Study Abroad Committee
System Council on International Education
Meeting Minutes
25 January 25, 2019

Attendance: (asterisk indicates primary institutional member) *Liz Havey, Georgia College; *Yana Cornish, UGA; *Irina McClellan, Valdosta State; Nneka Nora Osakwe, Albany State; Sheila Schulte, UNG; *Daniela Martinez, UNG; Ivan Nikolov, Valdosta State; *Fernando Garcia, Dalton State; *Dorothee Mertz-Weigel, Georgia Southern; *Richard Baskin, Gordon State; Christy Flatt, Gordon State; Herb Mattord, Kennesaw State; Mimi Noda, Albany State; *Stephen Murray, Georgia State; Anthony Owusu-Ansah, Albany State; *Nadine Jones, Kennesaw State; Andrea Henriquez, Kennesaw State; *Carmine Palumbo, East Georgia State College; *Maria Darley, Augusta University; Jeff Brown, Georgia Highlands; Scott Tayloe, European Council; *Darby Sewell, ABAC; Emmanuel Naniuzeyi, Savannah State; Bernard Bongang, Savannah State; Mohamed Mukhtar, Savannah State; Eric Spears, Columbus State; Tzuetelin Iordanov, Georgia Southerwestern; Jarris Lanham, Georgia College; *Laura Thomason, Middle Georgia; *Sasha Cokuslu, Clayton State; *Katharine Grego, Columbus State; Funwi Ayuninjam, Georgia Gwinnett; *James Lynch, College of Coastal Georgia; Brian Hibbs, Dalton State; *Lorie Paulez, Georgia Tech

1. Meeting called to order by Lorie Johns Paulez at 12:38 pm
   a. Clarification: official representatives to make themselves known on sign in sheet
2. Review of Minutes from 21 September 2018
   a. Minutes approved with no changes
3. Review of proposed by-laws
   a. Changes made to bring by-laws in line with CISS
   b. Stephen Murray to remain secretary through remainder of this term; position will not be replaced in future
   c. By-laws approved with no changes
4. USG update from Coryn
   a. Study Abroad & Financial Aid workshop review, Risk Management workshop requested
   b. FORUM training review, notice of upcoming training
   c. Study Abroad attribute for Banner being implemented; available now, required for Fall 2019
   d. Study Abroad Handbook coming out soon (online!), ideally along with Business Procedures Manual
   e. CIISI administrator and user surveys coming out
   f. SlackChat returning in February
   g. Reminders:
      i. Register new Italian programs
      ii. Upload program list to USG study abroad database
   h. CASSIE preliminary results presented
5. Questions regarding HOPE/ZELL Changes
   a. HOPE/ZELL will now require proactive proof of registration, implementation is rolling out across institutions; this is problematic for exchanges
   b. HOPE reimbursement still possible
6. Agency account changes & BPM update
   a. Question: how other institutions handle refunds...
   b. How might refund policies change with agency account changes?
   c. How do agency account changes affect exchange accounts?
7. Announcements, questions
   a. UC system not using WhatsApp, what about us?
   b. GILC cancellation
8. Meeting adjourned at 1:50pm