


Memo

To: Vice Presidents of Student Affairs, Registrars, Directors of Admission, Tuition Classification Officers
From: Tonya R. Lam, Associate Vice Chancellor for Student Affairs 
CC: Kimberly Ballard-Washington, Assistant Vice Chancellor for Legal Affairs
Sarah Wenham, Director of Student Access
Date: 12/8/2009
Re: Military Identification Cards

Greetings,

It has recently been brought to the attention of the Board of Regents that Title 18, US Code Part I, Chapter 33, Section 701 (Official badges, identification cards, other insignia) prohibits the act of copying a United States military identification card. This U.S. Code, enacted January 3, 2007, states the following:

Whoever manufactures, sells, or possesses any badge, identification card, or other insignia, of the design prescribed by the head of any department or agency of the United States for use by any officer or employee thereof, or any colorable imitation thereof, or photographs, prints, or in any other manner makes or executes any engraving, photograph, print, or impression in the likeness of any such badge, identification card, or other insignia, or any colorable imitation thereof, except as authorized under regulations made pursuant to law, shall be fined under this title or imprisoned not more than six months, or both.

As a result, effectively immediately, the Board of Regents advises all USG institutions to cease requesting copies of military identification cards for the purpose of awarding a student an out-of-state tuition waiver or classifying a student as in-state for tuition purposes. At this time, we are reviewing all tuition classification documentation and removing all references indicating that a copy of a military identification card is an acceptable form of documentation.

We understand that this will present some challenges as the military identification card has been utilized to document both current military status as well as the relationship between the active military member and his/her dependent child/student. As an alternative to a copy of the military identification card, the *Confirmation of Review of Military Identification Worksheet* (see attached), may be used to document that a military ID has been reviewed. In addition, as a reminder, the following items may be considered:

- Leave Earnings Statement to document current active status of the military member
- Birth Certificate to document relationship of child/student under the age of 24 to the military parent
- Marriage Certificate to document relationship of spouse/student to the military spouse
- Tax returns of military member listing the spouse or child as a dependent to document the dependency on the military member