

UNIVERSITY SYSTEM OF GEORGIA  
Board of Regents Task Force on Nursing Education

**Agenda**

May 28, 2008 • 12:00pm – 3:00pm  
WIMBA

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12:00	<b>WIMBA Overview</b>	Hansen
12:05	<b>Updates/News</b> <ul style="list-style-type: none"><li>• Approval of Minutes</li><li>• BOR Nursing Subcommittee Retreat in June</li></ul>	Marion
12:15	<b>Sub-committee reports</b>	Marion
12:30	<b>Sub-committee membership</b>	Leads
12:45	<b>New Faculty Conference update</b>	
1:00	<b>O'Neil Update</b>	O'Neil
	<b>Chris Hansen</b>	Hansen
1:15	<b>Ben Robinson</b>	Robinson
<b>1:30</b>	<b>Break</b>	
1:35	<b>Nursing Education Plan</b>	Theisen/O'Neil
2:50	<b>Future Meeting Times</b>	Hansen
2:55	<b>Adjournment</b>	Marion/Hansen

**Wimba instructions attached.**

**Upcoming Meetings:**

June 18      WIMBA

## **Nursing Education Task Force (NETF)**

**May 28, 2008 –3:00pm**

### **Wimba Classroom Access Instructions**

**The NETF meeting** will be held via the Wimba Classroom webconferencing system on **May 28, 2008**. Below are the instructions on how to participate in this important event.

#### **PREPARE YOUR COMPUTER IN ADVANCE**

Run the Live Classroom wizard on the same computer that you will be using during your meeting. Do this at least two days before the meeting. Please do not wait until the last minute.

The wizard can be found at <http://208.185.32.175/wizard/launcher.cgi?wc=hmqt>.

Follow the instructions provided during each step. Download and install any recommended plug-ins, if necessary. Please make sure you have removed any pop-up blockers that are engaged.

If you have already participated in a Wimba session, you do not need to run the Wizard again. It is a one-time function.

If you have any problems, go <file://localhost/to http://www.wimba.com/technicalsupport>. You can get immediate assistance through the Live Chat or by phone at 866-350-4978.

#### **HEADSET and MICROPHONE**

If you have access to a microphone, you are able to speak during the meeting by pressing the Talk button. Some users prefer to wear headphones with a mic attached for easier use and privacy. This is not required as you can submit comments and questions through the chat window in Wimba Classroom. You may also use your phone to access the event.

#### **ACCESSING THE MEETING**

Log in 30 minutes before the start of the meeting in order to test your access. To log in to the meeting, click on the following URL or you can copy and paste the following URL into your Internet Explorer browser:

<http://208.185.32.175/launcher.cgi?room=NETF>

At the login screen, click on “Participant Login” and enter the following information:

Room ID: NETF

The Room ID may show in the box. If so, you do not need to enter it again!

Enter your first name and last initial followed by an underscore and your institution’s initials.

Example: JaneD\_AASU

**To access the meeting by phone, please call: 646-367-1174**

**Pin number is: 17505277**

*Please be sure to keep your phone on Mute throughout the entire session unless you are speaking. Otherwise, audio interruptions will interfere with the discussion.*

**NEED HELP!**

For technical problems, please contact Wimba Technical Support. Go to <http://www.wimba.com/technicalsupport/> or by phone at 866-350-4978.