SUBJECT: GeorgiaFIRST HRMS Project Release 3.02

PURPOSE: Release of BOR fixes and enhancements for HRMS Version 8. The release of these items applies only to Group 1 schools; Group 2 schools will have these changes incorporated into their upgrade.

TECHNICAL IMPACT:

DATABASE: Your PeopleSoft HRMS database has been upgraded with BOR Release 3.02, and is available. You can verify your release level by navigating to any page, hitting [CTRL][J], and verifying the last three digits of the Application Release field.

WORKSTATION: As with any release, we recommend clearing your internet browser cache files before logging in to your database.

SECURITY: There are no model security changes as a part of this release. There are general security-related fixes, however, in the Enhancements section below.

<table>
<thead>
<tr>
<th>General BOR / PeopleSoft HRMS Enhancements</th>
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Modifications to Existing BOR Processes and Reports:

Age Monthly Maintenance – Employee Report (BORR019B) – This report has been corrected to remove an invalid field name, previously causing the report to error-out for all schools.

Check & Advice Print and Interface (BORI018, PAY003, DDP003) – These SQRs were modified to correct the YTD Earnings that displayed on the check stub.

Continuous Audit Quarterly Temp Table Process (BORIF03A) – This process was modified to correct an issue with employees’ earnings amounts being doubled. This SQR was also performance-tuned to eliminate the issue reported by several institutions where the process would error-out, and display a “cannot extend tablespace” error message.

Continuous Audit Annual Report (BORIF03M) – This report was modified to only capture the first four digits of the jobcode.

Employee Count by Paygroup (BORR074) – This SQR was modified to correct an issue with not displaying the correct paygroup description, if the effective date of any paygroup was different from the other paygroups.

GL Interface (BORIF01) – This program has been modified to correct the handling of general non-taxable deductions, and also to check both the GL Interface Run and CA GL Interface Run checkboxes on the calendar. This second modification will eliminate the “GL Interface has not been run for this paycheck” message seen when attempting to reverse a check.

Pay Edit (BORM02ED) – This report was corrected to properly display messages; some messages were previously being overlapped, and were therefore hard to read.

Modifications to Existing PeopleSoft Processes and Reports:

Benefits Billing Statement (BEN040) – This has been corrected to eliminate the printing of blank lines between the street address and city/state/zip lines.

COBRA Initial Notification Letter (CBR001) – This has been corrected to properly handle printing of the Employee + Spouse coverage option.

Department Budget Tables – A fix was applied that opens up the department budget pages for editing. Previously, the account code and related fields were greyed-out.
Paycheck Distribution (PSPPFTAX COBOL) – This COBOL process was modified to correct a PeopleSoft known issue, previously prohibiting paycheck distribution to run to Success under a unique circumstance, wherein the process would error-out with a “attempt to divide by zero” message in the log file.

Recruitment Letters (APP007) – This SQR was modified to print a “.” in the Salutation field.

W-2 Print Process (TAX960MO, PRTFORML.SQC) – This report has been corrected to adjust the font size and field placement parameters for printing.

**Modifications to Functionality/Access:**

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<tr>
<th>BOR Security Enhancements – After Group 1 Parallel</th>
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**Modifications to BOR Security:**

Password Expiration – A fix was applied to your database that resolves several password-related issues: 1) Checking the “Expire Password at next login” box on the BOR User Profiles page in Security previously resulted in the user receiving a “you are not authorized to access this page” error message. This has been resolved. 2) A SQL error received when a security administrator was resetting a user’s password after three previous password changes has been resolved.

**RELEASE DOCUMENTATION:** Detailed Release documentation is available at the HRMS/GeorgiaFIRST website: [http://www.usg.edu/gafirst/hrms](http://www.usg.edu/gafirst/hrms) - Release Information - Current Release. This includes any other documents related to this release, if applicable, as well as these release notes.

**NEXT SCHEDULED RELEASE:** The first regularly scheduled release for Version 8 – 3.03 – is scheduled for August 12, 2004. This release will include BOR modifications and enhancements only.