

SUBJECT: GeorgiaFIRST HRMS Project Release 3.10

PURPOSE: Release of PeopleSoft Tax Update 05-B, and BOR fixes and enhancements (see details below).

TECHNICAL IMPACT:

DATABASE: Your PeopleSoft HRMS database has been upgraded with BOR Release 3.10, and is available. You can verify your release level by navigating to any page, hitting [CTRL][J], and verifying the last three digits of the Application Release field. Please note: during the release process, all server-side cache files are deleted; this may cause performance issues during initial page loads.

WORKSTATION: As with any release, we recommend clearing your internet browser cache files before logging in to your database.

SECURITY: No security modifications were a part of this release.

Functional Fixes and Enhancements

Modifications to Existing BOR Functionality:

Case Status Mass Update – Case Status Extract (BORM012) - Faculty members with future dated hire rows commonly have future dated information in Personal Data, which includes the Names component. This program is modified to remove the effective date logic that eliminated faculty members with future dated rows in the NAMES table from the Case Status Mass Update process (Board of Regents > BOR Faculty Events > Case Status Mass Update > Employee Case Status Extract). Before the modification, faculty members with a future dated row in the NAMES table were excluded from the Case Status Mass Update process. Now all faculty members with cases for a particular Board Date are included in the extract regardless of effective date on the Names section in Personal Data.

Education Level Field in the DEGREE Table - Each of the degrees available for input on the Education pages now has a degree level associated with it. The degree level associated with each degree can be viewed by going to Setup HRMS > Common Definitions > School Information > Degrees. The population of the degree level field eliminates the workaround of indicating the highest degree by checking the "Terminal Degree" checkbox that was recommended previously.

Ethnic Group Field - Translate values for the Ethnic Group Field are modified as a result of a directive from the Office of Management and Budget. The Asian/Pacific Islander category is modified so that Asian and Native Hawaiian/Other Pacific Islander are separate categories. In an effort to consistently follow this federal guideline, other values available in the Ethnic Group field are modified as well.

Please note that all employees will remain in the category that they are currently in and no changes will be made to employee classification. Specifically, if any employees are in category 4, Asian/Pacific Islander, they will continue to be in category 4, which is now Asian. If changes are required to reclassify employees, these changes must be made manually.

Old Values:

New Values:

1	White	1	White
2	Black	2	Black/African American
3	Hispanic	3	Hispanic/Latino
4	Asian/Pacific Islander	4	Asian
5	American Indian/Alaskan Native	5	American Indian/Alaskan Native
6	Not Specified	6	Not Specified
8	Multi-Racial	7	Native Hawaiian/Oth Pac Island
		8	Multi-Racial

Garnishment AP Vendor Report (BORR123) - The program is modified to correct the heading for the third column on the report to "Pay End Date". Before the modification, the heading for the third column was incorrectly displayed as "Paygroup".

Leave Accrual Adjustment - In response to Model Change Request # 615, an action date is added to the Leave Accrual Adjustment page (Board of Regents > BOR Benefits > Leave Accrual > Leave Accrual Adjustment) that will indicate the date on which the leave accrual adjustment was made.

Offer Date and Offer Status fields - In the Recruit Workforce module, the Offer Date and Offer Status fields on the Offers Tab no longer auto populate with default values. The Offers Tab is located at Recruiting > Identify/Process Applicants > Track Applicant Activity. Previously when users accessed the Offers Tab in Track Applicant Activity, the Offer Date defaulted to the current date and the Offer Status defaulted to 'Hire'. These defaults are removed and the fields remain blank unless the user selects a value.

Paycheck Reversal - In response to Model Change Request #604, a validation now occurs to ensure that a paycheck number selected for Reversal is not already marked as cleared in the Bank Reconciliation process. Before the modification, it was possible to reverse a check that had already cleared the bank.

Positive Pay Interface (BORI034) - The program is modified to: 1) eliminate the blank line when header information is not populated. Before the modification, a blank line was inserted at the top of each file type when the header information was left blank. 2) Allow account numbers greater than ten characters to populate correctly in the file, and 3) eliminate additional leading zeros and truncation for account numbers less than ten characters.

Recruitment Letters (APP007) - The program is modified 1) so that applicants without an associated requisition number entered on the Applicant Application Info page are processed, and 2) by adding criteria to prevent output of duplicate entries

Security Fixes and Enhancements

Modifications to Model Security: No security modifications were a part of this release.

RELEASE DOCUMENTATION: Detailed Release documentation is available at the HRMS/GeorgiaFIRST website: <http://www.usg.edu/gafirst/hrms> - Release Information - Current Release. This includes any other documents related to this release, if applicable, as well as these release notes.

The following business processes have also been recently created or updated, and are available for viewing on our website:

- PAY 508 – Payroll Schedule May - August
- PAY 515 – Summer Faculty Checklist
- PAY 520 – Fiscal Year End Checklist
- PAY 525 – Fiscal Year Begin Checklist
- PAY 550 – Rux Salary Adjustment Payroll
- RPT 315 – Continuous Audit

NEXT SCHEDULED RELEASE: The next regularly scheduled release for Version 8 – 3.11 – is tentatively scheduled for June 16, 2005.