Georgia Enhancements for Accounts Receivable

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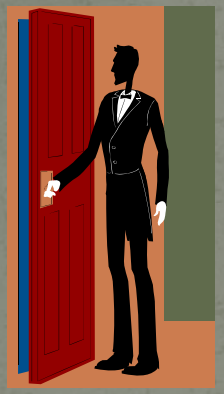
ITS

Session Etiquette

Please turn off or set all cell phones/pagers to vibrate.



If you must leave this session early, please sit at the back of the room and do so quietly.

Please avoid side conversations during this session.

Topics for Discussion

- Detail Code Maintenance
- Fee Assessment
- Student Health Insurance
- Acceptance Flag Update
- Direct Deposit
- Refund Status
- Receipt Writing
- Accounts Receivable Load
- End of Day Process
- Auditing Toolkit

Accounts Receivable

- Detail Code Maintenance
  - There are occasions when detail codes require account number changes. Detail code maintenance allows the user the ability to make those account number changes to detail codes in a specified work area. The changes can then be posted in batch on a specified date.

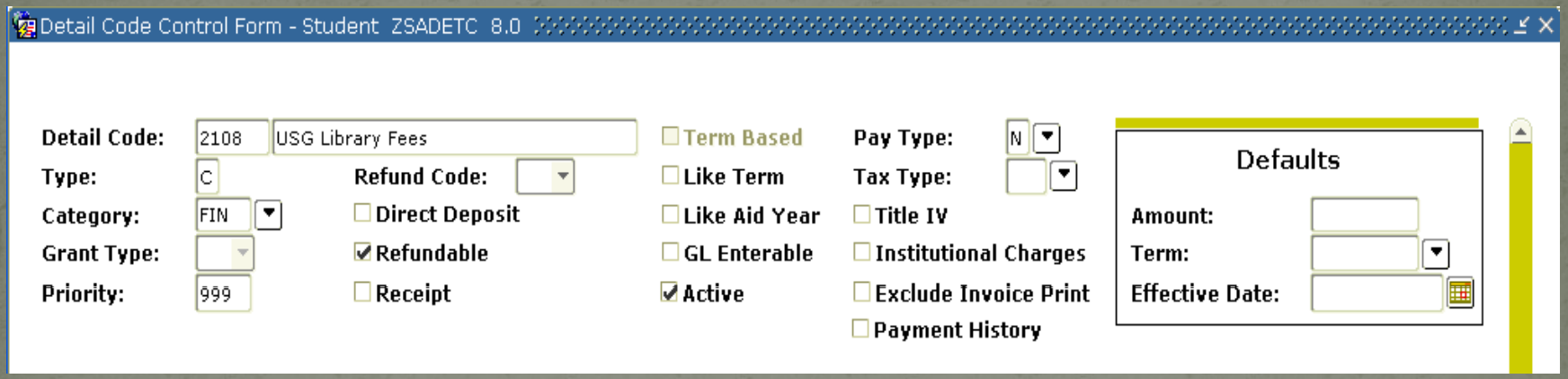
Accounts Receivable

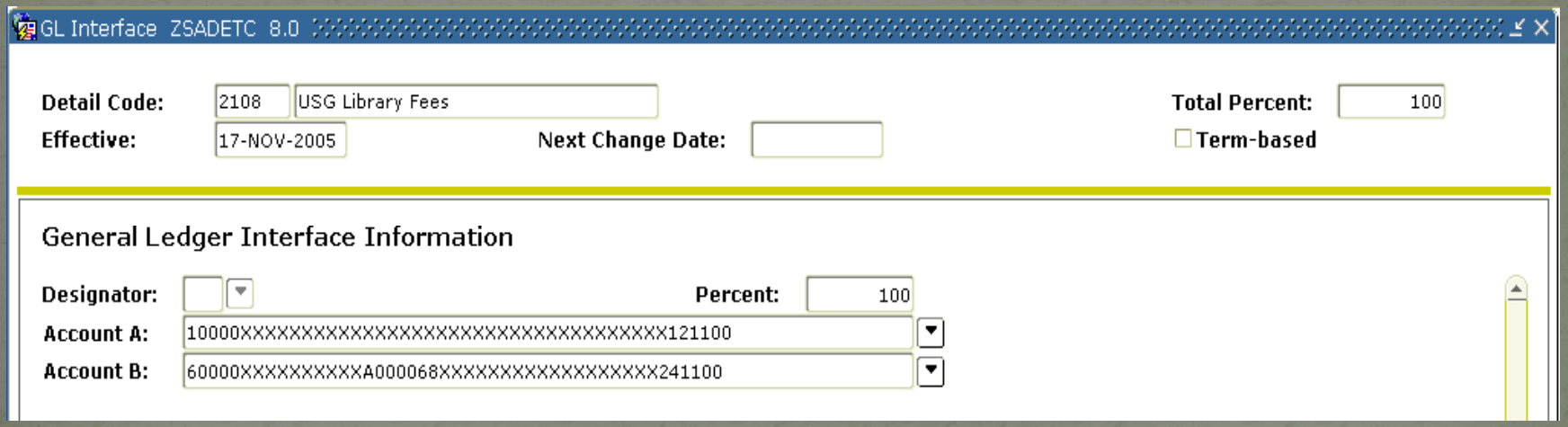
- Detail Code Maintenance
  - Process Flow
    - Setting up codes and rules
      - Establish detail codes (ZSADETC)
      - Make multiple chart field string adjustments (ZSRMASS)
      - Validate chart field strings (ZSICHFD)
    - Review working area data
      - Produce work area report (ZSRMSUM)

Accounts Receivable

- Detail Code Maintenance
  - Detail Code Control (ZSADETC)
    - Allows the update and creation of individual detail codes.
    - Provides account combo string validation through a database to database link.
    - Is the basis for all accounts receivable transactions.

Accounts Receivable

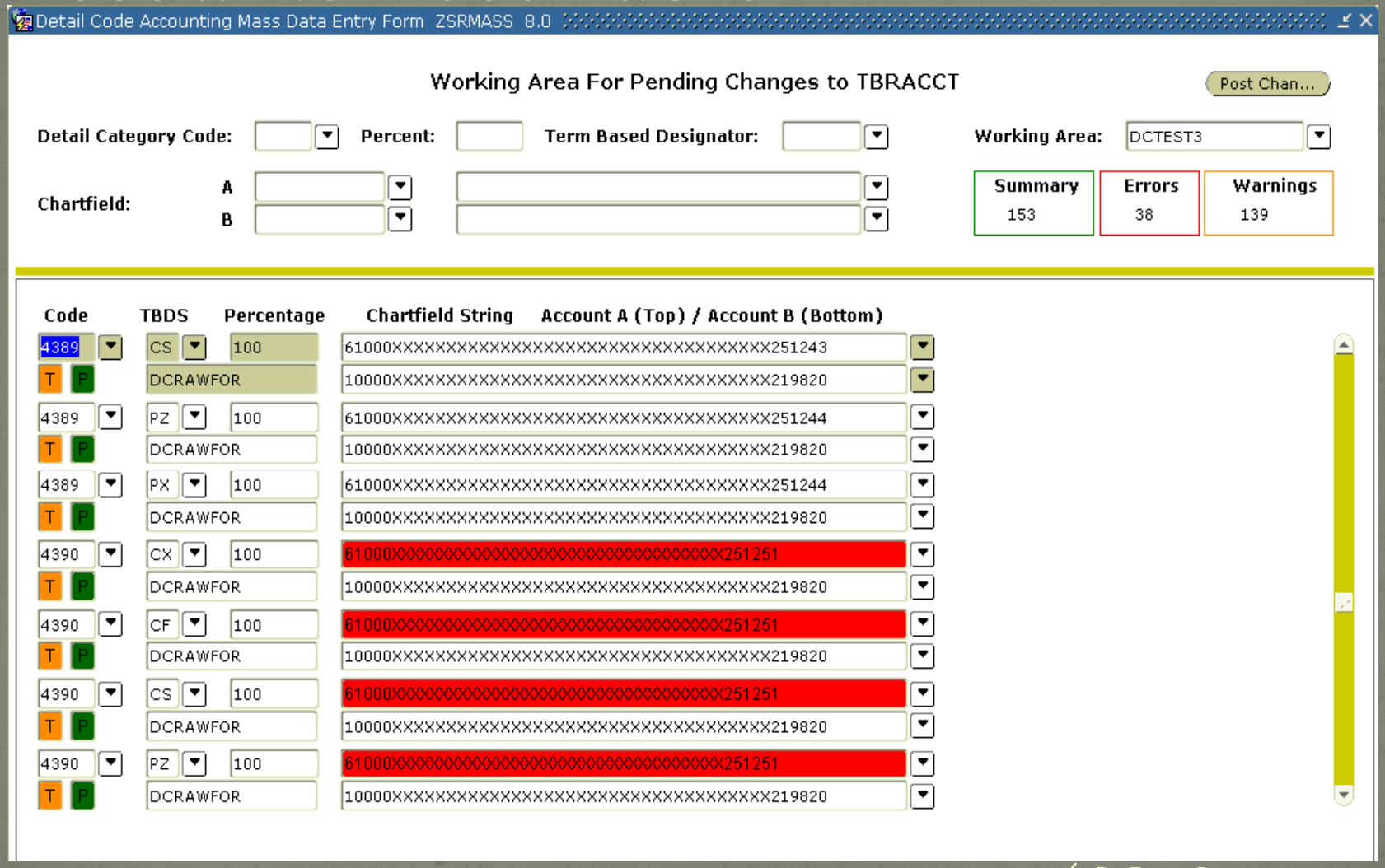




Accounts Receivable

- Detail Code Maintenance
  - Detail Code Mass Accounting Entry (ZSRMASS)
    - Allows the creation of a working area to maintain detail code changes over a period of time.
    - Allows the update of multiple detail codes.
    - Provides account combo string validation through a database to database link.
    - Allows the user to post all changes on the date effective.

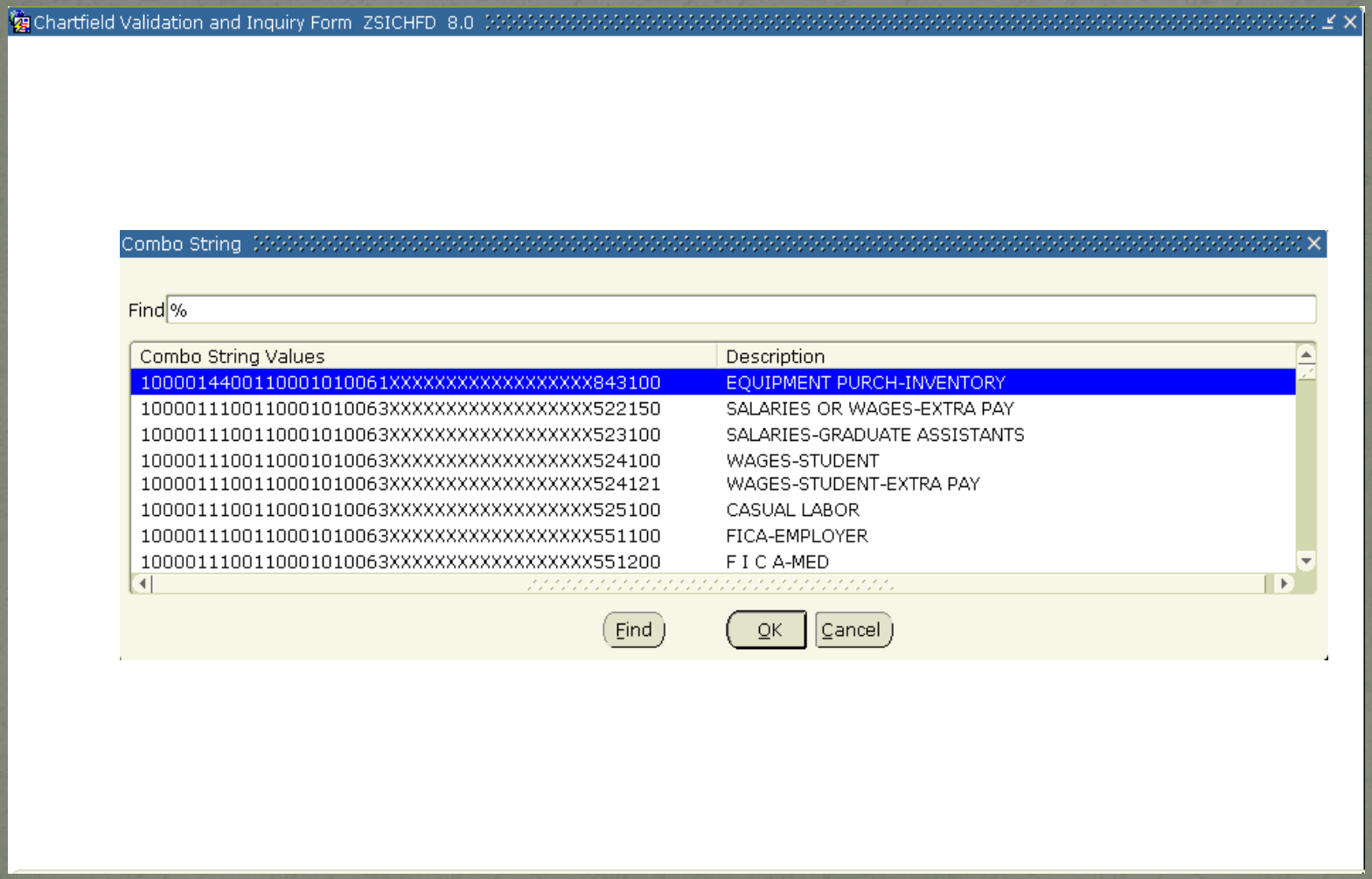
Accounts Receivable



Accounts Receivable

- Detail Code Maintenance
  - Chartfield Validation and Inquiry (ZSICHFD)
    - Provides account combo string validation through a database to database link.
    - Allows the user to search for complete account string.

Accounts Receivable



Accounts Receivable

- Detail Code Maintenance
  - Review working area data (ZSRMSUM)
    - Working area name is needed.
    - Can print All records, Error records or Warning records.

Accounts Receivable

02/01/2010 11:33:19 Working Area Summary Report - Errors Page: 4

Work Area: DCTEST3

Detail Code	Account A	Account B	Percent	TBDS Code
4481	2000018100620008155000XXX300XXXXXXXXXXX781152	10000XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX219820	100	CF
4481	2000018100620008155000XXX300XXXXXXXXXXX781154	10000XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX219820	100	CS
6001	10000XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX219805	10000XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX219805	100	
6002	10000XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX219805	10000XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX219805	100	
6003	10000XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX219805	10000XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX219805	100	
6004	10000XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX219805	10000XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX219805	100	
6005	10000XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX219805	10000XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX219805	100	
6006	10000XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX219805	10000XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX219805	100	
FAID	10000XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX219805	10000XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX219805	100	
FGSL	10000XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX219805	10000XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX219805	100	
SLS	10000XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX219080	10000XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX219080	100	
SPON	10000XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX219080	10000XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX219080	100	
TAP	10000XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX219080	10000XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX219080	100	
UGSL	10000XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX219080	10000XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX219080	100	
YPEL	10000XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX219080	10000XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX219080	100	

ZSRMSUM PROGRAM, GAMOD 8.0
Run began on 01-FEB-2010 11:38:48 AM

Total number of records printed: 152

Run ended on 01-FEB-2010 11:38:48 AM
Content-type: text/plain; charset=UTF-8

Accounts Receivable

- Fee Assessment
  - Provides the ability to establish fee assessment rules required for charges to be placed on student accounts during the registration process. Fee assessment occurs each term.

Accounts Receivable

- Fee Assessment
  - Process Flow
    - Set up rules and codes
      - Create attribute codes (STVATTS)
      - Build crosswalk validation rules (GTVSDAX)
      - Set reverse non-tui/fee indicator (SOATERM)
      - Build fee assessment rules (SFARGFE)
    - Assign attribute codes
      - Assign attribute codes (ZGRATTR)

Accounts Receivable

- Fee Assessment
  - Student Attribute Validation (STVATTS)
    - Allows user to create attribute codes to identify students participating in a special program such as SHIP.
    - The attribute can be associated with the fee assessment rule to ensure specific charges are made to the student.

Acccounts Receivable

- Fee Assessment
  - Student Attribute Process (ZGRATTR)
    - Uses a population selection to assign specified attribute codes to student accounts.
    - Process parameters include term and attribute code to assign.
    - Creates an effective term in SGASADD for the term specified.
    - Copies all prior active records to the new effective record and assign new attribute code.

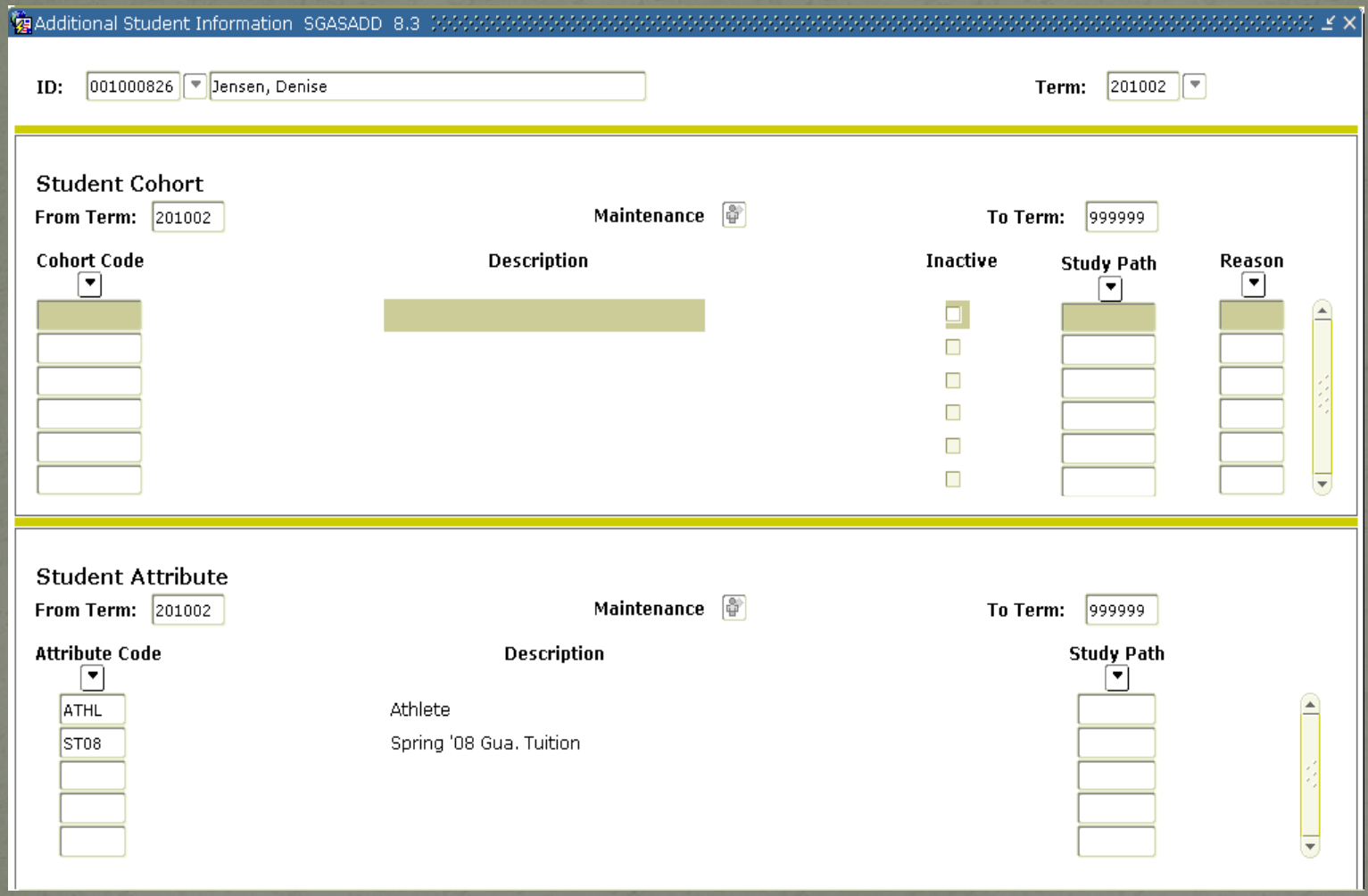
Accounts Receivable

```
01-FEB-2010 11:51:25       OIIT                                    Page:     1
ZGRATTR 8.0                Student Attribute Process

ID              Name                          Message
001000826       Jensen, Denise
001000528       Jensen, Henry
001000606       Jensen, Tahira
001000834       Jensen, Taneka
01-FEB-2010 11:51:25       OIIT                                    Page:     2
ZGRATTR 8.0                Student Attribute Process
                      * * * REPORT CONTROL INFORMATION * * *

Parameter Description          Parameter Value(s)
Update Mode                      U
Attribute Code                   ATHL
Term Code                        201002
Application Code                 ACCTSREC
Selection Identifier             GENERAL
User ID                          AMARSHAL
Creator ID                       AMARSHAL
Mass Delete Indicator            N
Report Line Limit                55
Record Count                     4

ZGRATTR 8.0 completed successfully
Content-type: text/plain; charset=UTF-8
```

Accounts Receivable

- Fee Assessment
  - Additional Student Information (SGASADD)
    - Stores current and historical attribute information for a specific student.
    - Student may have multiple attributes assigned to the record.

Accounts Receivable



Accounts Receivable

- Student Health Insurance
  - In February 2006, the University System of Georgia awarded the student health insurance contract to Pearce & Pearce, a well-known vendor in the student health insurance arena. There are two plans which any student enrolled at a USG institution are now able purchase to secure health/wellness insurance at a reasonable cost. All USG institutions are required to participate in the USG student health insurance program and all institutions must use Pearce & Pearce as the vendor.

Accounts Receivable

- Student Health Insurance
  - Background
    - Mandatory Plan
      - All graduate students receiving a tuition waiver as a result of a GRA, GTA, or GSA assistantship award.
      - All undergraduate, graduate and ESL international students holding F or J visas.
      - All undergraduate and graduate students enrolled in programs that require proof of health insurance.
      - All graduate students receiving fellowships that fully fund their tuition.

Accounts Receivable

- Student Health Insurance
  - Optional Plan
    - Available to any student, undergraduate or graduate, not required to participate in the Mandatory Participation Plan.

Accounts Receivable

- Student Health Insurance
  - Process Flow
    - Set Up
      - Create Attribute Codes (STVATTS)
      - Create Detail Codes (ZSADETC)
      - Build Fee Assessment Rules (SFARGFE)
      - Create Exemption Codes (TSAEXPT)
    - Processing SHI
      - Assign Attribute Codes (ZGRATTR)
      - Create Submission File (ZSRSHIR)
      - Load Waivers (ZSRHIEL)

Accounts Receivable

- Student Health Insurance
  - Assign Attribute Codes (ZGRATTR)
    - Uses a population selection.
    - Assigns an attribute based on term code.
    - Creates a row in SGASADD.

Accounts Receivable

- Student Health Insurance
  - Creating Submission File
    - Student Health Insurance Extraction (ZSRSHIR).
    - The lis file contains a list of the students included in the extraction file.
    - Extraction file contains data to submit to Pearce & Pearce.

Accounts Receivable

```
25-SEP-2008 11:31:57       Database                                  Page:     1
ZSRSHIR 8.0                Student Health Ins. Extraction

ID                        Name
@00010066                 Shores, Holiday
@00010015                 Alive, Hills R
@00010014                 Angel, Heavenly
@00010064                 Glass, Wine
□25-SEP-2008 11:31:57        T10711 Database                         Page:     2
ZSRSHIR 7.5.1              Student Health Ins. Extraction
                       * * * REPORT CONTROL INFORMATION * * *

Parameter Description          Parameter Value(s)
  Term Code                      200608
  SSN or Student ID              I
  Address Selection Date         25-SEP-2008
  Address Heirarchy              1MA
  E-mail Selection Date          25-SEP-2008
  E-mail  Heirarchy              1EE
  Effective Date                 25-SEP-2008
  Termination Date               25-SEP-2008
  Charge Type Detail Code        SHIP
  Exemption Detail Code          SHIE
  Report Line Limit                      55
  Record Count                            4

ZSRSHIR 8.0 completed successfully
Content-type: text/plain; charset=ISO-8859-1
```

000000000000@00010066YSHORES	HOLIDAY	121219876749873168500 TESTING TRAIL	MILLEDGEVILLE	GA31061	S	092520080925200 8US	N
000000000000@00010015YALIVE	HILLS	R113019836781234567121 JUST TESTING TRAIL	MILLEDGEVILLE	GA31061	S	092520080925200 8US	M
000000000000@00010014YANGEL	HEAVENLY	121219804784520987123 GOLDEN STREET	MILLEDGEVILLE	GA31061	S	092520080925200 8US	F
000000000000@00010064YGLASS	WINE	042419881145789164300 TESTING TRAIL	MILLEDGEVILLE	GA31061	S	092520080925200 8US	N

Accounts Receivable

- Student Health Insurance
  - Loading Waiver Data
    - Student Health Insurance Load (ZSRHIEL).
    - Creates a student record in the Exemptions Form (TSAEXPT) for specified exemption code and term.

Accounts Receivable

```
□25-SEP-2008 12:27:27      Database                                    Page:     1
ZSRHIEL 8.0                Student Health Insurance Load

ID            BANNER NAME                    INPUT FILE NAME
001150338     Jensen, Nora                   Exemption created
001125270     Jensen, Pam                    Exemption created
001135221     Jensen, Rebecca                Exemption created
001146722     Jensen, Richard                Exemption created
123000017     Jensen, Robert                 Matching  PIDM for Student not found
001125314     Jensen, Roddriquez             Exemption created
001124291     Jensen, Sarah                  Exemption code already exists
001150340     Jensen, Sedalia                Exemption code already exists
001131251     Jensen, Sharon                 Exemption code already exists
001139146     Jensen, Sherie                 Exemption created
001130325     Jensen, Stacy                  Exemption created
001150460     Jensen, Stephanie              Exemption code already exists
001126779     Jensen, Susan                  Exemption created
001138975     Jensen, Tallulah               Exemption code already exists
001132180     Jensen, Tara                   Exemption code already exists
001148751     Jensen, Teresa                 Exemption created
001135924     Jensen, Tina                   Exemption code already exists
001128983     Jensen, Troy                   Exemption created
001148950     Jensen, William                Exemption code already exists
@00010017     Jones, Bobbie                  Exemption code already exists
123456789     Light, Tea                     Matching  PIDM for Student not found
@00017328     Smilin, Iam                    Matching  PIDM for Student not found
100010001     Tanner, Bobby                  Matching  PIDM for Student not found
@00017320     Wednesday, Weak                Matching  PIDM for Student not found
□25-SEP-2008 12:27:27       T10711 Database                            Page:     2
ZSRHIEL 8.0                Student Health Insurance Load
                       * * * REPORT CONTROL INFORMATION * * *

UPDATE/AUDIT MODE:                    U
TERM:                            200808
EXEMPTION CODE:                  200808
INPUT FILENAME:   zsrhiel99persons.csv
RECORDS READ:                        24
RECORDS LOADED:                      10
RECORDS WITH ERRORS:                 14
```

Accounts Receivable

- Direct Deposit
  - Provides the ability for students to enter banking information through Self-Service Banner, to process financial aid proceeds and other refunds to their checking accounts.

Accounts Receivable

- Direct Deposit
  - Process Flow
    - Setting Up Codes and Rules
      - Define an email process (ZTVPROC)
      - Define email statuses and identify error conditions (ZTVSTAT)
      - Establish e-mail host settings (ZUREMRU)
      - Create text and formatting for e-mail notifications (ZURMAIL)
      - Define e-mail type hierarchy (ZUREHIR)
      - Define letter codes (GTVLETR)

Accounts Receivable

- Direct Deposit
  - Process Flow
    - Setting Up Codes and Rules (continued)
      - Define letter code statuses (ZUREPLS)
      - Establish the direct deposit process controls (ZSRDDRU)
      - Load bank routing numbers (ZGRDIRD)
      - Validate bank routing numbers (GXVDIRD)
    - Creating Direct Deposit Subscription
      - Enter the secure area of Self Service Banner

Accounts Receivable

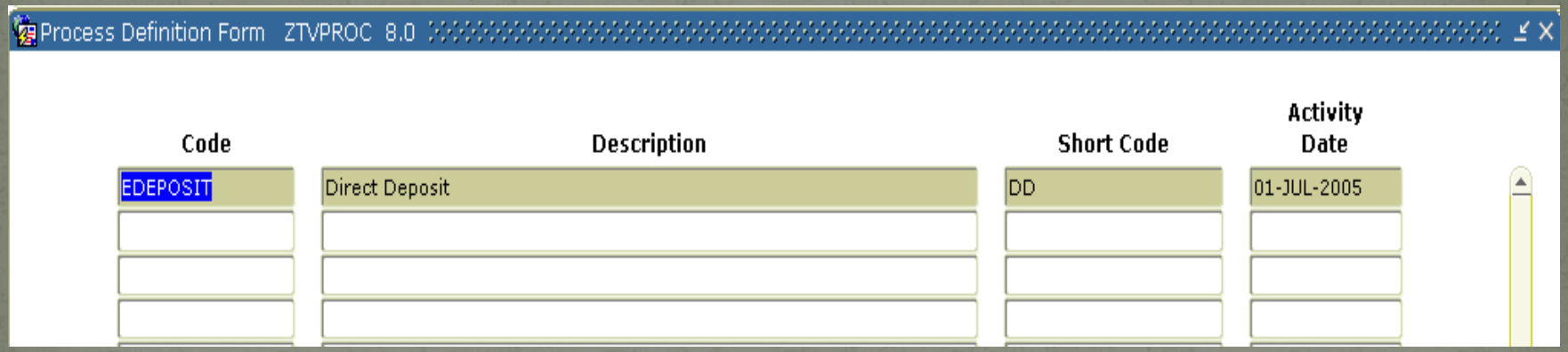
- Direct Deposit
  - Process Flow
    - Creating Direct Deposit Subscription (continued)
      - Select the Student and Financial Aid Menu option
      - Select the eDeposit menu option
      - Create banking information
      - Confirm direct deposit subscription
      - Confirm the subscription acknowledgement
      - Load records into PeopleSoft (automatic)

Accounts Receivable

- Direct Deposit
  - Process Flow
    - Review/Maintain Subscription Data
      - Review/maintain subscription data (ZSADDSD)
      - Review email notification statuses (ZURAEML)

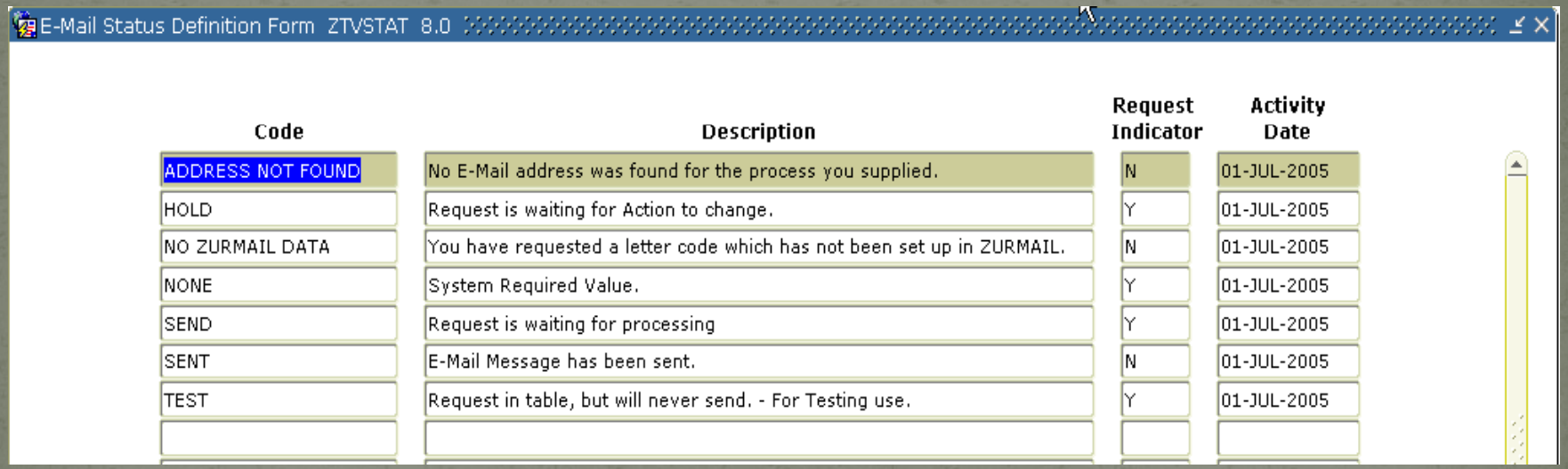
Accounts Receivable

- Direct Deposit
  - Process Definition (ZTVPROC)
    - Used to define the direct deposit subscription to the e-mail system.



Accounts Receivable

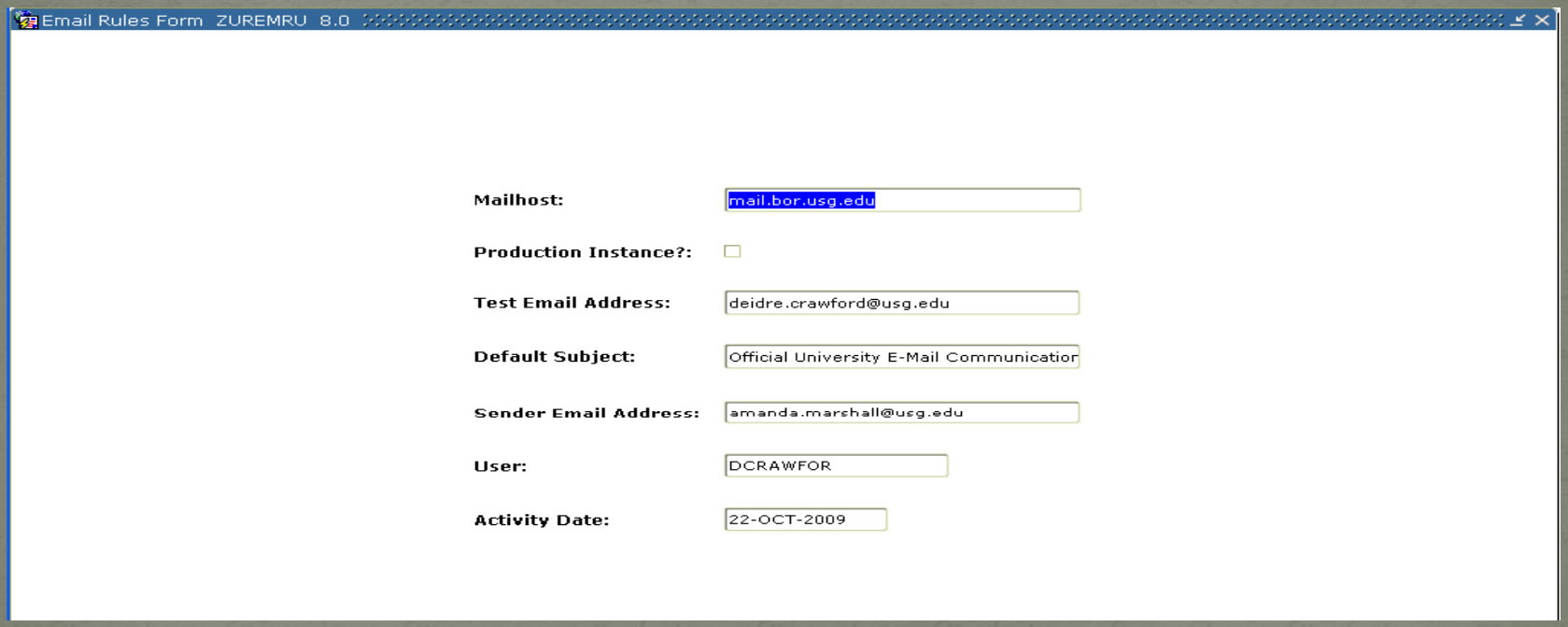
- Direct Deposit
  - E-mail Status Definition (ZTVSTAT)
    - Used to define e-mail statuses and potential error conditions.



Code	Description	Request Indicator	Activity Date
ADDRESS NOT FOUND	No E-Mail address was found for the process you supplied.	N	01-JUL-2005
HOLD	Request is waiting for Action to change.	Y	01-JUL-2005
NO ZURMAIL DATA	You have requested a letter code which has not been set up in ZURMAIL.	N	01-JUL-2005
NONE	System Required Value.	Y	01-JUL-2005
SEND	Request is waiting for processing	Y	01-JUL-2005
SENT	E-Mail Message has been sent.	N	01-JUL-2005
TEST	Request in table, but will never send. - For Testing use.	Y	01-JUL-2005

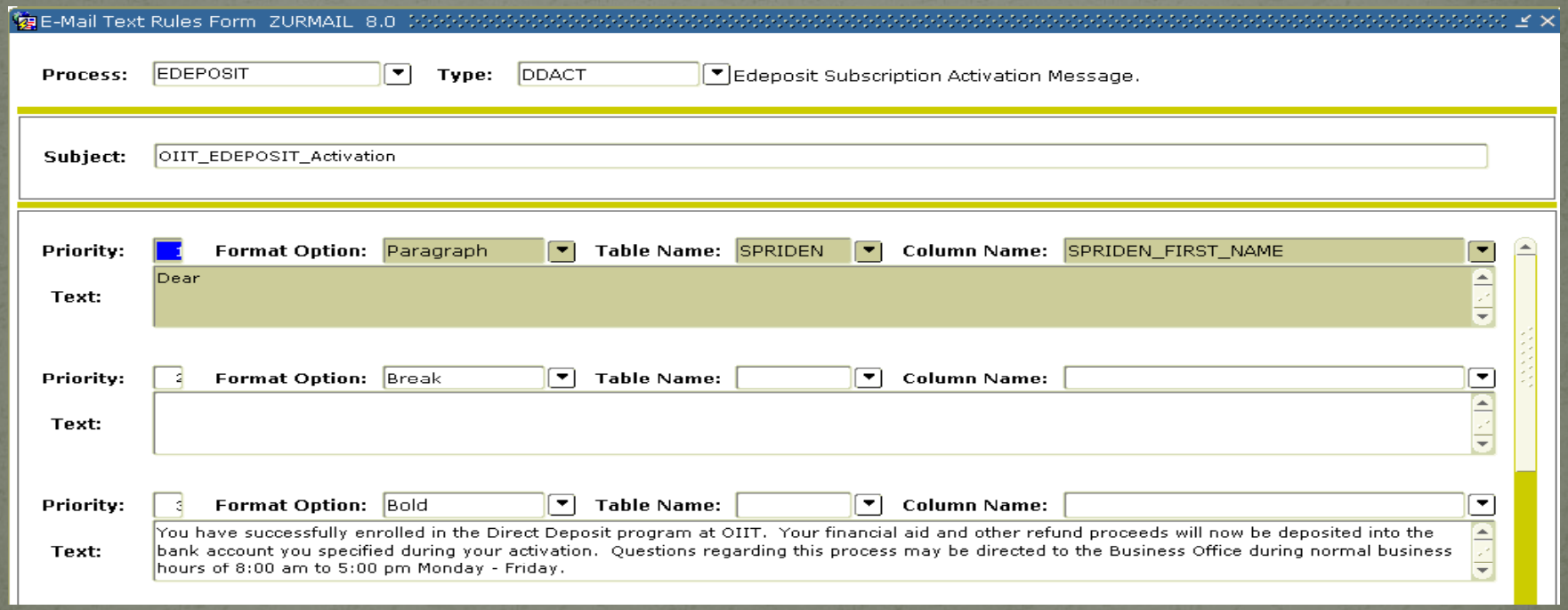
Accounts Receivable

- Direct Deposit
  - E-mail Rules (ZUREMRU)
    - Used to define the e-mail host settings.



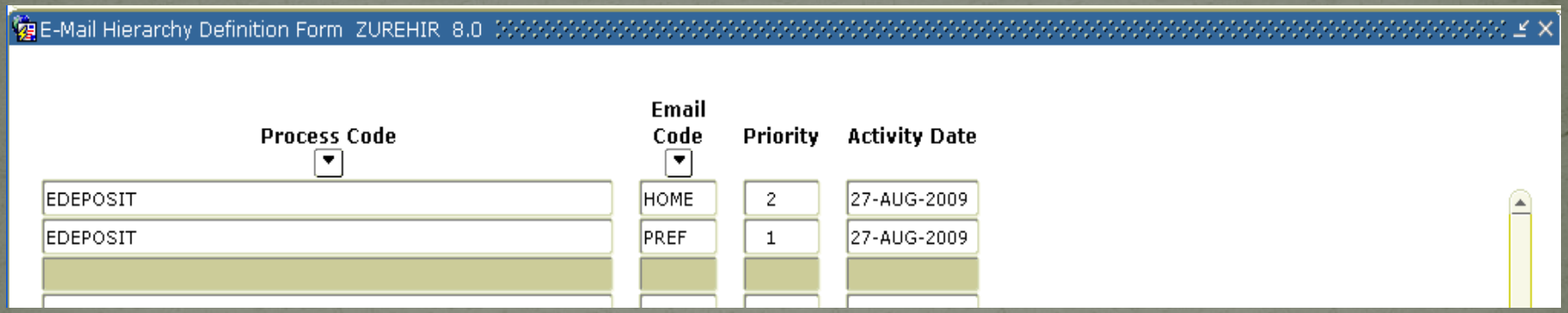
Accounts Receivable

- Direct Deposit
  - E-Mail Text Rules (ZURMAIL)
    - Used to create the text and formatting for e-mail notifications.



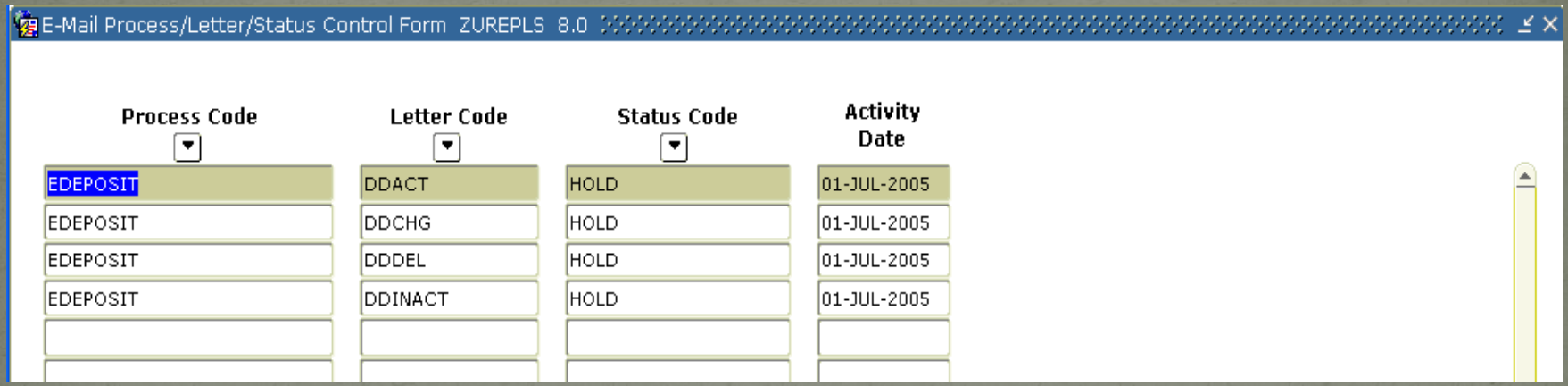
Accounts Receivable

- Direct Deposit
  - E-Mail Hierarchy Definition (ZUREHIR)
    - Used to define the e-mail type hierarchy.



Accounts Receivable

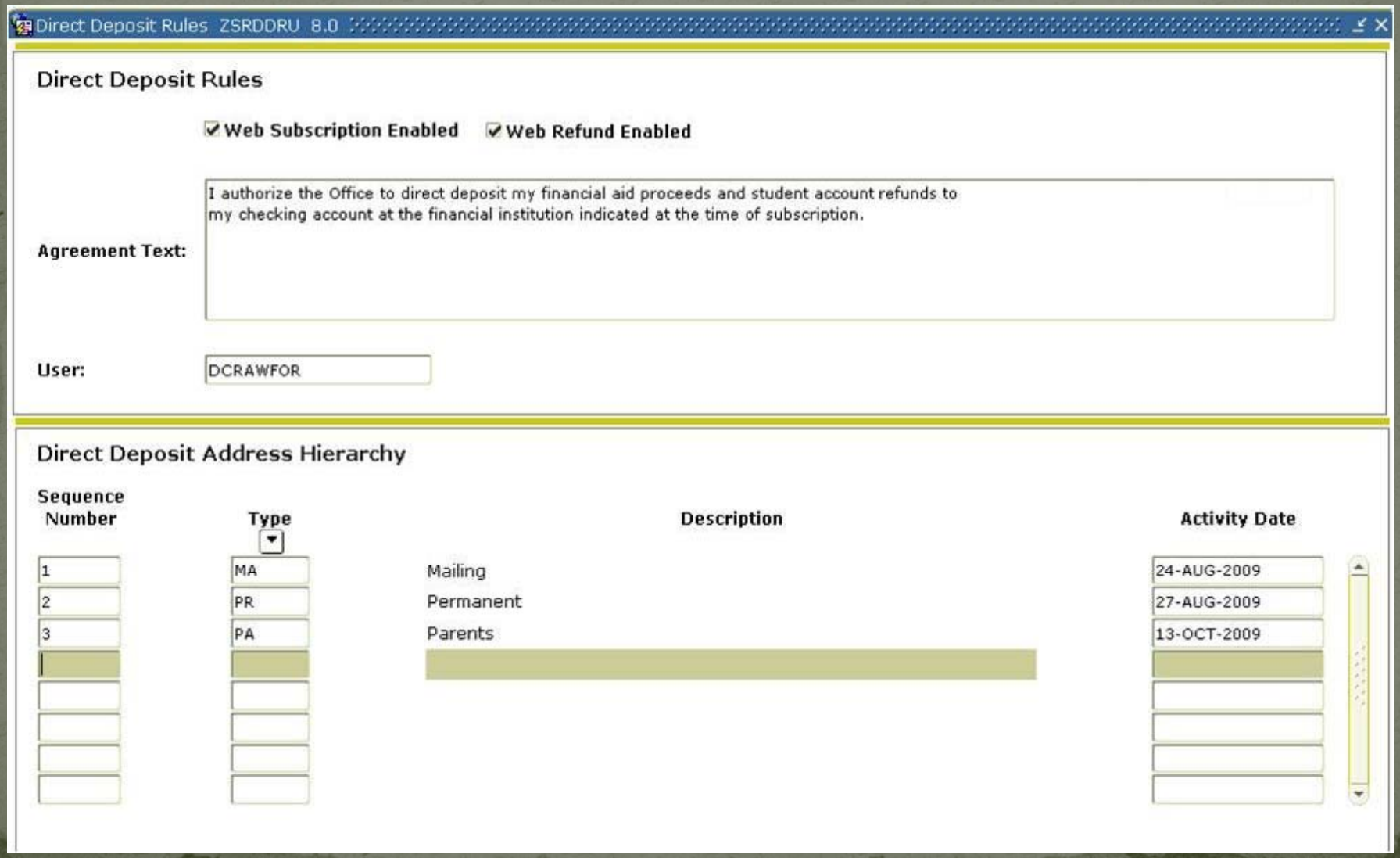
- Direct Deposit
  - E-Mail Process/Letter/Status Control (ZUREPLS)
    - Used to define the status of each letter code created.



Accounts Receivable

- Direct Deposit
  - Direct Deposit Rules (ZSRDDRU)
    - Used to control the direct deposit process.
      - Turn on and off the link to the direct deposit subscription pages in Self-Service Banner.
      - Create/edit agreement text displayed on the agreement verification page.
      - Create/enter hierarchy of address types.

Accounts Receivable



Accounts Receivable

- Direct Deposit
  - Bank Routing Number Load (ZGRDIRD)
    - Used to insert bank routing numbers into the Bank Routing Number Validation Form (GXRDIRD).
    - File is obtained from the Federal Reserve Financial Services web site: https://www.fededirectory.frb.org/download.cfm

Accounts Receivable

- Direct Deposit
  - Direct Deposit Subscription
    - Provides students the ability to activate, inactivate and delete direct deposit data in Self-Service Banner.
    - Found in the secure area of SSB.
    - Bank routing and account numbers are entered.
    - Subscription records are sent to PSFIN for the creation of an ACH file.
      - Occurs automatically through a trigger.

Accounts Receivable

Personal Information | Alumni and Friends | Advancement Officers | Student | Financial Aid | Employee | Finance

Search Go

SITE MAP HELP EXIT

eDeposit Subscription Agreement

Please verify that the banking information displayed here is correct. Your Institution is not responsible for entry of incorrect bank account information.

ANY FALSE INFORMATION ENTERED HEREON CONSTITUTES AS FRAUD AND SUBJECTS THE PARTY ENTERING SAME TO FELONY PROSECUTION UNDER BOTH FEDERAL AND STATE LAWS OF THE UNITED STATES. VIOLATORS WILL BE PROSECUTED TO THE FULLEST EXTENT OF THE LAW.

I authorize the Office of Information and Instructional Technology to direct deposit my financial aid proceeds and student account refunds to my checking account at the financial institution indicated at the time of subscription. I am testing OAS 10G.

Current Subscription

Bank Routing Number: 011002550
Bank Account Number: XXXXXXX23
Active/Inactive Direct Deposit Subscription: Active

New Subscription

Bank Routing Number: 011002550
Bank Account Number: 25167497134708
Active/Inactive Direct Deposit Subscription: Active

Bank Name

Bank Name: WAINWRIGHT BANK + TRUST CO

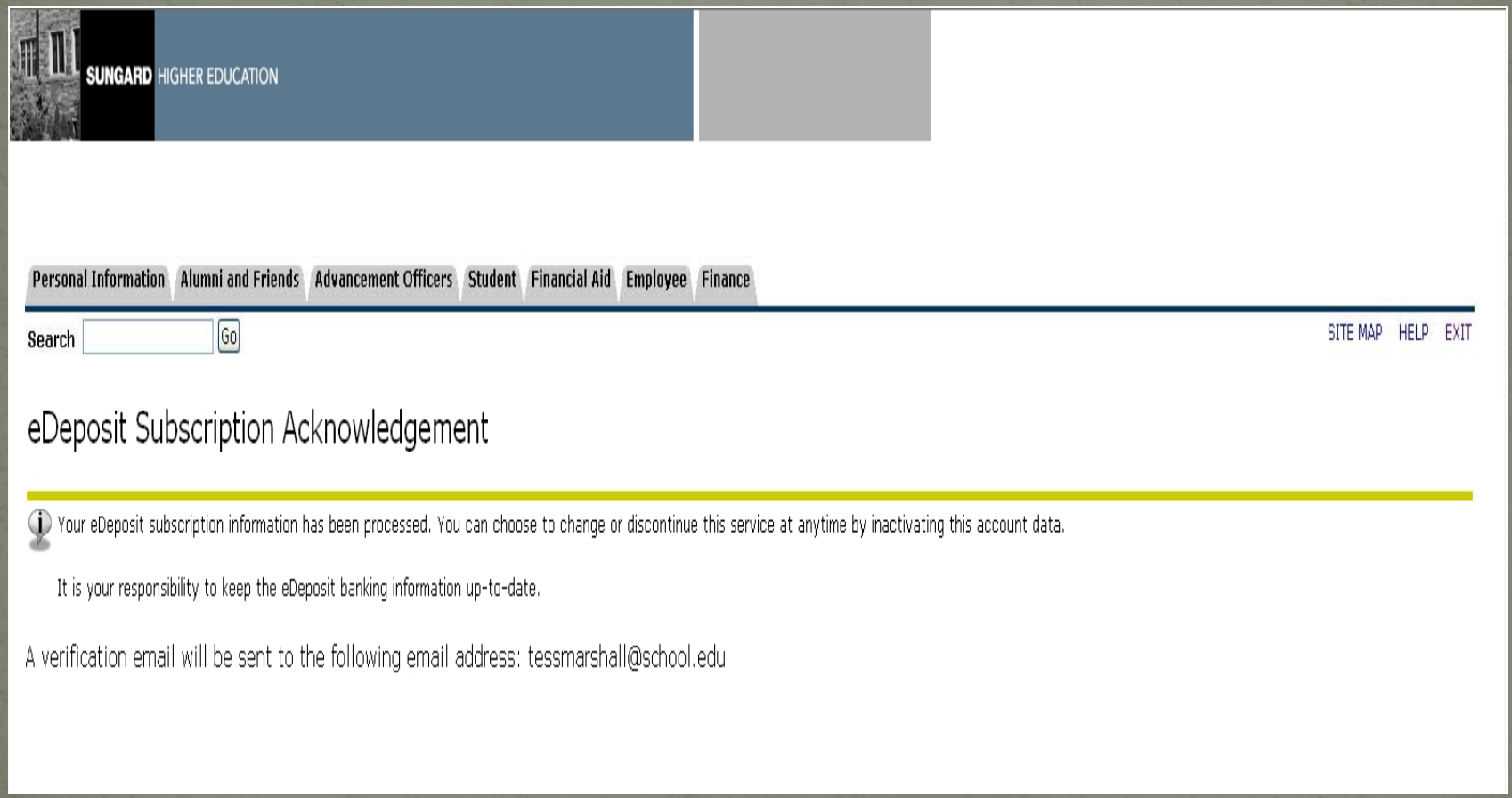
Edit

Agree

RELEASE: 7.0

powered by SUNGARD HIGHER EDUCATION

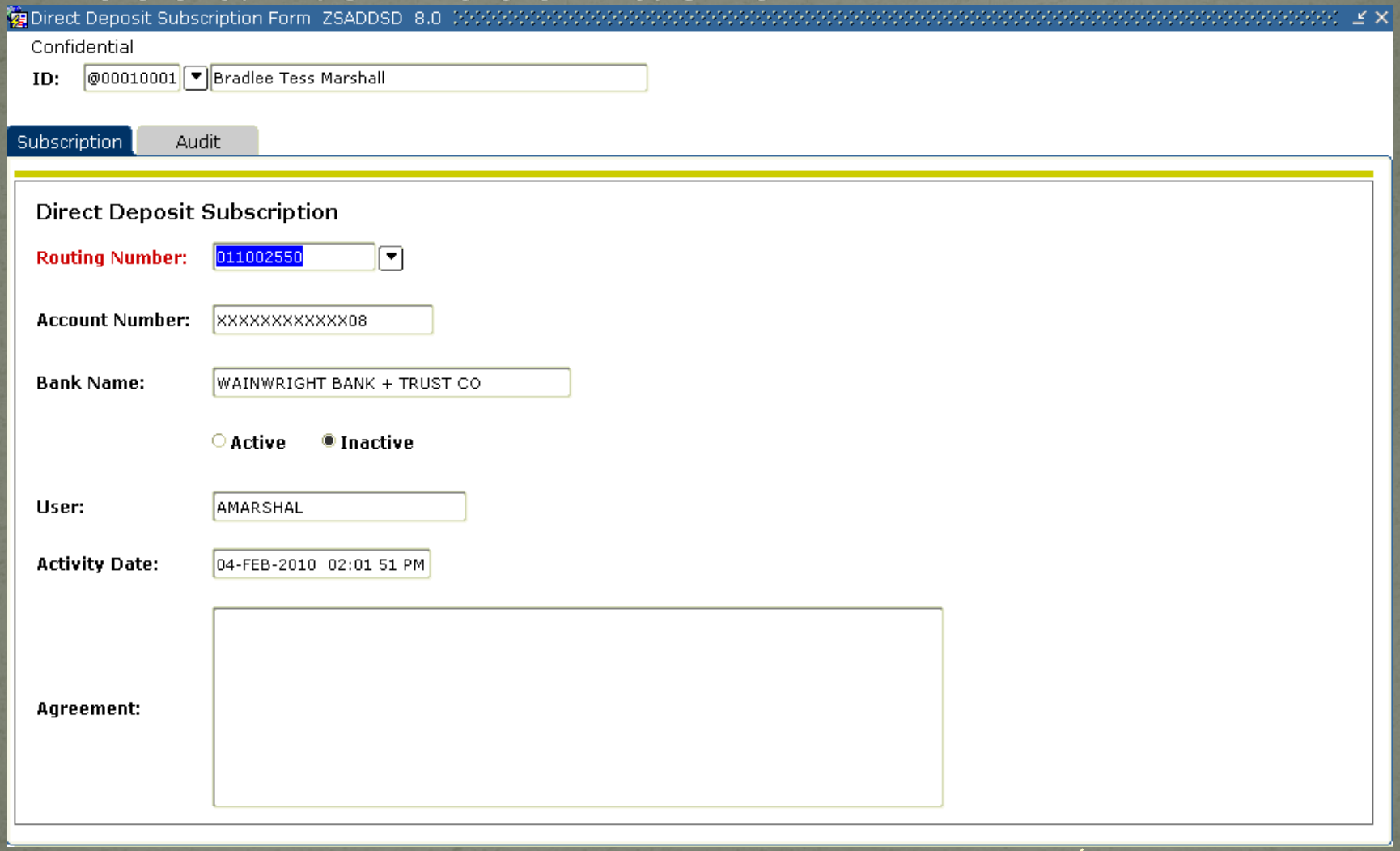
Accounts Receivable



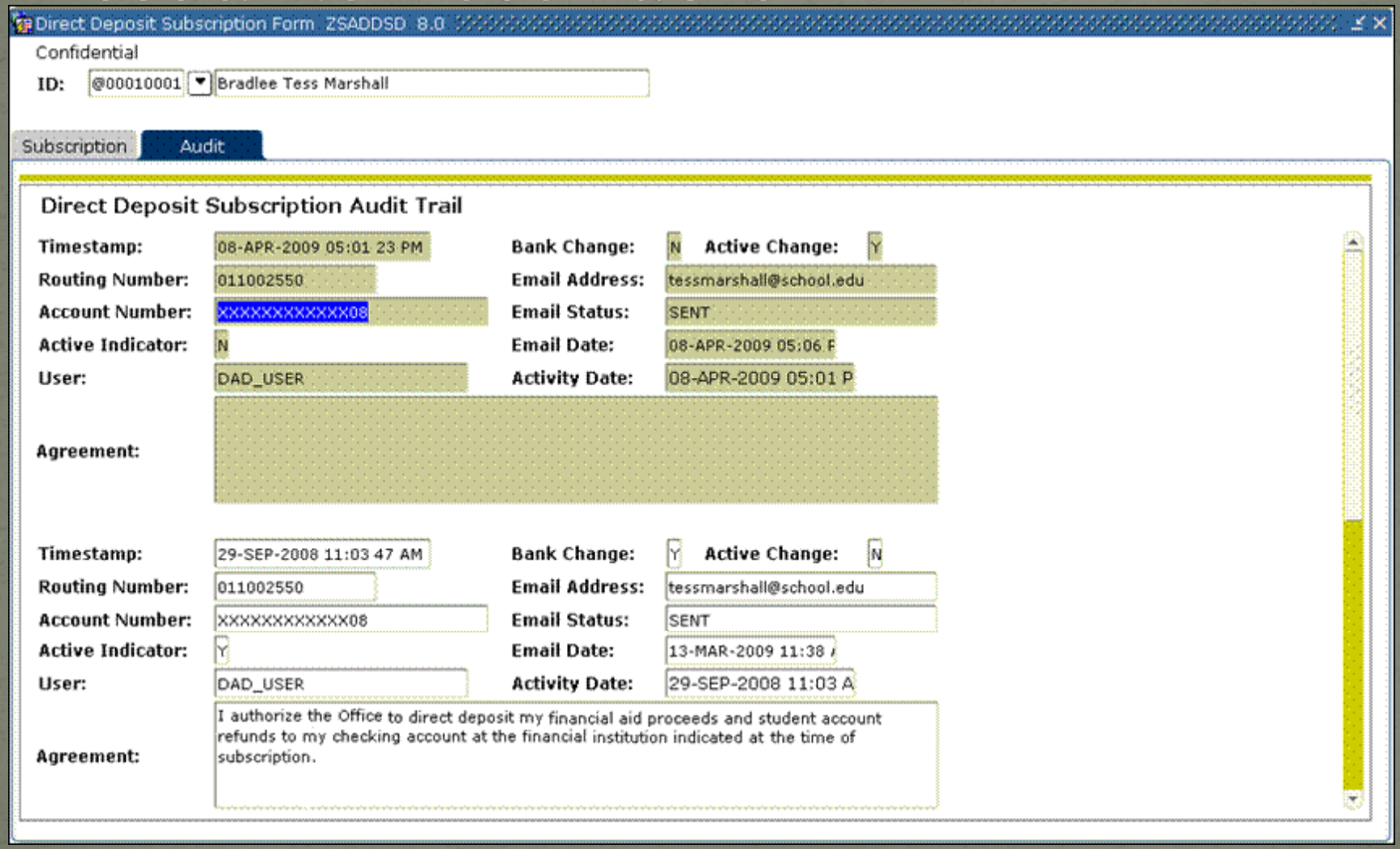
Accounts Receivable

- Direct Deposit
  - Direct Deposit Subscription (ZSADDSD)
    - Stores current and historical subscription data.
    - Allows functional user to make changes through the application when necessary.
    - Account number is masked with the exception of the last two(2) digits.

Accounts Receivable

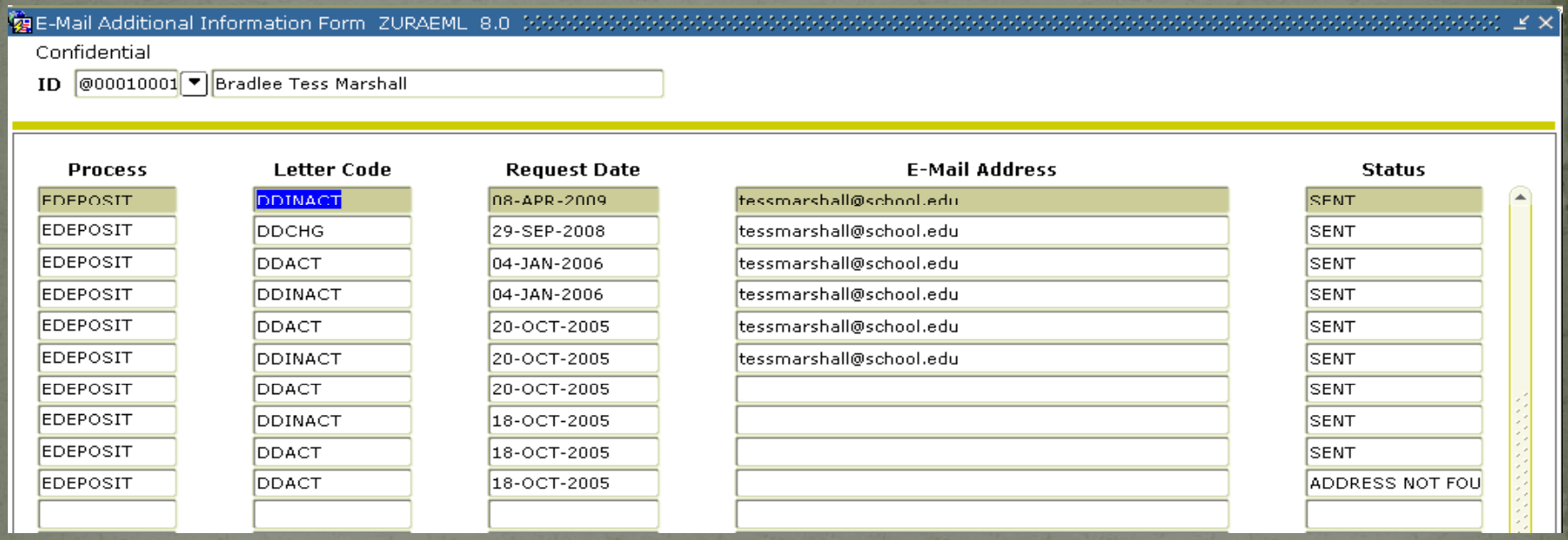


Accounts Receivable



Accounts Receivable

- Direct Deposit
  - E-Mail Additional Information (ZURAEML)
    - Provides the ability to review and query e-mail notification statuses generated through the subscription process.



Process	Letter Code	Request Date	E-Mail Address	Status
EDEPOSIT	DDINACT	08-APR-2009	tessmarshall@school.edu	SENT
EDEPOSIT	DDCHG	29-SEP-2008	tessmarshall@school.edu	SENT
EDEPOSIT	DDACT	04-JAN-2006	tessmarshall@school.edu	SENT
EDEPOSIT	DDINACT	04-JAN-2006	tessmarshall@school.edu	SENT
EDEPOSIT	DDACT	20-OCT-2005	tessmarshall@school.edu	SENT
EDEPOSIT	DDINACT	20-OCT-2005	tessmarshall@school.edu	SENT
EDEPOSIT	DDACT	20-OCT-2005		SENT
EDEPOSIT	DDINACT	18-OCT-2005		SENT
EDEPOSIT	DDACT	18-OCT-2005		SENT
EDEPOSIT	DDACT	18-OCT-2005		ADDRESS NOT FOU

Accounts Receivable

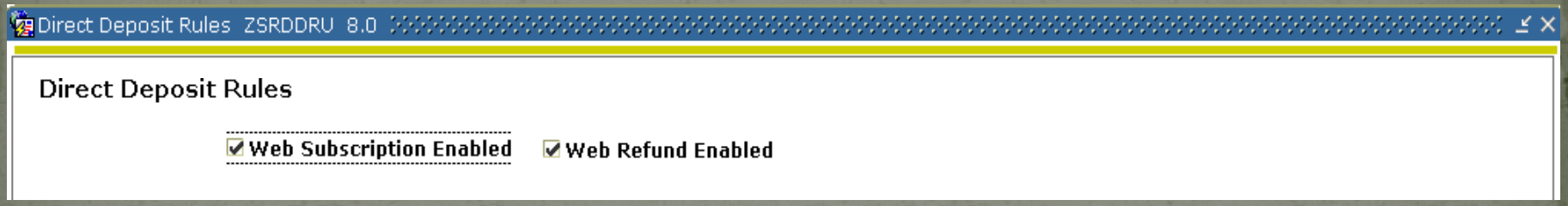
- Refund Status
  - The refund status page allows students to review refunds issued during the terms enrolled at the institution.

Accounts Receivable

- Refund Status
  - Process Flow
    - Set Up
      - Direct Deposit Rules form (ZSRDDRU)
    - Viewing Refund Status

Accounts Receivable

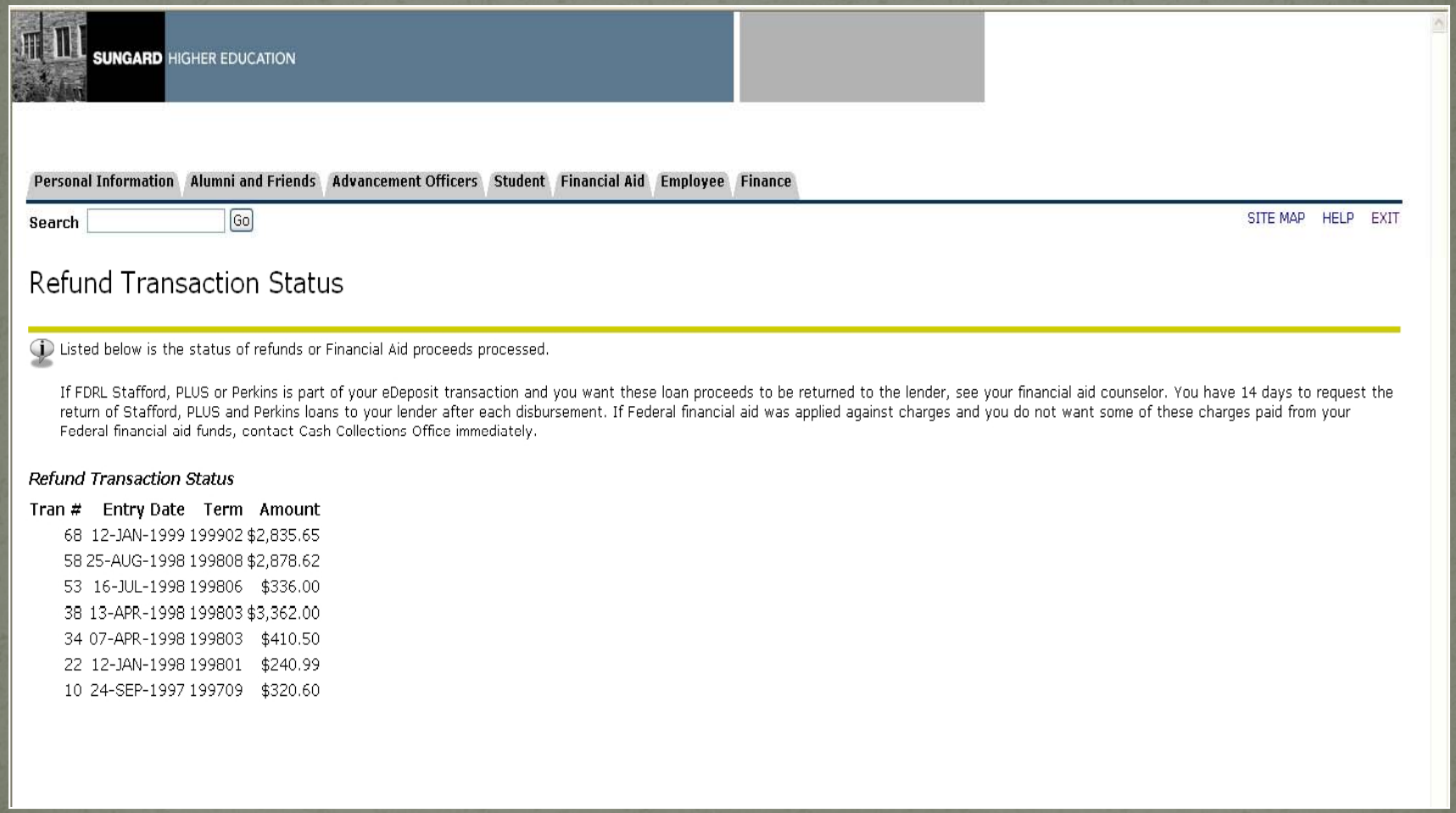
- Direct Deposit
  - Direct Deposit Rules (ZSRDDRU)
    - Set the refund status indicator to allow students to view refund data via Self Service Banner.



Accounts Receivable

- Refund Status
  - Viewing Refund Status
    - In the Secure Area of Self-Service Banner, the Refund Status menu option is found under the Student and Financial Aid menu.
    - All refunds the student received when enrolled at the institution will be displayed including the date entered, the term, the transaction number, and the amount of the refund.
      - Note date entered not processed/sent to student.

Accounts Receivable



Accounts Receivable

- Receipt Writing
  - Provides the ability to load outstanding charges for non-student receivables, write receipts for payments received, and feed the data into PeopleSoft. This also provides one subsidiary ledger.

Accounts Receivable

- Receipt Writing
  - Process Flow
    - Set Up Rules and Codes
      - Define detail codes (ZSADETC)
    - Write Departmental Receipts
      - Write departmental receipts (ZSAMISC)

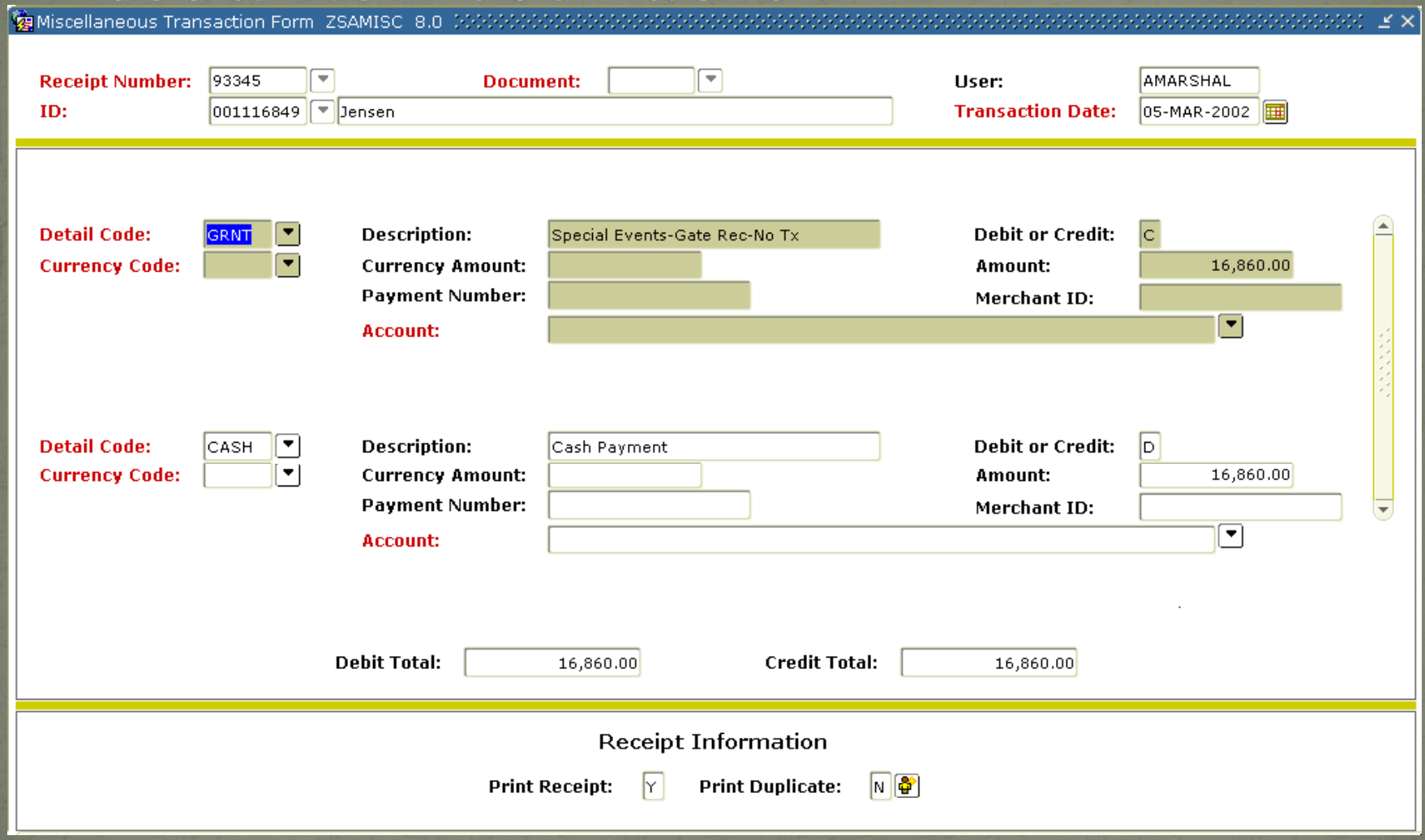
Accounts Receivable

- Receipt Writing
  - Process Flow
    - Processing Non-student receivables
      - Send an invoice/bill (TFRBILL)
      - Write non-student receipts (TFADETL)
      - Setting and Releasing holds (TGPHOLD)

Accounts Receivable

- Receipt Writing
  - Miscellaneous Transactions (ZSAMISC)
    - Provides the ability to write receipts without a student ID number.
    - May manually enter account numbers when detail code is marked GL Enterable.
    - Account numbers are validated against the chart of accounts.
    - Debits and credits must balance to successfully commit the receipt record.

Accounts Receivable



Accounts Receivable

- Accounts Receivable Load
  - The AR Load Process (ZSRINLD) provides the ability to enter financial charges or payments into Banner in batch when an external source is used to generate those charges/payments. This process replaces the PS AR Banner Load (ZGRARLD).

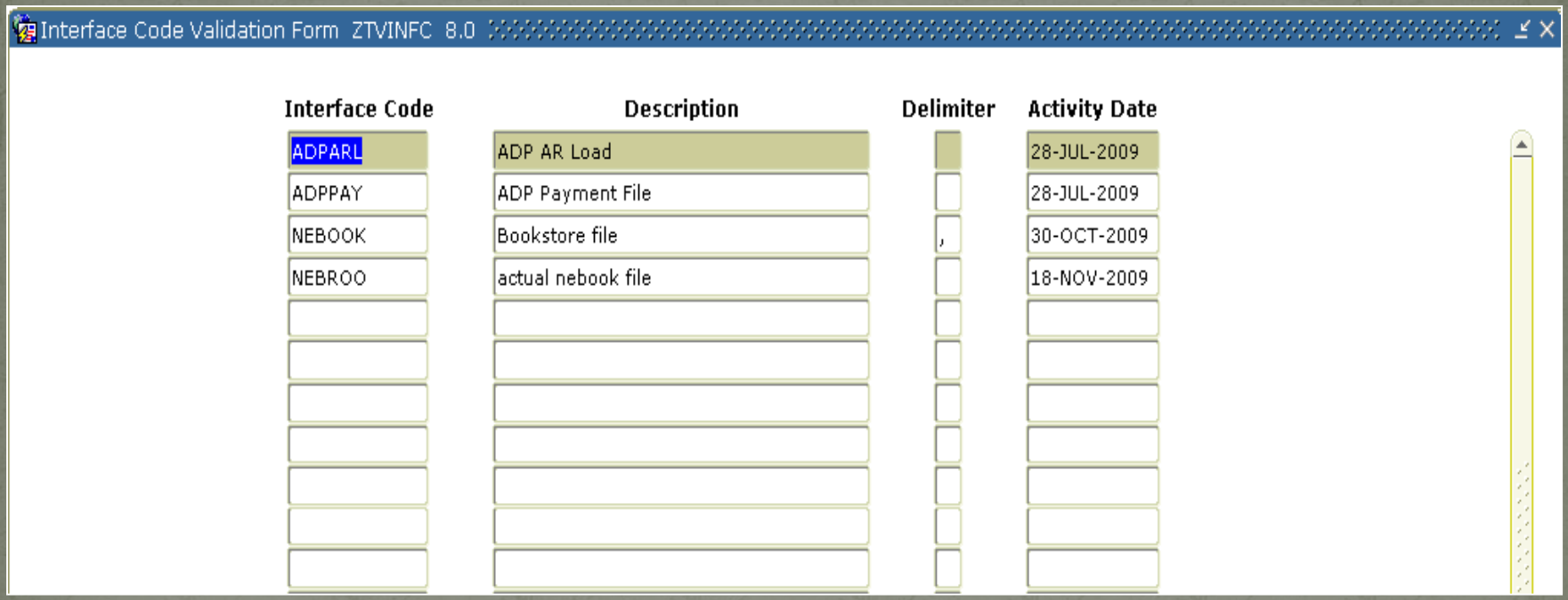
Accounts Receivable

- Accounts Receivable Load
  - Process Flow
    - Setting Up Codes and Rules
      - Create interface codes (ZTVINFC)
      - Maintain interface load field codes (ZTVINFF)
      - Create interface load rules (ZSAINFR)
    - Load the Interface File
      - Place interface file
      - Execute the AR Interface Load Process (ZSRINLD)

Accounts Receivable

- Accounts Receivable Load
  - Interface Code Validation (ZTVINFC)
    - Used to create an interface code and description for each file format that will be loaded into Banner.
    - Required to indicate the type of delimiter used in the file. (Note: Fixed file formats will have a blank delimiter.)
    - The interface code is a required parameter when executing the process to load the records.
    - Is appended to the last six characters of the file name to create a unique PaymentID code.

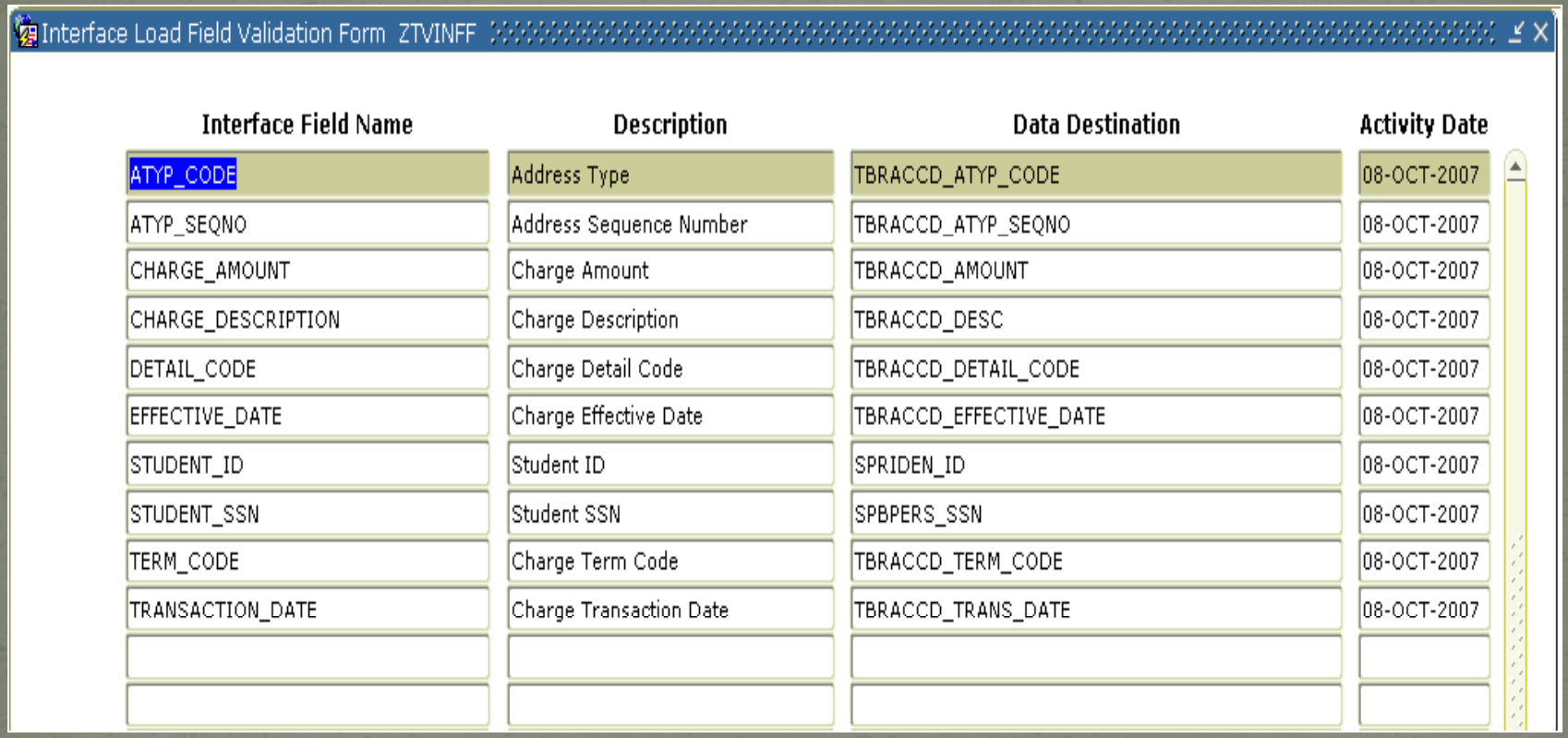
Accounts Receivable



Accounts Receivable

- Accounts Receivable Load
  - Interface Load Field Validation (ZTVINFF)
    - Required fields are delivered by OIIT.
    - The delivered fields are required for processing.
    - Each should be reviewed.

Accounts Receivable



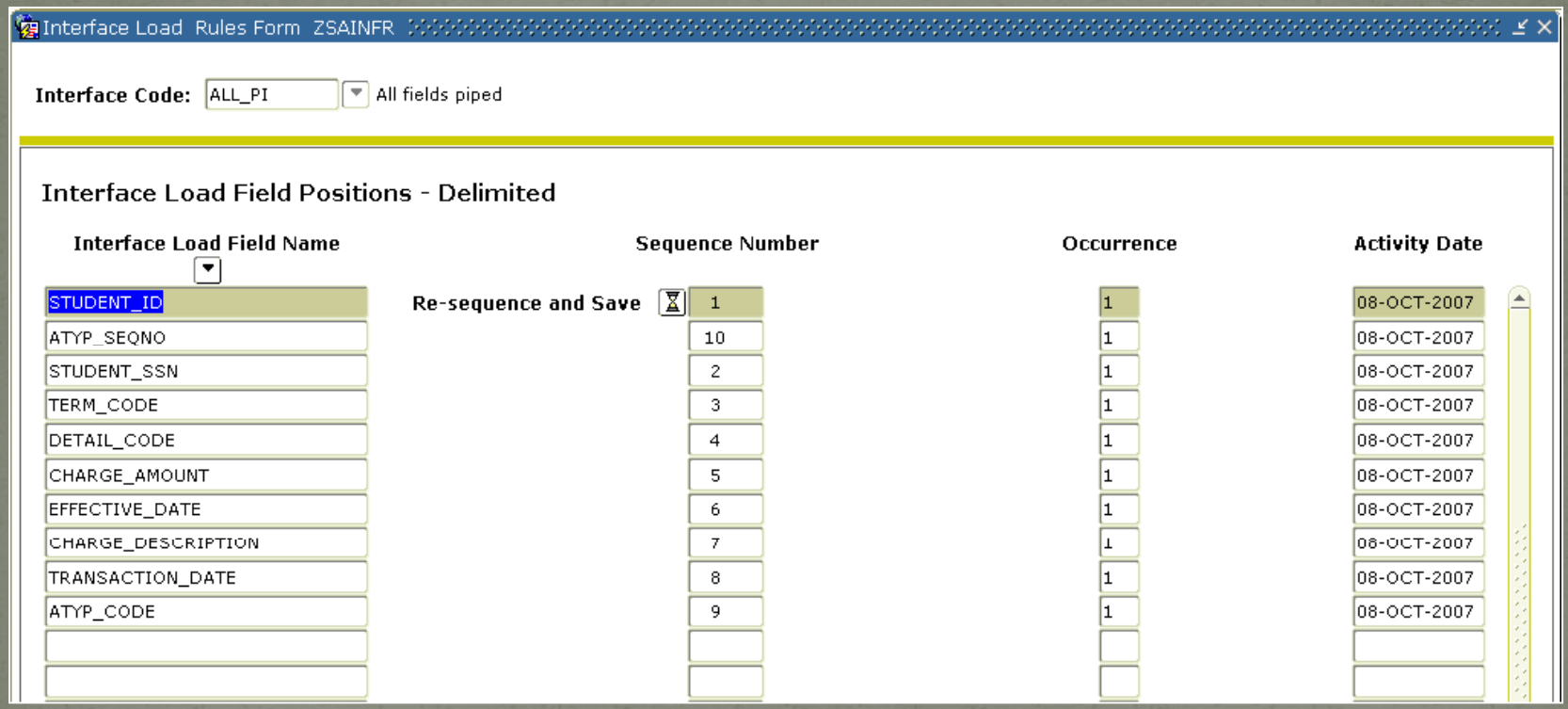
Interface Field Name	Description	Data Destination	Activity Date
ATYP_CODE	Address Type	TBRACCD_ATYP_CODE	08-OCT-2007
ATYP_SEQNO	Address Sequence Number	TBRACCD_ATYP_SEQNO	08-OCT-2007
CHARGE_AMOUNT	Charge Amount	TBRACCD_AMOUNT	08-OCT-2007
CHARGE_DESCRIPTION	Charge Description	TBRACCD_DESC	08-OCT-2007
DETAIL_CODE	Charge Detail Code	TBRACCD_DETAIL_CODE	08-OCT-2007
EFFECTIVE_DATE	Charge Effective Date	TBRACCD_EFFECTIVE_DATE	08-OCT-2007
STUDENT_ID	Student ID	SPRIDEN_ID	08-OCT-2007
STUDENT_SSN	Student SSN	SPBPERS_SSN	08-OCT-2007
TERM_CODE	Charge Term Code	TBRACCD_TERM_CODE	08-OCT-2007
TRANSACTION_DATE	Charge Transaction Date	TBRACCD_TRANS_DATE	08-OCT-2007

Accounts Receivable

- Accounts Receivable Load
  - Interface Load Rules (ZSAINFR)
    - Used to create the interface rules for each file format.
    - LOV available for the interface code.
    - The interface code indicates which panel (delimited or fixed) is displayed.
    - If the file format is delimited, the panel displays a sequence number and occurrence that is user defined.

Accounts Receivable

- Delimited File

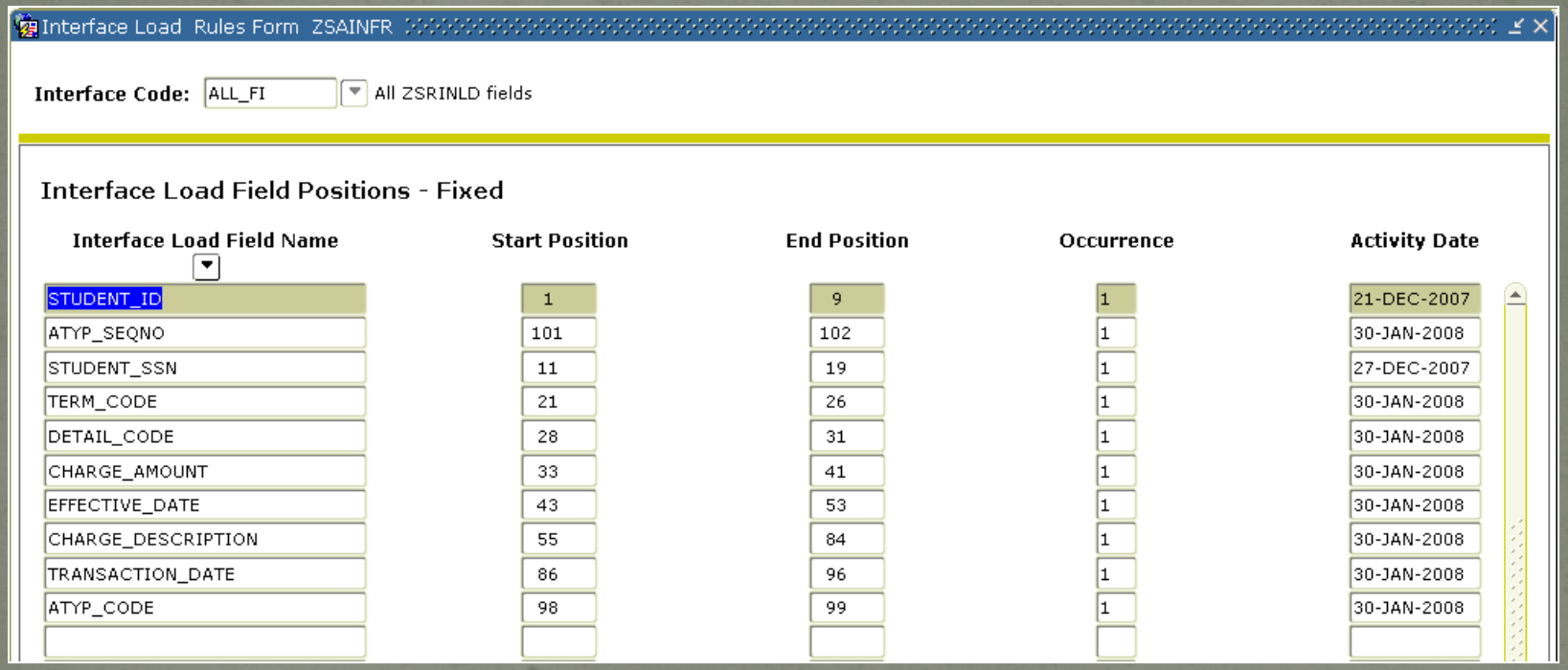


Accounts Receivable

- Accounts Receivable Load
  - Interface Load Rules (ZSAINFR)
    - If the file format is fixed, the panel displays a start position, end position, and occurrence that is user defined.

Accounts Receivable

- Fixed File



Accounts Receivable

- Accounts Receivable Load
  - Place the Interface File
    - The interface file is placed in the $DATA_HOME/arsys directory.
  - AR Interface Load (ZSRINLD)
    - Writes the financial transactions to the TBRACCD table.
    - Produces a .lis file that contains any errors/warnings.
    - If any errors are encountered, NO records are loaded.

Accounts Receivable

- Accounts Receivable Load
  - AR Interface Load (ZSRINLD)
    - Creates a cashier session at the time records are loaded.
    - The tbraccd_payment_id is updated with the interface code and file name combined. This includes the interface code and the last six characters of the filename (before the file extension).

Accounts Receivable

```
06-05-2008 10:04:45                    Database                          PAGE:    1
Run No. 791029                  AR Interface Load Process

ID          Name                                              Amount Detail  Term   Tran Date

001141606   Goodwin, Archie                                123,456,789.00  1000  200508  17-NOV-2005
001099877   Rowan, Lily                                    123,456,789.00  1000  200508  17-NOV-2005
001165595   Wolfe, Nero                                    123,456,789.00  1000  200508  17-NOV-2005

Number of Records:       3;          Total Amount:      $370,370,367.00
^L06-05-2008 10:04:45                    Database                          PAGE:    2
Run No. 791029                  AR Interface Load Process

                        * * * ERROR/WARNING REPORT * * *

ID          Name                                                  Message

                                                        PIDM Not Found NULL Req Fields-PIDM;

Number of records with errors:  1


No records will be loaded in Update Mode until all errors are resolved.

                              * * * CONTROL REPORT * * *

  Parameter Description                 Parameter Value(s)

  Interface Code                                ALL_FI
  File Name                                     fixed_all_fields345.txt
  Term Code                                     200508
  Detail Code                                   1000
  Use ZSADETC Description                       N
  User ID                                       CTAYLOR
  Source Code                                   T
  Address Selection Date:                       04-JUN-2008
  Address Hierarchy:                            1MA
  Run Mode                                      A
  Date Format                                   DD-MON-YYYY


  Input File Record Count                       4
  Records Loaded into Temporary Table           4
  Number of  Valid  Records                     3
  Total Amount                        $370,370,367.00
  Number of Invalid Records                     1


  ZSRINLD         completed successfully
  51 lines written to /home/banjob/zsrinld_791029.lis
```

Accounts Receivable

- End of Day Process
  - Baseline and Georgia Enhancements provide the user with the ability to create the accounting entries for the PSFIN General Ledger and Accounts Payable modules. It also provides the ability for institutions to appropriately age accounts and report the required aging analysis.

Accounts Receivable

- End of Day Process
  - Process Flow
    - Baseline Processing
      - Assess fees (SFRFASC)
      - Assess housing and meal charges (SLRFASM)
      - Apply contracts, exemptions, and deposits (TSRCBIL)
      - Close all non-cash drawer cashier sessions (TGRCLOS/TGACREV)
      - Close cash drawer cashier sessions (TGACREV)
      - Process refunds (TSRRFND)

Accounts Receivable

- End of Day Process
  - Process Flow
    - Baseline Processes
      - Finalize all closed cashier sessions (TGACSPV)
      - Produce report of all finalized cashier sessions (TGRCSHR)
      - Apply all payments (TGRAPPL)
      - Unapply payments from application pending roster (TSAUNAP)
      - Reapply payments (TSAAREV)
      - Create GL and AP entries (TGRFEED)
      - Generate the reconciliation report (TGRRCON)

Accounts Receivable

- End of Day Process
  - Process Flow
    - Account Aging and Reporting
      - Insert due date and initiate aging (ZSRCBIL)
      - Aging analysis (ZGRAGES)
    - Non-Banner Finance Interface
      - Execute the non-banner finance interface (ZGRPSLD)
    - Purging the GURFEED Temporary Table
      - Delete records from the zurgftt table (ZOPGFTT)
      - Yearly process

Accounts Receivable

- End of Day Process
  - Process Flow
    - Resetting a feed
      - Reset the feed indicator for problematic feed data (zorfred.sql)

Accounts Receivable

- End of Day Process
  - Student Billing Process (ZSRCBIL)
    - Executed in STATEMENT mode only.
    - Creates a due date for a specific term and any prior terms.
    - Begins the aging process for student accounts with a balance due.

Accounts Receivable

```
08-FEB-2010 10:25:26 AM          Database                                  PAGE 1
TERM: 201002             GA Student Billing Statement.                     ZSRCBIL
195003




Hubba Bubba                                                          753753753
*** WARNING ***                                                  DUE: 08-MAR-2010
---NO ADDRESS--




 TERM    ITEM DATE  DESCRIPTION                            CHARGES        CREDITS
-------------------------------------------------------------------------------
                    * PREVIOUS BILLED BALANCE *          5,016.07

-------------------------------------------------------------------------------
-------------------------------------------------------------------------------
PAST DUE: 5,016.07      FUTURE BALANCE: .00           TOTAL DUE: 5,016.07
-------------------------------------------------------------------------------
```

Accounts Receivable

- End of Day Process
  - Aging Analysis Report (ZGRAGES)
    - Reports aging accounts.
    - Output displays from 1-30 to >5 years.
    - Output used for reporting aging analysis for the institution
    - Generates six reports.
      - Detail by ID (.rpt and .tab)
      - Detail by fund and account (.rpt and .tab)
      - Summary (.rpt and .tab)

Accounts Receivable

09/25/08 14:39:32 OIIT
ZGRAGES
Accounts Receivable Aging Report - DETAIL - By Due-Date
Page 1

STUDNTID	Name	Fund Acct	1-30	31-60	61-90	91-120	121-180	181-364	<1 yr	1-3 yrs	3-5 yrs	>5 yrs	Future	Tot A/R
000000377	Misty Jensen	12000 121022									228.00			228.00
000000377	Misty Jensen	13000 121022									99.00			99.00
000000377	Misty Jensen	16000 121022									42.00			42.00
000000377	Misty Jensen										369.00			369.00
000000427	Danny Aab	10000 219153											-25.00	-25.00
000000427	Danny Aab	62000 129010											25.00	25.00
000000427	Danny Aab													

Accounts Receivable

Fund	Acct	STUDNTID	Name	1-30	31-60	61-90	91-120	121-180	181-364	<1 yr	1-3 yrs	3-5 yrs	>5 yrs	Future	Tot A/F
10000	121020	000002054	Nikolay Jensen								288.00				288.00
10000	121020	100000011	Andy Moses Griffith								1,062.00				1,062.00
10000	121020	333000001	Amanda's Company								3,444.62	30,959.40	127,160.40		161,564.42
10000	121022	000000506	Jennifer Jensen						3,955.00						3,955.00
10000	121022	000000767	Marie Jensen			75.00									75.00
10000	121022	000001993	Marcus Jensen									775.68			775.68
10000	121022	000002054	Nikolay Jensen									4,086.00			4,086.00
10000	121022	000003453	Dawn Jensen	474.00											474.00
10000	121022	000003946	Cynthia Jensen								380.00				380.00
10000	121022	000004918	Shannon Jensen		513.00										513.00
10000	121022	000005064	Dinah Jensen		513.00										513.00
10000	121022	000005105	Erica Jensen				855.00								855.00

Accounts Receivable

Fund	Acct	1-30	31-60	61-90	91-120	121-180	181-364	<1 yr	1-3 yrs	3-5 yrs	>5 yrs	Future	Tot A/R
10000	112011				5,404.00		4,518.00	9,922.00	39,139.50			4,006.00	53,067.50
10000	112019								2,000.00				2,000.00
10000	129831								4,506.00				4,506.00
10000	216011				-6,358.80		-1,912.31	-8,271.11	-16,932.24	59,528.77	22,767.49	-11,556.63	45,536.28
10000	219152								5,437.00			-3,166.58	2,270.42
10000	219153											-3,214.50	-3,214.50
10000	524100						-200.00	-200.00					200.00
10000	728100								852.00				852.00
10500	121022				6,175.00			6,175.00	5,238.00	18,104.98			29,517.98
10500					6,175.00			6,175.00	5,238.00	18,104.98			29,517.98
12000	121022				10,708.94		1,025.00	11,733.94	30,800.00	2,303,768.79	1,843.59	2,943,065.78	5,291,212.10
12000	128003									812.00			812.00
12000	128004								1,845.00	3,891,480.34			3,893,325.34
12000	215000									210.62			210.62
1000X	19152											2,093.00	2,093.00
1000X												2,093.00	2,093.00

Accounts Receivable

- End of Day Process
  - Non-Banner Finance Interface (ZGRPSLD)
    - Writes data found in GURFEED into PSFIN table, JGEN_BNR_BOR.
    - Data in GURFEED is also copied to ZURGFTT, the GURFEED temporary table.
    - Uses a database to database link.

Accounts Receivable

```
Username: Connected.

RUN SEQUENCE NUMBER: ZGRPSLD PROGRAM
Run began on 20-OCT-08 at 10:54:57
------------------------------------------------
 ******* Run parameters *******
            Accounting date: 20-OCT-2008
------------------------------------------------

Credits:  $       77138.47
Debits:   $       77138.47
Run ended on 20-OCT-08 at 10:54:59
zgrpsld completed successfully
7 lines written to /home/banjob/zgrpsld_790116.lis
```

Accounts Receivable

- End of Day Process
  - GURFEED Temporary Table Purge (ZOPGFTT)
    - Purges the data written to ZURGFTT.
    - Should only be executed following end of year reporting to the Department of Audits.

Accounts Receivable

```
* * * ZOPGFTT Purge Process* * * * * * *

version  8.0

Run began on 20-Oct-08 at 11:04:36

Start Date: 01-JUN-2008
  End Date: 30-OCT-2008
  Run Mode: U
500 records purged for start and end dates

Run ended on 20-Oct-08 at 11:04:36Content-type: text/plain; charset=ISO-8859-1
```

Accounts Receivable

- End of Day Process
  - Feed Reset Script (ZORFRED)
    - Used to reset the Feed Indicator when problematic data is posted to GURFEED.
    - Executed through SQLPlus.
    - Resets all data for the feed date entered (including multiple feeds).

Accounts Receivable

- Auditing Tool Kit
  - Provided to the institutions for use in satisfying requests from the State Department of Audits. Report output is produced to provide to the auditors for review.

Accounts Receivable

- Auditing Tool Kit
  - Process Flow
    - Auditing Requirements Satisfied with ITS Processes
      - Term codes and related data (ZAQTERM)
      - Term-based designators for detail codes and associated information (ZAQTBDS)
      - Additional registration fees for a specific term (ZAQAFEE)
      - Fee assessment rules for a specific term (ZAQRGFE)

Accounts Receivable

- Auditing Tool Kit
  - Process Flow
    - Auditing Requirements Satisfied with ITS Processes
      - Refund rules used when refunding by total (ZAQRFND)
      - AR supervisors and the cashiers assigned to each (ZAQCASN)
      - Supervisors and restricted users (ZAQTPRF)
      - Financial aid transactions with a source of 'T' (ZAQCSHT)

Accounts Receivable

- Auditing Tool Kit
  - Process Flow
    - Auditing Requirements for Security Satisfied by ITS SQL Scripts
      - All users with access to AR Objects (ZAQTCLS)
      - Determination of value-based security status (ZAQQVBS)
      - Determination of auditing status for taismgr (ZAQTAUD)
      - All users with permission to access taismgr objects at the database level (ZAQTOBJ)

Accounts Receivable

- Auditing Tool Kit
  - Process Flow
    - Auditing Requirements for Security Satisfied by ITS SQL Scripts
      - User activity as a result of a security violation (ZAQALOG)
      - Oracle roles (ZAQROLE)
      - All users with access to specific objects (ZAQSCLS)
      - Assign users to a specific profile for security (ZAAFUNC, ZAAPROF, ZAAGRPF, ZAAEXPW)

Accounts Receivable

- Auditing Tool Kit
  - Term Code Data Report (ZAQTERM)
    - Provides a list of all term codes and specific information or a specific term code and the information related to that term.

```
* * * * * * * ZAQTERM * * * * * * *
          version  8.0

Run began on 26-Sep-08 at 11:23:55

Page:  1

          Term Code Data Report
         -----------------------
CODE     DESCRIPTION                 START DATE   END DATE
-------  --------------------------  -----------  -----------
200808   Fall 2008                   18-OCT-2008  10-DEC-2008

Number of Records Processed: 1
Run ended on 26-Sep-08 at 11:23:55Content-type: text/plain; charset=ISO-8859-1
```

Accounts Receivable

- Auditing Tool Kit
  - Term Based Designator Data Report (ZAQTBDS)
    - Provides a list of all term-based designators.

```
* * * * * * * ZAQTBDS * * * * * * *
          version  8.0

Run began on 26-Sep-08 at 11:26:11

Page:  1

         Term Based Designator Data Report
         ---------------------------------
CODE  Operator    TERM CODE   ACTIVITY DATE  ID              EFF DATE
----  ----------  ----------  -------------  --------------  -----------
CS        =       200005      18-APR-2000    TAISPRD         01-OCT-1988
CS        =       200005      21-APR-2003    WENNIS          21-APR-2003
CS        =       200005      27-FEB-2003    WENNIS          27-FEB-2003
CS        =       200005      08-OCT-2002    WENNIS          08-OCT-2002
CS        =       200005      08-OCT-2002    WENNIS          08-OCT-2002
CS        =       200005      29-APR-2002    WENNIS          29-APR-2002
CS        =       200005      22-APR-2002    WENNIS          22-APR-2002
CS        =       200005      27-FEB-2002    WENNIS          27-FEB-2002
```

Accounts Receivable

- Auditing Tool Kit
  - Additional Registration Fees Report (ZAQAFEE)
    - Provides a list of any additional registration fees to be charged to students for a specific term.

```
* * * * * * * ZAQAFEE * * * * * * *
          version 8.0

Run began on 26-Sep-08 at 11:31:27

Page:  1

         Additional Registration Fees Report
         -----------------------------------
TERM        DETL CODE   AMOUNT              DESCRIPTION
----------  ---------   ---------------     ------------------
200802      1001          150.00          Semester Tech Fee-US

                        * * * CONTROL REPORT * * *

  Parameter Description         Parameter Value(s)
  Term Code                             200802

Number of Records Processed: 1

7.2 completed successfully

Run ended on 26-Sep-08 at 11:31:27
Content-type: text/plain; charset=ISO-8859-1
```

Accounts Receivable

- Auditing Tool Kit
  - Fee Assessment Rules Report (ZAQRGFE)
    - Provides a list of all fee assessment rules for a specific term code.

Run began on 26-Sep-08 at 11:33:27 ZAQRGFE
Page: 1

Fee Assessment Rules Report

TERM_CD	DTL_CD	PER_CRD_CH	MIN_CHG	MAX_CHG	PTRM	RESD	LVL	COL	MAJR	CLS	RATE	WAV_IN	FRMCHRS	TO_CHRS	TYPE	CAMP	FLAT_HRS	ATTR
200808	5001	-126.00	-126.00	-126.00			US				EXCHG	Y	1	99	CAMPUS			
200808	5001	-126.00	-126.00	-126.00			US				SENR	Y	1	99	CAMPUS			
200808	5001	-126.00	-126.00	-126.00			US				TUIRM	Y	1	99	CAMPUS			
200808	5001	126.00	126.00	126.00			US					Y	1	99	CAMPUS			
200808	5002	-59.00	-59.00	-59.00			US				EXCHG	Y	1	99	CAMPUS			
200808	5002	-59.00	-59.00	-59.00			US				SENR	Y	1	99	CAMPUS			
200808	5002	-59.00	-59.00	-59.00			US				TUIRM	Y	1	99	CAMPUS			
200808	5002	59.00	59.00	59.00			US					Y	1	99	CAMPUS			
200808	5003	-22.50	-22.50	-22.50			US				EXCHG	Y	1	99	CAMPUS			
200808	5003	-22.50	-22.50	-22.50			US				SENR	Y	1	99	CAMPUS			
200808	5003	-22.50	-22.50	-22.50			US				TUIRM	Y	1	99	CAMPUS			
200808	5003	22.50	22.50	22.50			US					Y	1	99	CAMPUS			
200808	5004	-10.50	-10.50	-10.50			US				EXCHG	Y	1	99	CAMPUS			
200808	5004	-10.50	-10.50	-10.50			US				SENR	Y	1	99	CAMPUS			
200808	5004	-10.50	-10.50	-10.50			US				TUIRM	Y	1	99	CAMPUS			
200808	5004	10.50	10.50	10.50			US					Y	1	99	CAMPUS			
200808	5011	-126.00	-126.00	-126.00			GS				EXCHG	Y	1	99	CAMPUS			
200808	5011	-126.00	-126.00	-126.00			GS				SENR	Y	1	99	CAMPUS			
200808	5011	-126.00	-126.00	-126.00			GS				TUIRM	Y	1	99	CAMPUS			
200808	5011	126.00	126.00	126.00			GS					Y	1	99	CAMPUS			

Accounts Receivable

- Auditing Tool Kit
  - Refund By Total Rules Report (ZAQRFND)
    - Provides a list of all refund rules associated with refunding by total.

```
                          * * * CONTROL REPORT * * *

  Parameter Description          Parameter Value(s)
  Term Code

Number of Records Processed: 0

8.0  completed successfully

Run ended on 26-Sep-08 at 11:38:10
Content-type: text/plain; charset=ISO-8859-1
```

Accounts Receivable

- Auditing Tool Kit
  - Accounts Receivable Supervisory Report (ZAQCASN)
    - Provides a list of each supervisor and all cashiers assigned to that supervisor.

```
* * * * * * * ZAQCASN * * * * * * *
          version 8.0

Run began on 26-Sep-08 at 11:39:58

Page:  1


         Accounts Receivable Supervisory Report
-------------------------------------------------
CASHIER              SUPERVISOR
-------------------- --------------------
CASHIER1             AMARSHAL
CASHIER2             AMARSHAL
AMARSHAL             DCRAWFOR
NPETREE              DCRAWFOR
TPITTMAN             DCRAWFOR
TTUCKER              DCRAWFOR
AHALL                MCARPEN
BBUTTRAM             MCARPEN

Number of Records Processed: 8
Run ended on 26-Sep-08 at 11:39:58Content-type: text/plain; charset=ISO-8859-1
```

Accounts Receivable

- Auditing Tool Kit
  - Supervisor Restricted User Report (ZAQTPRF)
    - Provides a list of each supervisor and restricted user as well as the permissions granted to each.

```
* * * * * * * ZAQTPRF * * * * * * *
          version  8.0

Run began on 26-Sep-08 at 11:42:26

Page:  1

         Supervisor and Restricted User Permission Report
        ------------------------------------------------
```

ID	Name	RUSER	SUPERV	CODE	DESCR	TYPE
AMARSHAL	Amanda Marshal	N	Y			
BBURNS	Ben Burns	Y	N	CSH	Cash, Check, Credit Card	P
BBURNS	Ben Burns	Y	N	FA	Financial Aid	P
BBUTTS	Brian Butts	Y	N	BKS	Bookstore Charges	B
CASHIER1	Temporary Cash	Y	N	CSH	Cash, Check, Credit Card	P
CASHIER2	Temporary Cash	Y	N	CSH	Cash, Check, Credit Card	P
CPOTTS	Public Safety	Y	N	BIL	Billing Charges	C
DCRAWFOR	Deidre Crawfor	N	Y			

Accounts Receivable

- Auditing Tool Kit
  - Financial Aid Source Code T Transaction Report (ZAQCSHT)
    - Provides a list of financial aid payments that have a source code of 'T'.

* * * * * * * ZAQCSHT * * * * * * *

Run began on 26-Sep-08 at 12:09:49

Page: 1

Financial Aid Source Code T Transactions Report

STUDENT_ID	STUDENT_NAME	TERM_CD	DTL_CD	DESCRIPTION	AMOUNT	USER_ID	TRANS DATE
000023249	Jensen, Valerie	200305	ITQP	ITQ:Human Bio Sex/D	-393.00	IBALL	11-SEP-2003
001101417	Jensen, Karle	200108	MBSK	Mens Basketball - A	-1,686.00	IBALL	29-OCT-2003
001101417	Jensen, Karle	200108	MBSK	Mens Basketball - A	1,686.00	IBALL	29-OCT-2003
001049114	Jensen, James	200302	FSUB	Fed Family Edu Loan	515.00	WSELNA	20-OCT-2003
001072952	Jensen, Jami	200202	HOAB	Hope Alternative Bo	-150.00	WSELNA	29-OCT-2003
001072952	Jensen, Jami	200202	HOAB	Hope Alternative Bo	150.00	WSELNA	29-OCT-2003
001080525	Jensen, Joseph	200208	HOAB	Hope Alternative Bo	150.00	WSELNA	29-OCT-2003
001080525	Jensen, Joseph	200208	HOAB	Hope Alternative Bo	-150.00	WSELNA	29-OCT-2003
001090119	Jensen, Cherry	200402	HOAB	Hope Alternative Bo	-150.00	WSELNA	06-FEB-2004
001090119	Jensen, Cherry	200402	HOAB	Hope Alternative Bo	150.00	WSELNA	06-FEB-2004
001144298	Jensen, Holliman	200405	HOAB	Hope Alternative Bo	-75.00	IBALL	29-JUN-2004
001144298	Jensen, Holliman	200405	HOAB	Hope Alternative Bo	75.00	IBALL	29-JUN-2004
001153542	Jensen, Brannon	200402	MBSK	Mens Basketball - A	-4,242.00	WSELNA	06-FEB-2004
001153542	Jensen, Brannon	200402	MBSK	Mens Basketball - A	4,242.00	WSELNA	06-FEB-2004
001160724	Jensen, Michael	200402	FSUB	Fed Family Edu Loan	1,212.50	IBALL	15-JAN-2004
001160724	Jensen, Michael	200402	FSUB	Fed Family Edu Loan	-1,212.50	IBALL	15-JAN-2004

Number of Records Processed: 16
Run ended on 26-Sep-08 at 12:09:51Content-type: text/plain; charset=ISO-8859-1

Accounts Receivable

- Auditing Tool Kit
  - AR Class Security Report (ZAQTCLS)
    - Provides a list of objects each AR user has access to including the class and roles.
  - Valuebase Report (ZAQQVBS)
    - Shows the status of value-based security (active or inactive).
  - *Determination of Auditing Status-TAISMGR*
    - *If auditing is not active, no rows will be returned.*

Accounts Receivable

- Auditing Tool Kit
  - ARSYS Object Access Report (ZAQTOBJ)
    - Provides a list of all users with permission to access TAISMGR objects at the database level.
    - User must have select privileges on DBA_TAB_PRIVS.
  - Not Authorized to Access Report (ZAQALOG)
    - Lists user activity that has violated security within the Banner application.
    - Must be run by BANSECR.

Accounts Receivable

- Auditing Tool Kit
  - Oracle Role Report (ZAQROLE)
    - Lists granted role and the grantee.
    - User must have select privileges on DBA_ROLE_PRIVS.
  - Class Security Report by Object (ZAQSCLS)
    - Lists the user, specific object, role and activity date that can be accessed through Banner by the user.
    - User must be BANSECR.

Accounts Receivable

- Auditing Tool Kit
  - Assign users to a specific profile for security
    - ZAAFUNC is used to create the BOR_VERIFY_FUNCTION password strength function.
    - ZAAPROF is used to create the BOR_PROFILE Oracle profile.
    - Sets limits on user logins.

Accounts Receivable

- Auditing Tool Kit
  - ZAAGRPF is used to assign all end users who are not Oracle distributed or Banner schema owners to the BOR_PROFILE.
  - ZAAPEXW is used to expire passwords for all Banner end users who are not Oracle distributed or Banner schema owners.
- User must be logged in as system to run these scripts.

Accounts Receivable

- Self-Service Guaranteed Tuition Plan
  - Satisfied a request by the GTP Task Force to meet the needs of the USG institutions for providing GTP attribute information to students. Students have the ability to view the attribute code assigned, the term code the attribute became effective, and the number of consecutive terms remaining. Although this has been repealed, students still operating under GTP can continue to view their status.

Accounts Receivable

- Self-Service Guaranteed Tuition Plan
  - Process Flow
    - Administering WebTailor (Optional)
      - Customize a web menu or procedure
      - Add a new menu item
      - Verify the changes
    - Viewing the GTP Attribute Data
      - Log into Self-Service Banner acting as the student
      - Student & Financial Aid Menu
      - Viewing GTP attribute data

Accounts Receivable

- Self-Service Guaranteed Tuition Plan
  - Administering WebTailor (Optional)
    - The GTP web page may be linked to other web pages within Self-Service Banner.
    - From the Customize a Web Menu or Procedure web page, select the procedure from which the GTP page will be displayed.
    - Select the Customize Menu Items button to display the Reorder or Customize Menu Items web page and select the Add a New Menu Item option.

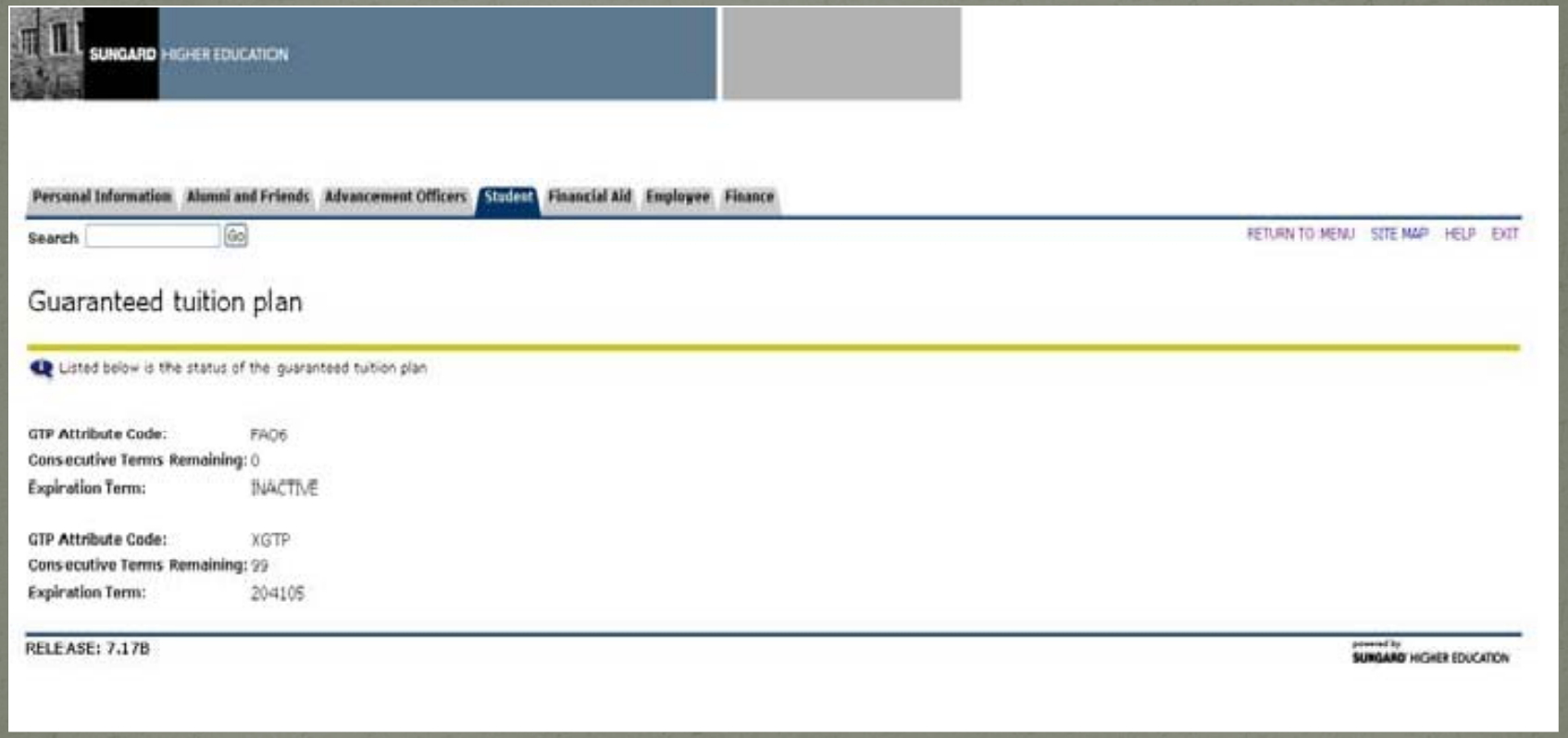
Accounts Receivable

- Self-Service Guaranteed Tuition Plan
  - Administering WebTailor (Optional)
    - Enter the URL ztlkgtpr.P_GTUIPlan in the required URL field.
    - The link text to be displayed on the web page is entered and Submit Changes.
    - Verify the link is created and active from the web page to which the link was created.

Accounts Receivable

- Self-Service Guaranteed Tuition Plan
  - Viewing GTP Attribute Data
    - The Guaranteed Tuition Plan web page menu item is displayed on the Student & Financial Aid Menu in the secure area of Self-Service Banner.
    - When the menu item is selected, the Guaranteed Tuition Plan web page is displayed.
    - Active and inactive attributes for GTP are displayed.
    - The Consecutive Terms Remaining and the Expiration Term are displayed for each attribute.

Accounts Receivable



Accounts Receivable

- Local Print Solution
  - These modifications provide users the ability to view and print process .lis and .log files in Banner rather than users directly accessing the operating system. This enhancement also creates a .pdf of the .lis file and permits the saved documents to be opened directly from the Process Submission Controls form (GJIREVO).

Accounts Receivable

- TouchNet
  - Provides the ability to accept credit card and ACH payments through Self-Service Banner.
  - Awarded state wide contract for all USG institutions.

Accounts Receivable - Summit

- Tuesday, September 21
  - 9:30 - eCommerce Pre-Conference Session
- Wednesday, September 22
  - 8:30 – Introduction to PCI Compliance - Oglethorpe F/G/H
  - 9:55 – Accounts Receivable in Banner 8.x – Oglethorpe A/B/C
  - 1:00 – Detail Code Basics & Priority Codes – Estes A
  - 4:30 – Using the AR Load Process – Oglethorpe F/G/H
- Thursday, September 23
  - 8:30 – Accounts Receivable Birds of a Feather – Oglethorpe F/G/H

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- Share valuable presentation resources with your peers related to the GeorgiaBEST suite of products through the GeorgiaBEST Community on edu1world.
- To add a presentation to the Learning Library:
  - Log in to the GeorgiaBest edu1world Community.
  - In the top navigation bar, click Documents.
  - Under Folders, click GeorgiaBEST Learning Library.
  - Click Add File to add a new presentation.
- If you have not yet signed up for edu1world, you can send any presentations you want to submit to the Learning Library to nicole.pittard@usg.edu. To sign up for edu1world, go to

http://www.surveys.usg.edu/se.ashx?s=06C2C3B975686B07 and request an invitation.

Additional ITS Resources and Support

- To create a new or update an existing production down, business interrupting (emergency) support request, call the ITS Helpdesk immediately
  - 706-583-2001
  - 1-888-875-3697 (toll free in Georgia)
- For anything else, contact the ITS Helpdesk at
  - http://www.usg.edu/customer_services (self-service support request) or
  - E-mail helpdesk@usg.edu

Note: Self-Service requires login using a user ID and access code. Contact the ITS Helpdesk at helpdesk@usg.edu to obtain self-service login credentials.

Questions