SUBJECT: GeorgiaFIRST HRMS Project Release 3.07

PURPOSE: Release of PeopleSoft Tax Updates 04-A through 04-E, and BOR fixes and enhancements (see details below).

TECHNICAL IMPACT:

DATABASE: Your PeopleSoft HRMS database has been upgraded with BOR Release 3.07, and is available. You can verify your release level by navigating to any page, hitting [CTRL][J], and verifying the last three digits of the Application Release field. Please note: during the release process, all server-side cache files are deleted; this may cause performance issues during initial page loads.

WORKSTATION: As with any release, we recommend clearing your internet browser cache files before logging in to your database.

SECURITY: No security modifications were a part of this release.

<table>
<thead>
<tr>
<th>Functional Fixes and Enhancements</th>
</tr>
</thead>
</table>

**Modifications to Existing BOR Functionality:**

Benefit Contribution Register (BEN003) – This report has been corrected to only display the employee's benefited position. Previously it was displaying concurrent jobs printed on top of each other.

Benefits Billing Interface (BORIF26) – This interface has been modified so that it can handle deduction codes ending in letters other than "A" or "B", previously used by the interface to determine whether a deduction was After tax or Before tax.

Case Review Pages – The following modifications have been made to the case review pages in MFE:
- CIP is no longer required for the following case types: PT Appt, PT Retiree Appt, and Major Fac Appt
- Contract Type is not required for the following case types: PT Appt and PT Retiree Cases
- Two additional values have been added to the Contract Type dropdown box: Pay per Hour and Retiree

Continuous Audit Quarterly and Annual Load Processes (BORIF03A & J) – The Continuous Audit quarterly and annual temp table population processes have been updated to remove the restrictions on reporting only Personal Services accounts. The reports will now contain information on all appropriate earnings distributions, regardless of what account they were distributed to.

Country Field in ACCOMPLISHMENTS Table – A script was run during this release to update the COUNTRY_OTHER field with the Country derived from the School Table. That field was originally not populated during the FIS-MFE Conversion.

Faculty Events History Report (PER045) – Modified the report to show the long description of the School Name under the Education section.

Faculty Profile Report (BORM015) – Modified the report to show the long description of the School Name under the Education section.

Faculty Transaction Report (BORM014) – Report was corrected to allow the process run to success for “Status Change” case type when an employee has no Rank/Rank Date in the EG_TENURE_DATA table. Report also modified to show the long description of the School Name under the Education section.
Hours Comparison Report (BORR065) – This report was modified to pull correct hours in the “Paysheet Hours” column. Previously, the report was not pulling hours from the paysheet when entered in the Other Earnings section.

Manage Cases Search Page – The Search page functionality for Board of Regents > BOR Faculty Events > Manage Employee Case has been updated to search for employees by primary job rather than job record = 0. This will eliminate issues being returned when searching for an employee who has been terminated from their 0 job record, but who are still active on another job record which is now their primary job.

ORP Employee/Employer Contribution Reports (BORR068A & B) – These two Crystal reports have been modified to sort employees alphabetically within each provider group.

Paycheck Print Program (PAY003) – The check print program has been modified to eliminate duplicate checks from being created when an employee has different maildrop IDs on concurrent jobs. Both the PAY003 and DDP003 (Advice Print Program) were also included in the PeopleSoft Tax Updates, and have therefore been synchronized with PeopleSoft’s current version of each.

School Name Description – In the MFE module, the School (FICE) Code lookup on both the Prof. Ed. & Training (Workforce Development > Faculty Events > Track Events > Education) and Service History (Board of Regents > BOR Faculty Events > Cases > Manage Employee Cases) pages has been modified to display the detailed School Name description on the Search Results page.

School Table – Corrected the Country field in the table. That field was originally populated using the first 3 characters of the Country from the source file, instead of the PS delivered 3-letter Country code.

W2 Print Process (TAX960MX) – A new option – TAX960MX – has been added to the Year End Forms Print process to allow printing of the Moore pressure-sealed form specifically formatted for Xerox printers. Initial tests by OIT discovered that Xerox printers required different settings from HP and Lexmark, and so a new program was created to accommodate these parameters. The other programs – TAX960B, TAX960MO, and TAX960US, were also delivered via the PeopleSoft Tax Updates and are a part of this release.

W-4 IRS Report (TAX106) – This program was modified by PeopleSoft and delivered in their Tax Updates; because their program now includes functionality we had initially added, we are reverting to PeopleSoft’s delivered program.

RELEASE DOCUMENTATION: Detailed Release documentation is available at the HRMS/GeorgiaFIRST website: http://www.usg.edu/gafirst/hrms - Release Information - Current Release. This includes any other documents related to this release, if applicable, as well as these release notes.

The following business processes have also been recently created or updated, and are available for viewing on our website:

- PAY 530 – Calendar Year End Checklist
- PAY 535 – Calendar Year Begin Checklist
- PAY 545 – W-2C Processing

NEXT SCHEDULED RELEASE: The next regularly scheduled release for Version 8 – 3.08 – is scheduled for January 13, 2005. This release will include PeopleSoft Tax Update 04-F, as well as BOR fixes and enhancements.