I. Call to Order and Roll-Taking

The meeting was called to order at 10:05 a.m. The following representatives were present:

Dwight Call, Georgia College; Libby Davis, Georgia College; Daniela Martinez, NGCSU; Kasee Laster, University of Georgia; Danielle Smith, Georgia Southern; Ulf Kirchdorfer, Darton College; Jim Anderson, AASU; Anthony Pinder, Georgia Gwinnett; Tom Howard, AASU; Dave Nelson, Bainbridge College; Baogang Guo, Dalton State College; Philip Szmedra, Georgia Southwestern; Jane Gatewood, UGA; Lisa Mallory, Atlanta Metropolitan College; Linda Noble, BOR; Bruce Holmes, BOR; Maria Darley, Augusta State; William Schaniel, West Georgia; Salli Vargis, GPC; Ibrahim Elsawy, Kennesaw State; Nurudeen Akinyemi, Kennesaw State; Karen Guffey, Gordon College; Adrienne Langston, GPC; Jianchuan Zhou, Albany State; Mora Osakwe, Albany State; Maggie Emily-Hall, Albany State; Benn L. Bongang, Savannah State; Emmanuel Naniuzyei, Savannah State; Willibroad Dze-Ngwu, Savannah State; Cheryl Park, Georgia Gwinnett; and Neal McCrillis, Columbus State

II. Introductions and Approval of Minutes

Representatives from each institution introduced themselves, including Dr. Linda Noble and Mr. Bruce Holmes from the System Office. Minutes from the SCIE meeting in December were approved unanimously.

III. Reports from SCIE Committees

a. CISS: Libby Davis reported that Laura Braun of Valdosta State University was elected the new Vice Chair. The CISS Committee’s plans are to look into policies re: the use of third-party agents to recruit students as well as health insurance.

b. Study Abroad: Kasee Clifton Laster reported that a new secretary would be elected during the afternoon meeting. Also, best practices would be examined, and Chief Bruce Holmes would report on and discuss students traveling and studying abroad.

IV. Updates from USG Councils

a. Africa Council: The Southeast African Model Union simulation was held at Savannah State University on November 24, 2011. Columbus State University will host the next conference.

b. Americas Council: No one was available to report but Jim Anderson noted that the annual Americas Council conference will be February 11.
c. Asia Council: Planning for Study Abroad China is underway, and on October 28-29, 2011 a “Teaching Asia” workshop was held.
d. European Council: Six summer programs in Europe are available and 228 students have signed up. Faculty fellowships will be awarded. Discussion of a two-week summer program to Scotland is underway. A new administrative coordinator for the European Council will be hired soon.
e. Middle East Council: A “Teaching the Middle East” book manuscript is nearing completion and the fourth annual Middle East student paper symposium will be held at East Georgia College.

V. International Student Insurance: Dwight Call reported that a RFP will be published this month. It is being proposed that insurance program rates be scaled by age group. Four proposals have been accepted. Paul Ferguson at Georgia Southern has been in charge of this committee, and we should likely see a new plan identified in April.

VI. Update on Strategic Planning and Template (Linda Noble)
Dr. Linda Noble reported no changes and expressed the likelihood that when a chief academic officer for the System is hired that person will be in charge of strategic planning. There may be some renewed interest at the BOR level in the international education at the system level.

VII. Election of SCIE Officers for 2012-2015
Dwight Call reported on behalf of the SCIE executive committee which met a few weeks ago. He reported that the executive committee was nominating Neal McCrillis to serve a SCIE Chair and Ulf Kirchdorfer as Vice Chair. The nomination were seconded and closed. The two candidates for office were elected by the membership.

VIII. USG SCIE Websites
Based on a request from regional councils, the executive committee recommended that a centralized websites for SCIE committees and councils be developed and maintained in order to ensure international education information is available through the USG. SCIE members discussed the possibility of asking the European Council to host all of the websites but that would probably entail financial support and these groups have no revenues. The executive recommended against separate websites hosted by institutions as these websites are too dependent upon volunteers. None of the councils or committees except the EC possess staff to develop or maintain websites. Linda Noble stated that the BOR could host up-to-date SCIE, SCIE committee and regional council websites. In the case of the SCIE and its committees, these websites could be fairly robust and would include membership and minutes. For the regional councils, it was suggested that the websites would be more limited but could include officers with their emails and links to any existing council website. SCIE members welcomed the suggestion.
IX. **Campus Good News**
The Southeast African Model African Union Conference was held at Savannah State University; the Ambassador of Ethiopia was the keynote speaker. A Fulbright Scholar from Cameroon was hosted. Albany State University is hosting a China Trip. Georgia College & State University has moved its international offices to a new location, a dedicated building. The University of Georgia is the recipient of a $2 million grant for a Portuguese language program. Darton College hosted a global logistics conference.

X. **Scheduling of Next SCIE Meeting**
The next meeting was scheduled for September 14, 2012.