

USG Study Abroad Committee Meeting Minutes

Held November 1, 2002

Nancy W. Shumaker, Chair

I. **Those in attendance were:** James Anderson, Armstrong Atlantic State Univ.; Chris Bourdouvalis, Augusta State Univ.; Neal McCrillis, Columbus State Univ.; Alberta Johnson, Floyd College; Bunderlai Souto Dunham, Gainesville College; Dwight Call, Georgia College and State Univ.; Leigh Walker, Georgia State Univ.; Natalie Hood, Georgia State Univ.; Tom Keene, Kennesaw State Univ.; James D. Decker, Macon State College; Dlynn Armstrong-Williams, North GA C. & State Univ.; Fausto Sarmiento, University of Georgia; William Schaniel, West Georgia college and State Univ.; David Starling, Valdosta State Univ.; Jill Clemmons, Valdosta State Univ.; Tracy Harrington, Valdosta State Univ.,

II. Call to Order and Introductions

A. Susan Leisure spoke on what was now available on the website: <http://www.usg.edu>

/international ed/

1. Best Practices, RFP
2. Global Partnerships, RFP
3. Summer 2003, Faculty Seminar Apps
 - a. Peru, Japan, Spain
4. Off cycle European Council Seminar to Germany
 - a. Berlin, Stuttgart, other visits (for council 2004)
5. Current Symposium info & Registration Forum
6. America's Council Conf info & Registration Forum
7. Online ???Tap??? 1001-1902 information, ??also?? 2001.. when?

III. CISI - Ray Maki (See link at: <http://www.culturalinsurance.com/>)

- A. 50-60 thousand people year
- B. 40-50 thousand study abroad
- C. Gather information - contact person on each campus
- D. Coverage
 1. \$100,000 @ 100%
 2. Zero deductible
 3. \$50,000 emergency evacuation (consider coverage to be primary, can make hospital guarantees to foreign hospitals, can pay in foreign currencies)
 4. Up to \$500 coverage for pre-existing conditions
 5. Some coverage for nervous & mental (conditions)
 - a. \$500 out patient, \$5,500 in-patient, (no age limits if on University sponsored program)
 6. 30-day extension of benefits when they return
 7. If hospital oversees for more than 7 days, \$2000 for parent travels to beside.
 8. Expenses related to drug and alcohol use covered.

9. Evacuation for pre-existing condition
10. Injuries related to acts of terror are covered

E. Exclusions

1. Injuries resulting from commission of a felony
2. Music therapy
3. (Does not cover) immunizations, elective surgery, physical injury from racing, bungee jumping, etc.

F. List of Contacts at each college/Univ

G. Distribute brochures and blank ID cards and sample claim forms

H. Spreadsheet for enrolling students electronically will be sent electronically to each campus

I. NOTES:

1. Premium is \$30/month
2. Does not have to begin on the first of the month
3. Have 2 week/ 4 week/ 6-week premiums (\$18, \$30, & \$46 respectively).
4. Anything over 6 weeks is by the month
5. 5-day flexibility before or after (e.g. 6 weeks + 5 days)
6. Early termination does give credit and/or refund payable to college/university

J. Eligibility

1. Will cover faculty at same rate
2. Will cover programs sponsored by university
3. Will not cover faculty on faculty seminars
4. Will not cover alumni
5. Will not cover independents of faculty leading trips
6. Will not cover dependents (of student?)
7. Will not cover athletic teams traveling (they do not consider themselves the primary insurer for athletic injuries, but will provide coverage for other types of injuries)
8. For additional travel after the program or before the program, will give 30 days additional coverage on either end (of the policy dates)

K. Rates are guaranteed until August 1, 2003

1. Do not cover the U.S., but otherwise they do not have countries that are not covered.

IV. **USG Study Abroad Conference: Fausto Sarmiento of UGA** - (GASOU participation) (http://www.uga.edu/international_ed/)

A. Opening session: Regent Magill will explain the policy for study abroad students

1. Study abroad
2. International exchange

B. Replacement for Anne Allen appointed (Asst. Dir.)

C. Fausto recently appointed new Director of OIE at UGA

D. Conference - decided to provide a theme that could be focus of conference and which we could use to produce tangible suggestions to take home - "4% by 2007"

E. Topics Listed:

- a. Best Practices Competition - "Learning from the Winners"

- b. Most integrated International Program (suggested Title)
 - c. An International Brunch
 - F. Town meeting - sum up what taking into consideration for 4% by 2007 theme
 - G. Everyone needs to register
 - H. Encourage other folks on campus to attend
 - a. (Faculty)
 - b. Regent (Magill) has asked for participant list
- NOTE: Reception for Richard Reiff

V. "4% by 2007 Mandate by BOR"...

- A. Outside funding
 1. The Foundation Center website is the clearinghouse for grants, both private and public
 2. Need to be creative - look at specific areas of study and foundations that support those areas
 3. Encourage all campuses to submit at least one application per (Bor) grant opportunity:
 - a. Best Practices
 - b. Most internationalized unit,
 - c. Program integrated study abroad
 - d. Global partnership Grant
 4. T.H. question: @ system sponsorship program
 5. Neal M.: could system offer a Best Practices grant for most improved study abroad program, (%increase weighted perhaps)
 6. Some criteria for program creation - weight given to that in grant proposal
 7. Measure numbers of students from other institutions
 8. W. Schaniel, --- if double the # abroad, should double the \$ for scholarships
 - a. System scholarships incentive for individual institutions

MOTION 1:

Motion that the BOR should undertake as a first priority the continuation of the BOR scholarships and that they actually should be doubled in the dollar amount to reflect the doubling of the number of students expected to participate in study abroad programs.

- a. D. Call suggested the committee recommend to system that BOR scholarships be continued and doubled.
- b. Leigh Waler: That the BOR should undertake as a first priority that the Office of the BOR scholarships(see motion above)
- c. Motion seconded by Dwight Call.
- d. Motion passes.
- e. Forward to Rick Sutton, along with other recommendations from the committee that all of these issues and recommendations be presented for discussion at SCIE in January
- f. Tracy H suggests: compile a list of what's being done at various institutions to fund scholarships. (Sue Sugarman will compile the list.)
- g. Susan Leisure: Suggested direct fund raising
 1. Dinners, etc.

2. Campus can ask Sue & Susan for ideas about ways to conduct direct fund raising
3. Need to get foundations on board to do direct fund raising

MOTION 2:

"Motion for a letter from BOR to Presidents and Vice Presidents asking them in light of the 4% study Abroad goal, to encourage foundations to place a high priority on raising funds for study abroad initiative."

1. [Rough draft: Motion for a letter from BOR to the Presidents and Vice Presidents asking them to encourage foundations to place a high priority on raising funds for study abroad initiatives. (Proposed for Tracy Harrington, seconded by Natalie Hood.)]
 - a. Listing of scholarship sites that students can search
 1. Sue S. will provide more complete listing at Nov. 12 conference
 - b. Different ways to market study abroad on campuses
 - c. Websites - get "metatags" so students from outside can find website quickly
 1. If website has frames, need website address embedded into frame
 - d. Study abroad handbook to be ready at Nov 12 contents \$10, binder & contents \$15
 - e. Courses - incorporated into major degree programs
 1. (Put programs into list of electives for program
 - a. (e.g. nursing shows Bahamas & Ghana programs as options.)
2. ISEP (cont'd) VSU, GCSU, Col State, West GA, NGSU
 - a. 13 semesters abroad (2 for one year)
 - b. Half the students are from GSU and UGA
 - c. Program growing
 - d. Price for this year - for transient students
 1. \$4600 (includes housing & meal plan)
 2. \$300 app fee
 3. \$100 administration fee
 4. + Airfare & spending money
 - e. Searchable database on web
 - f. Can search by discipline, country, topic
 - g. You can study virtually anything on ISEP program
 - h. Is an exchange program so that students are integrated directly into the country
 - i. Many places where student can study classes in English
 - j. Transfer of credit arranged before student leaves
 1. Complete transient student application
 2. Can be time problem because several programs don't put up classes until several weeks before the program begins
 - k. David Starling oversees student balance
3. Weighting of programs
 - a. There is concern that institutions will recruit for large #'s on short term programs
 1. Incentive to recruit for longer term programs

- b. Recommendation by Susan Leisure that:
 - 1. They count numbers &
 - 2. Count days abroad
 - 3. Don't want to get into "longer equals more quality"
 - 4. Would reflect amount of man hours of input to get students on longer programs
 - 5. Link between having own faculty programs & students wanting to go on programs
 - a. Result in desire by instructor to have more in-house directed programs
 - 6. Difference between how much exposure to truly foreign culture
 - a. Length does not address that
 - b. (e.g. #of days in China vs. # of days in UK)
 - 7. How will they account for value of programs that incorporate language study
 - 8. Analyze data by region, country, length of time, etc.
- c. Neal McCrillis suggests Best Practices Grant for institution (\$10000)
 - 1. Split "most internationalized academic unit" into:
 - a. " Most internationalized academic unit"
 - b. " Most internationalized study abroad office unit"
 - 2. Seed money for program development
- d. "How do we raise money in our own communities and own campuses?"
 - 1. Texas plan? 1% of student fees
 - a. If part of existing activity fee doesn't need BOR approval.
 - b. Surplus: at end of year could allocate toward scholarships of SGA monies
 - 2. Annual campaign \$\$ - target forever study abroad directors & teachers
- e. Faculty involvement
 - 1. Use retired or part time faculty to recruit and teach abroad
 - 2. Make teaching abroad in SS more rewarding financially & academically - take disincentives away
- f. Use videos
 - 1. Send to each department
 - 2. Target one person in a department to be a recruiter
 - 3. When class is cancelled, send student or staff person to show video
 - 4. Get secretary for each department to notify international coordinator so could show video
- g. President to faculty encouraging them to become involved in recruiting efforts
- h. Incentives for faculty - release time for faculty leading programs
- i. International Education Week - move conference to that week - use as kickoff.