

GOLD/GALILEO Presentation 2006

Top Three
Reasons to Fill Out
Your Policy
Directory Entry

Reason #3

- Other libraries do not need to contact you for routine questions. They can get the information they need from your entry and either fill your requests or make their own in a timely fashion. If your FEIN and billing contact is filled in they can also pay your bills in a more timely fashion.

Reason #2

- Filling out your policy enables other libraries to create better custom holdings groups. If your billing rules, non-circulating material and affiliations are spelled out libraries can create groups that are more accurate. The reverse also applies to you.

Reason #1

- Deflection! Deflection! Deflection!
If your format policies are filled out you can deflect requests for formats you can't loan.

Example of Deflection

- In FY 2005-2006 AASU received 185 requests for videos or DVDs. Since deflection was implemented in June, we have received 0 requests. This results in less negative transactions, which makes our administration happy. It also means borrowing libraries have saved their patrons' time in avoiding a library that can't help them.

For More Information from OCLC:

- Quick Reference for the Policy Directory:
<http://www.oclc.org/support/documentation/resourcesharing/libpolicies/getstart/>
- Quick Reference for Custom Holdings:
<http://www.oclc.org/support/documentation/resourcesharing/customholdings/default.htm>

For Help From Your Colleagues:

- gold-l@list.georgialibraries.org
- GA-ILL@LISTSERV.UGA.EDU
- ill-l@webjunction.org

Questions?

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