

# **USG WORLD REGIONAL COUNCIL FACULTY DEVELOPMENT SEMINARS: CRITERIA AND CONDITIONS FOR CHANCELLOR'S AWARDS FUNDING**

## **Mission**

World Regional Council Faculty Development Seminars are intended to further the internationalization of University System institutions by providing structured, professional opportunities for faculty members to acquire information and resources for internationalizing courses they currently teach as well as new courses they develop and to collaborate with colleagues at institutions in other countries. Chancellor's Awards, provided through the USG Office of International Education, support the internationalization of System faculty through financial support for qualified participants in eligible World Regional Council seminars.

## **Criteria and Conditions**

Chancellor's Awards are limited in number and cannot be made available for seminars that lack a clear professional development focus. Awards will be used to support faculty members participating in seminars that meet either or both of the following criteria:

1. Substantive opportunities for USG faculty members to acquire materials and resources for revising existing courses or developing new courses that reflect international content, perspectives, and examples.
2. Explicit professional development opportunities affording USG faculty members with significant, meaningful contacts with international colleagues in the same or similar disciplines.

Seminars eligible for Chancellor's Awards must reflect in their design all of the following features:

- 1) A seminar program that is grounded in substantive academic experiences and enhanced by cultural and historical excursions relevant to the academic themes of the seminar; these experiences might include:
  - a) Linkage with one or more institutions of higher education abroad as the base for seminar activities and/or

- b) Scheduled opportunities for significant interaction with faculty members from the host institution(s);
- 2) An organized and thorough pre-seminar orientation that includes at least one group session with participants, and readings or other resource materials for participants to complete prior to the seminar;
- 3) A post-travel meeting in the fall semester following the faculty seminar *to evaluate* the successes and problems of the faculty seminar, to improve the design of future faculty seminars, and to arrange participation of faculty seminar participants in the annual Teaching Symposium sponsored by the Georgia Consortium for International Studies;
- 4) An application form that requires faculty members to specify how they plan to incorporate their participation in the seminar either by forging professional linkages with colleagues abroad or through course development or revision to enhance the international content of the curriculum; and
- 5) A requirement that all faculty members receiving Chancellor's Awards participate in the next Georgia Consortium Teaching Symposium (traditionally held in March).

### **Desired Outcomes**

Successful World Regional Council Seminars receiving Chancellor's Awards for participants should be able to demonstrate one or more of the following outcomes:

1. Changes in existing courses or the development of new courses to reflect enhanced international content or perspectives;
2. Collaborative curriculum development or research projects with faculty members from host institutions, resulting in publications, academic presentations, or curricular enhancement;
3. Individual research initiatives by faculty members as a result of participation in the seminar;
4. Development or strengthening of study abroad or exchange opportunities for USG students.
5. Publication or presentation of results from the faculty development experience.

### **Additional Recommendations**

It is further recommended that World Regional Council Seminars eligible for Chancellor's Awards should:

1. Use a common application form and uniform application process.
2. Include a representative from the USG Office of International Education at the post-travel meeting and, if possible, in the pre-seminar orientation sessions.
3. Identify areas of specific academic strengths of host institutions in program flyers or promotional materials.
4. Build, wherever possible, on existing institutional relationships forged by the Councils in previous international endeavors.
5. Initiate early dissemination of information on seminars through preliminary announcements to USG institutions at least sixteen months prior to the planned dates of the seminar, identifying tentative dates, themes, locations, and schedules, so that prospective participants can plan in advance for seminar enrollment.

### **Process for Program Approval**

To be approved for eligibility to obtain Chancellor's Awards, a proposal for a World Regional Council Faculty Development Seminar will be sent to the University System of Georgia Office of International Education by December 1 of the second year preceding the proposed departure (e.g., December 1, 2004 for Summer 2006 seminars). The proposal will include a narrative, prospective itinerary, and budget that addresses how the proposed seminar meets the criteria and conditions for Chancellor's Awards. The proposal will be reviewed by the Director of the USG Office of International Education and a committee composed of the chairs of the SCIE standing committees. Notification of approval will be issued within 45 days. Proposals determined not fully to have met the criteria will be given an opportunity to remedy identified areas of concern.

### **Process for Approval of Chancellor's Award Recipients**

Each approved World Regional Council Faculty Development Seminar will submit, one week after the application closing date, a list and the application files of faculty nominated for Chancellor's Awards. The nominees will be reviewed and recipients selected by a subcommittee of the SCIE Faculty and Curriculum Committee. The subcommittee will include at least one former director of a faculty development seminar. The current World Regional Council Chairs and seminar directors will be invited to attend the selection meeting.

Prepared by the Committee on Faculty & Curriculum  
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