
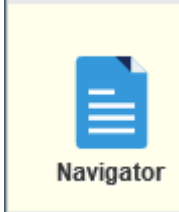
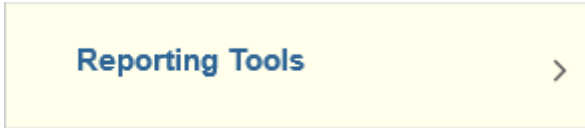
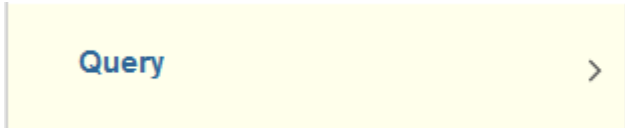
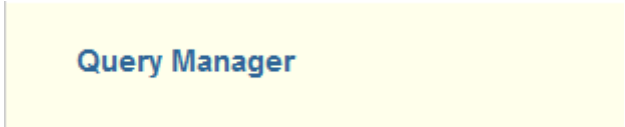
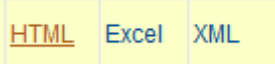




QY001.01 Run Pre-Existing Query without Parameters

Step	Action
1.	Click the NavBar button. 
2.	Click the Navigator button. 
3.	Click the Reporting Tools button. 
4.	Click the Query button. 
5.	Click the Query Manager or Query Viewer button. 
6.	Enter all or part of the query name you want to run. Click Search Where Do You Find Existing Queries? Query Listings of all pre-existing public queries are located on the OneUSG Connect Support website at www.usg.edu/oneusg_connect/practitioner_services/general_resources



Step	Action
7.	<p>Next to the query you want, select either HTML, Excel or XML link.</p> <p>Recomended is to use HTML so you can easily view the results before downloading to Excel.</p> <p>You can downlod to Excel once you get tot he HTML page.</p> 
8.	End of Procedure.