

## How Do I Use the Company Directory and View the Organizational Chart?

### Navigation

1. Log into OneUSG Connect.
2. From **Employee Self Service**, click the **Company Directory** tile.
3. To see an **Organization Chart**, you first have to search the **Company Directory** for an employee within that chart.
  - a. Enter a search term in the **Search** field. You can include anything from Location, Company, Department, Name, and Position Title.
  - b. Click the **Search** button (>>).
  - c. Select the person you want to view.
  - d. On the **Profile** page, click the **View Org Chart** link.

