.4 Applicability

The Compliance Policy applies to all USG institutions and the University System Office.

7.16.5 Implementation

An institution-wide approach to compliance shall be adopted by all USG institutions. It is expected that compliance processes will be embedded into the institution's management systems and processes. All compliance efforts will be focused on supporting the institution's objectives. Therefore, each institution president or designee shall develop a campus compliance framework and associated procedures to:

1. Identify and document policies, procedures, laws and regulations that pertain to their institution;
2. Establish job positions and/or oversight committees within the institution that have responsibility for ensuring compliance with each identified policy, procedure, law or regulation;
3. Appoint one or more Compliance Officers where there are a substantial number of high risk policies, procedures, laws and regulations in a single area. (Examples include athletics, research, and human subject research);
4. Communicate the policies, procedures, laws and regulations and their associated Compliance Officers or owners to institution staff and to the USG Office of Internal Audit and Compliance; and,
5. Develop procedures where Compliance Officers and other individuals with responsibility for ensuring compliance:
  - a. Conduct assessments of compliance requirements;
  - b. Identify steps to implement these requirements; and,
  - c. Report on the progress thereof.

7.16.6 Accountability

There are multiple offices within the USG that have responsibility for compliance activities. The Chancellor shall designate a position responsible for coordinating the program system wide.

## AGENDA

### COMMITTEE ON REAL ESTATE AND FACILITIES

April 17, 2012

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**AGENDA**

**COMMITTEE ON REAL ESTATE AND FACILITIES**

**April 17, 2012**

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## AGENDA

### COMMITTEE ON REAL ESTATE AND FACILITIES

April 17, 2012

#### 1. Information Item: Integrated Evaluation of Proposals

In accordance with the Chancellor's direction set in July 2011, and associated October 2011 memo to Presidents, requests for Academic Programs, Student Fees and/or Capital Outlay for Facilities will be initially vetted through an integrated evaluation by the Academic, Fiscal Affairs and Facilities Vice Chancellors.

Capital and facilities related proposals, regardless of funding source, begin with a concept proposal submitted to the Office of Real Estate and Facilities. The development of the concept proposal should not require any significant expenditure of funds nor consultants to work at risk. Together Academic, Fiscal Affairs and Facilities staff will perform simultaneous review to determine whether the concept should proceed for more in-depth project development and analysis. The focus in this review will be on project need and alternatives.

Integrated evaluation of campus facilities related proposals has resulted in the following potential projects that will be further developed for consideration by the Board:

- 1) Southern Polytechnic State University - Expansion of Student Recreation & Wellness Center. Programming for expansion of the facility to meet current student needs. A mandatory student fee will be required to support this expansion. Further integrated evaluation of the proposal will be conducted on completion of programming.
- 2) Southern Polytechnic State University - Norton Hall renovation. Approximately \$600,000 in renovations will convert Norton Hall to administrative and faculty office space. An existing housing public private venture will be modified as part of this project.
- 3) Georgia Southern University - Student Health and Counseling Center. A new facility will replace the existing 1976 facility and co-locate all needed student services to accommodate the health and wellness needs of students. A mandatory student fee of approximately \$22 per semester will be required to support the public private venture ("PPV") project.

The **next step** for the above listed projects is the detailed project development including definition of project scope, financing and requisite project authorization by the Board. Academic and Fiscal Affairs will remain engaged during project development. Project development will result in finalization of project scope, finances, etc. and any further associated Board approvals, including ground lease, rental agreement and student fees where appropriate.

2. **Periodic Report on Real Estate Acquisitions**

Real estate acquisitions approved in executive session that have closed include:

**August 9, 2011 Board meeting:**

The Board approved the acquisition of the following real property on behalf of North Georgia College and State University:

4.05 Acres, Pilgrim Mill Road, Cumming

**September 13, 2011 Board meeting:**

The Board approved the acquisition of the following real property on behalf of Valdosta State University:

6.08 Acres, 2808 North Ashley Street, Valdosta

**November 8, 2011 Board meeting:**

The Board approved the acquisition of the following real property on behalf of Georgia Southern University:

104 Acres, Lanier Drive and Veterans Memorial Parkway, Statesboro

**November 8, 2011 Board meeting:**

The Board approved the acquisition of the following real property on behalf of Georgia State University:

3.11 Acres, 315 Irwin Street and 89 - 103 Fort Street, Atlanta

**3. Authorization of Project No. PPV-10-1201, Bolton Dining Commons Replacement, University of Georgia**

Recommended: That the Board authorize Project No. PPV-10-1201, Bolton Dining Commons, University of Georgia (“UGA”) with a total project budget of \$26,700,000, to be funded from approximately \$4,000,000 in UGA food service reserves and approximately \$22,700,000 through a public private venture.

Understandings: The 67,000 square foot (“sf”) facility will provide an expanded dining facility, retail food sales space, catering facilities, and food services administrative office space.

It is anticipated that the Board may be requested to take further action related to this project for the demolition of the existing Bolton Dining Commons. It is also anticipated that the Board will be requested to take further action concerning this project including approval of ground leases and rental agreements.

The estimated construction cost for this project is \$20,930,000.

Facility design, surveys, testing, and furnishings will be funded from UGA food services reserves.

If authorized by the Board, the University System Office staff and UGA will proceed with design and construction of the project in accordance with Board of Regents procedures.

4. **Authorization of Project No. BR-80-1203, Renovation of Donaldson Dining Hall, Abraham Baldwin Agricultural College**

Recommended: That the Board authorize Project No. BR-80-1203, Renovation of Donaldson Dining Hall, Abraham Baldwin Agricultural College (“ABAC”), with a total project budget of \$2,600,000 to be funded from \$2,300,000 in ABAC auxiliary funds and \$300,000 in ABAC Foundation funds.

Understandings: Donaldson Dining Hall, constructed in 1961, was last renovated in 1978 with the addition of a new kitchen.

Renovation will provide new mechanical and electrical systems, new restrooms, a new dish return station, and new exterior windows. Interior finishes will also be renovated and include new seating and table layouts.

The project is consistent with ABAC’s master plan.

The estimated construction cost for this project is \$2,040,000.

If authorized by the Board, the University System Office staff and ABAC will proceed with design and construction of the project in accordance with Board of Regents procedures.



**5. Appointment of Design Professional Firm, Project No. BR-30-1204, Renovation of Glenn and Towers Residence Halls, Georgia Institute of Technology**

Recommended: That the Board appoint the first-named design professional firm listed below for the identified project and authorize the execution of a contract with the identified firm. Should it not be possible to execute a contract with the top-ranked firm, staff will then attempt to execute a contract with the other listed firms in rank order.

Following public advertisement, a qualifications-based selection process was held in accordance with Board of Regents procedures. The following recommendation is made:

**Project No. BR-30-1204, Renovation of Glenn and Towers Residence Halls, Georgia Institute of Technology**

Project Description: This project was authorized by the Board in March 2012. As part of its Student Housing Master Plan March 2009 (the “Plan”) Georgia Institute of Technology (“GIT”) has planned a housing renovation program that will renovate nine residence halls between FY 2010 and FY 2019. Under the previous Student Housing Comprehensive Plan - 1998, seven residence halls were renovated. In August 2009 the Board approved renovation of Freeman, Montag, and Fitten Residence Halls under the Plan. The comprehensive renovation of Glenn and Towers Residence Halls, is the next planned renovation project as part of this Plan. Glenn and Towers Residence Halls were constructed in 1947, are each four levels (basement and three floors), and contain 60,453 square feet (“sf”) and 48,761 sf respectively. These two residence halls will have a combined total of 589 student housing beds after renovation - a reduction of 28 student housing beds due to the elevator additions to meet accessibility requirements. These two residence halls will be connected by a 10,000 sf building which will provide space for group study, meetings, laundry, exercise, offices, a main lobby, restrooms, and consolidated mechanical services.

The project will be funded from GIT auxiliary housing funds.

Total Project Cost: \$41,500,000

Construction Cost (Stated Cost Limitation): \$30,200,000

Number of firms that applied for this commission: 18

Recommended firms in rank order:

- 1)
- 2)
- 3)

**6. Gift of Real Property, 755 Marietta Street, Atlanta, Georgia Institute of Technology**

Recommended: That the Board accept a gift of approximately 1.41 acres of improved real property located at 755 Marietta Street, Atlanta, from GT Real Estate Services, LLC (the “LLC”) for the use and benefit of Georgia Institute of Technology (“GIT”).

Recommended further: That the legal details involved with accepting this gift of real property be handled by the Georgia Department of Law.

Understandings: Acquisition of this real property is consistent with the GIT master plan.

This real property is improved with a one story, 12,000 square foot office and warehouse building constructed in 1979 and in fair condition.

If acquired the property will initially be used for storage. Potential long term use would be redevelopment for instructional use or research.

This real property was acquired by the LLC in December, 2011 for \$3,839,600. An appraisal conducted by James C. Cook, MAI, Atlanta, in December, 2011 values the property at \$3,850,000.

An environmental site assessment has been conducted and indicates no significant adverse environmental issues.

There are no restrictions on the gift and no known reversions, restrictions, or adverse easements on the real property.

**7. Amendment to Rental Agreement, Chastain Pointe, 1200 Chastain Road, Kennesaw State University**

Recommended: That the Board authorize the execution of an amendment to the rental agreement between KSU Chastain Pointe Real Estate Foundation, LLC (the “LLC”), Landlord, and the Board of Regents, Tenant, for approximately 20,800 square feet (“sf”) of space located at Chastain Pointe, 1200 Chastain Road, Kennesaw, (the “Chastain Pointe”) Suite 109 as a warehouse for central receiving and distribution for the period May 1, 2012, through June 30, 2013, at a monthly rent of \$9,441.67 (\$113,300 per year annualized/\$5.45 per sf per year) with options to renew on a year-to-year basis for the remaining option periods contained in the rental agreement at the same rent rate for the use of Kennesaw State University (“KSU”). KSU will invest approximately \$150,000 to improve the space for use by KSU as a warehouse for central receiving and distribution.

Recommended further: That the Board authorize the execution of an amendment to the rental agreement between the LLC, Landlord, and the Board of Regents, Tenant, for approximately 3,967 sf of space located at Chastain Pointe Suite 308 as a dance studio for the period June 1, 2012, through June 30, 2013, at a monthly rent of \$1,818.21 (\$21,818.50 per year annualized/\$5.50 per sf per year) with options to renew on a year-to-year basis for the remaining option periods contained in the rental agreement at the same rent rate for the use of KSU. KSU will invest approximately \$350,000 to improve the space for use by KSU as a dance studio.

Recommended further: That the Board authorize the execution of an amendment to the rental agreement between the LLC, Landlord, and the Board of Regents, Tenant, for approximately 5,080 sf of space located at Chastain Pointe Suite 305 as a dance studio for the period June 1, 2012, through June 30, 2013, at a monthly rent of \$2,328.33 (\$27,940 per year annualized/\$5.50 per sf per year) with options to renew on a year-to-year basis for the remaining option periods contained in the rental agreement at the same rent rate for the use of KSU. KSU will invest approximately \$375,000 to improve the space for use by KSU as a dance studio.

Recommended further: That the Board authorize the execution of an amendment to the rental agreement between the LLC, Landlord, and the Board of Regents, Tenant, for approximately 2,772 sf of space located at Chastain Pointe Suite 310 as instructional and administrative space for the KSU Center for Sustainable Journalism for the period June 1, 2012, through June 30, 2013, at a monthly rent of \$1,270.50 (\$15,246 per year annualized/\$5.50 per sf per year) with options to renew on a year-to-year basis for the remaining option periods contained in the rental agreement at the same rent rate for the use of KSU. KSU will invest approximately \$250,000 to improve the space for use by KSU as instructional and administrative space for the KSU Center for Sustainable Journalism.

Recommended further: That the terms of these amendments to the Chastain Pointe rental agreement be subject to review and legal approval of the Georgia Department of Law.

7. **Amendment to Rental Agreement, Chastain Pointe, 1200 Chastain Road, Kennesaw State University (continued)**

Understandings: In November 2003, the Board authorized a rental agreement for space in Chastain Pointe with the understanding that additional space, as vacated, will be offered for rent at market rent. In November 2004, January 2007 and May 2010 the Board authorized the rental of additional space.

KSU currently occupies approximately 106,811 sf of the 200,211 sf in Chastain Pointe. The rent is \$403,220 per year.

These amendments will add 32,619 sf and increase the annual rent by \$178,304.50. In addition there is a total onetime expense related to these additional spaces of \$1,125,000 to improve the spaces for the intended uses.

The LLC is successor in interest to the Kennesaw State University Foundation, Inc. which was the original Landlord for the rental agreement.

**8. Gift of Real Property, Ground Lease and Rental Agreement, Varsity Athletic Complex, Georgia Gwinnett College**

Recommended: That the Board approve the enclosed items 8.a. and 8.b.

Understandings: In November 2011 the Board authorized Project No. PPV-72-1101, Varsity Athletic Complex, Georgia Gwinnett College (“GGC”).

The varsity athletic complex will accommodate the new intercollegiate athletic program and will include an athletics building composed of locker rooms, training rooms and offices; soccer field, baseball and softball fields; tennis facilities, stadium seating; and site amenities.

**8.a. Gift of Real Property, Georgia Gwinnett College**

Recommended: That the Board accept a gift of approximately 6.412 acres of improved real property located at 100 Countryside Place, Lawrenceville, from GGC Athletic Fields, LLC (the “LLC”) for the use and benefit of Georgia Gwinnett College (“GGC”).

Recommended further: That the legal details involved with accepting this gift of real property be handled by the Georgia Department of Law.

Understandings: This real property, developed in approximately 1996, is improved with 16 tennis courts, an approximately 4,676 square foot club house, an Olympic size swimming pool, a wading pool, several small storage structures, and parking. The site improvements are in good condition. The property is in two tracts (approximately 5.123 acres and approximately 1.289 acres) separated by the entrance road to Countryside Place subdivision.

An environmental site assessment has been conducted and indicates no significant adverse environmental issues.

There are no restrictions on the gift and no known reversions, restrictions, or adverse easements on the real property.

**8.b. Ground Lease and Rental Agreement, Varsity Athletic Complex, Georgia Gwinnett College**

Recommended: That the Board declare approximately 10.578 acres on the campus of Georgia Gwinnett College (“GGC”) to be no longer advantageously useful to GGC or other units of the University System of Georgia, but only to the extent and for the purpose of allowing this real property to be ground leased to GGCF Athletic Fields, LLC (the “LLC”) for the purpose of providing a varsity athletic complex containing an approximately 24,000 square foot (“sf”) athletic training facility, soccer field, baseball field, softball field, stadium seating, and site amenities (the “Athletic Complex”) and 16 tennis courts, and an approximately 4,676 sf club house (the “Tennis Complex”).

Recommended further: That the Board authorize the execution of a ground lease, including necessary access, use, and construction easements and encroachments, between the Board of Regents, Lessor, and the LLC, Lessee, for approximately 7.408 acres of the above referenced real property on the campus of GGC for a period not to exceed 31 years (not to exceed 30 years from the date the LLC obtains a certificate of occupancy for the Athletic Complex and providing a construction period of not more than two years), with an option to renew for up to an additional five years should there be debt outstanding at the end of the original ground lease term, for the purpose of providing the Athletic Complex.

Recommended further: That the Board authorize the execution of a rental agreement between the LLC, Landlord, and the Board of Regents, Tenant, for the Athletic Complex for the period commencing on August 1, 2012 and ending the following June 30 at no rent, with options to renew on a year-to-year basis for six consecutive one-year periods at a rent not to exceed \$850,000 per year annualized, with further options to renew on a year-to-year basis for up to 23 consecutive one-year periods at a rent not to exceed \$1,300,000, (the total not to exceed 30 years from the date the LLC obtains a certificate of occupancy for the Athletic Complex) with rent increasing no more than 3% for each further consecutive option period exercised.

Recommended further: That the Board authorize the execution of a ground lease, including necessary access, use, and construction easements and encroachments, between the Board of Regents, Lessor, and the LLC, Lessee, for approximately 3.17 acres of the above referenced real property on the campus of GGC until June 30, 2019, with an option to renew for up to an additional five years should there be debt outstanding at the end of the original ground lease term, for the purpose of providing the Tennis Complex.

Recommended further: That the Board authorize the execution of a rental agreement between the LLC, Landlord, and the Board of Regents, Tenant, for the Tennis Complex for the period commencing on August 1, 2012 and ending the following June 30 at no rent, with an option to renew for one consecutive year at a rent not to exceed \$110,000, with an additional option to renew for one consecutive year at a rent not to exceed \$425,000, and then further options to renew on a year-to-year basis for up to four consecutive one-year periods, (the last such further

**8.b. Ground Lease and Rental Agreement, Varsity Athletic Complex, Georgia Gwinnett College (continued)**

option period ending June 30, 2019) with rent increasing no more than 3% for each further consecutive option period exercised.

Recommended further: That the terms of these agreements be subject to review and legal approval of the Georgia Department of Law.

Understandings: The anticipated schedule is for the LLC to have a bond closing by the end of June 2012, and commence construction immediately thereafter. Construction is expected to be complete in January 2013 to allow occupancy by GGC for spring semester 2013.

At the end of the term of the ground leases, the real property, all improvements, and any accumulated capital reserves will become the property of the Board of Regents.



**9. Demolition of Buildings, 60 Peachtree Center Avenue, Georgia State University**

Recommended: That the Board declare the building and two parking facilities at 60 Peachtree Center Avenue on the campus of Georgia State University (“GSU”) to be no longer advantageously useful to GSU or other units of the University System of Georgia and authorize demolition and removal of this building and these two parking facilities.

Recommended further: That the Board request the Governor to issue Executive Orders authorizing the demolition and removal of this building and these two parking facilities from the campus of GSU.

Recommended further: That demolition and removal of this building and these two parking facilities be subject to conducting a hazardous materials survey and assessment to identify the presence of asbestos-containing materials or other hazardous materials and completion of any associated abatement, management, and/or disposal measures prior to or during demolition to ensure compliance with environmental regulations.

Understandings: Acquisition of this real property was approved by the Board in November 2010. The Board was informed that further action may be requested for demolition.

The 10,000 square foot (“sf”) two-story building, constructed in 1900, is a brick masonry structure that is in poor condition.

The 7,700 sf three-level parking facility containing 38 parking spaces, constructed in 1963, is a concrete and steel frame structure attached to the Candler Building parking facility and is in poor condition.

The 15,400 sf two-level parking facility containing 90 parking spaces, constructed in 1963, is a free-standing concrete and steel frame structure that is in operable condition.

Demolition of this building and these two parking facilities is consistent with the GSU master plan.

This property is the site for the GSU Humanities-Law Building approved by the Board in August 2009 and other GSU business school buildings. Further action by the Board may be requested for authorization of a project on this site for the GSU business school buildings.

**10. Naming of the J. Foster Watkins Academic Building, Gainesville State College**

Recommended: That the Board approve the naming of the Academic III Building at Gainesville State College (“GSC”) the J. Foster Watkins Building in recognition of Doctor J. Foster Watkins.

Understandings: President Martha T. Nesbitt confirms that this naming conforms to the GSC naming guidelines and with the Board of Regents naming policy.

Doctor Watkins was president of GSC for 14 years from 1983 through 1997. During Doctor Watkins tenure, he was recognized by his colleagues in the American Association of Community and Junior Colleges’ Community College Leadership Program as an outstanding chief executive officer in Georgia. Additionally, his administration was marked by dramatic campus growth, including the addition of the first new campus buildings since 1974.

This building includes the highly innovative Academic, Computing, Tutoring and Testing Center that was recognized as one the "Very Best Retention Programs" of the University System of Georgia in 1995 and has since received additional Regents and national awards as an outstanding facility and program that has fostered student retention and success.

Another building constructed during Doctor Watkins tenure as president of GSC is the Continuing Education/Performing Arts building. This building, completed in 1991, houses the college's part of the Gainesville Theatre Alliance (the “GTA”), a collaboration between GSC and Brenau University, which has received national recognition. In 1992, GTA performed at the Kennedy Center in Washington D.C. and in 2000 was recognized by the American Council on Education as one of eight exemplary programs in the country that reflected "Academic Excellence and Cost Management." This theatre program is regularly ranked among the top theatre programs in Georgia, including the top award for two years.

Also, during the tenure of Doctor Watkins, GSC and North Georgia College and State University entered into a collaboration to offer baccalaureate degrees by North Georgia on the GSC Campus.

By the end of Doctor Watkins's tenure as president in 1997, the GSC Foundation had built an endowment of \$4,000,000, the largest of any two-year college in Georgia. Doctor Watkins has contributed to the GSC College Foundation, both while he was president and every year since then, at the President's Level.

**11. Naming of the Loyd Strickland Academic Building, Gainesville State College**

Recommended: That the Board approve the naming of the Academic II Building at Gainesville State College (“GSC”) the Loyd Strickland Building in recognition of Mr. Loyd Strickland.

Understandings: President Martha T. Nesbitt confirms that this naming conforms to the GSC naming guidelines and with the Board of Regents naming policy.

Mr. Strickland was on the Hall County Task Force in the early 1960's which obtained permission from the Board of Regents to build a Junior College in the county and spearheaded both the passage of a local bond referendum and the building of GSC.

Mr. Strickland served on the state highway board. He was a key player in the development of Interstate 985, which provides a gateway to GSC. The interchange which connects to the college now bears his name.

Mr. Strickland served on the GSC Foundation Board and has been named an Honorary Life Trustee. He has been a significant and frequent financial contributor to GSC. He has established an endowed scholarship and contributed to the GSC Eminent Scholar campaign which resulted in an Eminent Scholar position.

Mr. Strickland is a pioneer in the poultry industry as the founder of Chestnut Mountain Hatchery, which later became Crystal Farms, a major egg producer. Mr. Strickland's philanthropy also extends as one of the early supporters of Eagle Ranch, now a thriving home for boys and girls.

**12. Naming of the Bernard A. Zuckerman Museum of Art, Kennesaw State University**

Recommended: That the Board approve the naming of the Art Museum at the Kennesaw State University (“KSU”) the Bernard A. Zuckerman Museum of Art in recognition of Mr. Bernard A. Zuckerman.

Understandings: President Daniel S. Papp confirms that this naming conforms to the KSU naming guidelines and with the Board of Regents naming policy.

Mr. Bernard Zuckerman provided a significant financial gift for the Art Museum at KSU. Phase II of this facility was approved at the March 2012 Board meeting.

Mr. Zuckerman is also one of the most important benefactors of the KSU Permanent Collection of Art, having donated approximately 100 works of sculptures by his late wife, Ruth Zuckerman, in 1999. He also contributed many of her sketches, notes, maquettes, and other materials so that students could study her work more thoroughly.

**13. Naming of the Elridge W. McMillan Academic Sciences Building, Atlanta Metropolitan College**

Recommended: That the Board approve the naming of the Academic Sciences Building at Atlanta Metropolitan College (“AMC”) the Elridge W. McMillan Academic Sciences Building in recognition of Regent Elridge W. McMillan.

Recommended further: That the Board waive Board Policy 9.1.7 requiring two years disassociation from service from the University System of Georgia.

Understandings: President Gary A. McGaha confirms that this naming conforms to the AMC naming guidelines.

For over 38 years Regent Emeritus McMillan has been committed to education and has served the Board of Regents and Atlanta Metropolitan College.

Regent Emeritus Elridge W. McMillan has long been recognized by the citizens of Georgia for his selfless service to education, his commitment to Georgia's institutions of higher education, and his stalwart support of Georgia's Historically Black Colleges and Universities. Regent Emeritus McMillan dedicated 34 years to the Board of Regents of the University System of Georgia, which places him in the record books as the longest serving member in the organization's history. He is the first African American to serve as chairperson of the Board of Regents. During his tenure with the Board of Regents, Regent Emeritus McMillan played a critical role in the implementation of the federally ordered desegregation plan for the University System's colleges and universities and worked tirelessly to enhance academics and elevate the reputation of Georgia's University System. In 2004, he was honored with the board's Lifetime Achievement Award, an annual recognition which has been named in his honor

In addition, he was the first African American president of the Southern Education Foundation, where he led the foundation to take a prominent role in the promotion of equity and equality in the South.

He is a recognized expert in the fields of higher education policy, research, governance, and curriculum development, and serves as the Scholar-in-Residence at Atlanta Metropolitan College.

**14. Resolution for Transfer of Surplus Federal Property, Columbus State University**

Recommended: That the Board adopt a resolution (Appendix I) for the transfer of improved real property from the Department of Education to the Board of Regents.

Understandings: On June 13, 2007, the Board adopted a resolution regarding the transfer of improved real property from the U.S. Department of Education to the Board of Regents for the benefit of Columbus State University (“CSU”). This resolution authorized Frank Brown, President of CSU, to take all actions necessary to carry out this resolution. Transfer of title to the property was delayed. With the retirement of Dr. Brown, The Department of Education has requested that the Board adopt a similar resolution in the form attached as Appendix I, naming Dr. Timothy Mescon, current President of CSU, as the person authorized to take all actions necessary to carry out the resolution.

**15. Executive Session**

Materials to be handed out in executive session.

## **AGENDA**

### **COMMITTEE OF THE WHOLE: REAL ESTATE AND FACILITIES**

**April 17, 2012**

**1. Information Item: Update on Space Utilization Assessment**

This is to update the Board on the initiative to assess the utilization of existing space at USG institutions. The Chancellor announced this initiative at the September 2011 Board meeting. The initiative spans two phases, with the first phase concluding in May 2012 and the second phase expected to conclude in summer 2013. This report will provide a summary of the key observations and lessons learned during the first phase, from both the system and institution perspective.



**AGENDA**

**COMMITTEE OF THE WHOLE  
MAINTAINING AFFORDABILITY**

**April 18, 2012**

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3. Approval of Proposed Revision to <i>The Policy Manual</i> , 7.3.3 Tuition and Fee Payment and Deferral	3

**1. Tuition and Fee Payment Plans for the University System of Georgia**

Background: The Board recently approved a strategy to allow institutions to offer installment payment plans for student housing fees. Offering these types of payment options not only helps make housing costs more manageable for students, but also increases campus competitiveness with private-sector housing rental structures.

Staff will update current tuition and fee payment options to include information on a payment option offered through a third-party provider. The option allows students and families the opportunity to pay tuition and fees through installments.

**2. Tuition and Fee Payment Plan Proposal – Georgia Institute of Technology**

Background: Tuition and fee payment plans are utilized throughout higher education to provide students and families the opportunity to pay tuition and fees through installments. Currently, students at University System of Georgia (“USG”) institutions pay all tuition and fees, with few exceptions, upon registration, in compliance with the tuition and fee payment and deferral policy. With increases in tuition and fees and changes or reductions to HOPE scholarships, consideration should be given to allow USG Institutions to offer an installment plan option for tuition and fees. Making tuition and fee payments more manageable will assist students and families with access and affordability.

Representatives of the Georgia Institute of Technology will present a proposal for an internally managed tuition and fee installment plan. This proposal creates an internally managed installment payment plan for students with remaining balances after all financial aid has been applied. If a short-term piloting of the program is successful, all USG institutions could have the option to offer the plan as appropriate. One would expect all institutions to utilize the same process for an internally managed plan.

The Internally Managed Plan proposal was developed by the Georgia Institute of Technology and reviewed by the University of Georgia, Georgia College & State University, Georgia State University as well as the University System Office of Fiscal Affairs. University System legal staff, conferring with the State Office of the Attorney General, confirmed that the payment plan as proposed does not violate state law. The internally managed plan will be offered as a pilot for one year at Georgia Institute of Technology.

**3. Approval of Proposed Revision to *The Policy Manual*, 7.3.3 Tuition and Fee Payment and Deferral**

Recommended: That the Board approve the proposed revision to the Board Policy, Section 7.3.3 Tuition and Fee Payment and Deferral effective July 1, 2012.

Background: Students at University System of Georgia (“USG”) institutions currently pay all tuition and fees upon registration, in compliance with the tuition and fee payment and deferral policy.

The proposed policy change would authorize the implementation of the internally managed tuition and fee installment plan developed by the Georgia Institute of Technology. The plan has been reviewed by the University of Georgia, Georgia College & State University, Georgia State University as well as the University System Office of Fiscal Affairs. University System legal staff, conferring with the State Office of the Attorney General, confirmed that the payment plan as proposed does not violate state law. The internally managed plan will be offered as a pilot for one year at Georgia Institute of Technology and open for other institutions thereafter upon approval by the Office of Fiscal Affairs. Detailed business procedures are being drafted to ensure compliance with Board Policy and State Law.

The internally managed plan will allow students to make three installment payments, with the first installment of 50% due prior to classes beginning, and payment of the remaining 50% by mid-term. This policy aligns with the USG refund policy, thus eliminating the possibility of creating any unintended accounts receivable.

Understandings: The proposed recommendation for Section Proposed Revisions to The Policy Manual, 7.3.3 Tuition and Fee Payment and Deferral, constitutes a revision of the previous policy. Proposed revisions are provided below. Please note that any strikethrough text represents a deletion from the current version, and the bold, underlined text represents an addition to current policy.

<i>Current Policy</i>	<i>Proposed Policy</i>
<b><u>7.3.3 Tuition and Fee Payment and Deferral</u></b>	<b><u>7.3.3 Tuition and Fee Payment and Deferral</u></b>
All tuition and fees (mandatory and elective) are due and payable upon registration. Exceptions to the time of payment are as follows:	All tuition and fees (mandatory and elective) are due and payable upon registration. Exceptions to the time of payment are as follows:

**3. Approval of Proposed Revision to *The Policy Manual*, 7.3.3 Tuition and Fee Payment and Deferral (Continued)**

<i>Current Policy (continued)</i>	<i>Proposed Policy (Continued)</i>
<ol style="list-style-type: none"> <li>1. An institution may defer tuition and fees up to the amount authorized for a specific academic term for students whose fees are guaranteed and will be paid by an outside agency under a documented agreement with the institution.</li> <li>2. An institution may defer tuition and fees up to the amount of the aid granted for a specified academic term for students who have an institution-administered loan or scholarship in process.</li> <li>3. An institution may defer tuition and fees up to the limit stated in the certificate or other document for a specified academic term for foreign students who have a certificate or other acceptable documented evidence that payment will be made after a statement of charges from the student has been presented for payment.</li> <li>4. An institution may elect to collect fees specifically for housing on an installment basis, in advance of service provided.</li> </ol>	<ol style="list-style-type: none"> <li>1. An institution may defer tuition and fees up to the amount authorized for a specific academic term for students whose fees are guaranteed and will be paid by an outside agency under a documented agreement with the institution.</li> <li>2. An institution may defer tuition and fees up to the amount of the aid granted for a specified academic term for students who have an institution-administered loan or scholarship in process.</li> <li>3. An institution may defer tuition and fees up to the limit stated in the certificate or other document for a specified academic term for foreign students who have a certificate or other acceptable documented evidence that payment will be made after a statement of charges from the student has been presented for payment.</li> <li>4. An institution may elect to collect fees specifically for housing on an installment basis, in advance of service provided.</li> <li>5. <b><u>An institution filing an approved plan with the Office of Fiscal Affairs may elect to collect tuition and mandatory fees on an installment basis, in advance of services provided.</u></b></li> </ol>