

**Minutes of RACSA meeting    University of West Georgia    Thurs, October 19, 2006**

Present: Bill Schafer (Georgia Institute of Technology), Tonya Lam (University System Office), Kris Biesinger (University System Office), Charlie Bowen (Kennesaw State University), Gail Dillard, (Abraham Baldwin Agricultural College), Russ Mast (Valdosta State University), Melanie McClellan (University of West Georgia), Timothy Knowles (Albany State University), Bruce Harshbarger (Georgia College and State University), Barry Bircckhead (Southern Polytechnic State University), Tom Fitts (Medical College of Georgia), Jodi Johnson (Dalton State), Ron Shade (Georgia Highlands), Brian L. Haynes (Clayton State), Bobby L. Olive, Sr. (Atlanta Metro College), Coletta Hassell (Georgia Perimeter College), Rebecca Stout (Georgia State), J. Larry Kees (Columbus State University), Dennis Chamberlain (Gordon College), John McElveen (Middle Georgia College) , Tom Walter (Gainesville State College), Jim Cottingham (South Georgia College), Burns Newsome (System Office), Randy Gunter (Savannah State University), Rodney Bennett (University of Georgia), Sam Miller (Georgia Southwestern State University), Floyd Phoenix (Coastal Georgia Community College), Doug Covey (Georgia State University), Walter Bowers (Bainbridge College), Jim Helms (Waycross College), Stas Preczewski (Georgia Gwinnett College), Beheruz Sethna (System Office), Dorothy Zinmeister (System Office)

The meeting was called to order at 1:10 by Bill Schafer.

Melanie McClellan welcomed the group to the University of West Georgia.

The minutes from the summer meeting on 7/19/06 at Brasstown Valley were approved.

Beheruz Sethna        University System update

Note: Power Point presentation is attached

Time of change & questioning---still open to feedback  
Renewed focus on accountability, strategic planning, results  
Referred to "Fixed For Four" Tuition Policy

System office reorganization: Reporting to the Chancellor are the Chief Academic & Operating Officers and Chief of Staff Rob Watts. Only 4 presidents of research universities now report to Chancellor----seems to be working well. Other Presidents report to Dr. Sethna.

Board of Regents meeting changes: fewer meetings will now focus on governance issues & will see an increased use of committees. The Chief of Staff will be instituting metrics and accountability measures. Renewed focus on outcomes, not processes or inputs.

Dorothy Zinmeister has a value added assessment pamphlet.

Evaluations of Presidents and Administrators---360 degree evaluations of strategic goals.  
Have we achieved our goals with satisfactory reviews from all who report to us?

Six Sigma---improve processes and results and have tighter distribution results.  
Lean 6 Sigma book distributed at CBO meeting.

Customer Service focus---Governor's program, Customer Service champions appointed.  
State is focusing on faster, friendlier, and easier service.  
Students as our customers?  
USG seems to penalize institutions for numerous transfers.

5 Strategic Plan Principles reviewed

Fixed for Four discussion deferred; fixed for full-time, part-time TBD.

Presidential Project Teams

Budgeting .....deferred to Bill B.  
RPG---follow up, identify causes of attrition, indicators to monitor?

4 options for Regents Reading/Writing Requirement

Questions regarding Lean Six Sigma, 360 degree evaluations.  
Tom Walters attended Ga.'s Executive Leadership Institute---UGA Terry  
College/Vinson Leadership Institute. It was very beneficial.

Comments on USG viewed as a system not as a confederacy.  
Fees discussion---why are some fee increase requests only partially funded?

UWG Pres. Tim Hines welcomed group to campus.

Bill Bowes VC/Fiscal Affairs

Student Fee changes thru years-----with HOPE scholarship, fees were capped.  
One last remaining Regent's policy tool. New, facility fees for privatized projects. Not all  
fees have to go to BOR staff. Need to pro-rate facility fees for part-time students? Fee  
approval form with signatures reviewed. High percentage of fee increases are more  
closely scrutinized. Tech fees were capped. Cap now removed & revenues may carry  
forward.

Fiscal Affairs issues---Guaranteed tuition rates for transfer students across system. Lock  
in tuition rate of first institution. Institutions to request core grad student rate, may  
request differential funding for specialized grad programs. Waiver policy adjustments?

Student appeals process---will be handled locally.  
Part-time students---GTP? How to not penalize PT's and yet not encourage FT to go PT?

2008 Budget Dev Process:

Budget submission due 11/1/06

Budget will be evaluated using Del/KS studies, IPEDS data, & USG comparisons so USG better understands each school's operations & funding needs.

11/30-12/10 meetings---no presentation, Q & A, issues resolved.

1/1/07---Recommendations to Chancellor & schools.

Jan/Feb meetings---Presidents w/Chancellor.

Budgets to be reviewed by staff & USG volunteers. Bill & Usha will review & make final recs.

State budget won't be set until late March.

Tuition increases? Tuition income will now be included in recs.

Shadow budgets and Normative budgets discussed.

What if recommendations are for significant budget cuts?

MGC---Misalignment with strategic goals---increase enrollment & budget?

Hopefully new budget process will allocate adequate funds per FTE.

High-end institutions need to become more efficient.

BOR HRMS model for Kronos---regionalized HR/payroll services.

Collaboration Committee---UWG, GPC, GCSU, GP.

Findings to be reviewed, Pay Rules Steering Committee to be established.

Burns Newsome---AVC, Legal Affairs

Grandfathering currently enrolled students into residency policy?

Undocumented students receiving fee waivers? Cannot call them state residents & they cannot receive scholarships. Cannot provide a state benefit for a non-state resident.....even from a private source.

Senate Bill 529---says state agencies must follow federal law & restrict "state funds" from non-residents.

Tour of new WGC Campus Center

Dinner at Pearl's

Friday, October 20, 2006

Frank Butler---retiring, to direct new youth museum in Marietta.

Tonya---further comments on new residency policies. Policy based on relationship, not dependency. Takes effect August '07. Reasons families who moved to GA addressed.

Alien documentation---very slow, confusion of who/when someone is legal. USG may sponsor future educational workshops. Are some refugees eligible for financial aid? Very complicated to determine. Title IV residency entitlements reviewed---HOPE status.

High school transcript evaluation system? How to weight “rigorous” high school curriculums?

Fin Aid offices have criteria for awarding grants from Fed Dept of Ed.

Question regarding financial aid ramifications for HS transcript evaluations.

Health insurance update----successful implementation of system-wide insurance plan by Pearce & Pearce. Some campuses had issues. Tonya just returned from P & P workshop, saw on-line reporting system in home office. 22 campuses represented. New implementation of mandatory student groups. There are hard waiver options. 7269 students have mandatory policy, 1162 voluntary. 6252 waivers granted, 303 denied, 65 appeals, all granted except 7. Waiver forms changed to call attention to frequently missed details. Most complaints regard types of coverage offered. Birth control pill coverage? Slow reimbursement? Too much paperwork? BOR to form an advisory committee of Health Center Directors.

Question regarding athletes who are required to have health insurance.

International Student Services Directors to be solicited. All students may be required to show proof of health insurance. U-grad/Grad student need differences to be addressed.

All schools are required to make plan available---parent orientations recommended.

Allergy meds/anti-depressants? U’s not liable for an uninsured student’s medical bills.

Bi-annual alcohol review----Policy 406.04 need to review policy every 2 years.

Alcohol & Drugs On Campus---Ga Network Training Institute linked with GCPA.

Grant to be renewed?—prevention efforts to be reviewed . Free access to course survey.

Need to get more info for state office to be able to respond. Reports due December 31.

Alcohol EDU presentation at next meeting---GT, GSU, GCSU, Valdosta, Bainbridge.

UGA—to review My Student Body.

U’s required to submit Alcohol & Drug policies to USG---see highlighted portion of 406 policy, may submit website reference as documentation. Perhaps Federal Government review requirements will supercede USG requirements?

Group reminded to respond to student interns survey regarding timing of reviews, etc.

SAC met recently at Chancellor’s inauguration. SWOT Analysis done at May 2006

retreat. Action items reviewed on handout. Permanent student on BOR? ---merit debated.

Spring SAC meeting-----Feb 23-24, place TBD.

Chancellor’s “moving the needle” concept. Example---RPG support from legislature is \$3 mil. Chancellor will mandate that ALL students will not get SOME funds. 7 campuses will receive all \$\$ because they have the greatest opportunity for positive impact.

6 U’s with largest frosh class & poorest retention rates. Does this approach encourage mediocrity? 2-3 year commitment for campus RPG project funding?

Dorothy Z. highlighted Professional Development opportunities i.e. current Ac Affairs conference. Are we interested in USG sponsored prof dev conference? Together or separate?

Funding? Would need to charge \$125 registration fee. Topics? Teaching & Learning for Academic Affairs. Effective performance reviews; Chancellor to speak on Leadership; Open Records meetings, Sexual harassment P & P, Q & A for Legal Panel. Consensus was to have session; some feedback regarding topics to cover; encouraged to not duplicate current professional conference offerings.

AASCU web site/publications---Value Added Assessment--Accountabilities new frontier

Additional agenda items---60% of U's are not in SACS compliance for student affairs assessment, much emphasis is now on outcomes.

Ga Gwinnett College---enrollment growing & much progress being made with much assistance from others. About to hire 150 for 800 new freshmen, 3000 total enrollment.

Announcement---SACSA/NASPA III meeting in Jacksonville; Joe Buck to be honored.

Next meeting, Feb 15-16 to be hosted by Savannah St; Hotel choice is in the historic district. Agenda items---competing with lower priced housing opportunities, how to market our res life rooms? Review new SACS criteria & outcomes assessment.

Student background checks? Legal group to continue discussions.

Need to share disciplinary records among system institutions? Burns to be asked to address. Legal vs. practical concerns. Place student suspensions on academic records?

Consumer right to know questions? Need for meeting to be longer? May consider commencing with lodging Wed night, begin meeting at 9am on Thursday.

Larry Kees to retire at CSU, search committee to begin soon.

Free speech issues at GT. Gary Pavela to be at GT on 10/31 to address free speech, student conduct, student suicide, academic integrity issues.

Follow-up on joint meeting with CBO's in summer?

"Moving the needle" concerns.....is it in the best interest of our students?

Meeting adjourned at 11:45