These requirements must be adhered to **Effective September 1, 2011.**
Adherence prior to that date at the campuses discretion.

**Bid & Advertising Requirements**
**Bond Requirements**
for
**Procurement of Public Works Construction Contracts**
*(Design Bid Build – “Hard Bid” – Delivery Method)*

<table>
<thead>
<tr>
<th>Construction Cost*</th>
<th>Bid and Advertising Requirements**</th>
</tr>
</thead>
</table>
| **Less than $50,000** | - Public Advertisement not required.  
- Competitive bidding not required.  
- Bid Bond at the campuses discretion.  
- Performance and Payment Bond at the campuses discretion. |
| **Equal to/Greater Than $50,000 & less than $100,000** | - Public Advertisement not required.  
- Competitive sealed bids should be obtained from at least a minimum of three contractors with award to the lowest responsive bidder.  
- Bid Bond at the campuses discretion.  
- Performance and Payment Bond at the campuses discretion. |
| **Equal to/Greater Than $100,000 & less than $250,000** | - Public advertisement required on the Georgia Procurement Registry (GPR).  
  - Additional means of advertising (i.e. newspapers, planrooms) at the campuses discretion.  
  - Bid opening shall be no sooner than 15 calendar days after the date of GPR advertising.  
  - Public bid opening required.  
  - Bid Bond required.  
  - Performance and Payment Bonds required. |
| **Equal to/Greater Than $250,000 & above.** | - Public advertisement required on the Georgia Procurement Registry (GPR).  
  - Additional means of advertising (i.e. newspapers, planrooms) at the campuses discretion.  
  - Bid opening shall be no sooner than 30 calendar days after the date of GPR advertising.  
  - Public bid opening required.  
  - Bid Bond required.  
  - Performance and Payment Bonds required. |

* The Bid and Advertising Requirements, and Bond Requirements, are driven by the Construction Cost as estimated at the time the procurement of said construction services begins.
**This policy does not apply to emergency repairs.

Requests for exception to these requirements must be submitted in writing to the Director of Contracts & Services at Facilities-Procurement@USG.edu.

Revised 07/28/2011.