



Overview of Exemptions

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Georgia Department of Early Care and Learning

Bright from the Start: Georgia Department of Early Care and Learning

www.decal.ga.gov

What is an Exemption?

- An exemption is an exception to the requirement for a person or business to become licensed or commissioned for providing child care.
- Georgia law requires that anyone providing care for more than two children *for pay* must be licensed or exempt.
- Exemptions are site and owner specific.

What is an Exemption?

- There are no expiration dates, per se. An exemption remains in effect only until there is a change in the program. This may include moving to a new location or a change of ownership.
- A new location or a change of ownership = new application.
- Exemption approvals are limited to one location/address. Multiple locations for the same owner = separate approvals, one for each site address.

What is an Exemption?

- Family child care learning homes and private residences are **not** eligible for an exemption.
- Exemption approval from DECAL does not exempt a program from state and local county approvals. Applicants must be compliant with the requirements for zoning, fire and building authorities.
- A licensed **and** an exempt program may operate at the same location. Programs must be **kept separate** and cannot share playgrounds, or classrooms.

BRIGHT FROM THE START
GEORGIA DEPARTMENT OF EARLY CARE AND LEARNING
KEEP A COPY OF ALL DOCUMENTS FOR YOUR RECORDS
EXEMPTION APPLICATION

Exemption Application

| | |
|---|--|
| REASON FOR SUBMITTING THIS APPLICATION (check one) <input type="checkbox"/> New Exemption <input type="checkbox"/> Change of Location (List previous address) _____ <input type="checkbox"/> New Exemption resulting from visit by Bright from the Start consultant (Visit date) _____ <input type="checkbox"/> Change in months, days, or hours of operation; ages served; program name (Specify) _____ | |
| APPLICANT CONTACT INFORMATION First name _____ MI _____ Last name _____ Mailing address (Street or P.O. Box) _____ City _____ State _____ Zip _____ County _____ Main contact number _____ Alternate contact number _____ E-mail (required) _____ | PROGRAM LOCATION INFORMATION Program name _____ Street address _____ City _____ State _____ Zip _____ County _____ Phone number _____ E-mail (required) _____ Website _____ |
| PROGRAM OWNERSHIP - Check one and enter the name of the individual owner, the LLC, the corporation etc., whichever applies. <input type="checkbox"/> Individual (Person's name) <input type="checkbox"/> Association (Assoc. name) <input type="checkbox"/> Partnership (Persons' names) <input type="checkbox"/> LLC (LLC name) <input type="checkbox"/> Corporation (Corp. name) <input type="checkbox"/> Government (Agency, office or department name) Name of legal owner: _____ _____ | |
| Please answer the following questions before continuing to complete this application: 1. What is the tax status of the organization/program? <input type="checkbox"/> Profit <input type="checkbox"/> Non-profit 2. Is this location a private residence OR do you operate a family day care home at this location? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, this program is not eligible for an exemption. 3. Have you submitted an application to become licensed at this location? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, what is the date you submitted the application? _____ 4. Do you operate a family day care home at another location? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, list the address on the line below: _____ 5. Are there any programs currently operating at this address that do not have a license or an exemption? <input type="checkbox"/> YES <input type="checkbox"/> NO IF YES, complete the following: Program name _____ Months, days and hours of operation _____ Ages of children _____ to _____ | |
| Is there a licensed child care program operating at this address, on this campus, or anywhere on this property? <input type="checkbox"/> YES <input type="checkbox"/> NO If YES, complete 1-3 below. The application will not be processed without this information. 1. Program name: _____ 2. License number: _____ 3. Attach a site plan and floor plan showing the location of building(s) and outdoor play space, the rooms designated for the licensed program and for the pending exempt program, toileting facilities, entrances and exits. | |

Exemption Partners

- Public/private schools
- Faith based organizations
- YMCA's/ Boys & Girls Clubs
- Parks & Recreation centers
- College/University systems
- CAPS
- Nutrition



Sample of Exemption Notice

NOTICE OF EXEMPTION

EFFECTIVE January 23, 2017

Cool Girls After School Club – Hope Hill Elementary

Exemption Program Number: EX - 46420

112 Boulevard, NE

Atlanta, Georgia 30312

This program is not licensed by Bright from the Start: Georgia Department of Early

Care and Learning and is not required to be licensed.

Bright from the Start does not regulate or routinely inspect this program.

For details about the exemption(s) approved for this program, please see the letter posted with this notice.

For additional information, go to www.decal.ga.gov or call 404-657-5562.

**Bright from the Start: Georgia Department of Early Care and Learning, 2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, Georgia 30334**



THIS NOTICE AND THE EXEMPTION APPROVAL LETTER MUST BE POSTED IN A CONSPICUOUS LOCATION IN THE PROGRAM.

Exemption Requirements

Exemption rules and regulations are in effect for all exempt programs, regardless of when the exemption was granted. Exempt programs must adhere to the following:

- Post a copy of the exemption approval letter and the Notice of Exemption certificate indicating that the program is not licensed and is not required to be licensed by the state.
- Obtain the signature of parent(s) or guardian(s) on a form that indicates they have been advised and understand the program is **not licensed**.
- Maintain attendance records for all children.

CAPS Policy for Exempt Programs

The following requirements only apply to programs in **category 1- Government owned** or category 7- Day Camp that **receive subsidy** funding through the **CAPS** program.



CAPS Policy for Exempt Programs

- Types of Exempt Programs Authorized to Receive Subsidies:
 - Governmental Entities
 - Day Camp Programs

- New Requirements
 - Annual Enrollment
 - CRC Requirements
 - Monitoring Requirements
 - Health and Safety Training Requirements

Criminal Records Checks

- Require criminal records checks **through DECAL**
- In addition to a federal fingerprint check, the new CCDF regulations require:
 - National Sex Offender Registry Check
 - Child Abuse Registry Check
 - Record checks in states where the applicant has resided in the past 5 years

Training Sources

Private training vendors such as independent trainers and training companies

- Classroom based
- Online

Search for available training at:

www.training.dec.state.ga.us

Pennsylvania State University's Better Kid Care library

<http://extension.psu.edu/youth/betterkidcare/early-care/ccdbg>

Technical Colleges

- Technical Certificate of Credit
- Technical Diploma

Questions



Contact Information

Child Care Services (CCS)

404.657.5562

ChildCareServices@dec.al.ga.gov

CCS Applicant Services

404.657.5562

applicantservicesunit@dec.al.ga.gov

CCS Exemptions

770.293.5977 ccsexemptions@dec.al.ga.gov

www.DECAL.ga.gov

Thank You!

