Emergency Plans and Protocols
Education Abroad at GT

• 54% of Georgia Tech B.S. graduates had an international experience in 2015-2016
• Tech students go on 120+ programs
• Tech students have interned for 110 international companies
Types of Programs

• Faculty-led Study Abroad
• Exchange
• Global Internship Program
• International Service Learning
• International Research
• International Academic Projects
Who can go?

Students must:

• Be 18 years of age or older
• Have completed 2 semesters at Tech
• Be in good academic & disciplinary standing
The Basics

- All faculty/staff/students required to have GT insurance while on programs
- Database of participants with emergency contact info
- Faculty-led: emergency contact info for each program, p-card, 24-hour cell required
- Exchange: emergency contact info required for host school and student
Operating Principles

• Safety is the #1 concern
• Confidentiality of information must be kept (FERPA, HIPAA, etc.)
• Legal liability of the Institute and its employees should be considered
• Predetermined procedures must be followed
Protocols in Place

- 24 hour GT emergency line – GT Police (GT Police - “phone tree” and protocols)
- GT Intl Crisis Management Team
- Open line of communication with:
  - Executive Leadership
  - Dean of Students
  - Counseling Center
  - Legal Affairs
  - Communications
GT’s Emergency Response Plan

• ALL are instructed to call GT Police
• GT Police activate emergency protocols by calling Dean of Students and/or OIE
• Situation is assessed and further action taken
• Other parties involved as necessary to problem-solve and handle crisis
Institute International Crisis Management Team

- Activated if there is an ACUTE crisis identified
- Campus stakeholders are permanent members of the team
- Team makes recommendations and ensures that communications remain open
- Team remains activated until crisis is handled
Institute International Crisis Management Team Members

- Dean of Students
- Executive Director of International Education
- Director of Education Abroad
- Director of Global Internships
- President/Provost’s Designee (VP of International Initiatives)
- Dean and or Chair of sponsoring unit
- VP of Communications
- Director of Counseling, if appropriate
- Director of Health Services, if appropriate
- Chief of Institute Police
- Director of Emergency Preparedness
- Institute Legal Counsel
- Institute Risk Manager
What is your plan?

1. Is there a designated person to handle international program emergencies on your campus?
2. Who are your stakeholders?
3. Who would you put on your Crisis Management Team?
Thank you!

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