

University System of Georgia

Administrative Committee on Institutional Research and Planning

Minutes of Spring 2010 Meeting - March 12, 2010

The University System of Georgia, Administrative Committee on Institutional Research and Planning (ACIRP) met for the Spring 2010 session on Friday, March 12, 2010 at the University of Georgia - Georgia Center.

Dr. Ruth Salter, Assistant Vice President, Institutional Research and Effectiveness, Albany State University, called the meeting to order at 11:42 am and called for a motion to approve the minutes. The minutes of the last meeting were approved and accepted.

Budget Report – Donna Hutcheson, Treasurer

The Financial report was presented by Ms. Donna Hutcheson, Director of Enterprise Information Reporting (Kennesaw University). Donna reported the committee is still solvent and \$165.00 has been collected on the scholarship fund for Akin Akinruntan in recognition of the years of dedicated service to the state and to the IR profession. The funds collected will be donated in his memory to the Waycross College Library with the request that all materials purchased by these funds be marked with a book plate bearing Akin's name.

Old Business – the IPEDS workshop was held on Thursday, March 11, 2010 and the attendance was open to anyone. Forty-two IR professionals registered for the workshop.

New Business

New *USG Chief Data Officer* Bob Cernock, the new Chief Data Officer (CDO), previously emailed articles for the attendees to review as part of his presentation. Index cards were distributed for questions from the attendees and were to be answered by the CDO during the presentation.

Elections

Chair Salter assumed the role to lead elections of new officers because Barbara Stephens was ill. Procedurally, the past president selects the secretary of the group. Ed Hale was asked by Barbara Stephens to serve as secretary and he agreed. The motion was passed by acclamation and unanimous vote. Ed Hale will serve as secretary of the State IR group. Donna Hutcheson was nominated as treasurer, the motion passed unanimously. Jayne Perkins-Brown will be the next president and Godfrey Fuji Noe will serve as Vice-president of the State IR group. Barbara Stephens will rotate off the board.

The new officers are Ruth Salter, Jayne Perkins-Brown, Dr. Godfrey Fuji Noe, Donna Hutcheson and Ed Hale.

Ruth asked the group to send Barbara well wishes and thanks for serving on the IR board.

IR Meeting Dates

At the Fall meeting it was decided to choose the next meeting date prior to the end of the current meeting. The following dates should be avoided:

- SAIR – September 25 -29 in New Orleans, Louisiana (everyone is encourage to attend)
- ADM deadline date - October 6- 13
- The Southern SCUP meeting date (unknown at time of typing)

The group decided to meet in late October. Due to budget cuts the meeting should be in a central location allowing a one day drive.

Jayne Perkins – Brown will coordinate the meetings next year. Ruth encouraged everyone to make the meetings given their value to IR work.

Announcements/ Adjournment

Jayne Perkins- Brown presented Ruth Salter with a plaque recognizing her 22 years of service in the IR field. Presently, Ruth is serving as the Treasurer of SAIR. Ruth expressed pleasure at working with a wonderful group.

Chris Ferland asked people to present or provide demonstrations at the OIIT Cognos/OBIE training session. Chair Salter stated she has a list.

Chair Salter adjourned the meeting at 12:05 pm.

Submitted: Dr. Godfrey Fuji Noe, Secretary, March 12, 2010.

Approved October 27, 2010, Fall 2010 USG AC IRP meeting