

Academic Program Authorization and Review

Facilities and IT

December 16, 2020



Welcome

Dr. Martha Venn
Vice Chancellor for Academic Affairs



AGENDA

1. Program Authorization Project
2. Facilities and IT questions
3. Tools, Resources, and Training



Getting to know our audience

Zoom Poll Questions



Board of Regents Program Authorization Responsibilities



Internal coordination within
the institution in the
development of a proposal is
critical



USG Integrated Review

- Academic Affairs
- Fiscal Affairs
- Facilities
- Economic Development
- Research Policy and Analysis
- Strategic Leadership



Proposal Form

Answers to questions that are italicized will be entered in the SharePoint form



Facilities

- Complete the table in question 57 with the square footage and costs for:
- New construction
- Renovation and Infrastructure
- Purchases of land or buildings
- Lease Space

F3. Facilities – complete the questions below:

56. Where will the program be offered?^ Mark all that apply

- Main campus
- Satellite campus: Specify Here
- Other: Specify Here
- 100% Online

57. Will new or renovated facilities or space be needed for this program over the next four years?

- No
- Yes (If yes, complete the table below, inserting additional rows as needed).

Capital Costs for Needed Facilities and Space					
Facility/Space Name	Gross Square Footage	Start Up Costs	Ongoing Costs	Est. Occupancy Date	Funding Source
New Construction					
Renovations and Infrastructure*					
Purchases: Land, Buildings etc.					
Lease space					
TOTAL Cost		\$o	\$o		

*Include the name of the building or location being impacted and what will need to be done. Infrastructure includes new systems such as: water, electrical, IT networks, HVAC etc.



Facilities Questions

58. Discuss the impact of construction or renovation on existing campus activities and how disruptions will be mitigated. Explain how existing programs benefit from new facilities and/or space(s) and changes to existing space.
59. Will any existing programs be negatively impacted (e.g. lose classroom or office space) by proposed facility changes? If so, discuss how the impacts of these changes will be mitigated.[^]
- /
60. Are any of these new facilities or major renovations listed in the table above (**Question 57**) **NOT** included in the institution-level facilities master plan?
61. *Will any of the following types of space be required: instructional, fine arts, meeting, study, or dedicated office?*
- No (Move to Question 63).
 - Yes (*If yes, complete question 62. Insert additional rows as needed*).



62. Complete the table below. Specify if these spaces are existing or new in the table below. [^] If new, provide the semester and year of completion.

Space	New Space (ASF)	Use Existing Space (as is) (ASF)	Use Existing Space (Renovated) (ASF)	Semester/ Year of Occupancy
Dry Labs (STEM related)				
Wet Labs (STEM related)				
Dedicated Offices				
Fine Arts Spaces ¹				
Classrooms				
Meeting Rooms				
Student Study Space				
Other (Specify)				

¹Fine arts spaces can include theatres, recital halls, visual arts studios, performing arts centers, recording studios, design labs, and other performance venues.

63. Are there facility needs related to accreditation? [^] Are there any accreditation standards or guidelines that will impact facilities/space needs now or in the future? If so, please describe the projected impact.

Questions

Facilities



Technology and Equipment

- List any major equipment or technology with a total cost of over \$5,000

F4. Technology

64. Identify any major equipment or technology integral to program start-up and operations. List any equipment or assets over \$5,000 (cumulative per asset) needed to start-up and run the program (insert rows as needed)

	Technology and Equipment	Start-up Costs	On-going Costs	Est. Start Date of Operations/Use
1				
2				
3				
4				
5				
6				
Total Technology Costs		0	0	

Risks and Assumptions

G. RISKS AND ASSUMPTIONS

65. In the table below, list any risks to the program's implementation over the next four years. For each risk, identify the severity (low, medium, high), probability of occurrence (low, medium, high), and the institution's mitigation strategy for each risk. Insert additional rows as needed. (e.g. Are faculty available for the cost and time frame).

Risk	Severity	Probability	Risk Mitigation Strategy

66. List any assumptions being made for this program to launch and be successful (e.g. SACSCOC accreditation request is approved, etc.).



Questions

IT and Risks



Feedback Questions



Feedback Questions

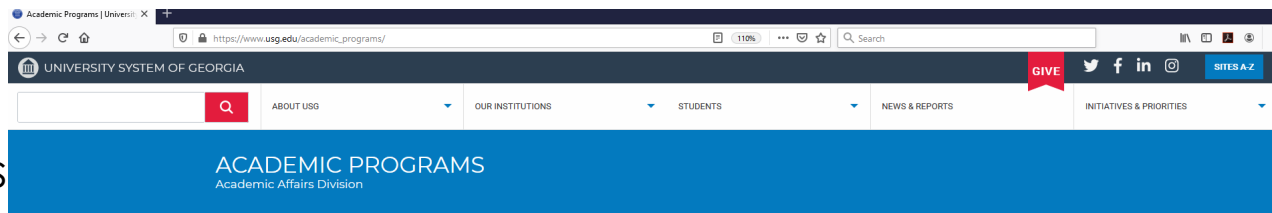
Join at
slido.com
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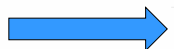
Website Resources

The USG academic affairs webpage will be updated to include links to the forms and presentations.

Links to the recordings of all trainings will also be posted on the “Program Authorization and Review” webpage



Enhancing educational opportunities at the associate, baccalaureate, masters, and doctoral levels



Home
General Information
Program Authorization and Review
Nexus Degree
External Programs: Off-Campus & Distance Learning Delivery
Program & Curriculum Changes

About Us

Mission Statement

The Office of Academic Programs strives to enhance educational opportunities at the associate, baccalaureate, masters, and doctoral levels by developing processes that are responsive to the economic, intellectual, and cultural needs of the state and the regions served by the 26 public institutions of the University System.

Academic program implementation will follow the model of a responsible culture that uses review and assessment to develop procedures that benefit students, faculty, and administrators while working as a unified system of educational opportunity. The development of academic programs comes with attendant foci and measures of accountability that collectively promote access to degree and course opportunities to a wide and diverse populace. The programs may be offered in multiple formats to meet the needs of multiple constituencies.

https://www.usg.edu/academic_programs/program_authorization_and_review

The Program Authorization and Review webpage has links to the forms and presentations

- Home
- General Information
- ▶ Program Authorization and Review
- Nexus Degree
- External Programs: Off-Campus & Distance Learning Delivery
- Program & Curriculum Changes
- Forms
- Contact Us

Program Authorization and Review

Guidelines and Documents for New Programs (2020)

- [Terminating - Submission Form](#) (requires SharePoint login)
- [Requesting Alternate Site](#) (requires SharePoint login)
- [Endowments and Appointments](#) (requires SharePoint login)
- [Academic Program Name Change](#) (requires SharePoint login)

Resources

- [Board of Regents Meeting Dates](#)
- [Occupational Projections and Report Resources](#) 📄
- [USG Academic Degree Program Application \(November 30, 2020\)](#) (Word) 📄
- [USG Academic Degree Program Application \(November 30, 2020\)](#) (PDF) 📄

Area F System Requirements

- [Area F Guidelines](#)

External Physical Site Inventory

- [BOR Policy 9.3 Facilities Approval for Off-Campus Instructional Sites](#)
- [Off-Campus Instructional Sites \(as of fall 2020\)](#) 📄

Training Links

- [USG PAR Process Overview Presentation \(Nov 30, 2020\)](#) 📄

Presentations



Academic Degree Proposals

- Launch new procedures, forms, and SharePoint site
 - January 4, 2021



Thank you for joining us
today

