

SUBJECT: GeorgiaFIRST HRMS Project Release 3.12

PURPOSE: BOR fixes and enhancements (see details below). There is no PeopleSoft Tax Update included in this release.

TECHNICAL IMPACT:

DATABASE: Your PeopleSoft HRMS database has been upgraded with BOR Release 3.12, and is available. You can verify your release level by navigating to any page, hitting [CTRL][J], and verifying the last three digits of the Application Release field. Please note: during the release process, all server-side cache files are deleted; this may cause performance issues during initial page loads.

WORKSTATION: As with any release, we recommend clearing your internet browser cache files before logging in to your database.

SECURITY: There is no security modifications included in this release.

Functional Fixes and Enhancements

Modifications to Existing BOR Functionality:

Audit File Table Load Process (BORI022) - The program is modified to audit three types of data files based on the file uploaded on the Run Page. (For detailed information on the changes made to the BORI022, please refer to the document, BCBSGA EET Test Plan, which is available on the GeorgiaFIRST website under Release Information -> Current Release.)

BlueCross/BlueShield Interface page – Three file type options are added that will allow users to generate one of the following types of data files:

- Indemnity & PPO only
- Indemnity, PPO, & HMO only
- HMO only

Blue Cross/Blue Shield Interface (BORI021) - The program is modified to produce data files (with different file name conventions) based on the file type option selected on the run page and include Health Provider ID entered for actively enrolled HMO participants. (For detailed information on the changes made to the both the Run Page and the SQR itself, please refer to the document, BCBSGA EET Test Plan, which is available on the GeorgiaFIRST website under Release Information - > Current Release.)

BOR_HEALTH_DATA and BOR_BCBS_DATA Tables – Both tables are modified to include a new field, BOR_FILE_OPT_BOR, to indicate which file type populates the record.

Gender Default in Recruit Workforce -When entering new applicants in Capture Applicant Data, the gender field on the Eligibility/Identity page will default based on the prefix entered on the Applicant Contact Info page. The system will create a default of Male for the Mister prefix and Female for Miss, Mrs., and Ms. The exception is the Dr. prefix. If the Dr. prefix is selected, the gender must be manually updated to Male or Female on the Eligibility/Identity Page.

Health Benefits Election page – The Health Benefits Election page is modified to enable the Health Provider ID field and the BCBS Provider List URL when the benefit plan elected is a Blue Choice HMO plan. PeopleCode is also added to validate the Health Provider ID entered so that the Health Provider ID contains no space or hyphen, and is 15-digits long or less.

Pay Edit (BORM02ED) -- The Pay Edit process has been modified to correctly handle Additional Straight Time (AST) when Holiday pay (HOL) is present.

PT Bulk Reappointment (BORM016) - The following modifications are made to the program:

- 1) Additional parameters are added to the Extract process to allow selection of up to three Action/Reason code combinations. Formerly the process included only the Action/Reason of DTA/EPP (Data Change/End Part-Time Position) row in making the part-time instructor selection. This eliminated part-time instructors with other Action/Reason combinations on their Job Data rows.
- 2) The Review page is modified so that individual employees can be selected successfully. Formerly the message, "Page Data is inconsistent with Database" was received when individual employees were chosen.
- 3) The Review page is modified so that all employees can be deselected by unchecking the "Select All" box and then saving the page.
- 4) The Bulk Reappointment process is modified to select the correct employee name when the employee has multiple names.

Recruitment Letters (APP007) - APP007.sqr produces acknowledgment letters for applicants in Recruit Workforce. The program is modified to print job titles on letters entered on the Applicant Application Info page as well as letters entered on the Applicant Requisition page. Previously job titles were only printed on letters entered on the Applicant Requisition page.

TRS Locator Code File (BORI035) - In response to Change Request #629, the parameters on the TRS Locator Code File are modified so that the file can be run by deptid or maildrop id.

Security Fixes and Enhancements

Modifications to Model Security: No security modifications are a part of this release.

RELEASE DOCUMENTATION: Detailed Release documentation is available at the HRMS/GeorgiaFIRST website: <http://www.usg.edu/gafirst/hrms> - Release Information - Current Release. This includes the BCBSGA EET Test Plan as well as these release notes.

The following business processes have also been recently created or updated, and are available for viewing on our website:

- HR 419 - Running the Part-Time Bulk Reappointment Process
- PAY 320 - Processing an Off-Cycle Calendar
- PAY 525 - Fiscal Year Begin Checklist
- RPT 306 - TRS Locator Code File

The following other documentation has also been recently created or updated, and is available for viewing on our website:

- Support - FAQ
 - Instructions on how to use the "Reports To" functionality
- Documentation - Business Process -Business Processes – version 8 - Job Aids
 - Board Agenda – Begin to End
- Documentation - MFE and HRDM
 - Meta Data for HRDM - This document details the fields in PeopleSoft that are extracted in the HR Data Mart and gives definitions for common elements.

NEXT SCHEDULED RELEASE: The next regularly scheduled release for Version 8 – 3.13 – is tentatively scheduled for August 25, 2005.