



OneUSG Connect Important Practitioner Dates

Important HR and Payroll Dates - Cohorts 1, 2, 3, 4, 5, & 6

Cohorts 1, 2, 3, 4, & 5

- March 13** Begin **Cutover**
- Mar. 13 at 6 p.m. – Mar. 18 at 7 a.m.** **Blackout - OneUSG Connect is not available.**
- Time clocks** will remain available for regular use.
OneUSG Connect - Benefits will remain available from the USG Faculty and Staff Portal.
<https://oneusgconnect.usg.edu/>
Web clocks will not be available.
Self Service will not be available.
Careers will not be available
- March 22** **OneUSG Connect Cohort 6 Go Live!**
- March 23** **Mar. 8 – Mar 21 Biweekly** payable time to SSC by 1 p.m.
- SSC confirms **biweekly** payroll by 4 p.m.
- March 24** **Mar. 1 – Mar. 31 Monthly** Pay groups to SSC by 9 a.m.
- March 13-24** OneUSG Connect Benefits (Alight) will hold all HR files from USG to review and confirm that the process is working properly. During this time, there will be no new updates to the OneUSG Connect Benefits system (New hire, New Retirees, Pay Changes, Etc.). HR file loads are scheduled to resume on **March 25, 2020**. Please allow ample time for Alight to process the information received during this time before reaching out for assistance. If this date changes for any reason, we will notify you of the change.
- March 25** **Mar. 1 – Mar. 31 Monthly** Time Detail and Adjustments to SSC by 11 a.m.
- March 26** SSC confirms **monthly** payroll by 2 p.m.
- March 27** **Biweekly** payroll paid.

Cohorts 1, 2, 3, 4, 5, & 6

- Mar. 27 at 6 p.m. – Mar. 31 at 7 a.m.** **Blackout - OneUSG Connect is not available.**
- Time clocks** will remain available for regular use.
OneUSG Connect - Benefits will remain available from the USG Faculty and Staff Portal. <https://oneusgconnect.usg.edu/>
Web clocks will not be available.
Self Service will not be available.
Careers will not be available.
- March 31** **Monthly** payroll paid.
- April 6** **Mar. 22 – Apr 4 Biweekly** payable time to SSC by 1 p.m.
- April 7** SSC confirms **biweekly** payroll by 4 p.m.
- April 10** **Biweekly** payroll paid.
- April 20** **April 5 – April 18 Biweekly** payable time to SSC by 1 p.m.
- April 21** SSC confirms **biweekly** payroll by 4 p.m.
- April 24** **Biweekly** payroll paid.
- April 23** **April 1 – April 30 Monthly** Pay groups to SSC by 9 a.m.
- April 24** **April 1 – April 30 Monthly** Time Detail and Adjustments to SSC by 11 a.m.
- April 27** SSC confirms **monthly** payroll by 2 p.m.
- April 30** **Monthly** payroll paid.

