Banner Project Team Update



A Publication of the GaBEST Banner Production Support Group

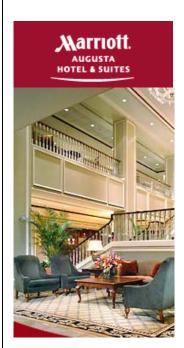
July/August 2007

The time is September 19-21, 2007, the place the Marriott in Augusta, the event the

Tenth Annual Georgia Summit

This is an opportunity to network with your counterparts from USG institutions and learn about Banner and the other OIIT supported technology products.





More Sessions, More Information

You've been attending Georgia Summit for years. What will make this one memorable? To meet the growing demand for more information about USG's instructional and administrative enterprise applications, we have expanded the number of sessions from five to six tracks to accommodate everyone who wanted to present. After reviewing the evaluation results from last year's conference, the Program Planning Committee realized the need for more information and increased the number of sessions to 70!

Want to Know More About the Sessions?

A full list of Banner Sessions starts on the next page. In addition to these highly informative classes, we will be hosting Birds of a Feather for Financial Aid, Records & Admissions, and Student System Consolidation. Each Birds of a Feather forum provides institutions with an opportunity to submit questions about various topics and learn how other institutions handle similar issues. Also on tap are SunGard HE Banner Sessions, GAcollege411, and Georgia ONmyLINE. Details about these sessions will be announced at a later time.

It's Not Just About Banner

So you've seen the large number of Banner sessions that will occur. What about other components? Follow the link below to see the plethora of sessions that will be available over the three days of Georgia Summit:

http://www.ciclt.net/bor/Events/Reports/Agenda.asp?Ev=1325

It's not too late

Regular registration runs through August 19, 2007. Late registration begins August 20, 2007.

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Pre-conference TouchNet Workshop

TouchNet is hosting a workshop on Tuesday, September 18, 2007, one day before Georgia Summit, at the Marriott Hotel & Suites in Augusta, Georgia. Class is from 1:00 p.m. to 5:00 p.m.

This seminar is designed to clarify the impact of the rapid-fire changes occurring in the payment industry, by discussing PCI compliance, investigating Payment Application Best Practices, and discovering prudent ways to avoid the headlines that come with campus information security breaches.



The way you do business will change in 2007. Higher Education faces a new level of scrutiny, expectations, and responsibility for the security and privacy of campus information.

The biggest threat is at the point where the payment information is being collected. This level is thought to be so significant that PCI has created an equivalent standard specifically for payment applications, PABP (payment application best practices).

Best of all, the workshop is free!

To register for the workshop please visit the website: http://www.usg.edu/oiit/summit/2007/registration/

Banner Agenda

| Tracking HOPE with the GTP | This session presents the following three ways campuses can track HOPE students with a GTP: 1. Different packaging groups, 2. Different budget groups, and 3. Existing budget and packaging groups. | | |
|---|--|--|--|
| Banner Roadmap | This presentation is a high-level overview and update of the Banner product calendar deliverables on the Unified Product Calendar for 2007-2008. It will focus on the V8 upgrade. | | |
| Auditing Toolkit | This presentation will explain the background and intended use for this Office of Internal Audit and OIIT initiative, and poll institutions about challenges using the queries we designed. | | |
| Veterans' Benefits | This session will help explain the importance of having a Veterans' Benefits communication plan to avoid audit findings. You will receive a copy of our current action plan to use as an example and tips to help with your process. | | |
| GTVSDAX | The Crosswalk Validation (GTVSDAX) identifies Banner fields that require data translation or hierarchical retrieval to return accurate reporting results. | | |
| Banner Financial Aid Regulatory Update | This presentation will discuss upcoming financial aid federal regulation changes and deliverables from SunGard Higher Education Banner to keep campuses in compliance. | | |
| Banner/GeorgiaVIEW Vista Integration | This session provides an overview of recent additions and changes to the Banner extract process (ICGORLDI/ZSRLDIS) as well as other relevant topics. | | |
| Satisfactory Academic Progress: Changing with the Current | This session will inform the financial aid community of the enhancements made to the Satisfactory Academic Progress. In this presentation, we will explain the differences between the previous Satisfactory Academic Progress logic and changes within the new logic. | | |
| Banner to PeopleSoft: Student Direct Deposit | In this session, we will provide an overview of how Medical College of Georgia set up Banner, the banking information, and the PeopleSoft tables for the direct deposit functionality in Banner. | | |
| DegreeWorks | This session provides an overview of SGHE DegreeWorks degree audit product. | | |
| Banner RORRULES | This session will discuss how to build some basic, intermediate, and advanced RORRULEs. | | |
| Uses of Batch Posting within Banner Financial Aid | Augusta State University will provide a brief overview of the batch posting process and present the various ways they use Banner's batch posting process for financial aid. | | |
| Working Smarter - Not Harder | Through collaborative efforts with our Information and Instructional Technology office | | |
| PLUS Refunding Enhancements | This presentation will provide a high-level overview of the Banner-delivered PLUS Loan Refunding enhancements. | | |

| Transfer Students 101 | This session will show common problems faced by students transferring to a new school and possible solutions. The session will conclude with a roundtable discussion about transfer practices. | | |
|--|--|--|--|
| Population Selection: Beyond the Basics | This presentation will include using dates, comparisons beyond "=", nesting rules with and/or, combining selections, sub-queries, dynamic parameters, and extracts. The last topic will include a little SQL. Pop Sels join will be shown as well as how to produce a comma-delimited file. | | |
| Student eBilling, Parent Payments and ACH Refunds | This session will demonstrate a one-stop student billing approach that reduces operating costs by eliminating the paper bill, increases communication by email, decreases mailed in payments, and offers parents a payment portal to receive student deposits. | | |
| Transcript Exchange and the HOPE GPA Calculation | The presentation will focus on the new calculation process and its results in the first year and the prospects for year two following the HOPE eligibility changes of May 2007. We will discuss the availability of electronic transcript transfer from Georgia high schools to Georgia colleges. | | |
| Tabbed Security | This presentation addresses new baseline Banner security features. The primary focus will be the technical outlining of the features, outlining how to apply the new features, and related topics. | | |
| GSFAPPS and Paid Hours | This presentation will provide an update to the GSFAPPS/PAID hours processing. | | |
| Money Saving Tips for Apartment-style Housing Charges | This presentation will demonstrate how to use the Banner Student System to set up and charge housing without having to use an outside agency. The presentation includes how to charge student accounts for housing deposits, housing charges, late fees, and balance the cashier drawer. | | |
| GSFAPPS/HOPE Updates | This presentation will focus on GSFAPPS statistics for the year, including updates for aid-year-specific processing, hours-only processing, online student lookup, an 18-month non-activity rule, etc. | | |
| Banner Documentation: Harness The Power! | Topics will include the different types of documentation available, how to access it, and how to find the specific information you need. | | |
| TouchNet Cashiering: Lessons Learned | This session will provide a detailed and informative insider view about TouchNet Cashiering, its implementation, the history of changes, how we use it now, and plans for future enhancements. | | |
| Importing Xap PDF Files into Xtender | This presentation demonstrates how Clayton State University automates manually intensive tasks dealing with PDFs and Xtender and reduces hours if not days of work into just a few seconds. | | |
| Georgia ONmyLINE | This new searchable database receives its course information from a Banner export run at each institution. Not only is this intended to help market offerings of USG institutions to the general public, but it will become an easy way for institution administrators to know what is being offered and what is not. | | |
| Learn How to Implement a Convenience Fee Strategy and Begin Realizing Huge Savings Today! | Reward yourself and not your credit card payers. Shift the cost of credit card acceptance to the cardholder using a "convenience fee" strategy and reward your department with an extra million dollars for next year's budget. This session will examine the sometimes controversial issues of convenience fees including a review of the statistical data from several schoolsenabling you to determine if this strategy is right for your campus. | | |
| Address Verification in Banner with CLEAN_Address | This presentation will include the following topics: 1. Functional overview of address verification and the benefits, 2. Technical discussion of architecture and implementation, 3. Financial return on investment by having address verification, and 4. Discussion of batch and real-time address verification and telephone checking within Banner. | | |
| Data Deeds Done Dirt Cheap! | Whether you are talking time, people, or money-reporting isn't cheap. Want to reduce those costs but still maintain that fashionable "Report about Town" feel? Well, join this session to learn about some interesting tools and tips currently in use at Bainbridge College. Feel free to bring your own to share with the group. | | |

Banner Product Calendar Updates

Several items have been added to the Banner Production Support website (https://www.usg.edu/banner/) recently.

| Month or Release Title Quarter | | Description | OIIT Projected Release Date* | |
|-----------------------------------|---|--|---------------------------------|--|
| August | Banner Baseline 7.x | Banner Baseline 7.x Patches and Maintenance Bundle | Mid-August 2007 | |
| September | Financial Aid 7.9 | Regulatory - Summer Regs 2007-2008 | Mid-September 2007 | |
| | Banner Baseline 7.x | Banner Baseline 7.x Patches and Maintenance Bundle | Mid-September 2007 | |
| October | Banner Baseline 7.x | Banner Baseline 7.x Patches and Maintenance Bundle | Mid- October 2007 | |
| | Faculty and Advisor Self- Service 7.4 | External Data Load Update and Maintenance Bundle | Mid-October 2007 | |
| | Student Self- Service 7.4 | Maintenance Bundle | Mid-October 2007 | |
| | Student 7.4 | Maintenance Bundle | Mid-October 2007 | |
| November | Financial Aid 7.9.1 | Fall Regs/Early Decision 2008-2009 | Mid-November 2007 | |
| | Banner Baseline 7.x | Banner Baseline 7.x Patches and Maintenance Bundle | Mid-November 2007 | |
| | General 7.5 | Tab Level Security in IDEN Forms and ID Management Provisioning | Mid-November 2007 | |
| December | Banner Baseline 7.x | Banner Baseline 7.x Patches and Maintenance Bundle | Mid-December 2007 | |
| | Accounts Receivable | 1098T | Mid-December 2007 | |
| January | Banner Baseline 7.x | Banner Baseline 7.x Patches and Maintenance Bundle | Late January 2008 | |
| February | Financial Aid 7.10 | Regulatory - Winter Regs 2008-2009 | Mid-February 2008 | |
| | Banner Baseline 7.x | Banner Baseline 7.x Patches and Maintenance Bundle | Late February 2008 | |
| March | Financial Aid 7.10.1 | Official Winter Regs 2008-2009 | Mid-March 2008 | |
| | Banner Baseline 7.x | Banner Baseline 7.x Patches and Maintenance Bundle | Late March 2008 | |
| April | Banner Baseline 7.x | Banner Baseline 7.x Patches and Maintenance Bundle | Late April 2008 | |
| May | Financial Aid 7.11 | Regulatory - Spring Regs 2008-2009 | Mid-May 2008 | |
| | Banner Baseline 7.x | Banner Baseline 7.x Patches and Maintenance Bundle | Late May 2008 | |
| June | Banner Baseline 7.x | Banner Baseline 7.x Patches and Maintenance Late June 2008 Bundle | | |
| July | Banner Baseline 7.x | Banner Baseline 7.x Patches and Maintenance Bundle | Late July 2008 | |
| | Financial Aid 7.11.1 | Regulatory - Fiscal Year 2007-2008 FISAP | Late July 2008 | |

The Baseline Banner Product Release Calendar (left) and the Georgia Enhancements Product Release Calendar (below) at

<u>https://www.usg.edu/banner/calendar.phtml</u> have been updated.

Access to this site is restricted to University System of Georgia personnel due to the proprietary information included. To obtain a user name and password, contact your institution's Banner Project Leader (http://www.usg.edu/gabest/).

| OIIT Projected Release Date | Release Title | Description |
|--------------------------------|------------------|--|
| Quarter 3 of 2007 | GaMods 7.x | Self-Service Transfer Articulation (Joint Development) Vista LDIS Extract Process (ZSRLDIS) GSFC Updates Program Improvements for 7.x |
| Quarter 4 of 2007 | GaMods 7.x | Self-Service Graduation Request (Joint Development) Self-Service Reporting Request (Joint Development) Self-Service Fund Eligibility Look up/GPA Catalator (Joint Program Improvements for 7.x |
| Quarter 1 of 2008 | GaMods 7.x | Decommission of EHOPE Program Improvements for 7.x |
| Quarter 2 of 2008 | GaMods 7.x | Program Improvements for 7.x |

Wimba GaMods Review

OIIT offers sessions to review functionality included in Georgia Enhancement releases. Delivered using Wimba's Live Classroom, the sessions contain information on any new functionality, enhancements, and defect corrections included in the release. The sessions will be offered on a regular basis at https://www.usg.edu/banner/training/wimbalive.phtml. We encourage functional and technical staff to participate in these free sessions. Was your schedule too full to make a previous session? That's alright; the sessions are archived and available on the site as well.

Highlighted Functionality for August - Electronic Campus

The Electronic Campus Data Extraction process (ZORELCA) and it's newly designed form, the Distance Education Flat Fee form (ZSAFFEE), allow users to select all distance education courses for a single semester and prepare them for electronic transmission to Electronic Campus.

If you visit the Banner Release webpage (https://www.usg.edu/banner/7x/gamods/gamods_docs.phtml) you will find helpful documentation for implementing the Electronic Campus Extract process (ZORELCA) release in Georgia Enhancements 7.8.0.1. Or if you would like to review either of the Wimba sessions, they have been archived for your convenience. Visit http://208.185.32.175/launcher.cgi?room=IDD_2007_0803_1310_40. The room id for both sessions is IDD.

Rock Eagle 2007 - 36th Annual Computing Conference



Register for Rock Eagle 2007 today and help us celebrate 36 years of University System computing! The conference will be held on October 24-26, 2007 at the Rock Eagle 4-H Center in Eatonton, Georgia. Don't procrastinate; regular registration will only last until September 1, 2007. For more details, visit http://www.usg.edu/oiit/re/re07/.

Other Conferences

'Tis the season for conferences, and there are plenty of fantastic ones to help you with your every day work.

Annual SETA Conferences

When: September 23-25, 2007 Where: Indianapolis, IN

Web site: http://www.setasource.org/

When: October 7-9, 2007 Where: Dallas, TX

Web site: http://www.setasource.org/

When: October 28 - .0, 2007 Where: Salt Lake City, UT

Web site: http://www.setasource.org/



PESC

When: October 15 - 16, 2007

Where: Ritz-Carlton, Montreal, Canada

Web site: http://www.pesc.org/

40th GASFAA Fall Conference 2007

Georgia Association of Student Financial Aid

Administrators

When: October 18-19, 2007

Where: Atlanta Gwinnett Place Marriott in Duluth,

Georgia Web site:

http://www.gasfaa.org/docs/toc conferences.html

GACRAO 2007

When: October 21-23, 2007 Where: Savannah, GA

Web site: http://www.gacrao.org/

Student System Consolidation – Group 2

On June 19, 20, and 21, representatives of the Student System Consolidation (SSC) Group 2 schools gathered in Athens for a fit gap workshop. The campus representatives shared information about the current functionality and local modifications of their institution's Banner system. The OIIT SSC project team is analyzing that information to find out what the functional fits and gaps will be when the institutions convert to the SSC environment.

Another goal of the fit gap session was to identify modifications that can be adapted to the hosted environment and incorporated into the GaBEST Model. This fit gap workshop resulted in seven new proposed modifications. White papers for two of the modifications were distributed to the campuses who responded positively and made excellent suggestions. Additional white papers will be released soon and all institutions are encouraged to participate.

Albany State University will complete their initial SSC conversion testing this month. OIIT SSC project team members will visit the campus on August 23 – 24. Albany State is currently scheduled to go live in the SSC environment over Thanksgiving 2007.

Documentation

| Document Name | Purpose | | |
|---|--|--|--|
| Scope Documentation | Includes dependencies, goals/objectives, background information, boundaries, and deliverables. | | |
| What Does Hosting Mean for Your Campus? | The document details services provided with hosting, campus responsibilities, and handling of upgrades and patches (updated 05/11/07). | | |
| FAQ | Consolidated environment (updated 05/11/07) - includes information about the hosted environment, database access, account management, scheduling, maintenance, and more. | | |
| Change Management | Details the process for upgrades and patches. | | |
| SSC Toolkit | Details products and services provided in the hosted environment. | | |
| Quick Reference Guides | Secure FTP User Client Basic Functionality | | |
| | User Client Installation and Account Request | | |
| SSC Campus Checklist | A check list of things to do before going live. | | |
| DIMM chips | OIIT will provide two SecureDIMM/CF modules for the encrypted printing. If your institution requires additional modules, please contact Capella Technologies: | | |
| | http://www.capellatech.com/pages/6.0.0.contact_us.html | | |
| | For more information about the product please visit http://www.capellatech.com/pages/2,1,2,securedimm.html | | |
| Security Plan | The document includes the established IT security procedures and guidelines for the hosted environment. | | |
| Backup/Recovery Document | Explains the backup and recovery process. | | |
| Service Level Guideline | The document provides information on service availability, including maintenance schedules and emergency communication. | | |
| Citrix for Axiom Instructions | Explanation of how to configure the Citrix Service and complete the initial login session. | | |
| Local Print Solution (Modifications to Banner Baseline General 7.4.1.x) | These modifications provide users the ability to view and print process. Its and Jog files in Banner raths than users directly accessing the bitsi Operating System. This enhancement also creates a golf of the Jife and permits the saved documents to be opened directly from GJIREVO. The following documentation is available for implementing the modifications. | | |
| | Test Plan - This test plan for Banner Baseline General Modifications is to be used for testing Process Submission Controls Form (GJAPCTL) and Saved Output Review Form (GJIREVO). | | |
| | Technical Release Notes - The Banner Baseline General Modifications include modifications to Process Submission Controls Form (GJAPCTL) and Saved Output Review Form (GJIREVO). | | |
| | User Documentation - This document explains how to implement the Local Print Solution. | | |
| SQL through Job Submission | <u>Procedures</u> - This document provides instructions for hosted institutions to prepare scripts to load into Banner and the process that will be followed once OIIT receives requests to load the scripts into the institution's test database. | | |
| | Job Submission Scripts Workflow - This document shows the workflow for the Job Submission scripts. | | |
| | Tamplate - In order to run a SQL process through GJAPCTL, the SQL must be set up similar to any process that is set up to run through GJAPCTL. While some of this information can be entered directly into Banner forms, OIII is supplying the following template which wil allow tables to be updated after t scripts are modified to meet the institution's needs. | | |
| | Examples - The following are examples of each of the three types of script files. | | |
| | report sal script - fact lead.sal 3 script - fact lead.sal shi script - fact lead.shl | | |
| | Examples - The following provides the table layouts for tables used in the j script | | |
| | j script - table layouts | | |

https://www.usg.edu/banner/consolidation/

SunGard Higher Education Virtual Classroom

The SunGard HE Education Center is offering valuable instructor-led Banner courses via the virtual classroom. Go to http://education.sungardhe.com/edcenter for more details and pricing information. Select the link to "Schedule" to access the current schedule of Internet courses or contact the Education Center at edcenter@sungardhe.com.

| Date | Title | Course Code |
|--------------------|--|--------------------|
| September 25, 2007 | FISAP Report | FA113VC |
| September 26, 2007 | Direct Loan Processing | FA106VC |
| September 26, 2007 | Common Matching for Banner Financial Aid | FA117VC |
| September 27, 2007 | Banner Financial Aid Pell Processing | FA116VC |
| September 28, 2007 | Financial Aid System Overview | FA101VC |
| October 4, 2007 | Self Service Prospects | SS106bVC |
| October 5, 2007 | Banner Student 7- New Features and Differences | ST121VC |
| October 18, 2007 | Banner General Fundamentals | GE103VC |
| October 19, 2007 | Banner General Features and Differences | GE107VC |

Resources

GABEST Mailing List

To subscribe to the GABEST mailing list, go to http://listserv.uga.edu/. Select "Browse, Subscribe, Post, Search" In the List Name box, type "GABEST-L." Click "Join or leave the list (or change settings)." Type in your name, e-mail address, and click, "Join the list." In a couple of minutes, check your e-mail for a message. You'll have to click the link in the message to verify your status. NOTE: These instructions may be used for other USG mailing lists.

SunGard Higher Education Customer Support Center

We encourage you to use the many resources that SunGard HE provides through the Customer Support Center.

- Go to https://connect.sungardhe.com and log in to the Customer Support Center. If you don't already have a login and password, you can create one.
- You will have access to Defects, Solutions/FAQs, release guides, and user documentation.

For additional OIIT resources and support, contact the OIIT Helpdesk: Web support request self-service: http://www.usg.edu/customer_services

E-mail: Helpdesk@usg.edu

For emergency, business interruptions, or production down situations, call the OIIT Helpdesk immediately

Local: 706-583-2001 • Toll free within Georgia: 1-888-875-3697

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