Upcoming General Ledger Enhancements

Julie Thompson, ITS Georgia *FIRST* Financials



New Features

- Audit Logging
- Keyword & Global Search (ElasticSearch)
- Department Manager Dashboard
- Forms Builder
- Reconciliation Manager
- Grants



Audit Logging

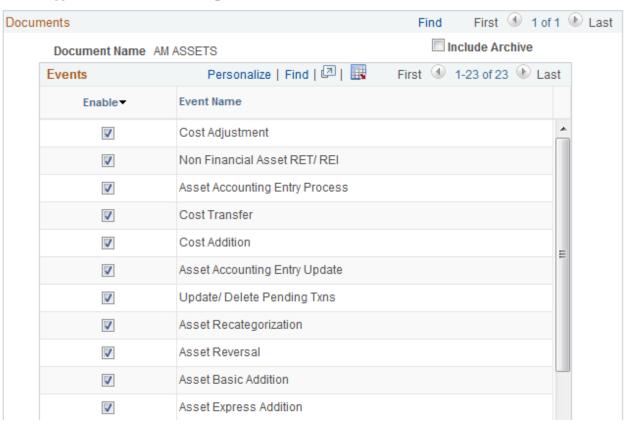
- Peoplesoft has enabled audit logging across Accounts Payable, General Ledger, and Asset Management
- Tracks the User ID and date/time of specific actions
- Does not track the changed values



Audit Logging – Asset Management

Enable Audit Logging

Application Name Asset Management

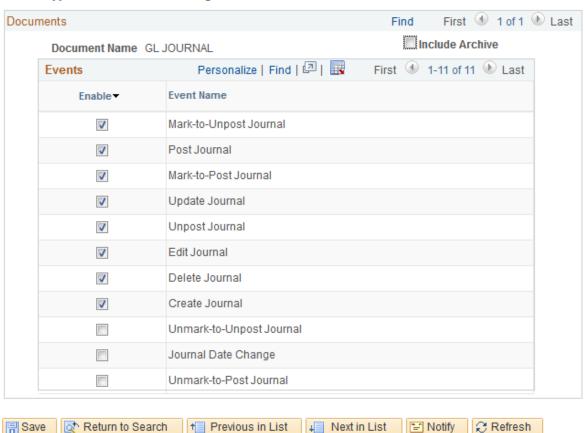




Audit Logging – General Ledger

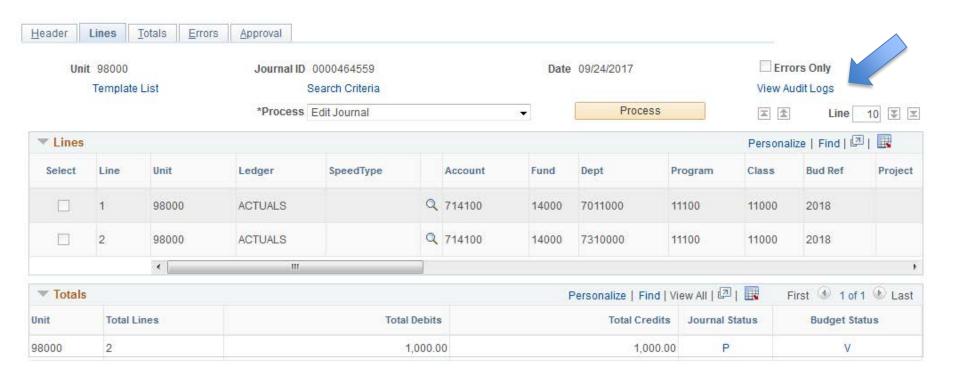
Enable Audit Logging

Application Name General Ledger





Audit Logging





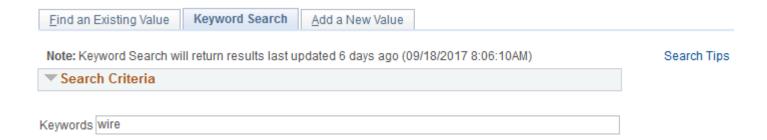
Audit Logging

Search Re	Search Results Personalize Find 🖾 👪 First 🐠 1-7 of 7 🕩 Last									
Business Unit	GL Journal ID	Journal Date	Event Name	Event Date Time	User ID	Process Instance	Message Text			
98000	0000464560	2017-09-24	Create Journal	09/24/2017 6:09:54.000000PM	OIITTHOMPSON		Journal has been created by Create/Update Journal Entries component.			
98000	0000464560	2017-09-24	Edit Journal	09/24/2017 6:10:38.110599PM	OIITTHOMPSON	10231684	Journal has been edited by Edit Journal process.			
98000	0000464560	2017-09-24	Update Journal	09/24/2017 6:12:17.000000PM	OIITSAXON		Journal has been updated by Create/Update Journal Entries component.			
98000	0000464560	2017-09-24	Update Journal	09/24/2017 6:13:04.000000PM	OIITSAXON		Journal has been updated by Create/Update Journal Entries component.			
98000	0000464560	2017-09-24	Edit Journal	09/24/2017 6:14:08.792800PM	OIITSAXON	10231685	Journal has been edited by Edit Journal process.			
98000	0000464560	2017-09-24	Update Journal	09/24/2017 6:17:34.000000PM	OIITTHOMPSON		Journal has been updated by Create/Update Journal Entries component.			
98000	0000464560	2017-09-24	Post Journal	09/24/2017 6:17:51.971245PM	OIITTHOMPSON	10231686	Journal has been posted by the Posting process.			

- "Update Journal" action is recorded every time the journal is saved
- If re-edit was required, then at least one value was changed
- Will be in place in Spring 2018 at the latest

Create/Update Journal Entrie Enter any information you have and see Search. Leave fields blank for a list of	of all values
Find an Existing Value Keyword Search Add a New Value	in all values.
▼ Search Criteria	
Business Unit = ▼ 98000	Q
Journal ID begins with ▼ Journal Date = ▼	31
Document Sequence Number begins with	2)
Line Business Unit = ▼	Q
Journal Header Status = ■ Budget Checking Header Status = ■	-
	Q
Entered By begins with ▼ Attachment Exist = ▼	Q
Case Sensitive	
Search Clear Basic Search Save Search Criteria	





- Search Operators in ElasticSearch
 - * Wildcard
 - " " Exact match
 - & All words must appear
 - Return results for any of the words
 - ! Phonetic Search
 - Stemming (typing \$install will find installing, installation, etc)
 - ~ Fuzzy Search (meant to catch misspellings)



Search Results

Filter by		word Search w		its last upda	ted 6 days a	go (09/18/2	2017 8:06	:10AM)					
Business Unit	50 of 3527 results are displayed.												
	View as: ■ ■												
98000 (3527)	View All												
Control of the Contro							E CONTROL OF	Budget					
Journal Date	Business		Journal	UnPost	Document	5-16	Journal	Checking	Ledger		Currency	Journal	Journal Total
	Unit	Journal ID	Date	Sequence		ce Business		Header	Group	Source	Code	Total	Debits
2017 (13)				A CONTRACTOR	Number	Unit	Status	Status	e contraction			Lines	
2016 (12)	98000	0000300048	10/15/2008	0	(blank)	98000	Posted	Valid	ACTUALS	ONL	USD	2	397581.3300
2015 (29) 2014 (224)	98000	0000300052	10/15/2008	0	(blank)	98000	Posted	Valid	ACTUALS	ONL	USD	2	607825.7200
2014 (224)	98000	0000300046	10/15/2008	0	(blank)	98000	Posted	Valid	ACTUALS	ONL	USD	2	983740.3000
2012 (517)	98000	0000300101	10/23/2008	0	(blank)	98000	Posted	Valid	ACTUALS	ONL	USD	2	807919.8300
2011 (714)	98000	0000300100	10/23/2008	0	(blank)	98000	Posted	Valid	ACTUALS	ONL	USD	2	504005.3500
2010 (771)	98000	0000300131	10/27/2008	0	(blank)	98000	Posted	Valid	ACTUALS	ONL	USD	2	775647.9700
2009 (695)	98000	0000300324	11/12/2008	0	(blank)	98000	Posted	Valid	ACTUALS	ONL	USD	2	1412059.910
2008 (192) Less	98000	0000300429	11/21/2008	0	(blank)	98000	Posted	Valid	ACTUALS	ONL	USD	2	680530.9800
2000	98000	0000300426	11/21/2008	0	(blank)	98000	Posted	Valid	ACTUALS	ONL	USD	2	793183.5700
Journal Status	98000	0000300498	11/26/2008	0	(blank)	98000	Posted	Valid	ACTUALS	ONL	USD	2	1933015.860
Journal Status	98000	0000300787	12/11/2008	0	(blank)	98000	Posted	Valid	ACTUALS	ONL	USD	2	544865.9700
Posted to Ledger(s) (2526)	98000	0000300820	12/15/2008	0	(blank)	98000	Posted	Valid	ACTUALS	ONL	USD	2	680725.5300
Posted to Ledger(s) (3526) Journal Entry Incomplete (1)	98000	0000544129	07/30/2010	0	(blank)	98000	Posted	Valid	ACTUALS	ONL	USD	2	42210.2800
Countai Littly incomplete (1)	98000	0000544123	07/30/2010	0	(blank)	98000	Posted	Valid	ACTUALS	ONL	USD	2	1076019.450

Returns any journal with the keyword in the journal long description or the line description



Search Results

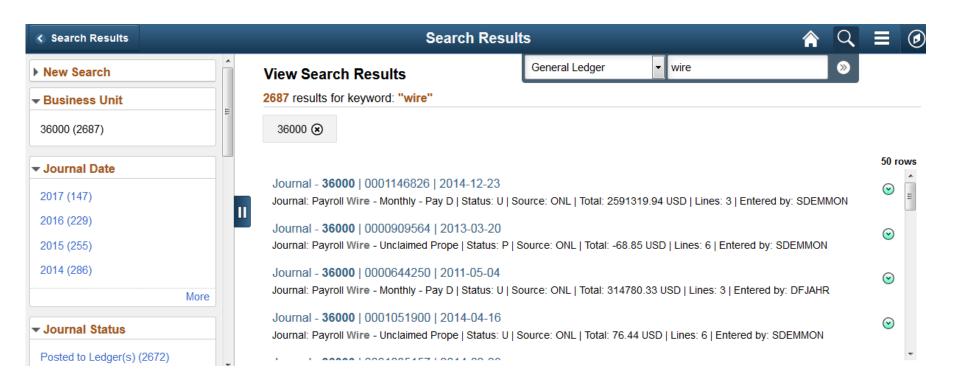
2017 X | Clear All Filters

Filter by	Note: Key View as:	word Search w	ill return resul	ts last upda	ted 6 days a	go (09/18/2	017 8:06:10	AM)					
Business Unit	View All												
98000 (13)	Business Unit	Journal ID	Journal	UnPost	Document Sequence Number		Journal Header	Budget Checking Header Status	Ledger Group	Source	Currency	Journal Total Lines	Journal Total Debits
Journal Date			Date	Sequence			Status						
07: July (1)	98000	AR00397268	01/30/2017	0	(blank)	98000	Posted	Valid	ACTUALS	AR	USD	2	25000
06: June (1)	98000	AP00397486	01/30/2017	0	(blank)	98000	Posted	Valid	ACTUALS	AP	USD	292	593551.9300
05: May (2)	98000	AP00399481	02/02/2017	0	(blank)	98000	Posted	Valid	ACTUALS	AP	USD	148	46663.4900
04: April (3)	98000	AP00410425	02/10/2017	0	(blank)	98000	Posted	Valid	ACTUALS	AP	USD	8	11703.3300
03: March (2) More	98000	AP00419933	03/13/2017	0	(blank)	98000	Posted	Valid	ACTUALS	AP	USD	16	829.2600
More	98000	AP00418335	03/24/2017	0	(blank)	98000	Posted	Valid	ACTUALS	AP	USD	112	4735.2600
1	98000	AP00423605	04/07/2017	0	(blank)	98000	Posted	Valid	ACTUALS	AP	USD	94	167440.7400
Journal Status	98000	AP00428343	04/07/2017	0	(blank)	98000	Posted	Valid	ACTUALS	AP	USD	30	398.3000
B-1-41-1-4(-)(40)	98000	AP00428759	04/21/2017	0	(blank)	98000	Posted	Valid	ACTUALS	AP	USD	280	218751.1000
Posted to Ledger(s) (12) Journal Entry Incomplete (1)	98000	AP00443739	05/16/2017	0	(blank)	98000	Posted	Valid	ACTUALS	AP	USD	48	307.5200
Journal Entry Incomplete (1)	98000	AP00445186	05/31/2017	0	(blank)	98000	Posted	Valid	ACTUALS	AP	USD	116	297316.7100
S	98000	AP00455340	06/23/2017	0	(blank)	98000	Posted	Valid	ACTUALS	AP	USD	302	664413.9200
Source	98000	0000461771	07/10/2017	0	(blank)	98000	Incomplet	e Not Chk'd	ACTUALS	ONL	USD	14	20241.3300

Use predefined filters to easily refine search criteria



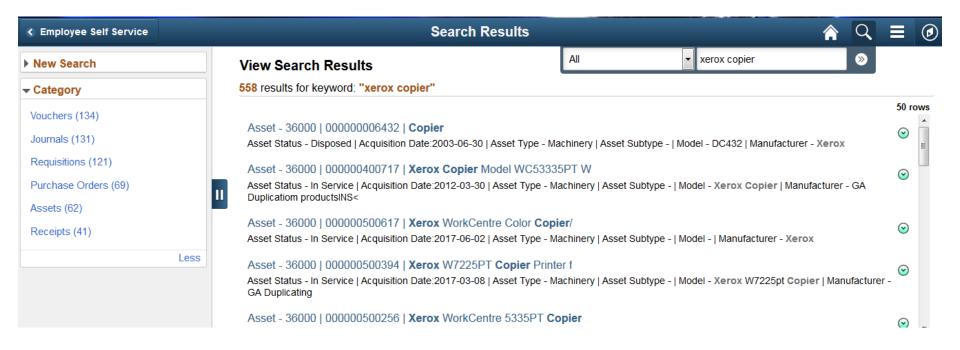
Global Search



Can search within a particular module...



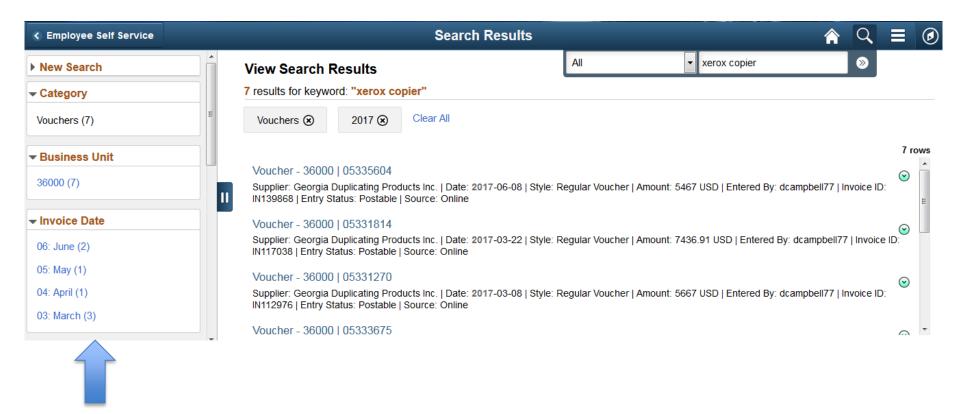
Global Search



...or across all modules



Global Search



Predefined filters

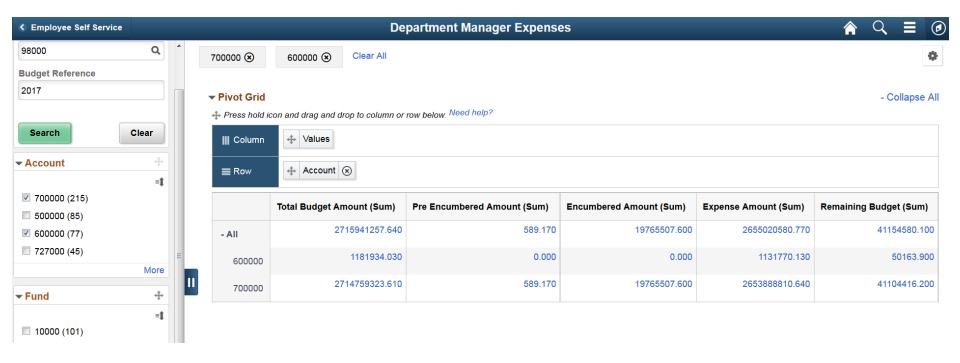


Department Manager Dashboard

- New functionality that will allow Department Managers to view financial data, including budgets, pre-encumbrances, encumbrances, expenses, and the detail behind these numbers in one place.
- 1st phase (December 2017) will include:
 - 1. Department Manager Expense Dashboard
 - 2. Department Manager Revenue Dashboard



Dashboard Preview





Dept Manager Dashboard Target Users

- The Dashboard is geared toward nontraditional financial users such as faculty and department managers
- Users that do not have current access to PeopleSoft Financials
- Current iStrategy users



Dept Manager Dashboard Benefits

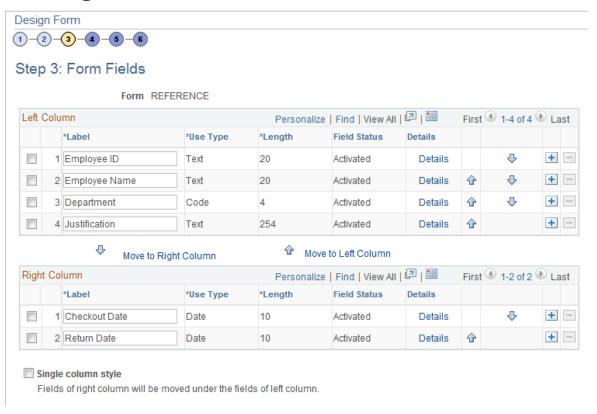
- Real-time data rather than previous day data
- Department Level Security
- Drilldown capability
- Export to Excel
- Option to save search criteria
- Mobile functionality

*Please see *Department Manager Dashboard* presentation for additional details

The Forms and Approval Builder enables you to design online forms, specify the approval process they require, and deploy them to users within your organization. Use this feature to convert manual procedures within your organization to paperless processes that include workflow-based approvals and an audit trail for tracking progress.



Forms Designer Wizard



- Simple forms only
- Two columns at most



Form Instructions Attachments		
PCar	d Purchase Approval	
*Subject		à
Priority 3-Standard ▼	Due Date	
Status Initial		
	Purchase Date	
	Supplier	
	Total Purch Price	
	Purchaser	
Please provide detailed item listing with Quantity and Price:		
1.		
254 characters remaining		//
2.		
254 characters remaining		//
3.		
254 characters remaining		//

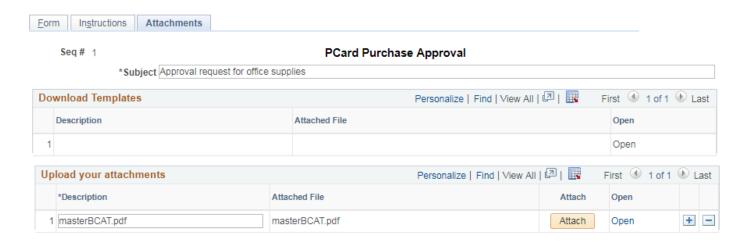


Form	In <u>s</u> tructions	Attachments		
Seq	# 1		PCard Purchase Approval	
	*Sub	ject Approval red	uest for office supplies	<u> </u>
		ority 3-Standard	▼ Due Date 09/26/2017 🔄 Preview Approval Submit	
Diagon		d itana liakina wikh	Purchase Date 09/27/2017 Supplier Office Depot Total Purch Price 50.00 Purchaser Julie Thompson	
1.			Quantity and Price:	
2 ream	s of paper \$5 ea	ach		
	aracters remaini	ng		
3 staple	ers for new staff	\$4 each		
222 cha	aracters remaini	ng		
	r cartridge \$25			
233 cha	aracters remaini	na		

georgia summit



Instructions can include as much detail as desired, including images



Can attach a template for required documentation



Forms Builder - Approval

PCard Purchase Approval

Subject Approval request for office supplies



- Interest?
- Approval levels ?



Reconcilation Manager

General Ledger > Perform Reconciliation

PeopleSoft's Account Reconciliation provides a flexible tool by which to configure and manage the account reconciliation process. It streamlines and accelerates the reconciliation of accounts to be performed for each accounting period so that organizations can provide supporting documentation required by external auditors as well as identify and correct errors in a timely manner in preparation of monthly financial statements, annual audits, external filings and disclosures, and so on.



Reconcilation Manager

Reconciliation Manager allows you to:

- Assign responsibilities for reconciliations
- Attach reconciliation documentation
- Add notes and comments
- Submit reconciliations for approval
- Retain reconciliations in a central location

Reconciliation Manager does not:

Perform the reconciliations for you



Reconciliation Manager

Define reconciliations for accounts or account ranges, determine default responsibility, and required frequency



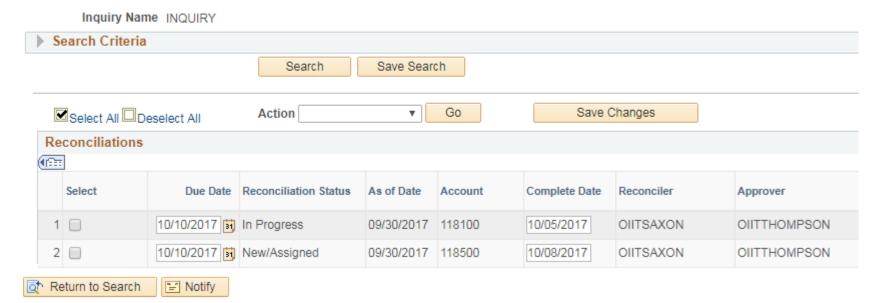
Run Create Reconciliation Process





Reconciliation Workbench

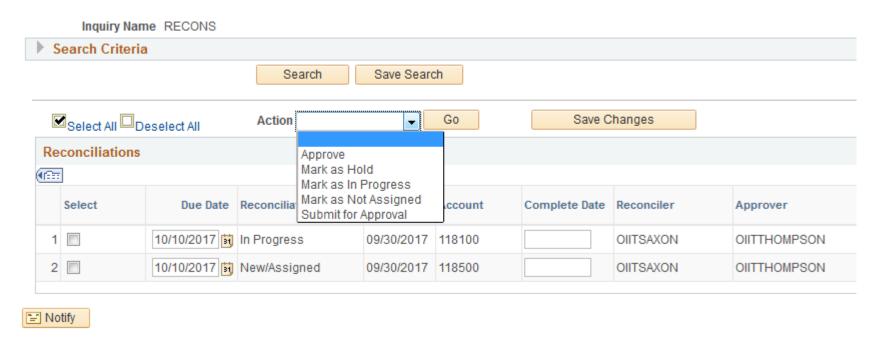
Reconciliation Workbench





Reconciliation Workbench

Reconciliation Workbench



Statuses, due dates and available actions are all configurable



Reconciliation Workbench

Reconciliation Workbench Inquiry Name INQUIRY Search Criteria Search Save Search Select All Deselect All Save Changes Action Reconciliations Personalize | Find | 💷 | 🔣 First 4 1-2 of 2 Last Chartfields Assignments [=== b) Select Instructions **Expected Amount** Calculated Amount Period End Date Calculate Recon Rule Comments Attachments

CASH BAL

CASH BAL

Comments

Comments

Attachments

Attachments

Calculate

Calculate

Calculate link calculates balance at Period End Date

13.094.211.77 09/30/2017

6,222.29 09/30/2017

Can add Comments and Attachments

13.000.000.00

1

2

Instructions

Instructions



Grants

- ITS is currently in the exploratory phase of a Grants Implementation
- Once implementation resource requirements are determined, we should have a better idea of timeline
- May be able to employ a phased approach



Questions / Discussion



