

FAQ#: CMS-2073

Question: How can I unapply payments made to an account?

Answer: For a single student, you can use the form TSAUNAP where you can select to unapply only one transaction number, unapply payments for a whole term, or unapply based on the original applied date of payment(s). After the account has been unapplied you would then run application of payments to bring the account current.

If you need to do an unapplication of payments for a large group of students; for example charges and payments were made for the Fall term and it is not until during the Spring term when the previous Fall's Financial Aid comes in and you want the accounts to correctly reflect the application of Financial Aid you can thru Sqlplus populate the TBBRQST collector table with the PIDMS of those students affected, a user id, and activity date and one of three fields-term\_code, unapply\_date, or transaction\_number and then run TGRUNAP ( C process) which will unapply all accounts with PIDMS in the TBBRQST collector table. You would then run application of payments to bring these accounts current.

Last Edited:10/27/2005 01:56:46 AM