

**University System of Georgia**  
**Bylaws of the Council on General Education**  
**(Updated October 14, 2016)**

**ARTICLE I. Purpose**

The Council on General Education is an extension of the Office of the Chief Academic Officer/Executive Vice Chancellor. The Council on General Education considers and offers guidance on matters related to the USG Core Curriculum. The USG Chief Academic Officer has the final authority on any core curriculum matter.

The Council establishes the criteria that determine which courses are appropriate for inclusion in the Core Curriculum. The Council reviews course proposals submitted and approves such courses according to the established criteria. In doing so, the Council has the responsibility for overseeing and maintaining the integrity of the Core, and for ensuring the transferability of the Core. Additionally, the Council is responsible for reviewing and approving student learning outcomes for each area of the Core. Any changes to Areas A-E of an institution's Core or to an institution's student learning outcomes require the Council's approval. Approved additions or deletions are then posted to the System's website.

**ARTICLE II. Membership**

Section 1: Members shall consist of:

- One representative for each disciplinary area of the core (Science, Social Science, Math, Humanities, and Fine Arts);
- Representatives from the University of Georgia, Georgia Institute of Technology, Georgia State University, and Augusta University as designated by the Vice President for Academic Affairs or Chief Academic Officer;
- One vice president for academic affairs from the state college sector, and one from the state and comprehensive university sector;
- One representative for learning support;
- A representative from RACEA (Regents' Advisory Committee on Effectiveness and Accreditation);
- A representative of the eCore Regents Advisory Committee; and,
- The chair of the Council (traditionally from the state college sector).

Section 2: Selection of Members

Members designated by Vice President for Academic Affairs or Chief Academic Officer of each institution shall consist of:

- Representatives from the University of Georgia, Georgia Institute of Technology, Georgia State University, and Augusta University;

The member designated by the Regents Advisory Committee for Effectiveness and Accreditation shall consist of:

- A representative from RACEA;

The member from the eCore Regents Advisory Committee shall consist of:

- A representative of the eCore Regents Advisory Committee selected by that committee, who will serve a three-year term on the Council on General Education.

Members designated by the BOR liaison(s) and the Council chair, in consultation with the Executive Vice Chancellor/Chief Academic Officer of the University System, shall consist of:

- One representative for each disciplinary area of the core (Science, Social Science, Math, Humanities, and Fine Arts);
- One vice president for academic affairs from the state college sector, and one from the state and comprehensive university sector;
- One representative for learning support;

Membership designated by the BOR Executive Vice Chancellor and Chief Academic Officer

- The chair of the Council (traditionally from the state college sector).

### Section 3: Terms of Members

Members shall serve continuously at the discretion of the Chair of the Council on General Education and the Executive Vice Chancellor/Chief Academic Officer (or designee). Members may no longer serve on the Council when they leave the positions or institutions that qualified them for membership on the Council. The University of Georgia, Georgia Institute of Technology, Georgia State University, and Augusta University may request changes in their representation on the Council at any time. Institutions may request that members (from their own institutions) designated by the BOR liaison(s) and the Council chair, in consultation with the Executive Vice Chancellor/Chief Academic Officer of the University System no longer serve on the Council with such requests subject to approval by the appointing officials.

### Section 4: Quorum

A simple majority of members will constitute a quorum.

### Section 5: University System Office Representation

The University System Office shall be represented at Council on General Education meetings by USG staff designated by the system office, who will serve as non-voting, ex-officio members of the Council.

## **ARTICLE III. Annual Meetings**

Section 1: The Council on General Education will meet a minimum of three times a year with one meeting scheduled during the fall, spring and summer terms.

Section 2: The dates of the meetings will be set by the Council, which will also set the time and place.

Section 3: The Chair of the Council on General Education may call special meetings.

Section 4: All Vice Presidents for Academic Affairs, the Assistant Vice Chancellor for Academic Planning and the Chair of the Council on General Education will receive written notification of each meeting and a call for proposals at least eight weeks prior to the scheduled date and time, with proposals due no later than four weeks prior to the meeting. Exceptions to this deadline may be granted by the Council Chair.