

Purging Students Not Associated with any BANNER Module

HELP !! Too many names are in
BANNER, most of which aren't
used by anyone!!!!

Valdosta State University

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House Cleaning Items

- Please turn on all cell phones to stun.
- Please ensure that if you talk to your neighbor you talk real loud.
- Lastly, don't ask questions. This could be detrimental to the presentation.



Real House Cleaning Items

- If possible, please turn all cell phones to silence mode or off
- If you need to leave the meeting, please leave as quiet as possible
- Ask questions at any point during the presentation
- Remember to turn in your evaluation forms

Points of Interest

- Why did Valdosta State decide to purge person data?
- Does SungardSCT have a process in place for purging data completely from BANNER?
- What business process was created in making the final decision to purge data?
- How was the purge process carried out?
- Would it be something that your institution might consider doing?

Why did Valdosta State decide to purge person data?

- We use the tapeload process to load test scores into BANNER and create recruit records
- We create recruit records for anybody interested in our campus
- We create SPAIDEN records for person's who may become consortium students or retirees
- Searching on names brought up some interesting choices
- Last but not least, we were switching over to student identification numbers

Does SungardSCT provide code for purging?

- Yes and No
- Possibility of leaving orphan records if not careful
- There are many tables that have to be looked at for purging purposes
- They just did not want to be held responsible for someone losing data

Business Process

- Different business areas were brought together to discuss the process
- Discussions were carried on about problems with searching for names in BANNER
- Approval was obtained by all Business areas before the steps were created for purging the information
- Students were purged

How was the purge process carried out?

- Before deciding what to purge, find out if there are any orphan records
- Decide what to purge
- Decide how to purge
- Decide how to handle persons that might have been purged wrongly
- Write the process
- Test the process

How was the purge process carried out? (cont'd)

- Check to see who was purged
- Check to see if there are any orphan records
- Test the process again
- If everything checks out, run the process
- You're done, or are you?

Would it be something that your institution might consider doing?

- Registrar/Admission/Business and Finance/Financial Aid are all a part of the process
- Come to a consensus
- No consensus then this is not for your campus to carry out.

Questions?

