



Shared Services Newsletter

August 1, 2008

What has been accomplished to date?

- The Leads, Co-Leads, and Subject Matter Experts,(SMEs) were identified for each area of the HR/Payroll Project.

Human Resources:

Lead – Anita Sales

Kennesaw State University

Co-Lead – Brenda Findley

North GA College & State University

Payroll/Time and Attendance:

Lead – Robert Elmore

Georgia State University

Co-Lead – Lucy Sirmon

Kennesaw State University

Benefits:

Lead – Karin Elliott

Kennesaw State University

Co-Lead – Quint Hill

Southern Polytechnic State Univ

Information Technology:

Lead – Margaret Bragg

Darton College

Co-Lead – Layne Hammock

BOR – OIIT

Financials and Budgeting:

Co-Lead – Lee Fruitticher

Gordon College

Co-Lead – Kim Brown

Georgia Southern University

Faculty Information:

Lead – Cathie Mayes Hudson

University System Office

Co-Lead – Honey Coppage

Valdosta State University

- Leads, Co-Leads, and SMEs for HR, Payroll/Time and Attendance, and Benefits attended training at the ADP Alpharetta location.
- The ADP Implementation Team began work at the Kennesaw State University project site.
- The Kick-Off meeting was held on Thursday July 17th with the USG Steering Committee, USG Leads and Co-Leads, and the ADP implementation team attending.
- On Wednesday July 23rd, the Business Analysis Phase officially started with a meeting of the USG Leads and Co-Leads and the ADP implementation team. A detailed project plan was distributed and reviewed. Business Analysis working sessions start Monday, August 4th with the Model Preparation for Human Resources.

Be sure to check the Shared Services website <http://www.usg.edu/shareservices> at the first and the middle of the month for the latest Newsletter. The August 18th Newsletter will have more information on the Subject Matter Experts, (SMEs,) that are working on the project!!!