

Study Abroad Committee

System Council on International Education

Meeting Minutes

25 January 25, 2019

Attendance: (asterisk indicates primary institutional member) *Liz Havey, Georgia College; *Yana Cornish, UGA; *Irina McClellan, Valdosta State; Nneka Nora Osakwe, Albany State; Sheila Schulte, UNG; *Daniela Martinez, UNG; Ivan Nikolov, Valdosta State; *Fernando Garcia, Dalton State; *Dorothee Mertz-Weigel, Georgia Southern; *Richard Baskin, Gordon State; Christy Flatt, Gordon State; Herb Mattord, Kennesaw State; Mimi Noda, Albany State; *Stephen Murray, Georgia State; Anthony Owusu-Ansah, Albany State; *Nadine Jones, Kennesaw State; Andrea Henriquez, Kennesaw State; *Carmine Palumbo, East Georgia State College; *Maria Darley, Augusta University; Jeff Brown, Georgia Highlands; Scott Tayloe, European Council; *Darby Sewell, ABAC; Emmanuel Naniuzeyi, Savannah State; Bernard Bongang, Savannah State; Mohamed Mukhtar, Savannah State; Eric Spears, Columbus State; Tzuetelin Jordanov, Georgia Southern; Jarris Lanham, Georgia College; *Laura Thomason, Middle Georgia; *Sasha Cokuslu, Clayton State; *Katharine Grego, Columbus State; Funwi Ayuninjam, Georgia Gwinnett; *James Lynch, College of Coastal Georgia; Brian Hibbs, Dalton State; *Lorie Paulez, Georgia Tech

1. Meeting called to order by Lorie Johns Paulez at 12:38 pm
 - a. Clarification: official representatives to make themselves known on sign in sheet
2. Review of Minutes from 21 September 2018
 - a. Minutes approved with no changes
3. Review of proposed by-laws
 - a. Changes made to bring by-laws in line with CISS
 - b. Stephen Murray to remain secretary through remainder of this term; position will not be replaced in future
 - c. By-laws approved with no changes
4. USG update from Coryn
 - a. Study Abroad & Financial Aid workshop review, Risk Management workshop requested
 - b. FORUM training review, notice of upcoming training
 - c. Study Abroad attribute for Banner being implemented; available now, required for Fall 2019
 - d. Study Abroad Handbook coming out soon (online!), ideally along with Business Procedures Manual
 - e. CISI administrator and user surveys coming out
 - f. SlackChat returning in February
 - g. Reminders:
 - i. Register new Italian programs
 - ii. Upload program list to USG study abroad database
 - h. CASSIE preliminary results presented

5. Questions regarding HOPE/ZELL Changes
 - a. HOPE/ZELL will now require proactive proof of registration, implementation is rolling out across institutions; this is problematic for exchanges
 - b. HOPE reimbursement still possible
6. Agency account changes & BPM update
 - a. Question: how other institutions handle refunds...
 - b. How might refund policies change with agency account changes?
 - c. How do agency account changes affect exchange accounts?
7. Announcements, questions
 - a. UC system not using WhatsApp, what about us?
 - b. GILC cancellation
8. Meeting adjourned at 1:50pm