

Counseling Directors Association of the University System of Georgia

Summer Meeting, July 8, 2005

Macon State College

Minutes

The meeting was called to order by Chair, Maggie Martin (ABAC). Attendees: Michael Briscoe (EGC), Nicole Williams (GC), Mark Daddona (GPC—Dunwoody), Bob Maddox (KSU), Jerry Hall (UWG), Ann Loyd (MSC), Perdita Howard (MGC), Carole Trieble (DSC), Bates Canon (CSU), Joy Evans (GC), Phyllis Weatherly (GHC), and Bob Mays (ASU).

The meeting was called to order by Chair Maggie Martin. Following her welcome, those in attendance introduced themselves. Minutes from the Spring Meeting were approved, with minor changes (spelling of names).

Crisis Response

Bates Canon provided an update from Transition Task Force meeting held on May 13, 2005 at Macon State College. A mission statement and objectives that were proposed during that meeting were distributed as part of an Operations Manual in development. Also distributed were drafts of a Memorandum of Understanding: Requesting Support in Crisis Response Assistance and a Crisis Response Network Registration Form. Jerry Hall offered to request that the legal affairs office at his institution review the Memorandum document. Updates to both documents were discussed and updates will be posted to the Internet for further review.

Administration – Mark Daddona requested to be added to this group; Bates to check with Marolyn and John Mitchell about their willingness to chair the administration committee.

Education – Jerry Hall agreed to join and chair the education committee and work with the group to make a recommendation at the Fall 2005 meeting on proposed future of training (selection of or development of a model).

Funding and Grantwriting – Mary Jane was recommended to chair the committee. Bates Canon will ask Mary Jane if she will take on that role.

New organizational structure and roles for officers

Maggie encouraged members to consider areas in which they might volunteer to become more active within the organization, such as examining emerging areas of interest and concern and reporting back to the group. One possibility may be to build this into the structure of the organization.

Peer Review and Site Visits (PRSV)

Maggie reported that an institution had requested information on the process for undergoing a peer review and site visit. Bates shared a handout on this issue. Joy contributed a detailed handout on site visit procedures. Joy provided a review of some history of the development of the peer review and site visit processes. Discussion proceeded on how to renew activity on the issue of PRSV. The view was expressed that it may be challenging for someone to

simultaneously serve on the Transition Task Force and the PRSV. Joy Evans agreed to serve as Chair of an ad hoc committee to prepare the process of developing plans to implement PRSV. Phyllis suggested that Maggie send out a message to all directors to seek more members to participate in the PRSV committee. Bob Maddox agreed to serve on the PRSV committee. Phyllis suggested that the site visits procedures document be posted with at the BOR website.

Professional Liability Insurance

Discussion proceeded about the pros and cons of counselors having private liability insurance. Views were expressed on both sides of the issue, with some counselors reporting that they believe that the university system policy is sufficient coverage for individuals, with others expressing concern that the system policy did not provide adequate insurance for individual protection. Maggie requested that someone volunteer to examine professional liability protection and make a report to the group about the perceived benefits and potential downsides for counselors obtaining this insurance. Joy Evans agreed to examine this issue and report back to the group.

Scheduling Systems/Computer Software

Bob Maddox reported that his site is installing Titanium and would be willing to report in the Fall about how things are working. Concerns were expressed about Protégé and institutions reported leaving Protégé in favor of Titanium. Other names of systems that were mentioned include MeetingMaker, Digital Revolution, and Time Trade. Phyllis will report in the fall on various systems. Bob Maddox also mentioned that his center is implementing an imaging system to maintain old records and that he will report on their experience in implementing this system and practice.

Best Practices

Concern was expressed about the means by which best practices are identified by the system and the criteria that are applied to counseling and psychological services. Concern was also expressed about the qualifications of those persons selecting the best practices. Some interest was expressed for consideration of the use of other terms, such as innovative practice or creative approaches where implementation could be viewed as more discretionary. Some concern was expressed that some services identified as Best Practices could carry legal and ethical implications and that consideration for their implication should be considered very carefully given the fact that the practice of professional counseling is defined by law.

SCQ Survey

Bates Canon presented information on a Student Concerns Questionnaire that was conducted to identify needs within the student population at Clayton State University. Bob Mays reported that he conducts a needs assessment biannually. Bates and Bob agreed to present at the fall meeting more information on the surveys that they have used. Others are encouraged to bring information on their questionnaires to the fall meetings.

USG Counseling Center Directors and Licensure

Directors discussed the situation that may occur in which counselors report to directors who are not licensed or license-eligible and what practices are recommended to help ensure that these counselors are able to obtain appropriate consultation and supervision. Standards state that

counseling directors should hold or be eligible for state licensure according licensure laws in Georgia. In instances in which the administrator overseeing the counseling function is not licensed, professional counseling staff should be supported in engaging in appropriate consultation, supervision, and continued education as required by law.

Friday, Sept 23 2005, was proposed as the date for the Fall Meeting; Gordon College in Barnesville, GA was tentatively selected as the location.

Respectfully Submitted by
Bates Canon (Past Chair)