



**e-Apps Project Update**

We are in the home stretch for rolling out the e-Apps Self Service application to our pilot schools. Development and system testing are complete. Our development team (see picture below) has worked very hard to add enhancements to improve functionality and make PeopleSoft Self Service even easier to use. Below are items we have added to the delivered PeopleSoft product.

1. Self Registration – users will be able to create their own secure user name and password.
2. Mouse over SSN – the user can choose to view their SSN by moving their mouse over a designated area, this keeps their SSN from showing while they are reviewing other information.
3. Photo of check on the Direct Deposit Page – for easier explanation of where account and routing numbers are located.
4. Direct Deposit Help – detailed definitions of each field and instructions on how to use them.
5. Address Help – instructions for entering appropriate postal addresses to ensure data consistency.
6. Printer Friendly Paycheck

We are looking forward to having our pilot schools test the self-service application during Unit Acceptance Testing to prepare for the move to production. Looking ahead, we have identified the schools that would like to be in Group 1 and Group 2 for the Phase 2 of the self service project (see list on p.2). The Group 1 kickoff will be held at the beginning of November and the Group 2 kickoff will be held at the beginning of January. At the kickoff meetings we will provide project information to the participating schools and detail the training and communication plan that will need to begin at the campus level. We anticipate an eventful and productive few months as we complete the e-Apps roll out!

-Christy Todd  
 Functional Sub-Team

**Key Dates**

10/11/2006	Pilot Schools Security Workshop
10/12/2006 – 10/13/2006	Pilot Schools User Acceptance Testing
11/01/2006	Group I Schools Kickoff
11/03/2006	Pilot Schools implementation complete and functionality released
01/03/2007	Group II Schools Kickoff
02/09/2007	Implementation Complete for all USG Institutions



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## e-Apps Phase II

*Getting ready for the rest of the schools.*

The e-Apps project team has begun planning for Phase II, to roll out Self Service to our remaining institutions. For Phase II the institutions are divided into two groups. Below are key dates and the participating schools for Group I and Group II.

<b>Phase II Schools</b>	
<b>Group I</b>	<b>Group II</b>
Valdosta State University	Augusta State University
Dalton State College	North Georgia College and State University
South Georgia College	Georgia Southern University
Macon State College	Fort Valley State University
Waycross College	GA Southwestern State University
Costal Community College	GA Highlands College
Southern Polytechnic State University	Columbus State University
Abraham Baldwin Agricultural College	Gordon College
Atlanta Metropolitan College	Bainbridge College
Savannah State University	Clayton State University
Armstrong Atlantic State University	East Georgia College
Gainesville State College	Middle Georgia College
Darton College	Albany State University
	Skidaway Institute of Oceanography
<b>Key Dates for Phase II</b>	
<b>Group I</b>	<b>Group II</b>
09/22/2006 - Participant Selection	09/22/2006 - Participant Selection
11/01/2006 - Kickoff Meeting	01/03/2007 - Kickoff Meeting
11/03/2006 - Send 'Coming Soon' Communication	01/05/2007 - Send 'Coming Soon' Communication
11/06/2006 - Begin Training Plan Development	01/08/2007 - Begin Training Plan Development
11/14/2006 - 'Benefits & Ease of Use' Communication	01/15/2007 - 'Benefits & Ease of Use' Communication
11/22/2006 - Complete Training Plan	01/19/2007 - Complete Training Plan
11/27/2006 - User Acceptance Testing	01/22/2007 - User Acceptance Testing
12/04/2006 - Begin User Training	01/29/2007 - Begin User Training
12/15/2006 - Group I in Production	02/09/2007 - Group II in Production