June 2019

Take Action Now:
Locate Required Documents

Dear University System of Georgia Employees:

To ensure the lowest and most accurate healthcare cost for employees and the state, the University System of Georgia (USG) has engaged the services of Alight Solutions to verify the eligibility of dependents covered under USG’s benefit plans.

Dependent expenses account for more than half of our healthcare costs, and any ineligible dependent inappropriately covered by our benefit plan drives up the cost of healthcare coverage for everyone. Just a few ineligible dependents can have a significant effect overall.

The OneUSG Connect - Benefits Dependent Verification Center, supported by Alight Solutions, will mail you a notice in July to request copies of documents that validate the dependent(s) you currently have enrolled are eligible dependent(s), which will be due by September 6, 2019.

You will be responsible for providing the required documentation to verify the eligibility of your dependent(s), or risk coverage for your dependents being removed. Any dependents who were enrolled in the USG health plans prior to July 2017, and have not been recently verified, will be required to verify eligibility. Please see below for guidelines around the required documentation and how to prepare for this audit. No action is required for individuals with employee only coverage.

Required Documentation

- Copies of government-issued documents are required to show your relationship to the dependent. Each dependent type has different eligibility rules and documents that are accepted. Please find the attachment regarding documentation that will be required for the audit.

- Beginning in July, questions about the dependent eligibility verification can be directed to the Dependent Verification Center.

Prepare for a Dependent Eligibility Audit

- We suggest you take action now to locate copies of the required documentation. If you don’t have the required documents and/or you are not able to locate copies of these documents, you can order a certified copy from your state or county clerk office.

- Be aware it typically takes 10-14 days to receive these documents, in some state and county clerk offices, it can take four to eight weeks to fulfill vital records requests. Order your documents now to ensure receipt by the verification deadline.

We appreciate your cooperation in this process and we are committed to making it as straightforward and easy as possible. Your time and commitment is critical to ensure that USG’s medical, dental and vision plans remain in compliance. Beginning July 22, the OneUSG Connect - Benefits Call Center will be open to take calls regarding the dependent audit.