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### **Appendix M: Example of a BOR Project Record and Approval Form, Form CR7**

The form on the following page must be submitted for all MRR projects. This form is ultimately returned when a project is approved. The appropriate allocations are listed on the form by the Office of Facilities, and then the R&A form is returned to the campus.

Form CR7  
**Board of Regents' Project Record & Approval Form**

Institution: \_\_\_\_\_ Project No.: \_\_\_\_\_

Project Name: \_\_\_\_\_

Project Description: \_\_\_\_\_

**PROJECT BUDGET** **FUNDS AVAILABLE**

Design Fee:	_____	MRR:	_____
Construction Cost:	_____	Operating Budget:	_____
Misc. & Testing:	_____	Other (Specify):	_____
Contingency:	_____		_____
<b>Total</b>	_____	<b>Total</b>	_____

Contact Person: \_\_\_\_\_ Phone No.: \_\_\_\_\_

Approval: \_\_\_\_\_ Date: \_\_\_\_\_  
President

This section to be completed by the Office of Facilities  
**AUTHORIZED ALLOCATIONS**

Amount	_____	Date	_____	Board/Vice Chancellor
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Approval: \_\_\_\_\_ Date: \_\_\_\_\_  
Vice Chancellor for Facilities