
Appendix L: Example of a BOR Project Budget Worksheet, Form CR6

The form on the following page is used to provide the BOR estimates of the project costs including construction, engineering, A/E, equipment, special costs, and contingencies.

Form CR6 - Project Budget Worksheet

Project : _____ **Project Type: (Circle One)**
Institution: _____ **Major, Minor, Payback**
Location: _____ **Priority No.:** _____
Architect/Engineer: To Be Determined **Date:** _____

A. CONSTRUCTION

1. Construction Cost exclusive of "A" 2 Below (#1 + #2 on Form CR4) \$ _____
2. Reserve for subsurface conditions (rock) based on Para. 6 of Architect's Budget Certificate (#3 on Form CR4) \$ _____
3. Total for construction (referred to as Total Cost or Stated Cost Limitation in architectural contract) (#4 on Form CR4) \$ _____

B. RESIDENT ENGINEER INSPECTOR

\$3,000 per month (use 4 months more than period shown in Architect's Budget Certificate) \$ _____

C. ARCHITECTURAL & ENGINEERING SERVICES

1. Construction Documents (lump sum fee) \$ _____
2. Construction Administration (lump sum fee) \$ _____
3. Programming \$ _____
4. Special Consultants \$ _____
5. Extra Drawings & Specifications (0.05% of "A"3 with a minimum of \$1,000 and a max. of \$40,000) \$ _____
6. Engineering Data, Surveys, Laboratory Testing, Etc. (1% of "A"3 with a min. of \$6,500 and a max. of \$400,000) \$ _____
7. Travel Expenses (minimum of \$1,000 and no less than cost of six trips per month during construction) \$ _____
8. A & E Services Total \$ _____

D. LOOSE EQUIPMENT

\$ _____

E. SPECIAL COSTS - Subject to Contingency Allowance (Not Included in "A"1 above)

_____ \$ _____

F. GENERAL CONTINGENCY - on Items "A" through "E"

Minimum of 5% of Items "A" through "E" required on New Construction, 10% on Renovation, with a minimum of \$12,000. \$ _____

G. SPECIAL COSTS - Not Subject to Contingency

\$ _____

H. TOTAL PROJECT COST

Total Project Budget \$ _____
Funds Available \$ _____

I. PROPOSED FINANCING

- State Funds \$ _____
- Revenue Bonds \$ _____
- Self-Generated Revenue \$ _____
- Federal Funds \$ _____
- Other (Specify) \$ _____

Note: Revisions to the Project Budget must be approved by the Board of Regents' Office of Facilities.